

Regular Board Meeting

Board Room

May 19, 2025



Fruitport Community Schools BOARD OF EDUCATION MEETING Board Room 3255 E. Pontaluna Rd, Fruitport 49415 Monday, May 19, 2025 - 7:00 p.m.

- I. CALL to ORDER
- II. PLEDGE of ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. PRESENTATIONS
 - Fruitport Building Level Strategy Documentation Instructional Council: Allison Camp
- VI. COMMUNICATIONS

VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS

- a) May 2025 Bond Election Update and Next Steps
- b) Student and Parent Handbook Update Review

VIII. REMARKS FROM THE PUBLIC*

IX. CONSENT AGENDA

1. Approval of Bill Listing (attachment IX-1)

Fund	Amount
General Fund:	\$322,584.69
Other Funds:	
Early Childhood Center	\$182.82
Food Service	\$4,755.60
Cooperative Educ (ISD) – Tech Millage	\$10,209.34
Credit Cards (All Funds)	\$151,122.50
Total Bill List:	\$488,854.95

- 2. Acceptance of April 2025 General Fund Financial Report (attachment IX-2)
- **3.** Acceptance of April 2025 Investments Report (attachment IX-3)
- **4.** Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers) (attachment IX-4)
- 5. Approval of Special Meeting Minutes from April 21, 2025 at 6:00 p.m.
- 6. Approval of Special Meeting Minutes from April 21, 2025 at 6:30 p.m.
- 7. Approval of Regular Meeting Minutes from April 21, 2025 at 7:00 p.m.

X. GENERAL BOARD BUSINESS

1.MAISD FY 2026 Original Budget, Process, and Overview (attachment X-1)2.MAISD Biennial Election Resolution (attachment X-2)3.District Emergency Operations Plan (EOP) Update (attachment X-3)

XI. BUSINESS & FINANCE COMMITTEE REPORTS & RECOMMENDATIONS JB Meeuwenberg, Chairperson

- 1. Report of Committee Meeting held May 12, 2025 (attachment XI-1)
- 2. Form 614 (L-4029) 2024 Tax Rate Request (attachment XI-2)
- 3. Gym Floor Refinishing (attachment XI-3)
- 4. Boiler Replacement at Beach Elementary (attachment XI-4)
- 5. Bleacher Replacement at Beach Elementary (attachment XI-5)

XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS Steve Kelly, Chairperson

- 1. Report of Committee Meeting held May 12, 2025 (attachment XII-1)
- 2. Letter of Agreement: Fruitport Education Association Schedule B (attachment XII-2)

XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS Tim Burgess, Chairperson

- 1. Report of Committee Meeting held May 12, 2025 (attachment XIII-1)
- 2. Resolution to Conditionally Reinstate a Student (attachment XIII-2)

XIV. BOARD MEMBER REPORTS AND DISCUSSIONS

XV. AGENDA ITEMS FOR FUTURE MEETINGS

The Board will need to confirm the following dates and times:

- 1. Business & Finance Committee Meeting: June 16, 2025 at 5:30 p.m.
- 2. Personnel Committee Meeting: June 16, 2025 at 5:00 p.m.
- 3. Student Affairs Committee Meeting: June 16, 2025 at 4:30 p.m.
- 4. Truth and Taxation Public Hearing Proposed 2025-2026 Budget: June 23, 2025 at 6:30 p.m.
- 5. Annual Organizational Meeting: June 23, 2025 at 7:00 p.m.
- 6. Regular Board of Education Meeting: June 23, 2025 at 7:00 p.m.

XVI. REMARKS FROM THE PUBLIC*

XVII. ADJOURNMENT

*Time is provided for members of the audience to address the Board of Education regarding any topic including items on the agenda. The Board is providing two opportunities for the public to comment during the meeting. The first is for people who wish to bring issues to the Board of Education for board consideration. At the end of the meeting, the Board will provide a brief opportunity for community members to comment on activities and/or discussion that took place during the Board meeting. Time limits may be placed if a large number of individuals would like to address the Board.

<u>Note</u>: Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

Fruitport Building-Level Strategy Documentation 2024-2025

Building	2023-2024 Strategy	2024-2025 Strategy Ideas	10/17/24 Meeting First or Next Steps Ideas for critical components	1/30/25 Meeting Next Steps	5/1/25 Report out for end of year	5/1/25 Thoughts, strategies and activities for next year
Beach	Data driven literacy instruction	Data driven literacy instruction	 Add Vocabulary Improvement Instruction Team (VIIT) 3-5 Continuing Foundational Skills Literacy Team adding 2nd gr. Tier 1 Data meetings in winter and spring, hope to include fall at some point We are currently meeting monthly FSL and VIIT 	 VIIT-The Vocabulary Improvement Team was formed to enhance instruction and student outcomes. The team analyzed vocabulary data, confirmed current teaching practices, and reviewed key components of effective vocabulary instruction. Team set a goal for 60% of students to achieve grade-level proficiency (green) on the i-Ready winter benchmark. As the first step toward this goal, each class reviewed a vocabulary lesson, with teachers modeling successful completion and explaining the purpose behind the learning approach. Fifth grade increased proficiency by 10 percentage points, rising from 26% in the fall to 36% in the winter. Fourth grade saw a 16-point gain, improving from 34% to 50%. Third grade achieved the highest growth, increasing by 20 points from 46% to 66%. 	The Vocabulary Improvement Instruction Team monitored student progress using our fall-to-winter i-Ready data. Once spring results are available, we will analyze the data to determine if we've met our goal of 60% of students achieving grade-level proficiency. The team is scheduled to meet on May 21 to review this new data and assess our overall growth. The Foundational Literacy Team will also meet on May 21 to review pacing, phonics routines, and the progress made with sight word instruction. Additionally, the team will reconvene on May 24 to examine end-of-year Acadience data and establish next steps for the upcoming school year. We celebrate the fact that	Foundational Literacy Skills (FLS): The team will continue developing a plan for ongoing progress monitoring and instructional adjustments, specifically targeting phonemic awareness, phonics instruction, and core instructional routines. Our goal is to build consistency and confidence in our processes so that, in time, we feel equipped to sustain our progress independently. This may eventually allow for a thoughtful transition away from SIG support in the future. Review spring data to determine if we met our goal of 60% proficiency.

	 FLS Team - Second grade has joined the Foundational Literacy Skills (FLS) team, with monthly meetings focused on pacing, the most effective materials within the Super Kids curriculum, and literacy routines. Each grade level recently conducted mid-year data review meetings with the District's Literacy Coach and AIR Reading Specialist. These reviews identified key areas for improvement: Second grade will prioritize Oral Reading Fluency (ORF) and Accuracy by incorporating more sound sorts and sound-specific decodable work. First grade will enhance the rigor of phonics and phonemic awareness routines, along with raising instructional expectations. Kindergarten will maintain its current pacing while introducing blends and digraphs, reviewing them at year-end, and incorporating additional high-frequency word practice to sustain
--	---

				progress. With strong data-driven decisions, each grade level is refining its approach to maximize student growth. Tier 1 Data Meetings: We conducted Tier 1 data meetings for all K-2 teams using Acadience data, as well as K-5 data review meetings focused on i-Ready results. While the primary focus of these meetings was reading and literacy, staff were also provided with math data for independent review.		
Edgewood	PBIS Tier 1	ELA Tier 1	 Used Shettler's SIG as template for creating our SIG. Next Steps: Determine critical and components and gold standards for ELA curriculum Determine the measurement tool for student growth (iready, unit assessments, etc) Clearly defining our vision (our why) HELP: More time to have staff conversations around this focus (CIT & staff meeting) 	 Continue: GET COMMON Select critical components Define gold standards Use winter data to measure progress. Start: Share critical components and gold standards with the school improvement team and staff during a delayed start. Collect feedback from staff (What is the current reality?) Celebrate growth and have open accountability at T1 data review next week. 	 Were you clear about what you wanted to do? We were clear about what we wanted to do (identifying critical components and defining gold standards), but didn't achieve it yet. Did you do what you said you would do? We are still in the process. Building level CIT spent 2 to 3 sessions building critical components. We collected feedback from staff on a delayed start. Next, we will use feedback to adjust critical components and provide clarity where needed. 	Why All students can be grade-level readers and writers. How Use data Peer Walk-throughs Learning lab Staff feedback What: Offer a common literacy experience for all students. Define gold standards (instructional routines instead of components from curriculum

		 How were you able to monitor progress? We haven't implemented the critical components yet. The plan is to schedule peer walk-throughs using our critical components. What were the results? TBD What do you want to celebrate with your staff? More intentional use of instructional routines and strategies, such as reduced teacher talk, wait time, corrective feedback, and OTR. (partnership with STIR and book study) Student academic growth from fall to spring with a T1 data review. What are the strategies you have found to work with your team to keep them motivated to do this work? Keeping it on our radar and celebrating progress by using delayed starts 	resource) Reconsider WINN time
		and celebrating progress	

					Scheduling a MOY and EOY T1 data reviews	
Shettler	Math Curricular Resource	Math Tier 1	 Dig deeper into into understanding the first three Math Essentials Began monthly Essentials Professional Development with MAISD on 10/15 (this is a monthly practice) Monthly Surveys for PD understanding and implementation Identify and implement best practices that connect Math Essentials and Into Math Units Here is the service plan with the MAISD 	Continue PD with MAISD Early Literacy Math Essentials • <u>Monthly PD</u> during Delayed Start • Staff Surveyed monthly after PD, <u>Results</u> Digging Deeper to IntoMath • Identifying Essentials 1-3 that already exist • Supplementing the essentials that are missing in units Learning Labs at Shettler • Fall 2025 Concerns/Questions • Growth percentile from Fall-Winter in I-Ready math Data is not as significant as reading CELEBRATE!! Many teachers are feeling confident because strategies and learning from the Essentials are already happening in the classroom!	Were you clear about what you wanted to do? Yes Did you do what you said you would do? Yes How were you able to monitor progress? Surveys for staff after Early Math Essentials (EME) PD (monthly), and Leadership team reviewed and help to determine next steps. Teachers also went to view learning labs in different schools to observe the process of completing learning labs so that we can have learning labs at Shettler in the future. What were the results? All teachers completed the EME ISD training. Teachers are beginning to implement the EME to their Into Math daily lessons. We also have staff that are willing to host learning labs next school year. What do you want to celebrate with your staff? A year of hard work digging into the math essentials and how they apply to our current curriculum. Hoping for	What?? 1. Look and analyze our math data 2. Peer walk-thru to monitor fidelity of the implementation of EME with Into Math Lessons 3. Start the process of hosting learning labs 4. Give more PLC time for collaboration of EME Why?? We push ourselves because our staff believes that our students deserve the highest quality education and best practices in teaching. In order for our staff to provide that, we need to be trained at the highest level and equipt to give our students the education that they deserve.

				good growth on our end of the school year benchmark assessments. What strategies have you found to work with your team to keep them motivated to do this work? Giving teachers training, opportunity and time to dig deeper. This is something that we will work towards next school year as well.	
Middle School	Consistent incentives in ELA and Math for lesson completion Diagnostic testing options Interventionists implementation of iReady tools and intervention	 Identify what we want all students to know and learn FMS Experience What do we do when we know they have it or don't have it Met expectations or need intervention Use of Panorama Develop Common Assessments in each department Revamping PLC's/Delayed PLC data reporting form and agenda form 	 <u>Slides</u> Continue to evolve PLC meetings, using data to drive instruction Considering adding in an alternative intervention schedule Considering adding in an alternative intervention schedule Observing other schools Develop content and grade-level norms/consistencies FMS Experience Continue to fully implement Panorama All students with interventions logged Continue to revamp Tier II/III meetings using Panorama Revamp Intervention 	SlidesDeconstructing standards, developing CFA's3 meetings with Focus Group, 3 meetings with School Improvement Team Bringing options to the UnionGave a survey to all teachersDone at each meetingReferrals on TV, Teacher attends meeting, plans loggedChanging Continuum	Continue progress (all unit), analyze data, observe partners Implementation of new schedule, students moving to specific teachers Analyze and agree to common practices, set goals/reminders All plans in Panorama in real time, consistent communication expectations (kick-off PD) Example: phone-calls logged, Base standard

				Tracking spreadsheet (ARC, Pull-out, Focus Math)	document, adding in new class (Academy) Clarity: Specific goals and hopeful outcomes Action: Tangible data from Panorama, SWISetc. Monitoring and Results: Evolve PLC Meetings: Extended rotation sessions (A/B) for deconstructing standards Celebrations: SWIS Data Panorama Referrals Intentional Grade Level Meetings Strategies for Motivation: Adjust processes/procedures based on data, celebrate student success based on data	Adapt agenda as necessary based on needs Update continuum and tracking document
High School	Explore/implement options to reduce underclassmen failures.	Improve attendance Increase the use of Panorama to monitor progress of freshmen grades and attendance	 10/17 - Continue monitoring and tweaking the Freshmen Success Class. Implement targeted Tier 1 Supports Uniform Google Classrooms Creation of a list of universal 	First Semester Data: *High School success: 50% of the 12 students passed 3 or more of their core classes *2 of the 12 students fell into the unacceptable category	 Were you clear about what you wanted to do? Yes, uniformity with Google Classrooms Yes, universal Accommodations Yes, Attendance 	Questions to be answered • Attendance - is there a way the ISD can help us create a report?

accommodations Engagement in secondary PLC work	 *2 students fell into the category of failing 3 core classes 2023/2024 High School Success Students 12/19 are on track for graduation. Google Classroom Update (Tier 1) for Semester 2: The Stream will be used for communicating the agenda and with students only (no 	committee Did you do what you said you would do? • Google Classroom - yes • Universal accommodations -is a work in progress • Attendance committee - yes committee created and credit/grading policy created for	 Attendance - From the attendance/cr edit committee conversation s came the question about the school year test-out equivalency with 77% on the final exams. Do
	3		

accommodation	not?	Panorama specific
Forming of An Attendance	What do you want to	goals.
Committee Second Semester	celebrate with your staff?	a. Hig
	,,,	Scl
This committee will	Attendance has	
review the current policy	improved with the	Su
to create a consistent	implementation of	
process	other attendance	ss dat
	incentives/strategie	
	S.	As
	•	5/1
	-	Fiv
	What are strategies you	of
	have found to work with	nin
	your team to keep them	stu
	motivated to do this work?	nts
	motivated to do tins work!	are
	• Staff who refer to	pas
	the Tier 2 team are	ng
	invited to share	or
	more information	CO
	about the reasons	cla
		S.
	for the referral and	b. Th
	are able to see	of
	what the other 5	nir
	teachers are	are
	experiencing with	
	that same student.	pa
	This can provide	ng
	opportunities to	CC
	learn strategies that	С
	may be working in	S
	one class that may	c. Tv
	not have been tried	of
	in another.	nin
		ar

		 Hopefully, staff who refer to Tier 2 can expect specific steps to be taken, feedback provided, and action to be taken with students and parents. We hope this collaboration and partnership is helping teachers feel supported. 	failing all core classe s. 2. Communicati ng the Attendance/G rade/Credit handbook language by Stucky. 3. Why Panorama for teachers, not just office staff? Help teachers understand why they should go there. What feels like the next move to make to get closer to our goals?
			• End of 1st semester 2025, survey students/pare nts about the uniformity of Google

			Classrooms

CANVASS OF VOTES CAST

May 6, 2025 Special Election



MUSKEGON COUNTY BOARD OF CANVASSERS

And

OTTAWA COUNTY BOARD OF CANVASSERS

For

FRUITPORT COMMUNITY SCHOOLS

Statement of Votes

STATE OF MICHIGAN,

SS.

}

COUNTY OF MUSKEGON

The Board of Canvassers of the **County** of **Muskegon**, having Ascertained and Canvassed the Votes of said **Fruitport Community Schools** at the **Special Election**, held on the 6th day of May, Two Thousand and Twenty-five.

FRUITPORT COMMUNITY SCHOOLS BOND PROPOSAL

Shall Fruitport Community Schools, Muskegon and Ottawa Counties, Michigan, borrow the sum of not to exceed Eighty-Two Million Dollars (\$82,000,000) and issue its general obligation unlimited tax bonds therefor, for the purpose of:

acquiring, erecting, completing, remodeling, and equipping and re-equipping school buildings and facilities, and additions to school buildings and facilities; furnishing and refurnishing school buildings and facilities; acquiring, installing, equipping and re-equipping school buildings for instructional technology; purchasing school buses; and acquiring, preparing, developing, improving and equipping athletic fields, play fields, playgrounds, structures, facilities and sites?

The following is for informational purposes only:

The estimated millage that will be levied for the proposed bonds in 2025 is 1.44 mills (\$1.44 on each \$1,000 of taxable valuation) for a 0.00 mills net increase over the prior year's levy. The maximum number of years the bonds of any series may be outstanding, exclusive of any refunding, is thirty (30) years. The estimated simple average annual millage anticipated to be required to retire this bond debt is 3.15 mills (\$3.15 on each \$1,000 of taxable valuation).

(Pursuant to State law, expenditure of bond proceeds must be audited and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries, or other operating expenses.)

Do Hereby Certify and Determine- Muskegon County

Yes		1,876
No	_	1,951

Do Hereby Certify and Determine- Ottawa County

Yes	-	302
No	_	319

That <u>NO</u> received the largest number of votes and it is declared that said Proposal <u>DID NOT</u> carry in Muskegon and Ottawa County.

Fruitport Community Schools Statement of Votes Cast

We, the undersigned, hereby certify this to be a true and correct Statement of Votes cast in the above designated precincts at the special election held on May 6, 2025.

In witness whereof, we have hereunto set our hand and affixed the seal of the Circuit Court of the County of Muskegon this 13th day of May, in the year Two Thousand and Twenty-five.

Robert Baker, Chair - R

Carole Carter Carole Carter, Vice Chair - D

Bonnie Kellogg – R

ala Bates

Karen K Buie Muskegon County Clerk/Clerk of the Board of Canvassers



Cumulative Re	esults	Muskegon County, Michigan	Official Results
Election Night		Special Election	Registered Voters 27213 of 144883 = 18.78% Precincts Reporting
Run Time	12:46 PM	5/6/2025	66 of 66 = 100.00%
Run Date	05/13/2025	Page 2	

Fruitport Community Schools Bond Proposal

Choice	Party		Precinct	A	bsentee	Early Voting	- Local		Tota
Yes		686	51.77%	1,190	47.56%	0	0.00%	1,876	49.02%
No		639	48.23%	1,312	52.44%	0	0.00%	1,951	50.98%
	Cast Votes:	1,325	100.00%	2,502	100.00%	0	0.00%	3,827	100.00%
	Undervotes:	0		7		0		7	
	Overvotes:	0		9		0		9	

Grand Haven Area Public Schools Operating Millage Renewal Proposal

Choice	Party		Precinct	A	bsentee	Early Voting	- Local		Tota
Yes		24	42.11%	196	55.37%	0	0.00%	220	53.53%
No		33	57.89%	158	44.63%	0	0.00%	191	46.47%
	Cast Votes:	57	100.00%	354	100.00%	0	0.00%	411	100.00%
	Undervotes:	0		4		0		4	
	Overvotes:	0		0		0		0	

Mona Shores Public Schools Bond Proposal

Choice	Party		Precinct	A	bsentee	Early Voting	- Local		Tota
Yes		1,320	67.73%	2,139	58.05%	0	0.00%	3,459	61.40%
No		629	32.27%	1,546	41.95%	0	0.00%	2,175	38.60%
	Cast Votes:	1,949	100.00%	3,685	100.00%	0	0.00%	5,634	100.00%
	Undervotes:	1		12		0		13	
	Overvotes:	0		0		0		0	

Public Schools of the City of Muskegon Sinking Fund Millage Renewal Proposal

Choice	Party		Precinct	A	bsentee	Early Votin	g - Local		Tota
Yes		436	70.32%	2,032	63.50%	30	62.50%	2,498	64.58%
No		184	29.68%	1,168	36.50%	18	37.50%	1,370	35.42%
	Cast Votes:	620	100.00%	3,200	100.00%	48	100.00%	3,868	100.00%
	Undervotes	2	0	9		0		11	
	Overvotes	0		0		0		0	

Canvass of Votes

May 6, 2025 Special Election



County of Ottawa – Board of Canvassers for Fruitport Community Schools

State of Michigan

Statement of Votes May 6, 2025 Ottawa County, Michigan **Fruitport Community Schools Bond Proposal** Shall Fruitport Community Schools, Muskegon and Ottawa Counties, Michigan, borrow the sum of not to exceed Eighty-Two Million Dollars (\$82,000,000) and issue its general obligation unlimited tax bonds therefor, in one or more series, for the purpose of: acquiring, erecting, completing, remodeling, and equipping and re-equipping school buildings and facilities, and additions to school buildings and facilities; furnishing and refurnishing school buildings and facilities; acquiring, installing, equipping and reequipping school buildings for instructional technology; purchasing school buses; and acquiring, preparing, developing, improving and equipping athletic fields, play fields, playgrounds, structures, facilities and sites? The following is for informational purposes only: The estimated millage that will be levied for the proposed bonds in 2025 is 1.44 mills (\$1.44 on each \$1,000 of taxable valuation) for a 0.00 mills net increase over the prior year's levy. The maximum number of years the bonds of any series may be outstanding, exclusive of any refunding, is thirty (30) years. The estimated simple average annual millage anticipated to be required to retire this bond debt is 3.15 mills (\$3.15 on each \$1,000 of taxable valuation). (Pursuant to State law, expenditure of bond proceeds must be audited and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries, or other operating expenses.) Number of Votes Three Hundred Two YES received 302 votes. NO received Three Hundred Nineteen 319 votes. TOTAL: 621 We do hereby certify that the foregoing is a correct statement of the votes given in this jurisdiction for the proposition named in the election held on May 6, 2025. In witness whereof, we have hereunto set our hands for Ottawa County on this date. Attest: Chairperson

Justin F) Roebuck Clerk/Register of Deeds Friday May 9, 2025

Fruitport Comr Precinct	nunity Schools -	Ottawa County, Michigan	Official Results Registered Voters
			622 of 3782 = 16.45%
Official Results		Special Election	Precincts Reporting
Run Time	2.21 PM	5/6/2025	3 of 3 = 100.00%
Run Date	05/08/2025	Page 1	

Crockery Township, Precinct 1 - FCS

365 of 2,134 registered voters = 17.10%

Fruitport Commu	unity Schools Bond Proposa	1					
Choice	Party	Elec	tion Day	 F	bsentee		Total
Yes		45	37.19%	 111	45.49%	156	42.74%
No		76	62.81%	133	54.51%	209	57.26%
	Cast Votes:	121	100.00%	244	100.00%	365	100.00%
	Undervotes	0		0		0	
	Overvotes	0		0		0	

Fruitport Com Precinct	munity Schools -	Ottawa County, Michigan	Official Results Registered Voters
Official Results	all a	Special Election	622 of 3782 = 16,45% Precincts Reporting
Run Time	221 PM	5/6/2025	3 of 3 = 100.00%
Run Date	05/08/2025	Page 2	

Spring Lake Township, Precinct 3 - FCS

0 of 14 registered voters = 0.00%

Choice	Party	Elect	ion Day	A	osentee		Total
Yes		0	0.00%	0	0.00%	0	0.00%
No		0	0.00%	0	0.00%	0	0.00%
	Cast Votes:	0	0.00%	0	0.00%	0	0.00%
	Undervotes	0		0		0	
	Overvotes	0		0		0	

Fruitport Community Schools - Precinct	Ottawa County, Michigan	Official Results		
		Registered Voters		
		622 of 3782 = 16.45%		
Official Results	Special Election	Precincts Reporting		
Run Time 2.21 PM	5/6/2025	3 of 3 = 100.00%		
Run Date 05/08/2025	Page 3			

Spring Lake Township, Precinct 6 - FCS

257 of 1,634 registered voters = 15.73%

Fruitport Community Schools Bond Proposal							
Choice	Party	Election Day		Absentee		Total	
Yes		30	44.78%	116	61.38%	146	57.03%
No		37	55.22%	73	38.62%	110	42.97%
	Cast Votes	67	100.00%	189	100.00%	256	100.00%
	Undervotes:	0		1		1	
	Overvotes:	0		0		0	

*** End of report ***

High School Student Handbook Appendix

Cell Phone/Earbud Policy

Possession/use of cell phones and earbuds - Students are allowed to use cell phones, earbuds/headphones and other electronic devices before school, during lunches, and after school. Students are not allowed to wear earbuds/headphones in their ears or on their head during passing time and they may only be used during instructional time with teacher permission.

Violations of this rule will result in disciplinary action.

Violations will be handled as follows:

- a. First Offense Students will report directly to the office to turn in their electronic device. The device will be returned at the end of the day by Mr. Rogers. Any student who refuses to turn over their phone/earbuds and/or does not report to the office will be considered insubordinate and be subject to additional discipline and students will be assigned detention.
- b. Second Offense- Students will report directly to the office to turn in their electronic device. Any student who refuses to turn over their device will be considered insubordinate and will be subject to additional discipline. The Administration will hold the device until the end of the day. The student will be required to contact their parents and parents will be required to come in and pick up the device at the end of the day. If a parent/guardian is not able to pick up the device, it will be securely stored in the office until the next school day.
- c. **Repeated Offenses-** Students will report directly to the office to turn in their device. The Administration may hold a parent/student meeting to work to resolve the issue. At a minimum the device will be turned into the office requiring parent pickup and students may be assigned detention.

Hall Passes

Students are required to use "Smart Pass" if they need to leave the classroom for any reason. Students should also have a hall pass on a lanyard when they leave the room. The number of student passes per day/week/year may be limited. A meeting will be scheduled with students who do not adhere to this policy and disciplinary consequences may result.

Food Deliveries

Food and other items may not be delivered other than by a student's parent/guardian during the school day. Delivery may only be made to the main office. The purpose of this policy is to maintain a safe, orderly, and distraction-free educational environment. This policy aims to ensure the safety and well-being of students and staff, promote

healthy eating habits, and reduce disruptions during the school day. This policy applies to all students and external delivery services. It covers the entire school premises, including classrooms, hallways, common areas, and outdoor spaces during school hours.

Early Dismissals

Students, who must leave school during the regular school day, **must** check out in the office before leaving, including when leaving during the lunch period. A note from a parent/guardian or a phone conversation between parent/guardian and school official/secretary is mandatory before the student leaves the building.

Additional Guidance on Drug/Alcohol Consequences

Any student who violates the rules listed above are subject to discipline up to and including expulsion. The following shall serve as guidelines when determining student discipline for the above mentioned rule violations.

Case I - Where school officials have proof that a student has unlawfully distributed or sold any drug, marijuana or other controlled substance, regardless of quantity or has distributed any alcoholic beverage, the Administration will recommend expulsion of the student.

Case II - Where school officials have found a student in possession of any drug, marijuana or other controlled substance or alcohol beverage in a quantity suggesting more than personal use, the Administration will recommend expulsion of the student.

Case III - Where a student is in plain possession of any drug or marijuana, seeds, scraps, paraphernalia including dab pens/devices to smoke/vape, pill, capsule, or other controlled substance or alcoholic beverages, where quantity suggests personal use, the Administration may suspend for a period of up to ten (10) days and place a student on probation. A second offense anytime during their high school career will result in a recommendation to the Board of Education for expulsion.

Case IV - Where school officials have reasonable cause to believe that a student has used a controlled substance, narcotic, marijuana or alcohol, 1) The Administration will inform the parents. 2) The Administration may suspend for a period of up to ten (10) days and place a student on probation. A second offense will result in a recommendation to the Board for expulsion.

Use of Breath-Test Instruments - The Principal may arrange for a breath test for blood-alcohol to be conducted on a student whenever she/he has individualized reasonable suspicion to believe that a student has consumed an alcoholic beverage. The use of breath-test instruments may also be used randomly during the school day or at any other school sponsored event.

Requests from Military or Institutions of Higher Learning

Upon their request, military recruiters and institutions of higher learning will be given access to students' names, addresses and telephone numbers. Parents who do not want their child's name to be released (or students over the age of 18 who do not want their name released) should contact the building principal.

Student Fundraising and Student Sales

Fundraising activities by school organizations must be approved in advance by the building administrator(s). Organization sponsors assume the responsibility for supervising the project, accounting for funds, making reports, and any other details involved in the project.

Students participating in school-sponsored groups and activities will be allowed to solicit funds from other students, staff members, and members of the community in accordance with school guidelines. The following general rules will apply to all fund-raisers:

Students involved in the fundraiser are not to interfere with students participating in other activities in order to solicit funds.

A student will not be allowed to participate in a fund-raising activity for a group in which she/he is not a member without the approval of the group's advisor.

Any fundraisers that require students to exert themselves physically beyond their normal pattern of activity, such as "runs for", will be monitored by a staff member in order to prevent a student from over- extending himself/herself to the point of potential harm.

No student is permitted to sell any item or service in school without the approval of the Administration. Violation of this may lead to disciplinary action.

VISITORS

All visitors, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. Visitors are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in an appropriate manner will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a disability. This rule prohibiting animals on school property may be temporarily waived by the building principal in the case of a unique educational opportunity for students, provided that: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

LMC Borrowing Privileges

F.H.S. School issued student IDs are required to check out all LMC materials. Books are checked out for two weeks and may be renewed. Reference materials, magazines, and newspapers circulate for two days. Calculators may be checked out overnight. Fines are charged for overdue, damaged and lost materials. Fines must be paid before a student is allowed to check out additional materials. Current replacement costs will be charged for lost or damaged materials.

Early Graduation

Please inquire in the guidance office by May 1st of your Junior year. The student and parent will schedule a conference with the principal and their counselor before May 1st. of the student's Junior year and at that conference the student should be prepared to justify his/her request to graduate early.

Early graduates must take full responsibility to make arrangements with the high school office for anything pertaining to the graduation ceremony (*i.e.*, announcements, cap and gown, graduation practices, school fines).

Homebound/Hospitalized Instructional Services

A student who is absent or whose physician anticipates the student's absence from school for an extended period of time, or has ongoing intermittent absences because of a certified medical condition, may be eligible for instruction in the student's home, hospital, or licensed treatment facility. To be eligible for such services, the student's attending physician must certify that the student has a medical condition that requires the student to be confined to the home or hospitalized during regular school hours for more than five (5) consecutive school days. Students who are able to attend school part-time are expected to do so and do not qualify for homebound and hospitalized services.

For students educated under an IEP or 504 Plan, the amount or type of instructional services provided may vary.

For information on homebound or hospitalized instructional services, please contact your student's school counselor.

Athletics

The Athletic Code applies to all students who want to participate in athletics. An Athletic Handbook is available for all athletes and on request through the Athletic Director/Secretary.

Athletics includes competitive sports and cheerleading (sideline and competitive). This code applies in addition to other rules and regulations concerning student conduct and imposes additional requirements on student athletes and cheerleaders.

Participation in athletics is a privilege. Those who participate in athletics have a responsibility to favorably represent the school and community. Student athletes are expected to conduct themselves both in and out of school in a manner appropriate to their responsibilities as representatives of the school and district. If a student fails to comply with the terms of this code, the privilege to participate in athletics may be lost in accordance with the terms of this Athletic Code.

Fruitport High School provides a variety of athletic activities in which students may participate providing they meet any eligibility requirements that may apply. The following is a list of interscholastic sports currently being offered. For further information, contact the Athletic Director, at 865-3101.

College Visitations

Students will be permitted **2 college visits per year** during their junior and senior years. Proper documentation from the college must be submitted to the Student Services Office within 24 hours of the student's return to school in order to be deemed as school related. Students may be granted additional visits with prior approval from the office.

Backpacks

Backpacks, bags and purses must be stored in the students locker during the school day. Students may carry their chromebook bag and a small pencil pouch if needed.

Grades/Grading Procedure

At **Fruitport High School**, grades reflect a student's acquisition of the necessary knowledge and skills. Grades are typically based on test results, homework, projects, and classroom participation. Each teacher may place varying emphasis on these areas in determining the final grade. Students are encouraged to ask their teacher for clarification if they are unsure about how their grade will be calculated.

Grading Scale

- **A** = 4.00
- **A** = 3.67
- **B+** = 3.33
- **B** = 3.00
- **B-** = 2.67
- **C+** = 2.33
- **C** = 2.00
- **C** = 1.67
- **D+** = 1.33
- **D** = 1.00
- **D**-= 0.67
- **F** = 0.00

Advanced Placement (AP) Courses: AP courses receive an additional .5 weight to the final grade.

Unexcused Absences

• **Unexcused Absence (UA)**: If a student is absent without a valid excuse, they may receive a **zero** for any assignments given or work due during that class period.

Report Cards

• Report cards are issued on a **semester basis**. For questions regarding grades, please contact the classroom teacher.

Attendance and Grading Policy

At **Fruitport High School**, regular attendance is essential for academic success. The following guidelines outline how attendance and grading are managed:

Attendance Limits and Excused Absences

- Maximum Absences: Students are allowed to accumulate no more than nine (9) absences per class per semester. This limit includes both excused and unexcused absences, as well as tardies. Two tardies will constitute one unexcused absence.
- Excused Absences: Absences will be excused if:
 - A parent/guardian calls the school on the day of illness or on the day the student returns to school.
 - A written note, signed by the parent/guardian, is submitted to the Student Services office by the student on the day they return, indicating the reason for the absence.

Grading and Credit Policy Based on Attendance

- 1. Students Who Do Not Exceed the Attendance Limit (9 Absences)
 - Students who do not exceed the attendance policy limit of 9 absences will receive credit and the earned grade for the class.
- 2. Students Who Exceed the Attendance Limit (9 Absences)
 - Passing Final Exam + Passing Class: Students who exceed the attendance limit of 9 absences must earn a passing grade on the final

exam and pass the class to receive credit and the earned grade.

- Passing Final Exam + Failing Class: Students who exceed the attendance limit but earn a passing grade on the final exam (minimum of 77%) but fail the class will receive a CD (Credit, D grade). This allows them to advance, but the 60% grade will compute towards their GPA.
- Failing Final Exam + Passing Class: Students who exceed the attendance limit and do not pass the final exam but earn a passing semester average will receive a CF (Credit, F grade). This earns them credit, allows them to advance, but a failing grade will compute towards their GPA.
- Failing Final Exam + Failing Class: Students who exceed the attendance limit and do not meet both the attendance and academic requirements may not earn credit for the class.

Special Attendance Contract

Students who do not regularly attend or participate in all of their classes may be placed on an **attendance contract**. If the student fails to adhere to the contract, they may be dropped as a student for the remainder of the semester and depending on the circumstances referred to the prosecutors office for truancy.

Attendance Policy

Regular attendance is essential for student achievement and full participation in the school experience. Students who are **chronically absent**—defined as missing **10% or more** of scheduled school days—or who exceed **nine (9) absences** in any class during a semester may be subject to administrative intervention.

 Students who meet or exceed these thresholds may be placed on an Attendance Contract, developed by the Assistant Principal and reviewed with the student and their parent(s)/guardian(s).

Consequences for Continued Absences

Ongoing attendance concerns may result in the loss of eligibility for:

- Extracurricular activities, including athletic practices, contests, marching band, clubs, and dances.
- Special honors and events, such as Homecoming Court, Prom Court, and similar recognitions.
- School-sponsored trips and field trips.
- Participation in the graduation ceremony (for seniors).
- Campus driving privileges (for student drivers).

Appeals Process

Students and/or parents/guardians who believe there are **extenuating circumstances** impacting attendance may submit a written appeal to the **Attendance Review Committee(Assistant Principal/Attendance Officer/Counselor/Others)**. The appeal must include documentation supporting the reason for absences and be submitted within 2 school days of notification regarding the attendance concern.

The Attendance Review Committee will evaluate each appeal on a case-by-case basis and make a final determination regarding eligibility for school privileges.

Tardiness Policy

Being on time to class is essential for academic success and maintaining a focused learning environment. Instruction and classroom activities begin promptly at the start of each period.

- **Excused Tardies:** A tardy will be excused **only** if the student presents a pass from a teacher or staff member upon arrival.
- Tardy Limit: Students are allowed three (3) tardies per class without disciplinary consequence.
- Consequences for Excessive Tardiness:
 - Each tardy beyond the third (in a single class or across multiple classes) will result in one hour of detention.
 - A parent conference may be required if a student's punctuality does not improve.
- Tardies Over 10 Minutes: Arriving more than 10 minutes late to any class will be considered an unexcused absence for that class period and may result in additional consequences.

Consistent tardiness undermines the learning process and may affect a student's eligibility for participation in certain school privileges or activities.

State Testing and Graduation Requirements

In accordance with state mandates, all students in grades 9–12 are required to participate in the full sequence of state assessments. These include, but are not limited to to to the full sequence of state assessments. These include, but are not limited to the full sequence of state assessments.

- Graduation Participation (Grade 12): Seniors must complete all required state testing in order to be eligible to participate in the graduation ceremony. Failure to meet this requirement may result in exclusion from the ceremony, regardless of academic standing.
- Exam Waiver Eligibility (Grades 9–12): Underclassmen and seniors must complete all state-mandated tests to be considered eligible for second semester exam waivers.

These assessments are an essential part of both state accountability measures and school requirements.

Commencement Participation Policy

The District hosts a commencement ceremony at the end of each school year to recognize and celebrate the achievements of eligible graduating students. **Participation in this ceremony is** a privilege, not a right.

Students may be **excluded from participating** in commencement due to **misconduct**, including violations related to behavior, attendance, or both.

It is important to note that **disqualification from the ceremony does not affect the awarding** of a diploma, provided that all academic and graduation requirements have been successfully completed.

Al Usage and Plagiarism Policy

At **Fruitport High School**, the use of artificial intelligence (AI) tools to complete assignments is subject to the same academic integrity standards as any other source or resource. Students are expected to complete their own work and must not submit work generated by AI without proper citation.

Plagiarism

Plagiarism, including submitting Al-generated content as your own, is a serious violation of academic integrity. Any student found using Al to plagiarize or present someone else's work as their own may face disciplinary action, including receiving a zero on the assignment or further consequences as determined by the teacher and administration.

Students should use AI tools responsibly, ensuring that all sources are properly cited, and that work submitted is reflective of their own understanding and effort.

End-of-Year Conduct Policy

As the school year comes to a close, all students are expected to continue upholding the standards of respectful and responsible citizenship. Special attention is given to conduct during the **final month of the second semester**, a time when end-of-year events and activities take place.

Fighting and other major citizenship violations (e.g., threats, harassment, vandalism, or other behaviors that disrupt the school environment) during this period will result in immediate disciplinary action, which may include:

- Suspension from school-sponsored events such as prom, senior trips, sports competitions, and graduation ceremonies.
- In-school or out-of-school suspension, as determined by the administration.
- Possible referral to law enforcement, depending on the severity of the offense.

These consequences are in place to ensure the safety and well-being of all students and staff and to preserve the integrity of important school traditions. All disciplinary decisions are at the discretion of school administration and are final.

2025-2026

Parent-Student

Handbook

All Participants Grades 7-12

PREPARED BY FRUITPORT HIGH SCHOOL ATHLETIC DEPARTMENT

TROJANS

"Developing student athletes to reach their fullest potential as competitors and as people by giving maximum effort every day."

The Six Pillars of Character

From "Pursuing Victory With Honor", The Arizona Sport Summit Accord

TRUSTWORTHINESS

Be **honest**. Do not deceive, cheat, or steal. Be **reliable**—do what you say you will do. Have the **courage** to do the right thing. Build a good reputation. Be **loyal**—stand by your friends, family, and country.

RESPECT

Treat others with respect; follow the golden rule. Be **tolerant** of differences. Use good **manners**, not bad language. Be **considerate** of the feelings of others. Do not threaten to hurt anyone. Deal peacefully with anger, insults, and disagreements.

RESPONSIBILITY

Do what you are supposed to do. **Persevere**: keep on trying! Always do your best. Use **self-control**. Be **self-disciplined**. Think before you act—consider the consequences. Be **accountable** for your choices.

FAIRNESS

Play by the rules. Be **open-minded**; listen to others. Do not take advantage of others. Do not blame others.

CARING

Be kind. Show you care. Express gratitude. Forgive others. Help people in need.

CITIZENSHIP

Do your share to make this school and community a better place. **Cooperate.** Stay informed. Vote. Be a good neighbor. **Obey** laws and rules. **Respect** authority. **Protect** the environment.

The "Six Pillars" are a part of this guidebook with the intent that the principles and values they represent become a part of the framework of this organization, and be practiced by staff, players, parents, and fans that are associated with Fruitport Athletics.

Character is the foundation upon which one must build to win respect. Just as no worthy building can be erected on a weak foundation, so no lasting reputation worthy of respect can be built on a weak character. R.C. Samsel STAFF

JONNY MOREHOUSE 865-4034 ATHLETIC DIRECTOR

LAUREN CHESNEY 865-3101 Ext. 2033 PRINCIPAL

TRICIA WINSKAS 865-4035 ATHLETIC SECRETARY

PHONE

HIGH SCHOOL	(231) 865-3101
MIDDLE SCHOOL	(231) 865-3128
ATHLETIC DEPARTMENT	(231) 865-4035
ADMINISTRATION	(231) 865-3154

School website:www.fruitportschools.netAthletics website (Big Teams):www.fruitportathletics.orgTwitter:@FCS_AthleticsFacebook:FruitportTrojan Athletics

HANDBOOK CONTENTS

Consent Form Parent Copy	3
Athletic Code/Drug Test Policy	4
Mission	7
Athletic Philosophy	8
Communication	9
Sportsmanship Expectations	10
Governing Bodies	11
Eligibility Rules Summary	12
Appeals of Athletic Discipline	14
Responsibilities of the Athlete	15
Miscellaneous	17
College Information	19
NCAA Banned Drug List	20
Concussion Protocol	22
Stress, Time, and Money Savers	23

Consent form tear out (nlease sign	and return)
	please sign	anu return)

FRUITPORT COMMUNITY SCHOOLS ATHLETIC CONSENT FORM (PARENT COPY)

Student	D.O.B//
LAST	FIRST
As parent or guardian of the above named student,	(or as an emancipated minor) I hereby grant permission
for him/her to participate in the 2025-26 school ye	ar as a member of one or more Fruitport Community

Schools athletic teams. I have read, understand, accept, and agree to support the school district's **year-round** athletic code and the related athletic policies found in the parent student handbook.

RESPONSIBILITIES OF PARTICIPATION

I will abide by all school rules and the coach's team rules. I realize that participants are responsible for the maintenance and proper return of all issued equipment and uniforms, and are responsible financially for damage due to loss, neglect or improper use. I understand that I/we are responsible for player fees related to team membership. I realize that uniforms/warm-ups are only to be worn for approved events. I give my permission for sport related photos, statistics, or rosters to be used for publicity or eligibility reporting purposes. I consent to the disclosure of information that might otherwise be privileged under either FERPA or HIPPA for any purpose necessary for the determination of athletic eligibility, player fee waiver, or for compliance with athletic policy/procedures of the school or the MHSAA. **CITIZENSHIP STANDARDS FOR PARTICIPATION**

I understand that *participation in athletics is a privilege*, not a right. Athletes are to exemplify good citizenship, trustworthiness, and a proper public image in the greater community as well as in school-- in and out of season. I understand the Athletic Code and citizenship expectations as given in this handbook also apply to postings on the internet. I realize that standards of participation for athletes often exceed minimum MHSAA and FHS regulations.

SPORTSMANSHIP

I will demonstrate sportsmanship and exercise self-control to coaches, officials, opponents, and spectators. I understand that excessive display of temper, and the use of profanity in any form are not permitted. I understand that these sportsmanship guidelines apply to parents and spectators- as well as participants.

HEALTH AND SAFETY

I understand that in each sport the risk of injury or even death exists; and accept the risk in participation. Having been so cautioned and warned, I also realize the responsibility for reducing the chance for injury by obeying safety rules, following a proper conditioning program, inspecting one's own equipment regularly, and reporting physical problems and injuries to the coach or trainer.

I will abide by the decisions of the athletic trainer and other professionals that the school has contracted related to injuries and return to play. I have read the enclosed material and understand the policy and procedures for when a student receives a suspected concussion.

I give consent for Impact concussion management pre and post testing for collision sports (FHS). I give consent for and agree to comply with the "reasonable suspicion" drug- testing program as per school Board and Athletic Department policies (FHS).

I realize that it is my/our responsibility to pay for all medical treatment arising from participation in a school sport. I understand that Fruitport Community Schools does NOT provide student medical insurance coverage for athletic injuries. I understand that coverage is available through the state of Michigan for those who qualify, and also for purchase through First Agency of Kalamazoo.

Name of insurance carrier_____Policy #_____

Check here if the student athlete has **no health insurance**

Signatures below indicate comprehension of the policies and procedures in the Parent Student Athletic Handbook. Office copy of this form must be completed and on file prior to participation. _____ date____ Parent/Guardian:

Student:	 date	
		3

ATHLETIC CODE

- 1. All athletes are responsible to adhere to school regulations and athletic policies as they appear in the Student Handbook, MHSAA and Board policy, Student- Parent Athletic Handbook, and team training rules of individual coaches.
- 2. School obligations such as attending all classes, help sessions, detentions, completing homework, making up tests, etc. must be satisfied before participating in extracurricular activities. Athletes are expected to attend scheduled classes and have any and all absences excused prior to participation.
- 3. All participants must meet current MHSAA and FHS eligibility requirements. Under the semester schedule, students must be passing 5 of 6 classes concurrently to remain eligible. Current semester progress reports are received by Monday of each week. Any student who is not passing at least 5 of 6 semester classes will then be ineligible to participate in interscholastic competition immediately from a <u>Monday through Sunday</u> period. Fruitport full virtual students will use the "On-Target" grade within the Edmentum virtual program, to check eligibility. Fruitport students enrolled in credit recovery classes through the Apex program will have their eligibility based on the "Grade to Date". Students who do not receive credit for 5 subjects in ANY semester will be ineligible for the next semester or until deficiencies are made up. <u>Student athletes that are over the allowed number of absences may be considered ineligible in that class.</u> Additional participation requirements are outlined in the MHSAA handbook. NOTE: Ineligible athletes will be permitted to participate in <u>practice</u> only during their first period of ineligibility of the season. All FMS students must be passing **4 of 6** classes for eligibility.
- 4. Athletes suspended from school may not participate in or attend games or practices held during the suspension. A suspension from school begins at the time of notification and ends at the last calendar date of the suspension. Participation is prohibited from the first date up to and including the last date of school suspensions. Athletic suspensions may begin following a school suspension or an ineligibility period. Athletes may be granted permission to practice [not compete] during long term Athletic Dept. suspensions.
- 5. Disciplinary problems at school or at extracurricular events (Home or away) may be a reason for the coach, athletic director, or administration to drop or suspend an athlete from a sport.
- 6. Whether in season or out of season, student athletes have an obligation to uphold and <u>maintain a high standard of citizenship in the community</u>. Violations of law and citizenship expectations are grounds for the coach or administration to immediately deny participation for part or all a sport season. Subsequent offenses, *including offenses involving illegal substances*, will result in increased penalties and the possible loss of eligibility for one's high school career.
- 7. It is expected that athletes attend <u>all scheduled classes in order to participate that day</u>. When school is in session, athletes are to be present for at least three classes, and **classes missed must be excused absences.** The Principal or Athletic Director may grant exceptions when there are conflicts or unusual circumstances that result in being present for less than three full classes.

- 8. If an athlete is disqualified during an athletic contest for flagrant or unsportsmanlike conduct, that student will be withheld by his/her school for at least the next contest/day of competition for that team. The Athletic Department has the right to enforce a greater penalty if it deems it necessary, including a long- term suspension for multiple disqualifications by the same individual.
- A. No athlete may use, sell, distribute, or possess any tobacco product <u>at any time</u>. This policy includes the use or possession of "e-cigarettes". The following steps of discipline are to be followed for the violation of this code:

<u>FIRST OFFENSE</u>: Suspension for 25% of current season (based on number of contests), continued if necessary to the next season of participation; a student may opt to participate in 10 hours of community service to bring suspension down to 1/8 of current season.

<u>SECOND OFFENSE</u>: Suspension for the remainder of the current season plus 50% of subsequent season of participation;

THIRD OFFENSE: Loss of sports eligibility for one calendar year from offense.

Offenses under A above are cumulative for a four-year period. Violations outlined in A above while not a team member (summer or school year) is subject to athletic code penalties in future seasons.

B. No athlete may be involved in the sale, distribution, possession, consumption, or illegal use of prescription drugs, alcohol, fake drugs, steroids, any chemicals which release toxic vapors or contain toxic substances, look alike drugs, performance enhancing substances, or any other substances banned by the NCAA and/or otherwise prohibited by law.

Offenses under B above are cumulative for a four year period and will result in a loss of sports eligibility for a <u>minimum</u> of 33% of a sports season for the first offense (based on the number of dates or contests), <u>continued if necessary to the next season of participation</u>, with a maximum penalty of a loss of sports eligibility for one's high school career. Subsequent offenses will result in a <u>minimum</u> suspension of 50% of a sport season, continued to the next season of participation, with a maximum penalty of the loss of eligibility for the balance of the high school career. Any involvement with prohibited substances outlined in B above while not a team member (summer or school year) is subject to athletic code penalties as described above. First time participants are subject to sanctions if the violation occurred during the same school year or within three months of the beginning of the season.

 Hazing: Athletes shall not participate in any induction ceremony, initiation, or other activity that involves unreasonable risk of physical harm, coercion, intimidation, or embarrassment to others. Hazing is a violation of state law and school policy. Any athlete or parent who believes their student has been a victim of such practices is to contact Lauren Chesney, Principal 3255 Pontaluna Rd. Fruitport, MI 49415.

FHS DRUG TESTING POLICY

The Board requires that each student and their parent or guardian in any of the District's interscholastic athletic programs agree that the student athlete participate in a reasonable suspicion drug-testing program. The test or tests will be conducted by an independent contractor or family doctor. A list of banned drugs and performance-enhancing substances developed by the NCAA and adopted by the Michigan Department of Public Health are listed in the back of this handbook. Please note that the list may change during the year, and that updates may be found on the NCAA Website (www.ncaa.org) . All test results will be given to the Athletic Director and the student, parent, or guardian. If the student or parent or guardian asserts any privilege or withdraws the consent given in the Athletic Consent form, the athlete shall immediately be ineligible for further athletic participation. The testing lab will be instructed to test for one or more illegal drugs. Student participant samples will not be screened for the presence of any substance other than an illegal drug or for the existence of any physical condition other than drug intoxication.

A student athlete who tests positive for any illegal substances (in accordance with the testing methods authorized by the School Board), shall become ineligible to participate in athletics for a period as given in the athletic code. A student athlete or parent/guardian may request a retest within 24 hours of the original test at his/her own expense. Students who are taking prescription medication may provide a copy of the prescription or a copy of a doctor's verification that provides evidence that the substance is for a condition where the drug or drug family is prescribed for a medical reason. This information must be provided to school personnel within 24 hours of the test. A student athlete who tests positive will be required to participate in a drug education program in addition to serving an athletic suspension as per the Athletic Code of Conduct.

Reasonable Suspicion:

Reasonable suspicion is intended to target situations when there are objective facts or specific occurrences that support the conclusion that a student-athlete may be using alcohol or other prohibited drug substances. Reasonable suspicion may also be triggered by a previous positive test or an arrest and/or suspension for possession/use of illegal substances within the preceding twelve months. *Reasonable suspicion* is based on a common sense conclusion upon which practical people ordinarily rely. These conclusions can be drawn from observed or reliably described human behavior that is determined to be warning signs for possible drug/alcohol use (e.g., changes in emotional and physical condition and academic/athletics achievement, witnessed drug use, possession, etc.).

All Athletic Department personnel are required and other teaching or administrative staff are encouraged to report to a student-athlete's respective head coach, head athletics trainer, administrator or athletic director specific facts or observable behaviors that indicate that a particular student-athlete may be violating the policies expressed in this program. Fruitport High School's athletic program is an extension of its educational program and adheres to the philosophy and objectives prescribed by the Fruitport Board of Education and the Michigan High School Athletic Association. The contents of this handbook help define the policies and procedures used within the Department of Athletics that are specific to participants and parents/guardians. Coaches should also refer to FHS Coach's Handbook for additional guidelines and procedures.

MISSION STATEMENT

In keeping with the vision of *empowering individuals to positively impact their world,* the Fruitport Athletic Department is *committed to developing student athletes to reach their fullest potential as competitors and as people by giving maximum effort every day.*

		SEASON	VAR	JV	FROSH
BASEBALL	В	SP	Х	Х	Х
BASKETBALL	B/G	WTR/WTR	Х	Х	Х
BOWLING	B/G	WTR	Х		
COMPETITIVE CHEER	G	WTR	Х	Х	
CROSS COUNTRY	B/G	FALL	Х		
FOOTBALL	В	FALL	Х	Х	Х
GOLF	B/G	SP/FALL	Х		
ICE HOCKEY*	B/G	WTR	Х		
LACROSSE**	G/B	SPRING	Х		
SOCCER	B/G	FALL/SP	Х	Х	
SOFTBALL	G	SP	Х	Х	
TENNIS	B/G	FALL/SP	Х	X(G)	
TRACK	B/G	SP	Х		
VOLLEYBALL	B/G	FALL/SP	Х	Х	Х
WRESTLING	B/G	WTR	Х	Х	
SIDELINE CHEER***	G	FALL*	Х	Х	
EQUESTRIAN****	B/G	FALL	Х		

FHS SPORTS/ACTIVITIES OFFERED

*Ice Hockey is a cooperative agreement with Reeths Puffer HS, which is the sponsoring school.

** Lacrosse is a cooperative agreement with Mona Shores HS, which is the sponsoring school.

*** Sideline Cheerleading is a group activity sponsored through the Athletic Department by the Board of Education.

**** Equestrian is a group activity that can use the school name/mascot and colors by the Board of Education. Equestrian is not a school-sponsored event, but members can earn a club letter if specific criteria are met.

MIDDLE SCHOOL SPORTS TEAMS AND SEASONS:

Fall: Cross Country, Volleyball, Football

Winter: Boys Basketball, Competitive Cheer, Wrestling, Girls Basketball

Spring: Track, Co-ed tennis

NOTE: Sixth graders are now permitted to participate in XC, wrestling, co-ed tennis and track.

INTERSCHOLASTIC ATHLETIC PHILOSOPHY

The Fruitport Community School District supports the belief that a dynamic program of student activities is vital to the educational development of students. The interscholastic program provides laboratory courses in physical and emotional development. It teaches lessons that often are not taught in the classroom. It also provides a means to better performance in classroom curriculum. Statistics on participation consistently demonstrate that athletes have higher G.P.A., attendance and retention rates, and lower dropout rates than non-participating counterparts. Athletic participation is a positive privilege with definite responsibilities.

We believe that developing a winning athletic program is important. However, it must be done without sacrificing the personal development of participants. Successful programs provide opportunities for physical, mental, social, and emotional growth. In addition, effective programs teach teamwork, work ethic, skill mastery, pride, and fair play. Such positive outcomes go far beyond one's win-loss record.

The interscholastic setting is critical in providing desirable learning experiences. Administrative expectations, direction, and support are vital in achieving clearly defined goals. Also required is adherence to the program purposes by coaches, student athletes, and parents/guardians.

Finally, supporting and cooperating with policies of the Fruitport Board of Education, the Michigan High School Athletic Association and league affiliations is necessary in order to maintain a worthwhile, productive interscholastic environment.

The Fruitport Community School District is committed to a quality interscholastic athletic program that provides desirable learning experiences. The athletic program is dedicated to continuing development and re-evaluation in order to provide student athletes with opportunities *to develop fully as competitors and as people.*

NOTICE REGARDING NON-DISCRIMINATION POLICY

No person shall, on the basis of sex, be excluded from participating, be denied the benefits of, be treated differently from another person or otherwise discriminated against in any interscholastic athletic program at Fruitport Community Schools. Any person believing that Fruitport Community Schools has inadequately applied the principles and/or regulations of Title IX of the Education Amendment Act of 1972 may bring forward a complaint to: Athletic Director 3255 Pontaluna Rd. Fruitport, MI 49415.

PARENT COACH COMMUNICATION PLAN

Both parenting and coaching are extremely difficult roles. By establishing an understanding of each, we are better able to accept the actions of the other and provide greater benefit to students. As parents, when your children become involved in the athletic program, you have a right to understand the expectations placed upon your child. This begins with clear communication from his/her coach. It is essential that parents be represented in the parent meeting that each head coach sponsors prior to each season.

COMMUNICATION THAT YOU SHOULD EXPECT FROM THE COACH

- 1. Philosophy of the coach, including issues such as playing time
- 2. Expectations that the coach has for the players
- 3. Locations and times of all practices and contests
- 4. Team requirements, i.e. practices, special equipment, out of season conditioning
- 5. Procedures to follow should the athlete be injured during participation
- 6. Discipline that may result in the denial of participation.

COMMUNICATION THAT COACHES EXPECT FROM PARENTS

- 1. Concerns expressed directly to the coach
- 2. Notification of schedule conflicts well in advance
- 3. Specific concerns regarding a coach's philosophy and/or expectations.

As students become involved in the programs at Fruitport High School, they will hopefully experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way they are expected to. **Please keep in mind that there are times in which** *athletes need the opportunity to struggle.* At these times, conversation between the athlete and coach is encouraged.

APPROPRIATE CONCERNS FOR PARENTS TO DISCUSS WITH COACHES

- 1. The treatment of your child, mentally and physically
- 2. Ways to help your child improve
- 3. Concerns about your child's behavior.

It is difficult to accept your child's not playing as much as you may hope. Coaches are professionals. They make judgments based on what they believe to be best for all students involved. As you have seen from the above list, certain things can and should be discussed with the coach. Other things, such as those below, must be left to the discretion of the coach.

ISSUES NOT APPROPRIATE TO DISCUSS WITH THE COACH

- 1. Playing time
- 2. Team strategy/team selection
- 3. Play calling
- 4. Other student athletes' abilities compared to your son or daughter's abilities.

There are situations that may require a conference between coach and parent. It is important that both parties involved have a clear understanding of the other's position. In order to promote a resolution to the issue, the following procedure should be followed when a conference is necessary.

IF YOU HAVE A CONCERN TO DISCUSS WITH A COACH, THE PROCEDURE YOU SHOULD FOLLOW IS

- 1. Call to set up an appointment. The Athletic Office phone number is 865-4035.
- 2. If the coach cannot be reached, call the Athletic Director. *Please do not attempt to confront a coach before or after a contest or practice. This can be an emotional time for both the parent and the coach. Meetings of this nature rarely promote resolution. Waiting 24 hours for this contact will often result in a more productive result.*

WHAT A PARENT CAN DO IF THE MEETING WITH THE COACH DOES NOT PROVIDE A SATISFACTORY RESOLUTION

- 1. Call the Athletic Director and set an appointment to discuss the situation.
- 2. Contact the Principal if a resolution is not achieved.

We hope the information provided above makes your experience with Fruitport athletic teams less stressful and more enjoyable.

SPORTSMANSHIP FOR FANS AND PARTICIPANTS

Acceptable behavior includes:

- accepting all decisions of officials;
- treating the competition as a game, not a war;
- giving credit for outstanding effort regardless of the team;
- showing concern for any injured player; and
- encouraging surrounding fans to display only the best sportsmanlike conduct.

Unacceptable behavior includes:

- trash talk, taunting, and other intimidating actions on behalf of players or spectators;
- displaying disgust for officials calls; name calling to distract opponents;
- refusing to shake hands or give credit to opponents;
- blaming the loss of a game on coaches, players, or officials;
- using profanity or displays of anger that draws attention away from the game.

Any person, including adults, who behave in an unsportsmanlike manner during an athletic or extracurricular event may be ejected from the event or denied future admission for conduct that includes, but is not limited to: using vulgar or obscene language; possessing or being under the influence of any alcoholic beverage or illegal substance; possessing a weapon; fighting or otherwise striking or threatening another person; failing to obey a security officer or school employee; and engaging in any activity which is illegal or disruptive.

GOVERNING BODIES RELATED TO ATHLETICS

The athletic program at Fruitport High School follows the rules, regulations and policies as set forth by the following governing bodies:

- 1. Fruitport Board of Education
- 2. Michigan High School Athletic Association
- 3. National Federation of High School Athletic Associations
- 4. Fruitport Athletic Department
- 5. OK Conference
- 6. Greater Muskegon Athletic Association

MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

The Fruitport Schools as voluntary members of the M.H.S.A.A. are to promote, develop, direct, protect and regulate amateur interscholastic athletics between member schools, and to stimulate fair play, friendly rivalry, and good sportsmanship among contestants, schools, and communities.

All individuals involved in the interscholastic athletic program of Fruitport Schools should strive to know, understand and adhere to all rules and regulations of the M.H.S.A.A. to the letter and spirit of the rule.

OK CONFERENCE

Fruitport is a member of the OK Conference, and will abide by the policies and procedures set forth by that organization. The 49 schools of the OK Conference are divided into seven divisions, with Fruitport being in the Blue Division. Member schools are Fruitport, Allendale, Coopersville, Spring Lake, Hamilton, Unity Christian, Holland Christian, and GR West Catholic.

GREATER MUSKEGON ATHLETIC ASSOCIATION

The purpose of the GMAA is to establish, promote, and maintain interscholastic competition among teams in the greater Muskegon area. Tournaments/meets that are sponsored by the GMAA include boys and girl's cross country, golf, and tennis; volleyball, wrestling, softball, baseball, and track.

SUPERINTENDENT OF SCHOOLS

The executive function is delegated to the Superintendent of Schools by the Board of Education. The Superintendent is charged with the responsibility of devising ways and means of efficiently executing the policies adopted by the Board of Education.

The Superintendent recommends to the Board of Education the appointment of all personnel who are given any responsibility for handling inter-school athletics, and he/she approves all policies and procedures recommended by his/her staff and are in fact directly responsible to the School Board for the successful performance of the organization.

HIGH SCHOOL/MIDDLE SCHOOL PRINCIPAL

The school principal is the administrative head of interscholastic athletic activities as well as all other activities at his/her school. As administrative head of the school, he/she is directly responsible to the Superintendent of Schools and to the M.H.S.A.A.

Supervision of athletic contests is a cooperative matter among the principal, assistant principal, athletic director, and appointed game managers.

ELIGIBILITY RULES FOR SENIOR HIGH SCHOOL STUDENTS

The Michigan High School Athletic Association (MHSAA) rules listed in this handbook are only a summary of some of the regulations affecting student eligibility. Most rules are found in the MHSAA HANDBOOK, which can be located in the school administrative offices. In addition, Fruitport High School has the authority to establish more stringent standards and to enact codes of athletic conduct that are in the best interest of individual students, the team and community.

To be eligible to represent Fruitport High School in interscholastic athletics the student must observe the following rules:

1. **AGE**

The student must be under nineteen (19) years of age, except that a student whose nineteenth (19th) birthday occurs on or after September 1, of a current school year is eligible for the balance of the school year.

2. PHYSICAL

Students must have on file, in the school's office, a physical examination for the current school year (dated after April 15) certifying that he/she is physically able to compete in athletic practices and contests. **Physicals should also be obtained prior to participating in team- sponsored preseason conditioning activities.**

3. ENROLLMENT

To be eligible during the first semester of the school year, a student must be enrolled no later than the fourth Friday after Labor Day, or the fourth Friday after of February for the second semester. A student must be enrolled in the school for which he or she competes.

4. SEMESTERS OF ENROLLMENT

Students cannot be eligible in high school for more than the equivalent of eight semesters and the seventh and eight semesters must be consecutive.

5. UNDERGRADUATE STANDING*

A student who is a graduate of a regular four-year high school or who is a graduate of a secondary school which has the same requirements for graduation as a regular four-year high school shall not be eligible for interscholastic athletics. However, a student who satisfactorily completes the required number of credits for graduation in less than the equivalent of eight semesters/12 trimesters shall not be barred from interscholastic athletic competition, while passing at least 4 of 5 classes of undergraduate work, until the end of the eighth semester/12thTrimester as far as the provisions of this section are concerned.

6. PREVIOUS SEMESTER RECORD*

A student must have received credit for at least five (5) classes for the previous semester that ended in June 2022. A student who does not pass 5 of 6 CLASSES for the *previous semester* is ineligible for a minimum of the *entire following semester* or until deficiencies are made up.

*Deficiencies of previous semester incompletes or failures may be made up during a subsequent semester, or summer session. As per the guidelines outlined in the MHSAA Handbook, eligibility may be reinstated during the next semester when credits are entered on to official school transcripts.

7. CURRENT SEMESTER RECORD*

Academic eligibility checks of not more than ten weeks are required. If a student is not passing at least **5 of 6 classes** when checked, that student is ineligible for competition until the next check but not less than for the next Monday through Sunday. Students who are ineligible may participate in practices for only the first ineligible period that season. <u>They may not be dismissed from school early to attend games, however.</u>

8. TRANSFER STUDENTS

A student in grades 9 through 12 who transfers to another high school <u>may be ineligible</u> to participate in an interscholastic contest for <u>up to one full year</u>. It is imperative that the student/parent/guardian receive transfer regulations from the athletic administrator, as significant changes have been made that both *loosen <u>and</u> tighten* transfer regulations.

9. **UNDUE INFLUENCE**

The use of undue influence by any person directly or indirectly associated with a school to secure or encourage the attendance of a student for athletic purposes, shall cause the student to become ineligible for a minimum of one semester.

10. LIMITED TEAM MEMBERSHIP

After practicing with or participating with high school teams, students cannot participate in any athletic competition not sponsored by his or her school in the <u>same sport</u> during the <u>same season</u>. The MHSAA permits limited exceptions for individual sports. **Please check** with the Athletic Office to clarify this rule before assuming it is OK to participate on non-school teams. It should be noted that the MHSAA does not permit middle school students to practice with high school teams. **Sixth grade** students may not practice with middle school teams-other than those sports approved (cross country, wrestling, and track).

11. ALL STAR COMPETITION

Students shall not compete at any time in any sport under MHSAA jurisdiction in all-star contests or national championships regardless of the method of selection. Participation in such a contest shall cause that student to become ineligible for a minimum period of one year of school enrollment.

12. AWARDS AND AMATEURISM

Students cannot receive money or other valuable consideration for participating in MHSAA sponsored sports or officiating in interscholastic athletic contests, except as allowed by the handbook. Students may accept, for participation in MHSAA sponsored sports, a symbolic or merchandise award, which does not have a value **over \$25**. Banquets, luncheons, dinners, trips and admission to camps or events, are permitted if accepted "in kind." Awards in the form of cash, merchandise, certificates or any other negotiable document are <u>never</u> allowed.

*NOTE: The Fruitport School Board has approved standards of participation that *exceed* the minimum requirements as set by the M.H.S.A.A.

Contact the Athletic Director for questions pertaining to eligibility, transfer rules, and other MHSAA or school policies or administrative guidelines.

DISCIPLINE APPEALS PROCEDURES

Each student athlete is expected to live within the rules and regulations in the FHS Student Handbook as well as the policy and procedures of the athletic department and individual coaches. Likewise, it is expected that these rules will be applied and that all student athletes will be treated fairly. Should a student/parent believe that he/she is the subject of harassment, discrimination, unwarranted treatment, unfair suspension or unjustified *athletic* related dismissal and wishes to make an appeal, the following process must be followed:

STEP 1

A meeting between the athlete, coach and the athlete's parent(s) or other adult selected by the student will meet to discuss the problem. If the situation is not resolved to the athlete's satisfaction, he/she must within two school days, move to the next step. **The athlete will be excluded from participation in contests during the appeals process.**

STEP 2:

A statement of the athlete's position will be submitted in writing to the Athletic Director <u>within 5</u> <u>calendar days of the initial communication</u>. The Athletic Director will schedule a meeting with athlete, coach and parent(s) or other adult if desired by the student. At this meeting, the coach or Athletic Director will provide all parties with a written statement specifying the violation(s).

STEP 3:

A written request must be made to the Athletic Director for a meeting with the principal. At that time:

a. The Athletic Director will set up a mutually convenient time for the meeting within a maximum of five school days from receipt of the request.

b. The student may be accompanied by his/her parent(s) or other adult(s) of the athlete's choice.

c. The student shall be given the opportunity to present his/her version of the facts and their implications. The athlete will be permitted to offer testimony from witnesses and other appropriate information.

d. The student and his/her representative(s) shall be privy to all information offered against the athlete. In addition, they shall be allowed to question any witnesses.

e. The principal shall render a written decision within 5 calendar days and copies shall be sent to the Athletic Director, the coach and the student.

STEP 4:

If Step 3 does not settle the issue to the athlete's satisfaction, he/she may request further review by the Superintendent, who makes the final decision within 5 calendar days, after which time a request can be made for appeal to the Board of Education which will be heard by the Board of Education at their next regularly scheduled meeting.

NOTE: Student athletes who are appealing an administrative suspension will be <u>excluded from participation</u> in contests during the appeal process.

RESPONSIBILITIES OF THE ATHLETE

Student athletes should understand that the athletic program is an important part of their overall education. Athletics offer many opportunities for the total development of each individual. <u>Once students decide to participate, they must understand that they are accepting the privileges and benefits of participation and must meet certain specific obligations and responsibilities</u>. Student athletes should also plan their activity time so that they can give sufficient time to their studies and their sport to ensure successful performance in both areas.

Equally important to the development of skills needed to compete in an individual sport is the development of positive social attitudes and interpersonal relations. Students who participate on interscholastic athletic teams represent themselves, their families, their team, their school and their community. Since the community as a whole provides the support necessary to operate the athletic program, student-athletes should conduct themselves in a manner acceptable to community and school standards. This includes expectations of character traits such as trustworthiness, respect, and good citizenship. Penalties for citizenship/proper public image violations will result in a minimum of 10% season suspension.

Our culture frequently gives substantial attention to athletics. Along with the glory and publicity that athletes receive as compared to non-athletes, there is a proportionate amount of higher behavioral expectations. Unfair treatment is a two-way street. We expect our student athletes to hold to a higher standard than non- athletes whether they are representing their school OR when they are away from school grounds and activities.

In addition to the above, athletes will be responsible for the following specific obligations:

- 1. All equipment will be issued by the coach. Athletes will be responsible for equipment issued to them, including locks and lockers.
- 2. Athletes must maintain their equipment in a reasonable and clean condition. The coach will be responsible for establishing a procedure to be followed for cleaning of uniforms.
- All equipment must be returned to the coach at the end of a sports season. Athletes are required to pay for all unreturned equipment or uniforms (fair market value) and will be restricted from participating in any other sports-related activity or practice session until this obligation has been cleared by the coach or Athletic Director.
- 4. Players are to leave the high school immediately after their scheduled practice or contest has been completed.
- 5. Athletes are always expected to demonstrate good sportsmanship. They are to accept the seriousness of this responsibility, and the privilege of representing Fruitport High School and the Fruitport Community.
- 6. Prior to participation, athletes and their parent or guardian are required to return signed consent form indicating that they have received, read and will abide by the school's athletic policies. Player fees are considered non-refundable and are to be paid prior to participation in competition.

- 7. An athlete is expected to display a high degree of sportsmanship in relationship to opponents, teammates, coaches, officials, and spectators. Excessive loss of self-control, use of profanity, abusive language, trash talk, or the making of obscene gestures or any kind of derogatory remarks will not be tolerated. Athletes are to respect the integrity and judgment of game officials, even in disagreement. Coaches may invoke any or all the options listed for each violation: 1). Athlete-coach conference, 2). suspension, or 3). removal from the team.
- 8. Athletes represent Fruitport High School while traveling as a team. It is expected that athlete conduct while on buses, in locker rooms, etc. will be of the highest standard- consistent with team and school policy.

Athletes are also to exemplify good citizenship and uphold a proper public image in the community. Violations of law or of citizenship expectations are grounds for the coach, Athletic Director, or administration to remove an athlete from participation even if the behavior takes place during non-school hours or off campus. Good citizenship includes not attending/or immediately leaving gatherings where illegal drugs are present or where alcohol is provided to minors. <u>Citizenship expectations also extend to postings on the internet</u>. Penalties for citizenship/proper public image violations will result in a <u>minimum</u> of 10% season suspension.

- Athletes are to use school transportation to and from contests when provided. When necessary, athletes may travel home from away contests with their parents or guardians only. Coaches should secure written parent permission signatures prior to departure.
- 10. Athletes are expected to attend all practices and scheduled competitive events. Enforcement will be in accordance with the team requirements as set forth by the coach for that sport.
- 11. Athletes are expected to attend <u>all scheduled classes</u>. Unusual circumstances may permit the student to participate in practice or games provided he/she **attends at least three full classes**, and <u>all absences are excused</u>. It is the athlete's responsibility to notify the coach of the absence. Exceptions for extenuating circumstances must be cleared in advance through the Athletic Director and/or Principal.
- 12. Athletes are to be dressed in official school uniforms when representing Fruitport High School in a game or meet. School uniforms/warm-ups are to be worn only for official athletic functions and may not be worn for recreation or street wear. Coaches may allow their players to wear official uniforms/warm-ups for special occasions at school provided there is *not* a violation of the school dress code.

"My standard of performance is defined as follows: Exhibit a ferocious and intelligently applied work ethic directed at continual improvement; demonstrate a respect for each person in the organization; be deeply committed to learning and teaching... " Bill Walsh

MISCELLENOUS TOPICS

TRY OUTS

All sub-varsity athletic teams that make cuts will allow a minimum of four (4) days for student athletes to try-out. Varsity teams will have a minimum of three (3) practice days. If a student-athlete is going to be absent during the try-out period, they must make arrangements with the head coach before try-outs begin. For unexcused absences, student-athletes will <u>not</u> be allowed make up days for the time missed. For excused absences, by the head coach or athletic department, student athletes *may* be granted additional try-out days for the days missed. All student athletes trying out will have to perform the same skill test given by the head coach.

CHANGING SPORTS/DUAL SPORTS

An athlete may not drop one sport and play another sport at <u>any time during the season in progress</u>. The athletic director, who may grant exception, will hear appeals due to unusual circumstances. An athlete may not change from one sport to another during the season in progress if he/she is cut from a squad for disciplinary reasons. It shall be the responsibility of the coach of the new sport to see that this requirement is not violated before allowing the athlete to try out for his/her team.

For an athlete to be approved to play two sports during the same season, there must be consensus from parents, both coaches, and administration. It should be noted that in general, dual sport participation during the same season is <u>not</u> <u>recommended</u>. An athlete wishing to play two sports should have a conversation with all parties involved prior to completing the declaration form. Agreement must be approved within one week from the start of practice.

TRANSPORTATION POLICIES

Travel to all athletic events shall be made by charter/school bus or other approved vehicles with an approved adult in the vehicles; this should be a coach, a teacher or a parent. Whenever a coach permits the use of cars for transporting a student/students, advance information must be submitted in writing to the Athletic Office. The writing must set forth:

a) the date, time, and reason for the transportation; b) the place from which students will be transported; c) the name and address of the driver; d) the number of the driver's license to operate a motor vehicle in the state of Michigan; e) the names of the students to be transported; f) a brief description of the transportation vehicle, the signature of the driver, the name of the insurance carrier for the vehicle.

Coaches may permit only qualified personnel transportation privileges. No person shall transport students in a private vehicle who is not a parent of a student in the district or a holder of a Michigan driver's license, or a holder of automobile liability and personal injury insurance as required by law. When the school provides transportation, team members must return via that transportation. Upon written request, students may travel home with their own parent/guardian under extenuating circumstances with administrative approval.

When charter/school buses are used, the following general rules should be observed:

- 1. A coach shall travel on the bus.
- 2. Team members are to remain in their seats and conduct themselves in a manner that will promote good safety factors.
- 3. Windows should remain closed unless permission is otherwise granted.
- 4. Nothing should be stuck out of or thrown from a window.
- 5. The bus is as a part of the school system and no conduct should be allowed that reflects adversely upon the individual, the team or the school.
- 6. The team should cooperate and help the driver in every way possible.
- 7. All players are to travel to the game in the team bus and return the same way.

WEATHER CANCELLATIONS

When school is dismissed early due to inclement weather or when all afternoon activities are cancelled, no practices will be held. When the entire school day is cancelled due to weather, Varsity level practices only may be permitted with administration approval, provided road conditions are improved by practice time.

ATHLETIC INSURANCE COVERAGE

The student and his/her parents/guardians acknowledge that serious injury may result from participating in athletic activities. Fruitport Schools <u>no longer provides supplementary</u> <u>insurance coverage</u> for athletic injuries. Parents may purchase sports injury or 24-hour insurance through First Agency of Kalamazoo. Students may also be eligible for coverage through the State of Michigan, or secondary coverage through the MHSAA for the care and treatment for concussions. <u>It is strongly recommended</u> that each family review their insurance coverage prior to sports participation.

RETURN TO PARTICIPATION FOLLOWING INJURY/MEDICAL CHAIN OF COMMAND

A student must have a **medical health care provider's written** permission to return to practice or competition if he/she sustains any injury that requires a visit to the physician. **Returning to participation following an injury requiring surgery must be in the form of written permission from the surgeon and approved by medical staff contracted by Fruitport Schools.** *Athletes must adhere to the decisions of the school athletic trainer or the highest ranking contracted medical professional regarding the decision for participation / return to play following an injury.* MHSAA rules specifically address the protocol for return to play/practice following a suspected concussion.

CONCUSSION MANAGEMENT POLICY

Fruitport High School utilizes an innovative program (ImPACT) to assist the trainer and other professionals in diagnosing and managing concussions. The computerized test is given to athletes prior to competition, and again following a suspected concussion. The test is non-invasive and is set up in a "video game" format. It tracks information such as memory, reaction time, speed, and concentration. The test data will enable health professionals to determine when return –to-play is appropriate and safe for the injured athlete. For further information on the ImPACT program, contact the Athletic Office. If an athlete sustains an injury and is *suspected* of having a concussion, he or she will be removed from participation. When staff

member in charge determines that the signs of a possible concussion exist, he/she will contact the parent or guardian and the participant will be removed from activity and be able to return only after released by a medical professional. <u>In addition, both the parent and the student</u> must sign consent to return after a concussion.

Parents are to be familiar with the signs and symptoms of concussions and communicate with staff should these symptoms be observed at home.

Please review the concussion awareness materials located in the back of this handbook.

VARSITY AWARDS

A varsity award will be granted to the athlete who 1). has completed the season as a squad member in good standing 2). has been recommended by the head coach based on the criteria established in that sport. Varsity awards include a one- time letter, numerals, and certificate. Other team members and members of sub varsity teams receive certificates upon completion of the season. Coaches are to explain letter requirements in parent information nights at the beginning of each season.

OTHER AWARDS

The **Fruitport Athletic Foundation** awards an **Outstanding Achievement Award** plaque to seniors who have earned six or more Varsity letters during their career as a Fruitport athlete. The Athletic Department recognizes a male and female senior *"Student Athlete of the Year"* who has demonstrated citizenship, academic excellence (**3.4 or higher GPA**), and athletic ability; and also has earned a varsity letter in multiple sports in their years at FHS, as nominated by faculty and staff. In addition, there are media, military, and others who recognize the achievements of our student athletes. The Athletic Department reserves the right to deny any post- season recognition to athletes who do not exhibit good sportsmanship, citizenship or personal conduct.

COLLEGE INFORMATION

Many college athletic programs are regulated by the National Collegiate Athletic Association (NCAA), an organization founded in 1906 that has established rules on eligibility, recruiting, and financial aid. The NCAA has three membership divisions (I, II, and III). Institutions are members of one or another division according to the size and scope of their athletic programs and whether they provide athletic scholarships. NCAA eligibility standards are constantly changing; students and parents need to be aware of these changes from the onset.

If you are planning to enroll in college as a freshman and you wish to participate in Division I or II athletics, you must be certified by the **NCAA Eligibility Center**. The original "Clearinghouse" was established as a separate organization by the NCAA member institutions in 1993. The Eligibility Center ensures consistent interpretation of NCAA initial-eligibility requirements for all prospective student athletes at all member institutions.

A major component of eligibility to compete as a first year college student (Division I) is the student athlete's high school GPA based on 16 approved core courses* (14 core courses for Div II), and ACT/SAT test scores. The "sliding scale", the list of required core classes, and other pertinent information is available through the Athletic Office and the Guidance Office. *Students who hope to play Division I or II athletics in college must be keenly aware of what <u>high school classes</u> are approved by the NCAA as a part of the <u>16 core courses</u>. The NCAA uses your GPA only from the approved core courses.

It is **YOUR responsibility** to make sure the NCAA has the documents it needs to certify you. These documents are your completed and signed student release form and fee; your official transcript mailed directly from every high school you have attended; and, your ACT or SAT scores. Prospective NCAA student-athletes must also become familiar with various rules pertaining to personal contacts, telephone calls, official visits, etc. Athlete's parents can receive this information by asking for a copy of the *NCAA Guide for College-Bound Athletes*, or by using the NCAA website <u>www.ncaa.org</u>.

If you feel you are among the minority of athletes who can participate in Division I or II athletics, plan to start the certification process early--usually by the end of your junior year. The Athletic Department, coordinated with the FHS coaching staff, and guidance office are willing to assist parents and athletes in securing scholarships and information. The primary duty of securing college scholarship information lies with the student athlete and his/her parents.

It should be clearly understood that athletes stand a significantly better chance to obtain monies for college via their academic standing than athletic ability.

FIND OUT MORE ON THE WEB for recruiting guidelines and calendars, Eligibility Center registration, and updated legislation at <u>www.ncaa.org_oremail_academics@ncaa.org</u> Helpful web sites regarding Scouting/Recruiting: <u>www.recruitingrealities.com</u> and <u>www.ncsasports.org</u> NCAA Banned-Drug Classes

The NCAA list of banned-drug classes is subject to change by the NCAA Executive Committee. Contact NCAA education services or www.ncaa.org/health-safety for the current list. The term "related compounds" comprises substances that are included in the class by their pharmacological action and/or chemical structure. No substance belonging to the prohibited class may be used, regardless of whether it is specifically listed as an example.

Many nutritional/dietary supplements contain NCAA banned substances. In addition, the U.S. Food and Drug Administration (FDA) does not strictly regulate the supplement industry; therefore purity and safety of nutritional dietary supplements cannot be guaranteed. Impure supplements may lead to a positive NCAA drug test. The use of supplements is at the student-athlete's own risk. Student-athletes should contact their institution's team physician or athletic trainer for further information.

Banned Drugs

The following is a list of banned-drug classes, with examples of substances under each class:

(a) Stimulants:	methylenedioxymethamphetamine
amiphenazole `	(MDMA, ecstasy)
amphetamine	methylphenidate
bemigride	nikethamide
benzphetamine	octopamine
bromantan	pemoline
caffeine₁ (guarana)	pentetrazol
chlorphentermine	phendimetrazine
cocaine	phenmetrazine
cropropamide	phentermine
crothetamide	phenylpropanolamine (ppa)
diethylpropion	picrotoxine
dimethylamphetamine	pipradol
doxapram	prolintane
ephedrine (ephedra,	strychnine
ma huang)	synephrine (citrus aurantium,
	ethamivan zhi shi, bitter orange)
ethylamphetamine	and related compounds.
fencamfamine	The following stimulants are not
meclofenoxate	banned:
methamphetamine	phenylephrine
	pseudoephedrine

(b) Anabolic Agents: anabolic steroids androstenediol androstenedione boldenone clostebol dehydrochlormethyltestosterone dehydroepiandrosterone (DHEA) dihydrotestosterone (DHT) dromostanolone epitrenbolone fluoxymesterone gestrinone mesterolone methandienone

methyltestosterone nandrolone norandrostenediol norandrostenedione norethandrolone oxandrolone oxymesterone oxymetholone stanozolol testosterone2 tetrahydrogestrinone (THG) renbolone and related compounds other anabolic agents clenbuterol

(c) Substances Banned for Specific Sports:

alcohol	pindolol
atenolol	propranolol
metoprolol	timolol
nadolol	and related compounds

(d) Diuretics and other Urine Manipulators:

acetazolamide	hydrochlorothiazide
bendroflumethiazide	hydroflumethiazide
benzhiazide	methyclothiazide
bumetanide	metolazone
chlorothiazide	polythiazide
chlorthalidone	probenecid
ethacrynic acid	spironolactone (canrenone)
finasteride	probenecid
flumethiazide	triamterene
furosemide	trichlormethiazide
	and related compounds

(e) Street Drugs: tetrahydrocannabinol heroin marijuana₃ (THC)₃ (f) Peptide Hormones and Analogues : corticotrophin (ACTH) growth hormone (hGH, somatotrophin) human chorionic gonadotrophin (hCG) insulin like growth factor (IGF-1) luteinizing hormone (LH) (all the respective releasing factors of the abovementioned substances also are banned.) erythropoietin (EPO) sermorelin darbepoetin (g) Anti-Estrogens anastrozole clomiphene tamoxifen and related compounds

(h) Definitions of positive depends on the following: 1 for caffeine—if the concentration in urine exceeds 15 micrograms/ml.

2 for testosterone – an adverse analytical finding (positive result) based on any reliable analytical method (e.g., IRMS, GCMS, CIR) which shows that the testosterone is of exogenous origin, or if the ratio of the total concentration of testosterone to that of epitestosterone in the urine is greater than 6:1, unless there is evidence that this ratio is due to a physiological or pathological condition.

3 for marijuana and THC-if the concentration in the urine of THC metabolite exceeds 15 nanograms/ml.

UNDERSTANDING CONCUSSIONS (Signatures on consent form is acknowledgement of receipt of this information.)

Headache Pressure in the Head	Balance Problems Double Vision	Sensitive to Noise Sluggishness	Poor Concentration Memory Problems	Not "Feeling Right" Feeling Irritable
Nausea/Vomiting	Blurry Vision	Haziness	Confusion	Slow Reaction Time
Dizziness	Sensitive to Light	Fogginess	"Feeling Down"	Sleep Problems
l		Grogginess		

WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning or a sudden stopping and starting of the head. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven't been knocked out.

You can't see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to play on the day of the injury and until a health care professional says they are okay to return to play.

IF YOU SUSPECT A CONCUSSION:

- 1. SEEK MEDICAL ATTENTION RIGHT AWAY A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don't hide it, report it. Ignoring symptoms and trying to "tough it out" often makes it worse.
- 2. KEEP YOUR STUDENT OUT OF PLAY Concussions take time to heal. Don't let the student return to play the day of injury and until a heath care professional says it's okay. A student who returns to play too soon, while the brain is still healing, risks a greater chance of having a second concussion. Young children and teens are more likely to get a concussion and take longer to recover than adults. Repeat or second concussions increase the time it takes to recover and can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. They can be fatal. It is better to miss one game than the whole season.
- 3. TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION Schools should know if a student had a previous concussion. A student's school may not know about a concussion received in another sport or activity unless you notify them.

SIGNS OBSERVED BY PARENTS:

- Appears dazed or stunned
- Is confused about assignment or position
- Can't recall events prior to or after a hit or fall
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes

Forgets an instruction

22

CONCUSSION DANGER SIGNS:

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. A student should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people/places
- Becomes increasingly confused, restless or agitated
- Has unusual behavior

HOW TO RESPOND TO A REPORT OF A CONCUSSION:

If a student reports one or more symptoms of a concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of athletic play the day of the injury. The student should only return to play with permission from a health care professional experienced in evaluating for concussion. During recovery, rest is key. Exercising or activities that involve a lot of concentration (such as studying, working on the computer, or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rests breaks, be given extra help and time, spend less time reading, writing or on a computer. After a concussion, returning to sports and school is a gradual process that should be monitored by a health care professional.

Remember: Concussion affects people differently. While most students with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer. To learn more, go to www.cdc.gov/concussion.

STRESS SAVER

PARENTS: HELP YOUR ATHLETE BEFORE, DURING, AND AFTER THE COMPETITION

- ✓ Before: Know their goals, roles, and needs, and accept them. *Release them* to the game, the coach, and the team.
- During: Relax. Model poise, confidence, and correct behavior. Focus on team. Understand that your role is *not* to be a referee, coach, or player. (This tends to be the biggest challenge.)
- ✓ After: Give them all the time and space they need. Be a confidence builder. From Champions of Character

As parents, our greatest strengths-an unwavering support for our children and willingness to sacrifice for them-can combine to form our greatest weakness.

• Loses consciousness (even a brief loss of consciousness should be taken seriously.)

TIME SAVER

Find the link for all game schedules, depart times, directions to events*, etc. on web *Big Teams* <u>www.fruitportathletics.org</u>

The *Big Teams* site can also set you up to receive e- mail or text notifications of schedule changes and cancelations.

(*Note: some schools have fields or courts not on the main campus site. If you have a question about an away site, contact your coach.)

MONEY SAVER

Consider purchasing a ticket discount card in the athletic office. A \$20 card is worth \$30 in High School Home Game ticket expense!

Sports Ticket Pass Family Pass- \$200 Adult Pass- \$75 Student Pass- \$20

FRUITPORT COMMUNITY SCHOOLS ATHLETIC CONSENT FORM (OFFICE COPY)

Student_

LAST

FIRST

_____D.O.B.____/___/____

As parent or guardian of the above named student, (or as an emancipated minor) I hereby grant permission for him/her to participate in the **2024-25** school year as a member of one or more Fruitport Community Schools athletic teams. I have read, understand, accept, and agree to support the school district's **year-round** athletic code and the related athletic policies found in the parent student handbook.

RESPONSIBILITIES OF PARTICIPATION

I will abide by all school rules and the coach's team rules. I realize that participants are responsible for the maintenance and proper return of all issued equipment and uniforms, and are responsible financially for damage due to loss, neglect or improper use. I understand that I/we are responsible for player fees related to team membership. I give my permission for sport related photos, statistics, or rosters to be used for publicity or eligibility reporting purposes. I consent to the disclosure of information that might otherwise be privileged under either FERPA or HIPPA for any purpose necessary for the determination of athletic eligibility, player fee waiver, or for compliance with athletic policy/procedures of the school or the MHSAA.

CITIZENSHIP STANDARDS FOR PARTICIPATION

I understand that *participation in athletics is a privilege*, not a right. Athletes are to exemplify good citizenship, trustworthiness, and a proper public image in the greater community as well as in school-- in and out of season. I understand the Athletic Code and citizenship expectations as given in this handbook also apply to postings on the internet. *I realize that standards of participation for athletes often exceed minimum MHSAA and FHS regulations.*

SPORTSMANSHIP

I will demonstrate sportsmanship and exercise self-control to coaches, officials, opponents, and spectators. I understand that excessive display of temper, and the use of profanity in any form are not permitted. I understand that these sportsmanship guidelines apply **to parents** and spectators- as well as participants.

HEALTH AND SAFETY

I understand that in each sport the risk of injury or even death exists; and accept the risk in participation. Having been so cautioned and warned, I also realize the responsibility for reducing the chance for injury by obeying safety rules, following a proper conditioning program, inspecting one's own equipment regularly, and reporting physical problems and injuries to the coach or trainer.

<u>I will abide by the decisions of the athletic trainer and other professionals that the school has contracted</u> related to injuries and return to play. I have read the enclosed material and understand the policy and procedures for when a student receives a suspected concussion.

I give consent for Impact concussion management pre and post testing for collision sports (FHS). I give consent for and agree to comply with the "reasonable suspicion" drug- testing program as per school Board and Athletic Department policies (FHS).

I realize that it is my/our responsibility to pay for all medical treatment arising from participation in a school sport. <u>I understand that Fruitport Community Schools does NOT provide student medical insurance coverage for athletic injuries. I understand that coverage is available through the State of Michigan for those who qualify, and also for purchase through First Agency of Kalamazoo.</u>

___Check here if the student athlete has **no health insurance**

Signatures below indicate comprehension of the policies and procedures in the Parent Student Athletic Handbook. Office copy of this form must be completed and on file prior to participation.

Parent/Guardian?	require		date	
Student:	<u>aeniivosu</u>	1		
			FINAL FINAL	Forms

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education Attachments # IX-1 through IX-7

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

- **Bill Listing** •
- April 2025 General Fund Report •
- April 2025 Investments Report
- Personnel Report
- Approval of Special Meeting Minutes from April 21, 2025 at 6:00 p.m.
- Approval of Special Meeting Minutes from April 21, 2025 at 6:30 p.m.
- Approval of Regular Meeting Minutes from April 21, 2025 at 7:00 p.m. •

Background Information: See attached

Financial Impact:

Recommended Action:

Approval of the Consent Agenda, as presented.

Action Taken:				
Vote: Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		



FRUITPORT COMMUNITY SCHOOLS BILL LIST Month of April 2025

<u>FUND</u>	<u>AMOUNT</u>
GENERAL FUND	\$322,584.69
EARLY CHILDHOOD CENTER	\$182.82
FOOD SERVICE	\$4,755.60
COOPERATIVE EDUC (ISD) - TECH MILLAGE	\$10,209.34
CREDIT CARDS (ALL FUNDS)	\$151,122.50
GRAND TOTAL	\$488,854.95



APRIL 2025 GENERAL FUND FINANCIAL REPORT

	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	2025 YTD ACTUAL	APRIL MTD FY25	% YTD SPENT	2024 YTD ACTUAL
Revenues:						
100 LOCAL	3,986,559.00	4,417,009.00	4,522,298.71	75,656.60	102.38%	4,525,220.72
300 STATE	30,531,376.00	31,280,857.00	23,933,980.88	2,984,536.30	76.51%	32,141,457.37
400 FEDERAL	2,254,845.00	2,483,591.00	1,271,248.34	145,686.00	51.19%	4,165,108.39
500 TRANSFERS	1,621,283.00	1,946,962.00	693,042.47	181,522.52	35.60%	1,814,526.38
TOTAL	38,394,063.00	40,128,419.00	30,420,570.40	3,387,401.42	75.81%	42,646,312.86
Expenses:						
111 ELEMENTARY	(6,459,300.00)	(7,000,954.00)	(4,557,493.15)	(515,055.82)	65.10%	(6,628,979.05)
112 MIDDLE SCHOOL/JUNIOR HIGH	(3,399,564.00)	(3,557,021.00)	(2,271,029.51)	(257,032.72)	63.85%	(3,342,477.12)
113 HIGH SCHOOL	(4,937,084.00)	(5,025,756.00)	(3,252,894.72)	(367,232.31)	64.72%	(4,882,023.05)
122 SPECIAL EDUCATION	(5,581,430.00)	(5,625,070.00)	(3,603,201.69)	(386,789.17)	64.06%	(5,190,619.12)
125 COMPENSATORY EDUCATION	(1,179,017.00)	(1,414,665.00)	(878,347.89)	(87,583.35)	62.09%	(1,306,919.86)
127 VOCATIONAL EDUCATION	(160,323.00)	(169,800.00)	(101,561.20)	(12,374.59)	59.81%	(175,641.27)
131 BASIC ADULT/CONTINUING ED	(16,494.00)	(14,547.00)	(175.00)	-	1.20%	(17,275.19)
132 SECONDARY ADLT/CONTINUING EDUC	(148,287.00)	(158,433.00)	(156,262.51)	(56,698.33)	98.63%	(138,228.24)
211 TRUANCY/ABSENTEEISM SERVICES	-	(5,302.00)	(5,302.47)	-	100.01%	(5,000.00)
212 GUIDANCE SERVICES	(507,976.00)	(532,683.00)	(382,498.22)	(40,967.94)	71.81%	(480,291.92)
213 HEALTH SERVICES	(834,957.00)	(857,918.00)	(604,672.28)	(65,231.63)	70.48%	(715,911.85)
214 PSYCHOLOGICAL SERVICES	(358,865.00)	(384,465.00)	(257,113.95)	(31,882.01)	66.88%	(409,836.78)
215 SPEECH PATHOLOGY/AUDIOLOG SERV	(950,975.00)	(1,199,390.00)	(781,007.84)	(89,246.75)	65.12%	(884,438.60)
216 SOCIAL WORK SERVICES	(726,508.00)	(748,136.00)	(508,443.40)	(66,119.87)	67.96%	(698,603.07)
218 TEACHER CONSULTANT	-	-	(343.04)	-	100.00%	(385.92)
219 OTHER PUPIL SUPPORT SERVICES	(775,473.00)	(817,932.00)	(619,651.28)	(71,971.45)	75.76%	(734,571.16)
221 IMPROVEMENT OF INSTRUCTION	(443,433.00)	(473,571.00)	(392,194.93)	(24,677.25)	82.82%	(383,452.14)
222 EDUCATIONAL MEDIA SERVICES	(230,997.00)	(254,876.00)	(182,661.01)	(16,986.90)	71.67%	(249,951.16)
225 TECHNOLOGY ASSISTED INSTRUCTED	(12,650.00)	(37,782.00)	(35,156.50)	-	93.05%	(120,771.93)
226 SUPERVIS/DIR OF INSTRUCT STAFF	(998,351.00)	(1,059,955.00)	(901,735.30)	(92,755.57)	85.07%	(835,956.53)
227 ACADEMIC STUDENT ASSESSMENT	(31,819.00)	(25,250.00)	(17,914.25)	-	70.95%	(16,745.82)
231 BOARD OF EDUCATION	(67,344.00)	(66,993.00)	(48,308.55)	(1,978.00)	72.11%	(49,451.70)
232 EXECUTIVE ADMINISTRATION	(560,509.00)	(581,515.00)	(495,667.76)	(45,666.74)	85.24%	(557,252.05)
241 OFFICE OF THE PRINCIPAL	(2,100,740.00)	(2,178,380.00)	(1,561,251.59)	(161,519.07)	71.67%	(2,072,447.16)
249 OTHER SCHOOL ADMINISTRATION	(1,600.00)	(2,600.00)	(2,500.00)	-	96.15%	(8,579.09)
252 FISCAL SERVICES	(484,908.00)	(555,691.00)	(599,880.64)	(64,810.50)	107.95%	(504,255.70)
257 INTERNAL SERVICES 259 OTHER BUSINESS SERVICES	(34,209.00)	(28,463.00)	(11,144.50)	(922.13)	39.15%	(23,163.99)
259 OTHER BUSINESS SERVICES 261 OPERATING BUILDING SERVICES	(105,807.00)	(113,208.00)	(60,894.64)		53.79% 81.65%	(91,049.69)
266 SECURITY SERVICES	(3,321,839.00) (85,000.00)	(3,653,757.00) (85,000.00)	(2,983,370.93)	(291,516.98)	0.00%	(3,612,688.13) (95,217.50)
200 SECONT F SERVICES 271 PUPIL TRANSPORTATION SERVICES	(2,592,070.00)	(2,605,911.00)	- (1,992,858.15)	- (166,674.41)	76.47%	(2,642,233.02)
282 COMMUNICATION SERVICES	(17,800.00)	(12,800.00)	(6,909.90)	(3,439.95)	53.98%	(9,251.54)
282 COMMONICATION SERVICES	(22,950.00)	(20,950.00)	(22,226.44)	1,017.00	106.09%	(33,739.12)
284 SUPPORT SERVICES TECHNOLOGY	(491,107.00)	(651,205.00)	(569,935.86)	(32,972.00)	87.52%	(664,717.13)
285 PUPIL ACCOUNTING	(5,838.00)	(5,438.00)	(303,333.80)	(32,972.00)	0.00%	(5,703.19)
289 OTHER CENTRAL SERVICES	(1,000.00)	(1,000.00)		-	0.00%	(1,203.00)
293 ATHLETIC ACTIVITIES	(803,466.00)	(815,610.00)	(697,269.03)	(52,370.72)	85.49%	(783,501.61)
299 OTHER SUPPORT SERVICES	(13,815.00)	(15,315.00)	(3,661.36)	(3,661.36)	23.91%	(13,434.69)
311 COMMUNITY SERVICES DIRECTION	(69,820.00)	(79,570.00)	(49,888.29)	(5,485.50) -	62.70%	(99,562.95)
331 COMMUNITY ACTIVITIES 371 NON-PUBIC SCHOOL PUPILS	(8,859.00)	(3,800.00)	(734.55)		19.33%	(1,263.78)
	(22,326.00)	(26,582.00)	(10,175.51)	(1,898.85)	38.28%	(28,986.69)
411 PAYMENTS TO OTHER PS IN MICH 455 BLDG ACQUIS & CONSTRUCT SERV	-	-	(2,394.28)	-	100.00%	(9,600.00) (4,679,71)
455 BLDG ACQUIS & CONSTRUCT SERV 456 BUILDING IMPROVEMENT SERVICES	(4,680.00)	-	-	-	100.00% 100.00%	(4,679.71) (8 217 50)
511 DEBT SERVS-LONG TERM-PRINCIPAL	- (40,416.00)	- (40,416.00)	- (40,416.72)	-	100.00%	(8,217.50) (40,416.72)
611 FUND MODIFICATIONS (GF)	(55,962.00)	(55,962.00)	(+0,+10.72)	-	0.00%	(+0,+10.72)
642 FUND MODIFICATIONS (GF)	(237,000.00)	(187,000.00)	-	-	0.00%	- (735,000.00)
TOTAL	(38,902,568.00)	(41,150,672.00)	(28,669,148.84)	(3,014,504.87)	69.67%	(39,313,695.44)
SURPLUS (DEFECIT)	(508,505.00)	(1,022,253.00)	1,751,421.56			3,332,617.42
FUND BALANCE	8,192,388.00	7,678,640.00	10,452,314.56			8,700,893.00



APRIL 2025 INVESTMENTS

	General		
	Liqui	d Investments	
Amount		Interest Rates	
\$	3,205,573.46	Variable	
	Long Te	erm Investments	
Amount	- 0 -	Interest Rates	Maturity Dates
\$	4,525,000.00	4.24% - 4.31%	7/25-11/25
Total General	Fund Investments	\$ 7,730,573.46	=
	Building	& Site	
		d Investments	
Amount		Interest Rates	
\$	283,974.50	Variable	
	Long To		
A	Long Te	erm Investments	
Amount Ś	1 625 000 00	Interest Rates 4.24% - 4.31%	Maturity Dates 7/25-11/25
Ŷ	1,023,000.00	4.24/0 4.31/0	//25 11/25
Total Building	& Site Investments	\$ 1,908,974.50	_
	Trust & A	gency	
	Liqui	d Investments	
Amount		Interest Rates	
\$	420,673.43	Variable	
	Long Te	erm Investments	
Amount	U	Interest Rates	Maturity Dates
\$	-	N/A	N/A
			_
Total Building	& Site Investments	\$ 420,673.43	=
	Bone	d	
	Liqui	d Investments	
Amount		Interest Rates	
\$	641,045.12	Variable	

Long Term Investm	ents
-------------------	------

Amount		Interest Rates	Maturity Dates
\$	-	N/A	N/A

Total Building & Site Investments \$ 641,045.12

Personnel Report – May 19, 2025

It is recommended that the following candidates be offered contracts and/or salary increases pending final approval from the Board of Education:

Jennifer Hayes -4^{th} Grade Teacher at Beach Travis Stube -4^{th} Grade Teacher at Shettler

The following staff members will Resign/Retire/Reduce Hours/Transfer:

William Bowen – High School Science Teacher (Retirement)
Taylor Eacker – Transferring from the Middle School to 4th grade at Beach
Rhonda Finn – Edgewood Librarian (Retirement)
Megan Herrema – Transferring to Instructional Assistant at Edgewood
Jan Hulka – Food Service Head Cook (Beach)
Amanda McLouth – Transferring to Instructional Assistant at Beach
Carrie Yanke – Middle School ELA Teacher (Retirement)

The following positions are currently posted:

Certified Occupational Therapist Assistant Educational Interpreter for Deaf and/or Hard of Hearing Food Service Assistant Cook (Internal applicants only) Instructional Assistant (4) – Edgewood ASD, Beach, Beach MOCI Classroom, Shettler JV Girls Basketball Coach Long Term Substitute – Speech and Language Pathologist Middle School Science and ELA Teacher Premier Substitute Teacher School Bus Driver School Psychology Intern (Year 3) Year Round Child Care Assistant

Memo

To:	FCS Board of Education
From:	Allison Camp, Curriculum Director
Date:	May 1, 2025
Re:	Recommendation for Hire

Jason Bogue, Heather Sweet, Deb Olson, Janelle Duffey, Amanda Moser and I just completed interviews for our open 4th grade positions at Beach and Shettler. We had approximately 45 people apply for the positions and we brought 8 candidates in for first round interviews and narrowed it down to 4 candidates that came in for a second round teaching interview. From those candidates, we offered the job to Travis Stube and Jennifer Hayes. The third position will be filled by Taylor Eacker who taught at the middle school during the 23 - 24 school year and was off on a leave of absence during the 24 - 25 school year.

Travis graduated from Grand Valley State University with a degree in Elementary Education. Jennifer graduated from Texas A&M University with a degree in Elementary Education and English as a Second Language.

I am excited to have them join the FCS Team!



JENNIFER HAYES

K-8 Certified Classroom Educator

PROFILE

Dedicated and passionate elementary teacher with 7 years of experience teaching first grade, providing high-quality, hands-on instruction in a diverse classroom setting. Experienced in selfcontained teaching and committed to fostering strong literacy skills across all subject areas. I love creating an engaging, student-centered learning environment that promote curiosity and academic growth. I will be relocating to the Muskegon, Michigan area in June 2025, excited to start my teaching career as a Michigan educator.

CONTACT

PHONE: 903-390-4603

EMAIL: Jennmarie2882@gmail.com

HOBBIES

Photography Graphic Design Creating teaching resources aligned with state standards

References available upon request

EDUCATION

Bachelor's Degree in Science of Interdisciplinary Studies

Texas A & M University-Commerce - Commerce, TX August 2016 – May 2018

- Completed one year of student teaching
- Passed all certification exams
- Dean's List Awarded 8 times for 3.8 GPA or higher
- Graduated Summa Cum Laude

Texas Reading Academies

• 60 hours of continuing professional education credit in the Science of Teaching Reading.

Certifications

- Texas Exemplary Certified Teacher EC-6 with ESL supplement
- Michigan Professional Teaching Certificate K-8 Elementary K-5 All Subjects (K-8 All Subjects in Selfcontained Classroom) (Zg) K-12 English as a Second Language (Ns)

WORK EXPERIENCE

Rice Independent School District- First Grade Classroom Teacher August 2018– Present (contract ends in May 2025)

- Experience in writing lesson plans, setting up pacing guides, and implementing high-quality instructional materials including Saxon Phonics, i-Ready Math, McGraw Hill Reading, and Science.
- Developed and implemented engaging lesson aligned with state standards to promote student learning and growth.
- Established clear behavior expectations and implemented effective classroom management techniques to maintain an orderly and productive learning environment

- Collaborated with colleagues PLC meetings to address student's success and targeted interventions.
- Established relationships with my students and family to help foster a positive supportive learning environment
- Regularly assess student progress through formative and summative assessments, providing timely feedback to students and parents/guardians.
- Implemented interventions for struggling students based on data analysis to support their academic growth.
- Served as a member of our school's Sunshine Committee.

SKILLS

- Data analysis and targeted instruction
- Classroom management
- Lesson Planning and pacing
- Collaborating in teams and committees
- Communication skills
- Technology skills

Travis Stube

1059 Airport Road Norton Shores, MI, 49441 tstube@fruitportschools.net (231) - 286 - 0598

OBJECTIVE STATEMENT

Seeking a fourth grade teaching position within Fruitport Community Schools where I can leverage my past and present experiences to maintain a positive collaborative learning environment for all students. Focusing on building and maintaining relationships, I plan to use this as the foundation to gain trust in each student to draw them into reaching their full potential.

EDUCATION

Bachelor's Degree of Science -Double Major in English and Education, Minor in Elementary Education Grand Valley State University, 2020 - 2023

Prerequisite Courses Muskegon Community College, 2017 - 2020

High School Diploma

Mona Shores High School, 2017

SKILLS

- Classroom Management
- Team Collaboration
- Making the learning fun
- Parent Communication
- Differentiated Instruction
- Data Analysis/ Assessments
 - Small Group Instruction
- Social-Emotional Support
- Special Education Experience
- Building Rapport

VOLUNTEER WORK

Big Brothers Big Sisters

November 2017 - Present

Camp Sunshine

June 2020, July 2020

RELATED WORK EXPERIENCE

• Tier 2 Math/ Reading Interventionist

December 2024 - Present Shettler Elementary, Fruitport Community Schools

• 4th Grade Long Term Substitute Teacher

August 2024 - Mid November 2024 Shettler Elementary, Fruitport Community Schools

• 5th Grade Teacher

August 2023 - June 2024 Campbell Elementary, Mona Shores Public Schools

• Student Teaching Internship (5th Grade)

January 2023 - April 2023 North Muskegon Elementary, North Muskegon Public Schools

Teacher Assisting Apprenticeship (Kindergarten)
 August 2022 - December 2022
 Edgewood Elementary, Fruitport Community Schools

Special Education Paraprofessional

January 2018 - June 2019, December 2019 - June 2020 Mona Shores Middle School, Mona Shores Public Schools

REFERENCES

JANELLE DUFFEY

PRINCIPAL SHETTLER ELEMENTARY (231) - 737 - 7595 EXT. 4100 JDUFFEY@FRUITPORTSCHOOLS.NET

JILL NEWTON

2ND GRADE TEACHER SHETTLER ELEMENTARY (231) - 206 - 4380 JNEWTON@FRUITPORTSCHOOLS.NET

AMANDA STRICKLER

SPECIAL EDUCATION TEACHER CAMPBELL ELEMENTARY (231) - 557 - 7575 WILDBRENN@GMAIL.COM

BRIANNA GRIFFIN

TEXAS ROADHOUSE MANAGER (231) - 740 - 1911



Fwd: Retirement

Mesbergen, Mark <mmesbergen@fruitportschools.net> Wed, May 14, 2025 at 2:34 PM To: Jason Kennedy <jkennedy@fruitportschools.net>, Allison Camp <acamp@fruitportschools.net>, "Chesney, Lauren" <lchesney@fruitportschools.net>, Danielle VanderMeulen <dvandermeulen@fruitportschools.net>

Here you go

------ Forwarded message ------From: **Bowen, William** <wbowen@fruitportschools.net> Date: Wed, May 14, 2025 at 2:15 PM Subject: Retirement To: Mark Mesbergen <mmesbergen@fruitportschools.net>

Good afternoon Mark

This is my notice to fully retire at the end of this school year.

Let me know if there is anything else I need to do.

William Bowen



Mark Mesbergen Director of Business Services Phone: 231-865-4005 Fax: 231-865-4022 Rhonda Finn 2785 W. Fruitport Road 231-329-1678 <u>rlfinn@fruitportschools.net</u> 5/01/2025 Jason Kennedy - Superintendent Fruitport Community Schools 3255 Pontaluna Road

Dear Mr. Kennedy,

Please accept this letter as formal notification that I will be retiring from my position as Library Clerk at Edgewood at the end of this school year, with my last working day being June 25th.

This has been one of the hardest decisions I have ever had to make. I am immensely grateful for the opportunity to have served as a school "librarian" for the past 26 years. I can honestly say that it has been my dream job and there is nothing else I would have rather done. I have truly cherished the time spent working with my students and staff and I'm so thankful for the camaraderie I have with my colleagues.

I have offered my assistance to Christian in any way that he may need me to make the transition period as smooth as possible, not just for the new person, but for the staff and students too. I also hope to be back volunteering and subbing as much as possible.

This library has had my heart and soul for 26 years and I have loved every minute of it. While I am leaving with a very heavy heart, it is time for me to start that next chapter of my life. It has been an honor to work with you Mr. Kennedy. You are an amazing superintendent and Fruitport is blessed to have you.

Sincerely,

Rohonda Ferri

Rhonda Finn

"Don't cry because it's over, Smile because it happened." Dr. Seuss

Accepter 151

May 16, 2025

To Whom It May Concern:

I am submitting notice of retirement of my position at Fruitport Public Schools, effective June 30, 2025. This retirement may be delayed, should I not have enough hours logged with ORS. In the case of not having enough hours, I agree that I will continue to work for Fruitport Public Schools at a job they give me over the summer of 2025, so that I can acquire enough hours to retire prior to the start of the 2025-2026 school year.

Respectfully,

Carrie Yanke



Fwd: Jan Hulka Retirement

Mesbergen, Mark <mmesbergen@fruitportschools.net> Mon, May 5, 2025 at 9:18 AM To: Jason Kennedy <jkennedy@fruitportschools.net>, Danielle VanderMeulen <dvandermeulen@fruitportschools.net>

------ Forwarded message ------From: **Hulka, Jan** <jhulka@fruitportschools.net> Date: Mon, May 5, 2025 at 9:17 AM Subject: Jan Hulka Retirement To: Mark Mesbergen <<u>mmesbergen@fruitportschools.net></u>

At the end of the 2024-2025 school year, I plan on retiring as Head Cook of Beach Elementary. It has been a pleasure to be a part of the Fruitport support staff for all these years. Thank You, Jan



Mark Mesbergen Director of Business Services Phone: 231-865-4005 Fax: 231-865-4022



Fruitport Community Schools SPECIAL BOARD MEETING MINUTES Monday, April 21, 2025 – 6:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office Board of Education Meeting Room 3255 E. Pontaluna Rd. Fruitport, MI 49415

- I. **CALL TO ORDER**: The Special meeting of the Board of Education was called to order at 6:04 p.m. by Board Vice President, Kris Cole.
- II. **ROLL CALL**: Present Tim Burgess, Kris Cole, Steve Kelly, JB Meeuwenberg, and Kathy Six. Absent Dave Hazekamp and Josh Mueller.

III. APPROVAL OF AGENDA

Item 25-41. MOTION by Meeuwenberg, SECOND by Burgess to approve the agenda, as presented.

MOTION CARRIED: 5-0; 2 absent.

IV. REMARKS FROM THE PUBLIC: None

V. GENERAL BOARD BUSINESS:

1. Closed Session Student Discipline Hearing Pursuant to Michigan Open Meetings Act Section 8(b) - Student: 3927531857

Item 25-43. MOTION by Burgess, SECOND by Meeuwenberg to enter into closed session at 6:06 p.m. pursuant to Section 8(b) of the Michigan Open Meetings Act, and upon the written request of the student's parent, for the purpose of conducting a hearing to consider the discipline of a student whose identity is known to the Board as Student 3927531857.

<u>Roll call</u>: Burgess - yes, Cole - yes, Kelly - yes, Hazekamp - absent, Meeuwenberg - yes, Mueller - absent, Six - yes.

MOTION CARRIED: 5-0; 2 absent.

2. Return to Open Session

Item 25-44. MOTION by Meeuwenberg, SECOND by Six to return to open session at 6:36 p.m.

<u>Roll call</u>: Burgess - yes, Cole - yes, Kelly - yes, Hazekamp - absent, Meeuwenberg - yes, Mueller - absent, Six - yes.

MOTION CARRIED: 5-0; 2 absent.

3. Board Resolution for Student Discipline: Student 3927531857

Item 25-45. MOTION by Six, SECOND by Burgess to approve the Board Resolution for student discipline for a student whose identity is known to the Board as Student 3927531857. The student shall be expelled for a minimum of 180 school days, but may apply for reinstatement to the Board of Education after 150 school days. The student shall meet all conditions of reinstatement, as outlined in the Board Resolution, at the time of application for reinstatement. The student will remain permanently expelled from Fruitport Community Schools until such time as the Board of Education reinstates the student.

<u>Roll call</u>: Burgess - yes, Cole - yes, Kelly - yes, Hazekamp - absent, Meeuwenberg - yes, Mueller - absent, Six - yes.

MOTION CARRIED: 5-0; 2 absent.

4. Other: None

VI. ADJOURNMENT

Item 25-46. MOTION by Kelly, SECOND by Meeuwenberg to adjourn.

MOTION CARRIED: 5-0; 2 absent.

The meeting adjourned at 6:39 p.m.

Respectfully submitted,

Steve Kelly, Board Secretary

Jason Kennedy, Recording Secretary



Fruitport Community Schools SPECIAL BOARD MEETING MINUTES Monday, April 21, 2025 – 6:30 p.m.

Meeting Location:

Fruitport Community Schools Central Office Board of Education Meeting Room 3255 E. Pontaluna Rd. Fruitport, MI 49415

- I. **CALL TO ORDER**: The Special meeting of the Board of Education was called to order at 6:40 p.m. by Board Vice President, Kris Cole.
- II. **ROLL CALL**: Present Tim Burgess, Kris Cole, Steve Kelly, JB Meeuwenberg, and Kathy Six. Absent Dave Hazekamp and Josh Mueller.

III. APPROVAL OF AGENDA

Item 25-47. MOTION by Meeuwenberg, SECOND by Six to approve the agenda, as presented.

MOTION CARRIED: 5-0; 2 absent.

IV. REMARKS FROM THE PUBLIC: None

V. GENERAL BOARD BUSINESS:

1. Closed Session Student Discipline Hearing Pursuant to Michigan Open Meetings Act Section 8(b) - Student: 9486354503

Item 25-48. MOTION by Meeuwenberg, SECOND by Kelly to enter into closed session at 6:41 p.m. pursuant to Section 8(b) of the Michigan Open Meetings Act, and upon the written request of the student's parent, for the purpose of conducting a hearing to consider the discipline of a student whose identity is known to the Board as Student 9486354503.

<u>Roll call</u>: Burgess - yes, Cole - yes, Kelly - yes, Hazekamp - absent, Meeuwenberg - yes, Mueller - absent, Six - yes.

MOTION CARRIED: 5-0; 2 absent.

2. Return to Open Session

Item 25-49. MOTION by Meeuwenberg, SECOND by Burgess to return to open session at 7:12 p.m.

<u>Roll call</u>: Burgess - yes, Cole - yes, Kelly - yes, Hazekamp - absent, Meeuwenberg - yes, Mueller - absent, Six - yes.

MOTION CARRIED: 5-0; 2 absent.

*Board Member Josh Mueller entered the meeting at 7:12 p.m.

3. Board Resolution for Student Discipline: Student 9486354503

Item 25-50. MOTION by Burgess, SECOND by Six to approve the Board Resolution for student discipline for a student whose identity is known to the Board as Student 9486354503. The student shall be expelled for a minimum of 180 school days, but may apply for reinstatement to the Board of Education after 150 school days. The student shall meet all conditions of reinstatement, as outlined in the Board Resolution, at the time of application for reinstatement. The student will remain permanently expelled from Fruitport Community Schools until such time as the Board of Education reinstates the student.

<u>Roll call</u>: Burgess - yes, Cole - yes, Kelly - yes, Hazekamp - absent, Meeuwenberg - yes, Mueller - yes, Six - yes.

MOTION CARRIED: 6-0; 1 absent.

4. Other: None

VI. ADJOURNMENT

Item 25-51. MOTION by Kelly, SECOND by Meeuwenberg to adjourn.

MOTION CARRIED: 6-0; 1 absent.

The meeting adjourned at 7:16 p.m.

Respectfully submitted,

Steve Kelly, Board Secretary

Jason Kennedy, Recording Secretary



Fruitport Community Schools REGULAR BOARD MEETING MINUTES Monday, April 21, 2025 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office Board of Education Meeting Room 3255 E. Pontaluna Rd. Fruitport, MI 49415

- I. **CALL TO ORDER**: The Regular meeting of the Board of Education was called to order at 7:17 p.m. by Board Vice President, Kris Cole.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by those in attendance at the meeting.
- III. ROLL CALL: Present Tim Burgess, Kris Cole, Steve Kelly, JB Meeuwenberg, Josh Mueller, and Kathy Six. Absent - Dave Hazekamp.

IV. APPROVAL OF AGENDA

Item 25-52. MOTION by Six, SECOND by Meeuwenberg to approve the agenda, as presented.

MOTION CARRIED: 6-0; 1 absent.

V. **PRESENTATIONS**:

<u>Above and Beyond Award Recognition</u>: Abbey Postlewait was presented with Above and Beyond Award recognition. She received a certificate with the following information that the Board of Education was presented with and an Above and Beyond pin.

"Abbey exemplifies the spirit of service, innovation, and community connection that defines the Above and Beyond Award. Her extraordinary efforts have directly impacted students, families, and the broader Fruitport community. Over the past year, Abbey has initiated and led numerous impactful projects, including a summer school supply fundraiser that raised over \$1,700—thanks to her ability to engage local business support. She played a critical role in launching the inaugural Show Up & Glow Up event, securing sponsors and organizing a community resource fair with over 30 organizations.

Abbey has been a champion for student well-being through direct attendance interventions, meaningful caregiver engagement, and the creation of a mindfulness education series. Her programming offered accessible, hands-on strategies to reduce stress while supporting emotional regulation for both students and families.

She has secured over \$3,000 in Donors Choose grants, outfitting calming spaces, hygiene kits, a lending library, and even securing a washer and dryer for student use. Abbey's outreach has resulted in partnerships with numerous local businesses, bringing valuable resources—from feminine products to clothing drives—to support student success.

Her leadership in student-focused initiatives, such as the popular Fashion Club and mentoring programs, has provided vital opportunities for student connection and creativity. Abbey's work is tireless, intentional, and rooted in compassion. Her efforts not only go above and beyond expectations—they redefine them. It is with great appreciation and admiration that we recommend her for this well-deserved recognition."

VI. COMMUNICATIONS:

 Michigan College Access Network (MCAN) - College Bound Champion Site -The District and Board President received communication from the Michigan College Access Network congratulating Fruitport High School for being recognized as a College Bound Michigan Champion Site for Michigan College Month in the 2024-2025 school year! This achievement is a testament to the team's hard work. Under the leadership of Jennifer Finnerty and Marissa Higgs, at least 80% of the high school's seniors applied to at least one (1) college during the Michigan College Month (October 2024).

VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS:

 May 2025 Bond Proposition - Superintendent Kennedy continued to discuss highlights of the May 2025 Bond Proposition for those in attendance at the Board meeting. The Superintendent also reviewed the District's May 2025 Bond Website that provides transparent information for the community about the proposed bond project. Superintendent Kennedy also shared a second informational postcard mailer that was sent to homes in the community.

- Michigan Statewide School Facilities Study: District Level Report The Board was provided with a copy in their Board packet of the Michigan Statewide School Facilities Study and the district level report for Fruitport Community Schools. The Board discussed the study and the district level report for Fruitport.
- Update on Severe Weather Damage and Progress at Beach Elementary John Winskas provided the Board with an update on progress being made to repair damage to Beach Elementary School from the severe weather and high winds that damaged the building and surrounding grounds recently.
- National Merit Finalists Scholar Announcement The Board was provided with an overview of the process to announce National Merit Finalists and scholarships associated with the honor and recognition. The Board discussed the continuing academic performance and achievement of our students. In particular, the Board discussed Elijah Hulka and Lydia Shi moving on in the process and being named National Merit Finalists.
- Update on the MAISD District Integration Process Allison Camp provided an overview of the MAISD District Integration Process and discussed notes that were prepared by MAISD staff highlighting the continuous improvement efforts that are ongoing within the District. Many of these efforts are supported by staff from the MAISD. Allison provided the Board a copy of an infographic that highlighted the continuous improvement process.
- Update on Director of Special Education Position and Director of Food Service Position - The Board was provided with an update on the recommendation to hire Olivia Zienert as the Director of Special Education within Fruitport Community Schools and the Eastern Service Unit. The Board was also informed that Chartwells, the third party vendor that supplies food service management services to the District, has hired a new interim food service director to support Fruitport. Leslie Coleman, the assistant food service director at Oakridge, and a Fruitport resident and parent of children in the District, has been assigned to manage food service programs in the District.

VIII. REMARKS FROM THE PUBLIC:

 Brantley Mellem, a student at Fruitport High School, addressed the Board of education to share that he would be attending the Youth in Government Conference on National Affairs. The Conference on National Affairs (CONA) is a national debate conference for high school students across the United States. CONA is held at the YMCA Blue Ridge Assembly in Black Mountain, North Carolina. Students are selected by their home state to write and debate proposed solutions to national and international problems. It takes place at the end of June and beginning of July each year, and up to 25 students are selected at the spring Michigan Youth in Government conference to represent Michigan. Brantley has been selected as one of the students to represent the State of Michigan.

- Cecil Colthrop, 275 Lake St., Fruitport, MI 49415, addressed the Board of Education. Cecil provided comments on the May 2025 Bond proposal, while asking the Board to discuss how a tax neutral bond proposal could authorize the money to support the project. The Superintendent and Board Vice President provided responses to Mr. Colthrop's questions regarding the financial implications of the bond proposal and discussed this with those in attendance at the meeting to help better understand the bond proposal.
- Catherine Adams, 6039 N. Bear Den Trail, Muskegon, MI 49444, addressed the Board of Education on behalf of Indivisible on the Lakeshore - West Michigan. Ms. Adams discussed concerns pertaining to the reduction or elimination of Medicaid funding, and the impact that this would have on funding for schools. As a former special education administrator, Ms. Adams shared the impact that she knows reductions in Medicaid funding would have on special education programs and services in schools. Ms. Adams also encouraged those in attendance at the Board meeting to join the more than 2,000 members that are now a part of the Indivisible on the Lakeshore - West Michigan advocacy group. More information can be found on the group's Facebook page.

IX. CONSENT AGENDA

Item 25-53. MOTION by Six, SECOND by Kelly to approve the Consent Agenda as listed below:

- 1. Approval of Bill Listing in the amount of \$604,632.66
- 2. Acceptance of March 2025 General Fund Financial Report
- 3. Acceptance of March 2025 Investments Report
- 4. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)

MOTION CARRIED: 6-0; 1 absent.

X. GENERAL BOARD BUSINESS:

1. Update Regarding Hard Cap Adjustments (PA 152) - No action taken

The Board discussed the annual cost limitations for public employer contributions to medical benefit plans for the calendar year 2026 that were recently released by the

Michigan Department of Treasury. The limits for 2026 equal the 2025 limits increased by 2.9 percent. The 2.9 percent is the percentage change in the medical care component from the period of March 2023-February 2024 to the period of March 2024-February 2025. The adjusted hard caps will take effect on January 1, 2026.

2. MAISD FY2026 Original Budget, Process, and Overview - No action taken

The Board discussed the MAISD FY2026 original budget process. Budget documents were discussed with the Board and were included in the Board packet. These documents will be reviewed with the Board's delegate at the MAISD budget review meeting, and have been provided to the Board in advance of that meeting.

3. MAISD Biennial Election - June 2, 2025 - No action taken

The Board discussed and considered the biennial election resolution provided to the District by the Muskegon Area Intermediate School District (MAISD). The Board will need to adopt the final resolution between May 12, 2025 and May 27, 2025 to participate in the election process of board members to the two (2) upcoming vacant MAISD board seats. The Board discussed the vacant seats and the process for electing board members to those vacancies on the Board at the MAISD.

XI. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on April 14, 2025

JB Meeuwenberg reported on a Committee meeting that was called to order at 5:38 p.m. on April 14, 2025. Kris Cole, Dave Hazekamp, Jason Kennedy, JB Meeuwenberg, and Mark Mesbergen were present. The Committee discussed the MAISD FY2026 original budget process and overview, and the annual cost limitations for public employer contributions to medical benefit plans for the calendar year 2026 that were recently released by the Michigan Department of Treasury. The Committee was provided with an update on progress being made to repair damage to Beach Elementary School from the severe weather and high winds that damaged the building and surrounding grounds recently. Also, the Committee discussed the need to consider a biennial election resolution at the April Board meeting, before adopting the final resolution between May 12, 2025 and May 27, 2025 to participate in the election process of board members to the two (2) upcoming vacant MAISD board seats. The Committee discussed the district level report of the Michigan Statewide School Facilities Study for Fruitport Community Schools, and it discussed three bids that were received to replace windows at the administration building, the former site of RAM Electronics. The meeting adjourned at 6:11 p.m.

2. Purchase of Windows for Administration Building - 259 N. 3rd Ave, Fruitport, MI

Item 25-54. MOTION by Meeuwenberg, SECOND by Mueller to approve the bid from White Lake Glass in the amount of \$37,500 to replace the windows at the site of the new administration building at 259 N. 3rd Ave., Fruitport, MI, as discussed.

MOTION CARRIED: 6-0; 1 absent.

XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on April 14, 2025

Steve Kelly provided a report of the committee meeting that was called to order at 5:07 p.m. on April 14, 2025. Dave Hazekamp, Jason Kennedy, and Kathy Six were present. The Committee discussed the April 2025 Personnel Report. The Committee also discussed an update on the posting and hiring process for the Director of Special Education position within Fruitport Community Schools and the Eastern Service Unit, and was provided an update on the replacement of the food service director by Chartwells. The Committee discussed a leave of absence request from Shettler teacher, Alexandra Gartland for purposes of child care. The Committee discussed updates to the Early Childhood Center Agreement and Handbook, and the Non-affiliated Support Staff Agreement and Handbook. It also discussed the annual cost limitations for public employer contributions to medical benefit plans for the calendar year 2026 that were recently released by the Michigan Department of Treasury. The meeting adjourned at 5:38 p.m.

2. Request for Parenting Time / Child Care Leave of Absence

Item 25-55. MOTION by Kelly, SECOND by Six to approve the leave of absence request from Shettler Teacher, Alexandra Gartland, for the purposes of child care, as discussed

MOTION CARRIED: 6-0; 1 absent.

3. Updates to Wage, Salary, and Benefits Handbooks

- a. Early Childhood Center Agreement Handbook
- b. Non-affiliated Support Staff Agreement Handbook

Item 25-56. MOTION by Kelly, SECOND by Six to approve updates to the wage, salary, and benefits agreement handbooks for staff at the Early Childhood Center and for the District's non-affiliated support staff, as discussed.

MOTION CARRIED: 6-0; 1 absent.

XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on April 14, 2025

Superintendent Kennedy provided a report of the committee meeting that was called to order at 4:30 p.m. on April 14, 2025. Tim Burgess, Dave Hazekamp, Josh Mueller, and

Jason Kennedy were present. The Committee was reminded of two (2) student disciplinary hearings that have been scheduled for April 21, 2025, and it discussed a request to conduct a student reinstatement hearing for a middle school student that has previously been expelled from the District. The Committee discussed the notes that were prepared by MAISD staff highlighting the continuous improvement efforts that are ongoing within the District, and it discussed the continuing academic performance and achievement of our students, namely high school students Elijah Hulka and Lydia Shi being named National Merit Finalists. The Committee discussed a policy update from Thrun Law Firm pertaining to a new policy, Michigan Earned Sick Time Act (ESTA), Policy 4113, it discussed a federal update on the anti-discrimination obligations that Districts are required to certify to continue to receive federal financial assistance. The Committee also discussed the movement of Fruitport High School from Class B to Class A for the 2025-2026 school year, and potential impacts on athletic programs as a result of this reclassification. The meeting adjourned at 5:07 p.m.

2. Resolution to Appoint a Student Reinstatement Committee

Item 25-57. MOTION by Burgess, SECOND by Kelly to approve the resolution to appoint a reinstatement committee for the purposes of considering the reinstatement of a student to Fruitport Community Schools, as discussed.

MOTION CARRIED: 6-0; 1 absent.

3. Thrun Law Firm Policy Update: March 2025 - Policy 4113

Item 25-58. MOTION by Burgess, SECOND by Mueller to approve the second reading of Thrun Law Policy 4113, Michigan Earned Sick Time (ESTA), and to adopt the policy, as discussed. This action includes the approval of both the policy and the employee notification, also as discussed.

MOTION CARRIED: 6-0; 1 absent.

XIV. BOARD MEMBER REPORTS AND DISCUSSIONS:

Josh Mueller shared that Fruitport Youth Wrestling has concluded and that the program had twenty-seven (27) state qualifiers this year. Josh shared that fourteen (14) wrestlers earned medals, with five (5) wrestlers finishing as state champions. The program finished in 10th place out of the three hundred and fourteen (314) teams that competed in the state tournament. Josh shared that the program continues to grow and experience success.

JB Meeuwenberg shared that the musical was once again an outstanding performance.

Kathy Six shared that she attended the Fruitport Track and Field Invitational. She shared that her grandson competes as a member of the Track and Field Team at Oakridge, so she attends many events. She was impressed with the Track and Field Invitational.

Kris Cole shared that the STEAM Along the Lakeshore event will take place on May 3, 2025. This is being hosted by the Lakeshore Museum in Downtown Muskegon. Kris also shared that he was impressed with the Track and Field Invitational that took place at Fruitport. Kris shared that teams continue to express interest in attending events at our facilities due to how well they are run and due to our facilities. He shared that he believes that there is a waiting list of schools who want to participate in our invitational.

XV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

- 1. The Business and Finance Committee will meet on May 12, 2025 at 5:00 p.m.
- 2. The Personnel Committee will meet on May 12, 2025 at 5:30 p.m.
- 3. The Student Affairs Committee will meet on May 12, 2025 at 4:30 p.m.
- 4. The Board of Education will meet on May 19, 2025 at 7:00 p.m.

XVI. REMARKS FROM THE PUBLIC:

Brantley Mellem, a student at Fruitport High School, addressed the Board of Education to share that the high school choirs, under the direction of Mrs. Petersmark, received straight #1 ratings across the board. He shared how proud he was of the entire choir, Mrs. Petersmark, and the work that has gone into receiving the straight #1 ratings from those in the program. Brantley also shared that he would be one of four members attending the International DECA Competition in Orlando, Fl. The DECA competition will take place on April 26-29, 2025 in Orlando.

XVII. ADJOURNMENT

Item 25-59. MOTION by Kelly, SECOND by Meeuwenberg to adjourn.

MOTION CARRIED: 6-0; 1 absent.

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Steve Kelly, Board Secretary

Jason Kennedy, Acting Recording Secretary

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #: X-1

From:	Jason Kennedy	
-------	---------------	--

Subject to be Discussed and Policy Reference:

• MAISD 2025-2026 General Fund Budget Resolution

Background Information:

The MAISD 2025-2026 General Fund Budget Presentation was shared with the Board of Education. This was also shared with representatives selected by local school boards. Kathy Six represented Fruitport Community Schools at this meeting.

Financial Impact:

None

Recommended Action:

To approve the MAISD's 2025-2026 General Fund Budget Resolution as presented. (Roll Call Vote)

Action Taken: Vote:Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		

MAISD BOARD OF EDUCATION

2025-2026 GENERAL FUND BUDGET

Fiscal Year Ending June 30, 2026

MAISD

– Muskegon Area Intermediate School District

APRIL 21, 2025



630 Harvey Street Muskegon, Michigan 49442-4278 Phone 231-777-2637 Fax 231.773.1028 www.muskegonisd.org

April 15, 2025

Dear Budget Review Representative:

I am pleased that your board has designated you to be its representative at the MAISD Budget Review for constituent districts. The budget has been prepared in a "function and program" format that should be helpful to you in reviewing the programs and services being offered by the MAISD.

The major assumptions we made in preparing the 2025-26 General Fund Budget are found on the pages immediately following this letter.

The MAISD coordinates over 100 different programs in the general education field. Our organization also oversees approximately \$43 million in special education funding. Our ISD also oversees the Head Start Program for Muskegon and Oceana Counties, as well as the Great Start Readiness Program for our constituent school districts as part of the Early Childhood Program. Additionally, the Technical Education funding for the county high schools and Career Tech Center flow through the MAISD. All of the programs see an ebb and flow of funding applications, oversight responsibility, and mandated reporting cycles handled by MAISD staff, thereby removing some of the burden of work from local schools and districts.

The funding of public education in Michigan presents us with even more challenges. We are able to accomplish a great deal when working together as a region. We have developed an economy of scale to increase productivity at all levels.

Our mission is to provide leadership, programs, and services that enhance the success of everyone it serves. As an example of this, the MAISD offers business services with four districts taking advantage of that service at this time, and also assist in coordinating collaborations in literacy coaching, school safety, operations, and technology services.

The MAISD appreciates your presence at this important meeting. As a reminder, the Budget Review meeting will take place on Thursday, May 1, 2025, at 5:30 p.m. We will limit the length to one hour and include a brief update on the MAISD's use of its general fund to help sustain local school district priorities.

If you have any questions that cannot be answered by your local district, please contact Mike Schluentz, Associate Superintendent for Administrative Services, 767-7207, or me at 767-7201.

Sincerely,

Randy Lindquist Superintendent

HAISD Muskegon Area Intermediate School District

2025-26 General Fund Budget

Table of Contents

Major Assumptions for the 2025-26 General Fund Budgeti
General Fund Budget by Functionii
General Fund Budget by Programiii
Special Education Fund Budgetiv
General Education and Special Education Fund Budgets Combinedv
Instructional Services - Academic Services1
Instructional Services - Academic Services
Early Childhood Education - Academic Services9

Intermediate School District

Major Assumptions for Preparation of the Budget

Revenues

- 1. Property Taxes/Millage
 - A 5.0 % increase in property tax collections
 - Last year's increase was 9.31% less a .9917 roll-back to the millage rate

2. State Aid

- Section 81 increase of 4.0% per Governor's budget proposal.
- Reduced interest income by about 25%
- Section 56 increase of \$800 thousand per Governor's budget proposal.
- Loss of Section 147a(3) and 147a(4) to match the reduction of the UAAL from 20.96% to 15.21%. A loss of \$1,575,000 in revenues. The ORS contribution savings are estimated to be around \$650,000
- All other State Aid calculations are based on no increase over FY2024.

Expenditures

- 1. Adjustments for all salary and wage schedules as follows:
 - Center-based Teachers and Paraprofessionals 3.0% COLA plus steps.
 - CTC Teachers 3.0% COLA plus steps.
 - All other staff are budgeted with a 3.0% COLA increase plus steps.
- 2. Employee health insurance costs are based on a 3.5% increase to the state mandated cap. Dental and vision rates were maintained.
- 3. The Michigan School Employees Retirement System's contribution rates range from 30.23% to 44.93%, compared to the prior year's range of 31.54% to 41.94%. The normal retirement rates increased by 1.72% for Basic and MIP plans and by 0.82% for both Pension Plus plans. The normal health cost rose by 2.58% for all plans with a health premium subsidy. The proposed UAAL increased from 10.58% to 15.02%.

MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT General Fund Budget For Fiscal Year Ending June 30, 2026 April 21, 2025

			2024-25	2025-26
	Actual	Actual	Amended	Proposed
Category	2022-23	2023-24	1/21/2025	4/21/2025
Local Sources	12,504,314	14,243,289	14,865,499	15,960,716
State Sources	15,520,133	15,730,467	17,287,267	16,745,435
Federal Sources	12,065,422	11,694,341	14,288,478	14,135,823
Other Financing Sources	3,902,332	2,814,906	2,891,795	4,528,876
Total Revenues	43,992,201	44,483,003	49,333,039	51,370,850
Basic Programs	2,692,939	2,606,882	2,925,629	2,582,177
Added Needs	32,374	1,426	54,056	133,170
Adult and Continuing	86,074	87,877	70,700	0
Pupil	1,256,307	1,196,337	1,510,822	2,130,121
Instructional	6,618,158	6,163,929	8,161,413	7,269,265
General Administration	714,191	584,700	581,784	592,198
School Administration	404,280	392,884	433,197	404,263
Business	1,755,873	1,762,637	1,852,464	1,928,371
Operation & Maintenance	1,279,232	1,571,664	1,616,551	1,537,899
Pupil Transportation	822,124	971,719	299,529	170,600
Central Services	5,205,057	4,526,530	3,964,345	5,358,433
Other	0	0	0	0
Community Services	6,298,178	6,461,798	6,863,483	6,213,777
Other Financing Uses (LEA Distributions)	16,644,310	17,749,959	20,580,668	23,036,143
Total Expenditures	43,809,097	44,078,342	48,914,641	51,356,417
<i>/_</i>				
Excess Revenues (Expenditures)	183,104	404,661	418,398	14,433
Fund Balance, July 1	6,426,061	6,609,165	7,013,826	7,432,224
Fund Balance, June 30	6,609,165	7,013,826	7,432,224	7,446,657

MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT General Fund Budget (Programs) For Fiscal Year Ending June 30, 2026 April 21, 2025

			2024-25	2025-26
	Actual	Actual	Amended	Proposed
Category	2022-23	2023-24	1/21/2025	4/21/2025
Local	12,504,314	14,243,289	14,865,499	15,960,716
State	15,520,133	15,730,467	17,287,267	16,745,435
Federal	12,065,422	11,694,341	14,288,478	14,135,823
Other Financing Sources	3,902,332	2,814,906	2,891,795	4,528,876
Total Revenues	43,992,201	44,483,003	49,333,039	51,370,850
Instructional Services	9,302,475	9,282,510	14,274,870	13,250,455
Early Childhood Education	18,233,904	19,239,654	18,536,501	20,026,271
Non-Traditional Education	664	0	0	0
Technology Services	1,915,163	2,023,359	2,116,452	2,191,439
Administration	3,150,568	3,671,446	4,482,853	4,604,994
Administrative Services - Finance and Operations	5,732,481	3,956,840	3,163,192	4,634,985
Enhancement Millage Distributions	5,473,842	5,904,533	6,340,773	6,648,273
Total Expenditures	43,809,097	44,078,342	48,914,641	51,356,417
Excess Revenues (Expenditures)	183,104	404,661	418,398	14,433
Fund Balance, July 1	6,426,061	6,609,165	7,013,826	7,432,224
Fund Balance, June 30	6,609,165	7,013,826	7,432,224	7,446,657

MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT Special Education Fund Budget For Fiscal Year Ending June 30, 2026 April 21, 2025

			2024-25	2025-26
	Actual	Actual	Amended	Proposed
Category	2022-23	2023-24	1/21/2025	4/21/2025
Local Sources	17,921,899	18,398,366	21,890,305	22,707,589
State Sources	10,727,257	12,485,869	11,387,171	11,467,813
Federal Sources	9,602,125	9,490,325	9,233,622	8,970,053
Other Financing Sources	40,373	0	0	0
Total Revenues	38,291,654	40,374,560	42,511,098	43,145,455
Basic Programs	0	0	0	0
Added Needs	7,540,773	7,770,114		9,091,690
Adult and Continuing	0	0	0	0
Pupil	6,365,840	6,785,321	7,797,001	8,080,866
Instructional Staff	2,779,094	2,861,307		3,072,370
General Administration	36,607	42,638	,	49,070
School Administration	985,256			
Business	1,282	1,284	5,500	5,500
Operation & Maintenance	674,779	620,671	728,854	728,273
Pupil Transportation	94,347	70,741	77,590	77,590
Central Services	908,732	1,186,241	963,213	993,599
Other	2,000	2,000	35,354	2,000
Community Services	1,258	845	1,900	1,900
Other Financing Uses (LEA Distributions)	19,138,820	19,588,993	20,820,200	19,893,204
Total Expenditures	38,528,788	39,990,470	43,028,596	43,145,455
Excess Revenues (Expenditures)	-237,134	384,090	-517,498	0
Fund Balance, July 1	1,120,542	883,408	1,267,498	750,000
Fund Balance, June 30	883,408	1,267,498	750,000	750,000

MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT General Fund & Special Education Fund (Combined) For Fiscal Year Ending June 30, 2026 April 21, 2025

			2024-25	2025-26
	Actual	Actual	Amended	Proposed
Category	2022-23	2023-24	1/21/2025	4/21/2025
Local Sources	30,426,213	32,641,655	36,755,804	38,668,305
State Sources	26,247,390	28,216,336	28,674,438	28,213,248
Federal Sources	21,667,547	21,184,666	23,522,100	23,105,876
Other Financing Sources	3,942,705	2,814,906	2,891,795	4,528,876
Total Revenues	82,283,855	84,857,563	91,844,137	94,516,305
Basic Programs	2,692,939	2,606,882	2,925,629	2,582,177
Added Needs	7,573,147	7,771,540	8,458,538	9,224,860
Adult and Continuing	86,074	87,877	70,700	0
Pupil	7,622,147	7,981,658	9,307,823	10,210,987
Instructional	9,397,252	9,025,236	11,202,957	10,341,635
General Administration	750,798	627,338	630,854	641,268
School Administration	1,389,536	1,453,199	1,537,085	1,553,656
Business	1,757,155	1,763,921	1,857,964	1,933,871
Operation & Maintenance	1,954,011	2,192,335	2,345,405	2,266,172
Pupil Transportation	916,471	1,042,460	377,119	248,190
Central Services	6,113,789	5,712,771	4,927,558	6,352,032
Other	2,000	2,000	35,354	2,000
Community Services	6,299,436	6,462,643	6,865,383	6,215,677
Other Financing Uses (LEA Distributions)	35,783,130	37,338,952	41,400,868	42,929,347
Total Expenditures	82,337,885	84,068,812	91,943,237	94,501,872
Excess Revenues (Expenditures)	-54,030	788,751	-99,100	14,433
Fund Balance, July 1	7,546,603	7,492,573	8,281,324	8,182,224
	7 400 570	0.004.004	0 400 004	0 400 057
Fund Balance, June 30	7,492,573	8,281,324	8,182,224	8,196,657
Fund Balance as a percentage				
of total expenditures	9.10%	9.85%	8.90%	8.67%
	3.1070	9.00 /0	0.3070	0.07 /0

MAISD Instructional Services department provides services and activities to the local districts around the following categories that focus on the need to assist and enable districts with instructional improvement for increased student learning and achievement:

- Arts Education Support
- Complementary Student Programs and Models
- Continuous Improvement
- Curriculum and Assessment Development
- Development of Effective Learning Environments and Positive Behavior Support Systems
- Enhanced Content Area Awareness
- Health and Wellness for Students and Staff
- Multi-Tiered Systems of Support (MTSS)
- Priority & Focus Schools
- System Support
- Title Programs

Adolescent and School Health

- Grant to support and advance comprehensive school health through expert consultation, collaboration with local schools and community groups, and coordination of community resources, thereby enabling students to learn positive health behaviors, reduce risk behaviors, and prevent disease
- Provides training and implementation of the Michigan Model for Health and supports comprehensive school health education curricula
- State funding through the State of Michigan Health and Wellness Initiatives
- Serves Muskegon, Newaygo, and Oceana counties

Aesthetic Education

• Provides support for the Muskegon Museum of Art to carry out their Aesthetic Education program.

Aviation Camp

- Provides registration support for Aviation Camp in partnership with Orchard View and Montague
- Allows middle school students to engage in high-quality learning about Aviation Careers

Balanced Formative Assessment

 Provides professional learning for teachers and administrators around the elements of a balanced assessment system and focused support to districts for M-STEP, PSAT, and SAT

Critical Incident Stress Management

- Provide a coordinated and consistent crisis response to support districts' stress management after traumatic events
- Trains teams of school staff in how to manage a crisis
- Creates a network of teams across the county to call upon in the event of an acute traumatic incident

Early Literacy Teacher Coaches

- Provides literacy coaching to support K-5th grade teachers in using research-supported instructional and assessment practices
- Provides goal-driven coaching cycles across the school year
- Develops building-level literacy leaders who support grade-level professional learning
- Develops a countywide professional learning network focused on research-supported practices for all students

Farm to School

• Revenue from invoicing Creating Healthy Schools partner districts is used to support salary of Farm to School Specialist and applicable Food Literacy Educator(s)

Hackley Community Care

- Supports partnership with Hackley Community Care (HCC)
- Collects various health-related data to identify district needs in the areas of physical, mental, and oral health of students
- Provides data reports to HCC, school districts, and other health-related agencies to determine the health needs of students and the community
- Helps districts develop needs-based, individualized school health plans and aligns districts with available community services and resources

Health Professional Development

• Provides professional development training for health education-related workshops

Improving Mathematics Sec. 23 H

- Provides professional learning and training of Math Recovery courses, including AVMR Course 1, AVMR Course 2, AVMR Fractions, MRSp1 and MRSp2
- Supports districts with implementation of Math Recovery within their Tier 1 systems
- Provides onsite support, consultation, and coaching related to Math Recovery courses

Instructional Services

- Provides direct support to constituent groups including superintendents, curriculum specialists, high school principals, middle school principals, elementary school principals, and Prek-12 teachers
- Overall liaison responsibilities to the Michigan Department of Education and the General Education Leadership Network for school districts with regard to general education grants and legislative requirements
- Collects data on local district needs and performance as well as collects data on MAISD Instructional Services to engage districts in a coordinated and collaborative planning process resulting in equitable and efficient service delivery plans

Literacy

• Coordinates, facilitates information, and provides professional development related to Pre-K to 12 English Language Arts and Literacy

- Liaison with Michigan Department of Education, Michigan Association of Intermediate School Administrators (MAISA), and grant agencies for local districts regarding English Language Arts and Literacy
- On-site support, consultation, and coaching related to Pre-K- 12 English Language Arts and Literacy Development
- Coordinates information related to research-supported practices and innovative models for Pre-K-12 English Language Arts and Literacy instruction
- Coordinates and participates in local and state efforts to improve and enhance English Language Arts education, including MAISA Early Literacy task force and secondary disciplinary literacy initiatives; Early Literacy-Coaching grant
- Coordinates with Instructional Services Department and Special Education to ensure the successful implementation of the Michigan English Language Arts, PreK-12 Standards
- Focuses on professional development and support in Literacy for grades PreK-12 countywide with differentiated reading and writing instruction

Math

- Coordinates and facilitates information and provides professional development related to PreK-12 mathematics education
- On-site support, consultation, and coaching related to mathematics education and school improvement
- Provides technical assistance relating to state and federal accountability requirements
- Coordinates and participates in local and state efforts to improve and enhance mathematics education, including MAISA Early Math Task Force initiatives, MiSTEM Network grant activities, and Math Recovery
- Coordinates with Instructional Services Department and Special Education to ensure the successful implementation of the Michigan Mathematics K-12 Standards

MEDC PK-12 Strategic Investments Round 1

- Provides funding for Middle Vision Programming at the CTC for Muskegon, Orchard View, and Muskegon Heights 6th graders
- Provides funding for Design Thinking Professional Development with Teachers and Leaders
- Provides funding for Design Thinking Challenges in our MDE Accountability-identified Middle Schools

Michigan Health Endowment Fund

• Working with selected districts to empower Food Service Directors to drive student nutrition initiatives such as breakfast after the bell, student wellness teams, student gardens, local food production, etc

MiSTEM Advisory Council

- Place-based education (PBE) connects schools with their communities to create learning experiences for students that have a lasting impact on the local environment
- Engages teachers and students in meaningful watershed educational experiences utilizing PBE

- Provides professional development for teachers to better facilitate inquiry-based and projectbased learning
- Provides students with the civic engagement opportunity to address local environmental issues

MTSS / Continuous Improvement

- Provides professional development and information dissemination in the areas of continuous improvement and instructional best practices to support tiered instruction
- Maintains a liaison with Michigan Department of Education for local districts regarding state assessments, Title I, and Continuous Improvement
- Supports and coordinates training for analyzing and preparing for state assessments at all levels and in all content areas
- Supports districts and schools in multiple aspects of data analysis associated with local and state assessments, specifically in the area of assessing needs
- Supports districts and schools in completing the Michigan Integrated Continuous Improvement Process (MICIP)
- Supports districts with compliance in regard to state and federal budgeting, programming, audits, and on-site reviews
- Supports continuous improvement teams
- Supports district and building leadership teams to establish an integrated MTSS framework in support of the whole child (academic, behavioral, physical, social, and emotional)
- Supports district and building leadership teams to provide ongoing professional learning (training, coaching, and technical assistance) related to implementing schoolwide and classroom Positive Behavioral Interventions and Supports (PBIS)

Muskegon County Virtual Academy

- Virtual student program implemented in collaboration with participating districts
- Offers a 100% virtual option for students from districts that may not have the numbers to scale their program
- Uses a data and MTSS approach to focus on student success

MyAlliance Mental Health S.31 N Mental Health

- Oversee and administer Section 31N grants offered through the State of Michigan
- Enhance and expand the availability of mental health services and support to general education K-12 students
- Integrate mental health support into school buildings through collaborative work with county agencies and organizations

One Room School

- Promotes the Maple Ridge School Endowment
- Coordinates, manages, and supports the historical one-room school
- Offers student visits with teacher-guided instruction, play activities, and educational materials of the late 1800s and early 1900s

Out-Of-School Time

- Provides funds for local schools to host and provide high quality, summer programming for students
- Provides funds for bussing, supplies, and staff salaries

Positive Behavior Interventions and Supports (PBIS)

- Enhance and expand systems of support for developing and sustaining a multi-tiered behavioral framework (PBIS) within Muskegon County districts
- Provides ongoing professional learning, coaching, and technical assistance to district and building leadership teams in multiple aspects of planning, structuring, and implementing a multi-tiered behavioral framework
- Training and Information dissemination in the areas of PBIS, trauma-sensitive schools, social and emotional learning, and school climate and culture
- Supports schools in multiple aspects of data analysis and problem-solving
- Supports integration of mental health services within schools

Project SAFE

- Enhance and expand systems of support for developing and sustaining a multi-tiered behavioral framework (PBIS) within Muskegon County districts
- Provides ongoing professional learning, coaching, and technical assistance to district leadership teams, building leadership teams, and individual staff members in multiple aspects of planning, structuring, and implementing schoolwide and classroom Positive Behavior Intervention and Supports (PBIS) at Tiers 1, 2, and 3, with mental health integration (Interconnected Systems Framework)
- Training and Information dissemination in the areas of PBIS, school climate and culture, traumasensitive schools, social and emotional learning, restorative practices, and school mental health integration
- Supports schools in multiple aspects of data analysis and problem-solving
- Supports integration of mental health services within schools (ISF)

Regional Assistance Grant (RAG)

- Provides assistance to Muskegon County schools identified under the Michigan school accountability system as Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), and Additional Targeted Support (ATS)
- Provides support to districts and schools in the areas of data analysis, data-based decisionmaking, and evidence-based practices
- Provides support for professional development in areas matched to district and school needs
- Coordinates support efforts to CSI Schools as delineated by the Michigan Department of Education
- Supports districts with CSI Schools in the coordination of coaching supports
- Facilitates implementation of transformational supports within and across identified schools and districts
- Coordinates services to install systems for success provided by the MDE Coordinated Supports Partners, the Statewide Field Team, the MIMTSS Technical Assistance Center, and the Office of Partnership Districts

Regional Foundation Fund

- Place-based education (PBE) connects schools with their communities to create learning experiences for students that have a lasting impact on the local environment
- Engages teachers and students in meaningful watershed educational experiences utilizing PBE
- Provides professional development for teachers to better facilitate inquiry-based and projectbased learning
- Provides students with the civic engagement opportunity to address local environmental issues

REMC / Instructional Technology

- Instructional media and technology services are provided to school districts in Muskegon, Newaygo, and Oceana counties (approximately 44,000 students)
- Provides cooperative purchasing support
- Provides a Discovery Center of maker and STEM resources and support. Teachers may checkout collections of items/kits to support curriculum (i.e. resources include 3D printers, codable robots and drones, VR headsets, 360 cameras, electric circuit kits, and more)
- Offers regional and state consortium pricing for resources including annual Discovery Education Streaming and Public Performance Site licenses
- Professional development for emerging technology, i.e Artificial Intelligence (AI), teaching in a virtual environment, 3D printers, and online assessment tools
- Training and support for Google Apps including Google Classroom
- Professional development for administrators, teachers, and support staff in technology use and curriculum integration
- Professional development for MAISD/REMC 4 Technology Directors and MAISD/REMC 4 Librarians Group
- Provides support and training for MAISD/REMC 4 Technology Teachers Group
- Represent the needs of school districts on state REMC SAVE cooperative purchasing committees
- Provide community outreach inviting staff from agencies and nonprofits to attend workshops, provide direct instruction for partner agencies, provide workshops for the community in area libraries, and partner with area libraries
- Provide customized Google Form support for special projects i.e. facility use forms, school of choice forms, preschool report cards

Science

- Coordinates information and professional development related to science education
- On-site support and consultation related to science education and school improvement
- Provides technical assistance relating to state and federal accountability requirements
- Coordinates and participates in local and state efforts to improve and enhance science education
- Coordinates with Instructional Services Department and Special Education to ensure the successful implementation of the Michigan Science Standards and the Common Core

Social Studies

- Coordinates information and professional development related to social studies education
- On-site support and consultation related to social studies education and school improvement

Instructional Services

- Provides technical assistance relating to state and federal accountability requirements
- Coordinates and participates in local and state efforts to improve and enhance social studies education
- Collaborates with Instructional Services and Special Education Departments to ensure the successful implementation of the Michigan Social Studies Standards and C3.

STEAM K-12 Transport

• Provides support for the use of Howmet STEAM funding meant to increase equity in attending field trips to local museums by funding the cost of a bus

STEM Academy

- Provides professional development for teachers to better facilitate inquiry-based and projectbased learning
- Provides students with the opportunity to make connections in already standing curricular content to their real world.
- Provides supplemental funding for teacher programs to implement PBL into their curriculum.

STEM (CTC)

- Coordinates information and professional development related to STEM education and 3P learning
- On-site support, coaching, and consultation related to STEM education and 3P learning and school improvement
- Coordinates with Instructional Services Department and Special Education to ensure the successful implementation of the 3P learning across the disciplines.

T-3 Telelanguage

- Provides access to on demand translation services over the phone in over 300 different languages for both the ISD and partnering schools; as well as, video ASL interpretation for the County.
- Contract with Propio is signed annually and is based on a preapproved number of minutes of translation.

Title III

- Provides supplemental funding for district language acquisition programs to be used over and above the districts' required EL services
- Assists local districts in providing high-quality English language development to improve student proficiency and academic achievement

Title IX McKinney-Vento

- Provides support to districts and schools in the areas of homeless identification, reducing barriers to enrollment and school participation, and advisement of student and family rights under McKinney-Vento law
- Provides professional development and information dissemination to support district homeless liaisons and McKinney-Vento homeless youth
- Maintains a liaison with Michigan Department of Education for local districts regarding

McKinney-Vento legal requirements, funding, and grant coordination

Title IV Stronger Connections

- Grant to support expanding mental health services in schools and promote safer, more inclusive, and positive school environments.
- Provides reimbursement to districts who hire a Tier 1 PBIS Classroom coach or an additional mental health professional for their district
- Provides Therapeutic Crisis Intervention training to one participant at each district
- Provides support and coaching from MAISD ELL systems coach for schools with multilingual learners

The Special Education and Early Childhood Services departments operate the following grant-funded projects budgeted through the General Fund:

- 32p Early Childhood Programs
- Early On
- Great Start Readiness Program
- Head Start and Early Head Start

Early Childhood – 32p (Great Start Collaborative of Muskegon County)

- Data is gathered from a diverse source of community partners, analyzed, and synthesized into a written plan of action
- Development and implementation of a comprehensive early childhood strategic plan for Muskegon County
- Establishment of a Parent Coalition that advocates to Lansing on a host of early childhood development topics
- Focus on providing early literacy and community information resources and referrals to families
- Financial support of community-based early literacy promotion, countywide 'play and learn' early literacy and socialization groups for parents/children, birth five, maternal health, and Read Early. Read Often. early literacy campaign
- Provides financial support to community partners for book distribution efforts, including the United Way's Dolly Parton Imagination Library.

Early On Michigan

- Early identification, assessment, and follow-up of newborn infants at local hospitals who have a developmental delay or an established condition when discharged to home
- Provide early intervention services using a primary service provider model to empower caregivers to support their child's development via strategies embedded in everyday routines
- Participate in public awareness activities to educate families, professionals, and agencies about *Early On* services and the importance of early intervention
- Participation in the Local Leadership Group in Muskegon County to support home visiting and inter-agency collaboration and support for all families
- Receive referrals from Core Well Health NICU, DeVos Clinics, and Trinity Health Services to promote coordinated care at home
- Provide professional development training and support for parents and professionals best practices and strategies to enhance a child's development

Great Start Investment Fund

• Provides GF support for early childhood initiatives

Great Start Home Visiting

- State of Michigan Section 32p(4) grant Early Head Start (state funding)
- State funding provided to support the Early Head Start model for two home visitors, serving 22 of the 165 Early Head Start children/pregnant women

Great Start Readiness – Pre-K

• Great Start Readiness Program (GSRP) provides a free preschool experience to eligible four-

Early Childhood Education

year-old children. Funds 16 part-day, 272 HS/GSRP blend, 735 school day, and 65 extended day for a total of 1,088 children.

- State-funded preschool program for eligible four-year-old children
- Funding flows through the MAISD to several LEAs and Community-based Providers (i.e., private pre-schools per contractual agreements). MAISD operates GSRP programming in Muskegon, Muskegon Heights, Fruitport, and Mona Shores districts

Head Start Operations – Administration

• Provide for Head Start and Early Head Start administration costs which cannot exceed 15% of total program operations

Head Start Operations – Program

- Provide comprehensive early childhood development services to income-eligible families and preschool-aged children
- Serves 666 three- and four-year-old children in classrooms throughout Muskegon and Oceana counties
- Eligibility is based on federal poverty guidelines
- Program operated as a consortium of four partner districts and the MAISD is providing programming in Muskegon, Muskegon Heights, Fruitport, and Mona Shores districts

Early Head Start

- Serves 165 pregnant women and families with children ages infant three
- Weekly home visitation services provided to eligible families in Muskegon and Oceana counties.
- Federally-funded program providing comprehensive early childhood development services

Head Start Training & Technical Assistance

• Professional development training for Head Start and Early Head Start staff

Read Early Read Often

- Donated funds support early literacy enhancement activities, including book purchases
- Limited ISD funds support part-time staff liaison position

MAISD Technology Services provides data solutions and technical support to the MAISD and districts throughout West Michigan. Services include the Lakeshore Technology Consortium (LTC), Student Information Systems support and hosting, data integration support, internet services, Enterprise Solutions - Programs for Schools, management and support of the Shoreline Fiber Network, Network Services, and Client Services.

Other technology-related services provided include MI School Data and Our School Data (Data Warehouse Services), Instructional Technology support and training, and REMC media services and training.

Data Warehouse

- Our School Data is a data warehouse, hosted by Kent ISD, that is a central site for educational data, including demographics, state assessments, and local assessment data
- Our School Data offers a large variety of reports for data analysis, including the ability to crossreference available data and drill down from district-wide information to individual student levels
- Assists with loading information into the data warehouse for access of reports and data by staff

Lakeshore Technology Consortium

- Provides technology leadership and support to those local school districts (LEA) that choose to participate
- The LTC is a model for supporting districts as they integrate and advance their technology programs
- Assists with planning, acquiring, deploying, and supporting the appropriate technologies for school districts in a unified, efficient, timely, and cost-effective manner
- Technology services focus on vision and strategy, leadership, operational and budgetary oversight, and project coordination for the LTC team and member districts
- Client services focus on implementing technology projects and achieving the technology goals of the LEA; providing day-to-day technology support; and working closely with the LEA to implement technology best practices and standards of operation
- Network services targets the management/support of the LEA networks (both the network physical plant and electronics), server administration and hosting, and enterprise-level applications and systems

Network Services

- Provides coordination of network repair and maintenance
- Network design, planning, and documentation
- Administration and support for server hosting, wireless networks, security systems, VOIP phone systems, network firewall and filtering, backup services, cabling plan, network directory, Google Applications for Education (GAFE), print management, multimedia/AV systems, and hardware acquisitions
- Provides service hosting for websites, Destiny, HelpSpot, PowerSchool, Moodle, servers and Active Directory, and ShoreTel VOIP

Phone System – VOIP

- Supports Voice Over Internet Protocol (VOIP) system for all MAISD buildings
- Hosted VOIP service for eleven local districts

Shoreline Fiber Network

- Management and support of a countywide fiber network that connects all local school districts, Muskegon County governmental sites, Central Police Dispatch (911) sites, and three higher education sites – Muskegon Community College, Baker College, and Merit Network, Inc.
- 130 miles of fiber attached to 3,500 poles
- Coordination of Internet service purchase from Merit Network, Inc., on behalf of all schools
- Repair and maintenance of fiber and equipment
- Provides locator services
- Pole transfers

Student Management System

- Host and support the PowerSchool web-based student information system (SIS) for local MAISD school districts
- Grading setup/calculation for traditional and standards-based grades
- Attendance management and tracking for period or daily recording methods
- Parent/student portal support for real-time access to data, including grades, attendance, and teacher comments
- Scheduling support for counselors, including assistance/setup to gather student course requests, build master schedules, and schedule students
- Full support for Michigan Student Data System (MSDS) and related applications
- Customize reports for districts to define their own versions of transcripts and other official reports
- Development of custom modules and solutions
- Third-party data integration solutions
- MiDataHub data integration and support

Technology Services

- Technical assistance with planning and design of local and wide area networks
- Assistance with district technology planning/visioning
- Firewall and filtering services
- Helpdesk/ticket support
- Technology hardware/equipment acquisition assistance
- Technology device management and support
- User account management
- Multimedia/AV systems support
- Project management
- Inventory asset ID and management
- Software licensing
- Applications/systems support
- Google Application for Education (GAFE) management
- Form workflow management
- Cybersecurity training and testing for staff

Administration oversees the Offices of the Superintendent, Associate Superintendent for Administrative Services, Associate Superintendent for Special Education, Associate Superintendent for Human Services & Auxiliary Programming, Executive Director for Early Childhood Services, Director of Communications, Director of Instructional Services, and Director of Technology

Administration

- Office of the Superintendent
- Positively impact the achievement and success of all students in the MAISD service area
- Enhance public understanding of and support for public education
- Maintain a highly qualified, dynamic staff that is committed to continuously learning
- · Help educators collaborate on initiatives that benefit all students and staff
- Provide professional development programming that addresses the priorities of local school districts in the MAISD service area
- Engage local school districts in exploring a framework for the future of education
- Provides administrative support services to the entire organization
- Partners with Education Advocates of West Michigan (EAWM) to establish direct partnerships with business organizations, to develop a framework for determining legislative positions and community and legislative leader engagement strategies
- Coordinates local and regional community partnerships, grants, and programming (HealthWest, DHHS, United Way, Rotary, and many others)
- Represents various local, regional, and state association committees and boards that represent the work and needs of our county schools and districts

Administrative Academy

- Professional development programs for administrators
- Provides leadership for the Muskegon Area Public Schools Superintendents' Association
- Engage local school districts in exploring a framework for the future of education

Board of Education

- Five member board, selected by local school board members, establishes goals and policies, reviews the budget and aligns funding priorities with district goals, approves recommended curriculum, adopts policies governing staffing, and determines school facility needs
- Balanced geographic representation of large and small districts, as well as urban, suburban, and rural

College Access

- Leads development of career and college programming
- Provides support for the Local College Access Network (LCAN) that helps students with college access services

Communications

- Develops public image and range of public communications for the MAISD and local districts to build confidence in public education and advance the strategic goals of the MAISD
- Creates and implements informational campaigns and reports for MAISD programs and local school districts
- Produces video programs to support the strategic goals of the MAISD and constituent districts

Administration

- Builds relationships with news media to promote good news about public education
- Provides crisis communications support for MAISD and local districts
- Enhances MAISD and local district communications through consult, design, social media, and print services
- Equips local districts with the tools and skills to effectively communicate with a variety of stakeholders

Community Involvement

- Serves as liaison connecting schools to community events and agencies
- Sustains and cultivates relationships and funding to sustain West Michigan Student Showcase
- Supports community events that are connected to schools

Early College of Muskegon County

- Partnership between all school districts and Muskegon Community College
- Enables students to earn both a high school diploma and two years of college credit simultaneously at no cost to the student
- Support for Dean and Mentor expenses
- Provides marketing materials for the program

Early/Middle College - Section 61b

- Covers costs for college credits offered through CTC programs
- Provides staff support for students working toward career goals

Human Services

- Operation of the Human Services office, support services, and Pupil Membership for Muskegon County
- Serves as the district's compliance official
- Coordination and support of the Human Resources Managers' group
- Assists local districts in complying with federal and state employment, safety, and environmental regulations
- Assists districts with understanding and utilizing pupil accounting rules and regulations
- Coordinates the staff annual awards ceremony recognizing years of service, retiring staff and outstanding service
- Coordinates health insurance and retiree benefits for MAISD employees
- Acts as a chief negotiator for all employee contracts
- Responsible for recruiting potential employees
- Responsible for all new hire's training and the onboarding process

Kickstart to Career

- A collaboration with the Community Foundation for Muskegon County
- Communicate with elementary principals and teachers to promote the program to students and schedule in-school activities
- Present program information to the community, donors, and parents to gain knowledge of the program layout
- Attend parent events to answer questions and provide explanations to their student accounts
- Participate in CSA consortium groups to share and gather data and best practices

Legislative Services

- The Education Advocates of West Michigan acts as the state and federal government liaison
- Assist in legislation development beneficial to education and attend local legislative meetings
- Provides timely legislative reports and analysis

Linked Muskegon - Section 107 Special Programs

- A collaboration between Muskegon County Adult Education programs, Michigan Works, the Muskegon Area Career Tech Center, and local employers
- Supports the cost of Navigator to work with students to design an Adult Learning Plan for the career pathway of each student
- Supports instruction costs for students attending CTC technical courses, employability skills curriculum, and recruitment/retention of adult education students

Medicaid Caring 4 Students (C4S)

• Medicaid reimbursement for services provided to General Education students

Print Services

- Enhances MAISD and local district communications through consult, design, and full-color printing and binding services
- Utilizes digital print and bindery equipment for the production and finishing of high-quality flyers, brochures, booklets, programs, newsletters, forms, posters, stickers, magnets, clings, notepads, business cards, and other customized materials
- Provides high-quality, customized printing and finishing at a low cost from a variety of compatible electronic files or hard-copy originals
- Coordinates with Communications Department and MAISD staff to quote and purchase promotional, marketing, and printed materials that Print Services is unable to produce internally such as high volume runs of letterhead, envelopes and newsletters, banners, yard signs, bumper stickers, rulers, and other specialized print pieces
- Facilitates professional design services for schools and MAISD community outreach programs, such as Early College, Muskegon Area Promise, Read Early Read Often, and more

Promise Zone

- Provides leadership and support to schools to increase scholarship attainment
- Facilitates work of the Promise Zone Authority Board including fund development
- Leverages the Promise to improve student achievement

Pupil Accounting Services

- Provides state-mandated auditing functions to assist districts with student count procedures
- Supports districts in their pupil accounting and documentation to maximize student count
- Provides technical support for local districts related to pupil membership and local district student data support
- Provides county-wide truancy services

Security Services

- Oversees the safety and security of the organization
- Provides oversight and manages the Emergency Operations Plan for the organization

Administration

- Serves as the liaison between the MAISD and first responders, School Resource Officers, the Michigan State Police Office of School Safety, and similar organizations.
- Coordinates MAISD safety and security efforts with local first responders and other related agencies
- Provides support and guidance to local district leaders on school safety initiatives and requirements
- Provides training to MAISD personnel and districts

Web and Social Media

- Manages website including annual maintenance and web redesign
- Serves as MAISD ADA Web Accessibility Coordinator/Web Compliance Officer
- Crafts Transparency Report and ISD Web Report
- Leverages website and social media to promote MAISD and enhance support for public education

The Office of Business and Finance assists districts in fiscal matters and coordinates the Lakeshore School Business Officials and Facility Directors user groups.

Regulatory functions include state and federal reporting, financial auditing, transportation, and financial monitoring of grants.

On an internal basis, responsibilities lie in fiscal management, insurance programs, and facilities management.

Building Improvements

• Supports future facility needs using excess local property tax funds

District Financial Support

- Provides business services for local school districts
- Processes payroll services for local school districts

Financial Management System

- Provides management and support for participating districts
- Tyler MUNIS Enterprise Financial Management & Accounting Software is a multi-fund accounting system that integrates general ledger, payroll, and human resources
- Content Manager transforms paper forms and documents into electronic images and integrates with Tyler Content Manager
- Oversees compliance with local, state, and federal reporting including 1099, GASB, FID, ORS, REP, OSHA

Financial Services

- Office of the Associate Superintendent for Administrative Services and administrative support services
- Provides technical assistance and support
- Acts as the liaison with local districts and the Michigan Department of Education
- Supports constituent groups including the Superintendent's Committee and Business Manager's Committee
- Provides administrative review of local districts targeted under Early Warning legislation
- Furnishes an annual Statistical Summaries & Information
- Coordinates district salary/benefit survey and rankings
- Provides state and federal grant oversight and financial reports
- Distributes Special Education funds to local districts as prescribed by the Special Education funding plan
- Develops and manages MAISD budgets
- Provides comprehensive accounting services and support

Headlee Obligations for Data Collection

• Data collection for the Center for Educational Performance and Information (CEPI)

Insurance – Property

• District property and liability insurance

Mail Services

• Provides regular interschool mail delivery serving each local district

MAISD South Campus

- Houses offices for MAISD Finance and Financial Systems staff
- Houses offices for MAISD Early Childhood staff

Operations and Maintenance

- Supports the operation and maintenance costs of the MAISD North and South buildings and facilities
- Coordinates a cooperative purchasing system for custodial/maintenance supplies as needed
- Coordinates and supports a countywide Maintenance Directors Group

Post Employment Benefits

• Provides life insurance and supplements health insurance costs

Technology Enhancement Millage

- One-mill (Currently rolled back to 0.9749) property tax increase originally approved by Muskegon County voters on February 25, 2014, to support district technology and security
- All funds collected are passed through the MAISD to local districts, Public School Academies, and MAISD SE programs on a per-student basis.









APPROVAL OF BUDGET

BUDGET RESOLUTION

Adopted by (School District)

	A r	neeting of the board of	education	of the above name	d District was held in	
the	in the	e District, on the	day of	, 2023, at	o'clock in the .	
	The meeti	ng was called to order	by , F	President.		
	Present:	Members				
	Absent:	Members				

The following preamble and resolution were offered by Member and supported by Member :

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget; and

3. The Muskegon Area Intermediate School District Board of Education held a budget review on Thursday, May 4, 2023 to present its proposed 2023-2024 General Fund Operating Budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has reviewed the proposed MAISD General Fund Operating Budget for the 2023-24 school year in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed MAISD budget.

2. The Secretary of the Board of Education or his/her designee is hereby directed to submit a certified copy of this resolution to the MAISD Board or Superintendent no later than June 1, 2023.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of , Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on , 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

DISAPPROVAL OF BUDGET

BUDGET RESOLUTION

Adopted by (School District)

	A m	eeting of the board of	education of	the above name	d District was held in
the	in th	e District, on the	day of	, 2023, at	o'clock in the
	·				
	The meetin	ig was called to order b	oy , Pr	esident.	
	Present:	Members			
	Absent:	Members			
	11050110				
	The follow	ing preamble and reso	lution were of	offered by Memb	er

and supported by Member :

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget; and

3. The Muskegon Area Intermediate School District Board of Education held a budget review on Thursday, May 4, 2023 to present its proposed 2023-2024 General Fund Operating Budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has reviewed the proposed MAISD General Fund Operating Budget for the 2023-24 school year and has determined that it disapproves of certain portions of the proposed MAISD budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The Secretary of the Board of Education or his/her designee is hereby directed to submit a certified copy of this resolution to the MAISD Board and/or Superintendent with specific objections and proposed changes that this board has to the budget, no later than June 1, 2023.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of , Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on , 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #: X-2

Subject to be Discussed and Policy Reference:

• MAISD Biennial Election of Board Members Resolution

Background Information:

See the attached resolution and candidate profiles from the Muskegon Area Intermediate School District.

Financial Impact: None

Recommended Action: To approve the MAISD Biennial Election of Board Members Resolution, as discussed. (Roll Call Vote)

Action Taken: Vote: Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		



630 Harvey Street Muskegon, Michigan 49442-4278 Phone 231-777-2637 Fax 231.773.1028 www.muskegonisd.org

MEMO

To: Local Superintendents

From: Randy Lindquist, Superintendent

Date: March 25, 2025

Subject: Resolution for MAISD Biennial Election – June 2, 2025

The MAISD Board of Education biennial election is scheduled for Monday, June 2, 2025, at 5:30 p.m. at the MAISD Administrative Office (Superior Room), 630 Harvey Street, Muskegon. The ISD has two board seats available that will expire on June 30, 2031.

Ms. Mary Schaab was appointed in 2018 to fill a vacancy and was elected in 2019, and her term will expire on June 30, 2025. Ms. Schaab has indicated her desire to run for re-election. Mr. Dwight Vines was elected in 2013 for a term which expires on June 30, 2025. Mr. Vines has indicated that he will not seek re-election. The terms for the two open seats will be for six years. A press release will be sent out for any interested candidates.

Districts will receive notification from the County Clerk's office after May 5 naming the candidates seeking election to the ISD Board.

Enclosed is a resolution that must be adopted by your board of education for this election. Please read the resolution carefully and note that it <u>cannot be adopted before May 12, 2025</u>. The resolution must be "considered" at not less than one public meeting (likely an April meeting) before adopting the resolution (at a May meeting).

In the resolution, your board will designate a representative (and an alternate) to serve on the electoral body and also indicate which candidates your board supports for a position on the MAISD Board of Education.

Once the resolution is adopted by your board, it must be sent to our office no later than May 27. We must have all board resolutions on file prior to the election on June 2.

If you have any questions regarding the board resolution or the ISD board election process, please call Barb Irey at 767-7201.

Thank you for your cooperation in this matter.

RESOLUTION OF THE _____ BOARD OF EDUCATION

WHEREAS, the biennial election of the Board of the Muskegon Area Intermediate School District will be held on Monday, June 2, 2025, at a meeting of representatives from constituent school boards.

WHEREAS, Section 614 of the Revised School Code requires a constituent school board to designate its representative and identify the intermediate school board candidate the board supports for each position to be filled on the board by a resolution adopted <u>not earlier than 21 days prior to the date of the election;</u> and

WHEREAS, Section 614 prescribes the method for passage of a resolution including the requirement of <u>considering the resolution at not less than one public meeting before adopting</u> the resolution; and

WHEREAS, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on ______.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The Board designates ______ as its representative to serve on the 2025 electoral body responsible for electing members to the Muskegon Area Intermediate School District Board of Education and ______ as alternate representative in the event the designated representative is unable to attend.
- 2. The Board supports candidate ______ for a position on the Muskegon Area Intermediate School District Board of Education for a term of six years ending June 30, 2031.
- 3. The Board directs its representative ______ to vote for candidate ______ at least on the first ballot taken at the June 2, 2025 election.
- 4. The Board supports candidate ______ for a position on the Muskegon Area Intermediate School District Board of Education for a term of six years ending June 30, 2031.
- 5. The Board directs its representative ______ to vote for candidate ______ at least on the first ballot taken at the June 2, 2025 election.
- 6. The Board authorizes and directs its secretary to file this resolution with the secretary of the Muskegon Area Intermediate School District Board.

Ayes: Members

Nays: Members

Resolved this ______ day of ______, 2025.



MAISD Biennial Election Candidates

Barbara Irey <birey@muskegonisd.org>

Wed, May 7, 2025 at 10:08 AM

To: Adam Bayne <abayne@holton.k12.mi.us>, Bill O'Brien <obrienb@monashores.net>, "C.J. VanWieren" <cjvanwieren@whitehallschools.net>, Curt Babcock <cbabcock@nmps.net>, Greg Helmer <ghelmer@ravennaschools.org>, Jason Kennedy <jkennedy@fruitportschools.net>, Jeffrey Johnson <johnsonj@mapsk12.org>, Jim Nielsen <Jim.Nielsen@orchardview.org>, Matthew Cortez <mcortez@mpsk12.net>, Steve Edwards <edwardst@reeths-puffer.org>, Tom Livezey <tlivezey@oakridgeschools.org>, "Robinson, Antonette" <antonetter@mhpsnet.org> Cc: Barbara Irey <birey@muskegonisd.org>, Brandee Tanner <btanner@holton.k12.mi.us>, Cassidy Cisneros <ccisnero@mpsk12.net>, Cheryl Schauer <schauerc@reeths-puffer.org>, Danielle VanderMeulen <dvandermeulen@fruitportschools.net>, Debra Karel <kareld@monashores.net>, Gretchen Beauleaux <gretchen.beauleaux@orchardview.org>, Jeany Robinson <jrobinson@ravennaschools.org>, Kaitlyn Netzler <netzlerk@monashores.net>, Kirsten Bolles <kirstenbolles@whitehallschools.net>, Kristie Hall <khall@nmps.net>, Lynn Becklin <lbecklin@oakridgeschools.org>, Michelle Pulver <pulverm@mapsk12.org>, Stacey Brown <browns@mapsk12.org>, Tina Wallace <q.wallace231@gmail.com>

Good Morning,

I have received the official information from the County Clerk as to the candidates that turned in paperwork for the two ISD board seats for election on June 2, 2025. The deadline to file was on Monday, May 5.

Only one person filed the paperwork:

• Mary Schaab (incumbent)

Because only one candidate applied, the MAISD Board will have 30 days to fill the vacant seat after the term is up on June 30, or a nomination from the floor could come on the date of the election.

The resolution is attached that will need to be approved at your May board meeting. The resolution should be returned to me no later than May 28 if possible.

I have attached a brief bio for Ms. Schaab for your boards to consider as they make their recommendation via the attached resolution and final election on June 2. The earliest date local district boards can designate a voting delegate and identify candidate(s) for the open seats is May 12. Designation for both must be by a resolution at a public meeting.

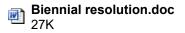
If you have any questions, please feel free to contact me.

Barbara A. Irey

Senior Executive Assistant Muskegon Area Intermediate School District 630 Harvey Street Muskegon, MI 49442

(231) 767-7201 office (231) 767-7299 fax birey@muskegonisd.org

2 attachments





My name is Mary Schaab, and I am honored to announce my candidacy for re-election to the Muskegon Area Intermediate School District Board of Education. It has been a privilege to serve our students, educators, families, and community over the past seven years.

Prior to being elected to the MAISD Board, I served for fourteen years on the Reeths-Puffer School Board. I am a lifelong resident of the Muskegon Area and am blessed all four of my children have elected to reside in this region as well.

During my time on the board, I've been committed to supporting high-quality education, promoting equity across our schools, and ensuring that all students regardless of background have the tools they need to succeed. I'm proud of what we've accomplished together, but there is still important work to do.

I've participated in regular program reviews, thus I can keep pushing for data-driven refinements, ensuring MAISD's services stay aligned with real needs in our schools.

I'm equally proud of the breadth and depth of MAISD's programs, from nurturing our youngest learners all the way through adulthood.

With your continued support, I hope to build on our progress by focusing on improving career and technical education opportunities, expanding early childhood programs, and enhancing support for all staff.

I believe that strong schools build strong communities. I'm running for re-election because I care deeply about the future of our children and the long-term success of our region.

Thank you for your trust, and I look forward to the opportunity to continue serving you.

Warm regards,

Mary Schaab Candidate for Re-election MAISD Board

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #: X-3

From:	Jason	Kennedy
-------	-------	---------

Subject to be Discussed and Policy Reference:

• District Emergency Operations Plan (EOP) Update

Background Information:

The District has updated its Emergency Operations Plan to align with recommendations from the Michigan State Police EOP template and the I Love U Guys Foundation Standard Response Protocol. Each District in the Muskegon Area Intermediate School District is following a similar template so that language in the plans is uniform across the county.

Financial Impact:

None

Recommended Action:

To approve the District's Emergency Operation Plan (EOP), as discussed.

Action Taken: Vote: Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		



Business and Finance Committee Monday, May 12, 2025 5:00 p.m.

MEETING MINUTES

Meeting Location:

Fruitport Community Schools Central Office 3255 E. Pontaluna Rd. Fruitport, MI 49415

Attendance:

The meeting was called to order at 5:07 p.m. with Kris Cole, Dave Hazekamp, Jason Kennedy, JB Meeuwenberg, and Mark Mesbergen present.

- 1. **MAISD FY2026 Original Budget, Overview, and Resolution -** The Committee discussed the MAISD FY2026 original budget and the budget narrative overview. These documents were reviewed with the Board's delegate at the MAISD budget review meeting. The Board will be asked to consider the approval of the budget resolution for the MAISD at the May board meeting.
- 2. **MAISD Biennial Election June 2, 2025** The Committee discussed the process of electing members to the MAISD Board. There are two (2) vacant seats, with one (1) of the incumbents (Mary Schaub) filing for re-election. Dwight Vines has chosen not to seek re-election, and there were zero (0) candidates that filed to run for his vacant seat. The Board will be asked to consider a resolution supporting the election of Mary Schaub to one (1) of the vacant seats on the MAISD Board of Education.
- 3. November 2025 Bond Proposal Discussion The Committee began discussion around feedback that Board members have received from constituents, while also discussing next steps after the May 2025 Bond Proposal was defeated by voters.
- 4. **L-4029** The Committee reviewed the L-4029 for the upcoming fiscal year, as discussed by Mark Mesbergen. The District has to fill out the L-4029. This is the document that gets sent out to the townships so they know what to levy on the District's behalf.

- 5. **RFP Process: High School Gym Floor -** The Committee discussed the process that will be used to seek qualified bids to complete the refinishing of the high school gym floor.
- 6. **RFP Process: Beach Elementary Boiler Replacement** The Committee discussed the process that will be used to seek qualified bids to replace the boilers at Beach Elementary School.
- 7. Other: None
- 8. Public Comment: None
- 9. Adjournment: The meeting was adjourned at 5:32 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #XI-2

From: Mark Mesbergen

Subject to be Discussed and Policy Reference: L-4029 for FY 2026

Background Information:

Every year the business office has to complete the L-4029, which is a form that tells the county and townships how much and when to levy our property taxes. Our financial advisor tells me how to split our 6.9 debt mills to pay for each debt each year which is shown on the attached allocation report.

Financial Impact: \$0 to the district

Recommended Action:

To approve the L-4029 for the fiscal year 2026.

Action Taken: Vote: Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		

Fruitport Community Schools L-4029 Allocation Report 2025 Levy

100%

Summer 100% Winter

	•••	
Crockery Township		W
Spring Lake Township	S	
Fruitport Township	S	
Sullivan Township		W

Crockery Township & Sullivan Township

	Summer	Winter
General Fund Operating	-	18.0000
2010 Voted Debt	-	1.3800
2016 Voted Debt	-	4.5800
2021 Voted Debt	-	0.9400
Totals	-	24.9000

Fruitport Township & Spring Lake Township

	Summer	Winter
General Fund Operating	18.0000	-
2010 Voted Debt	1.3800	-
2016 Voted Debt	4.5800	-
2021 Voted Debt	0.9400	-
Totals	24.9000	-

18.000		For all Other			-					ate in column 9.	** IMDODTANT: 000
6.000	irsonal	For Commercial Personal		the maximum authon	* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levving an operating levv which is larger than the base tax rate but not	cide to levy a rate w	arning body may dec	1.24e, the gove MCL 211.24e m	Section 21 ements of I	Taxation, MCL nn 9. The require	* Under Truth in allowed in colun
0.0	st and Industrial	Ag., Qualified Forest and Industrial Personal		Date 05/19/2025		Print Name Dave Hazekamp	Prin			n Signature	Chairperson
Rate	ence, Qualified	Kates to be Levied (HH/Supp and NH Oper ONLY) For Principal Residence, Qualified		Date 05/19/2025		Print Name Steve Kelly	Prin			Signature	Clerk X Secretary
e if requesting of 2025 for	t Use Only, Complet See STC Bulletin 2 c sleting this section. ict Operating	Local School District Use Only, Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section. Total School District Operating	, been	sted tax levy rates have been we also been reduced, if (Hold Harmless) Millage,	CEK IFFCATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage 380.1211(3).	amed above, we ce 31), and that the rec hool districts which	Il government unit n) (Article 9, Section :) and, for LOCAL scl	ives for the loca tate constitution 211.24e, 211.34	y with the s Sections 2	Price of the rest	CEKIIFICA reduced, if nece necessary, to c 380, 1211(3).
		Date 05/19/2025	vices	f Business Services	Title of Preparer Director of Bus		Telephone Number (231) 865-4005	Teleph (23		bergen	Prepared by Mark Mesbergen
06/2036	Allc Rpt	Allc Rpt	Unlimited	N/A	N/A	N/A	N/A	N/A	05/21	Debt	Voted
06/2049	Allc Rpt	Alic Rpt	Unlimited	N/A	N/A	N/A	N/A	N/A	11/16	Debt	Voted
06/2026	Allc Rpt	Allc Rpt	Unlimited	N/A	N/A	N/A	N/A	N/A	2/10	Debt	Voted
12/2028	Allc Rpt	Allc Rpt	18.0000	N/A	18.4302	1.0000	18.4302	18.4302	11/5/24	Oper-Non Home	Voted
(12) Expiration Date of Millage Authorized	(11) Millage Requested to be Levied Dec. 1	(10) Millage Requested to be Levied July 1	(9) Maximum Allowable Millage Levy *	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(5) ** Permanently Reduced by MCL 211.34d "Headlee"	(4) Original Millage Authorized by Election Charter, etc.	(3) Date of Election	(2) Purpose of Millage	(1) Source
ve been	wing tax rates hav	provided under MCL Sec 211.119. The following tax rates have been	nder MCL Sec		This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is authorized for levy on the 2025 tax roll.	roperty tax is levie	ment for which a p	unit of govern	d for each 25 tax roll	This form must be completed for each authorized for levy on the 2025 tax roll.	This form mu: authorized for
st, Industrial	tural, Qualified Fores	ence, Qualified Agricut 40	g Principal Residenc 234,289,140	Taxable Value excludinç 1 Properties.	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Qualified Forest, Industrial Personal and Commercial Personal Properties. 234,289,140	For LOCAL Personal ar		S S	g Millage Lev Schools	Local Government Unit Requesting Millage Levy Fruitport Community Schools	Local Governme Fruitport
			27-2025	ies in the Unit as of 05-	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 965,146,830	2025 Taxab 965,1		Levies Taxes	arnment Unit	County(ies) Where the Local Government Unit Levies Taxes Muskegon and Ottawa	County(ies) Who Muskego
s on page 2.	Carefully read the instructions	Carefully read t			ly applies.	SIONERS	MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS This form is Issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory: Penalty applies	COUNTY BOA tions 211.24e, 21	of MCL Sec	EQUEST REPort ad under authority	MILLAGE RI
L-4029	TO: County Clerk(s) Equalization Department(s) Each township or city clerk	ORIGINAL TO: County Clerk(s) COPY TO: Equalization Department(s COPY TO: Each township or city clerk		eptember 30, 2025)	Michigan Department of Treasury 614 (Rev. 02-25) 2025 Tax Rate Request (This form must be completed and submitted on or before Septeml	ited and submitt	must be comple	t (This form	eques	Michigan Department of Treasury 614 (Rev. 02-25) 2025 Tax Rate R	Michigan Depart 614 (Rev. 02-25) 2025 Ta

' **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #XI-3

From: Mark Mesbergen

Subject to be Discussed and Policy Reference: High School Gym Floor

Background Information:

During the current school year, there was some damage to the gym floor that requires the district to sand the floor all of the way down to the original wood. Once the sanding is completed, then the district would need to paint and seal the floor. The district created a RFP for a vendor to complete all of the work (our staff reseals when needed). We have received one bid. The timeline that is needed is around 5 weeks and the vendor can start around August 1. With the district using bond funds, the work needs to be completed by May 1, 2026 due to the expense period for the bond. Therefore, Jonny has been involved as there will need to be some movement with Volleyball between August through the first week of September.

Financial Impact:

\$47,662.61 (includes the addition) coming out of the 2021 Capital Projects Fund (bond)

Recommended Action:

To approve the proposal from Floor Care Concepts for the amount of \$47,662.61.

Action Taken: Vote: Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		



Fruitport Community Schools Request for Proposals

Gym Floor

05.05.2025

Mark Mesbergen Fruitport Community Schools 3255 Pontaluna Road Fruitport, MI 49415

Overview

Fruitport Community Schools (the "District") is seeking proposals from a contractor (each a "Bidder") to sand down and remove existing coatings, repaint, and re-seal the gymnasium floor at Fruitport High School. The High School is located at 357 N. Sixth Ave, Fruitport, MI 49415.

Bids to include the following:

- Refer to Appendix A
- Appendix B has the scope of work

Additional Information

Non-Mandatory Walk-Throughs

Walk-throughs can be scheduled with John Winskas via email jwinskas@fruitportschools.net and are recommended.

Desired Installation Time-Line

The work shall be completed between June 15, 2025 and August 1, 2025.

Proposal Timeline

- 1. RFP released on 05/05/2025.
- 2. Non-mandatory walk throughs can happen during this timeframe.
- 3. Proposals are due on May 16, 2025 at 10:30 am. Bids are to be submitted via mail to: Fruitport Community Schools, Attn: Mark Mesbergen, 3255 Pontaluna Road, Fruitport, MI 49415 OR via email to mmesbergen@fruitportschools.net with a subject line of "Gym Floor".
- 4. Board of Education will take action on the lowest qualified bidder on the May or June board meeting. The district will notify the company the following day.
- 5. This project needs to be completed by August 1, 2025.

Proposal Requirements

- 1. Proposals shall be prepared in compliance with provisions of this RFP. All provisions and everything a bidder will need is in Appendix A. Failure to comply may result in the disqualification of the proposal.
- 2. Interested Bidders are strongly encouraged to submit an intent to respond to Mark Mesbergen via mmesbergen@fruitportschools.net to ensure that the Bidder receives all addenda or communications regarding this RFP.

- 3. Late Proposals will not be accepted.
- 4. Each Bidder, before submitting a proposal, shall, if it is uncertain of the conditions, requirements, and/or obstacles that might impact the provision of the project, request further information. Failure to make such inquiry or receive an answer shall not relieve the selected Bidder from the obligation to comply, in every detail, with all provisions and requirements of the RFP nor shall it be a basis for any claim whatsoever for alteration in any term or payment required by the eventual contract between the selected Bidder and the District (the "Contract").
- 5. If a Bidder discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, they shall immediately notify the District of such error in writing and request modification or clarification of the document. Modifications will be made by issuing a revision and will be given by written notice to all parties who have submitted an intent to respond. The Bidder is responsible for clarifying any ambiguity, conflict, discrepancy, omission or other error in the RFP prior to submitting the proposal or it shall be deemed waived.
- 6. All proposals and any accompanying documents become the property of the District and will not be returned.
- The District reserves the right to waive irregularities in this RFP, the bid process, or the proposals. Any such waiver shall not modify any remaining RFP requirements or excuse a Bidder from full compliance with the RFP specifications and other Contract requirements if the Bidder is awarded the Contract.
- 8. Each Bidder who submits a bid, by submitting a bid, agrees to indemnify and hold harmless the District and its employees, board members, and consultants for any claim against the District involving the Bidder and arising out of the bid process. By submitting a bid, each Bidder agrees that it will make not claim against the District regarding this RFP or the bid process.
- 9. All Bidders, by submitting proposals, agree that they have read and are familiar with all the terms and conditions of the RFP and applicable federal and state laws, rules and regulations and will abide by the terms and conditions thereof.
- 10. Each Bidder complete Appendix A as the three forms are the proposal bidding documents. The documents include Affidavit of Bidder, Iran Economic Sanctions Act Certification, and the bid proposal sheet.

APPENDIX A

Proposal:

Please make sure that you have accounted described in Appendix B.

TOTAL BASE PRICE:

\$ 42,512.61

TOTAL OPTIONAL ADDITION PRICE:

\$ AND: \$ 5,150.00

AFFIDAVIT OF COMPLIANCE - IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named applicant (the "Applicant"), pursuant to the compliance certification requirement provided in the Fruitport Community Schools (the "School District") Request For Proposals (the "RFP"), hereby certified, represents and warrants that the Applicant *(including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Applicant is awarded a contract as a result of the aforementioned RFP, the Applicant will not become an "Iran linked business" at any time during the course of performing any services under the contract.

The Contract further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 time the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

APPLICANT:	FLOOR	Care Concepts	
Name of Applie	ant By:	Lance Lutle	
Title Vice	Presider	ut	
Date: 5-16	-2025		

STATE OF MICHIGAN)) ss. COUNTY OF _____)

The instrument was acknowledged before me on the 16 day of <u>mor</u>, 2025, by Buine wassers

Notary Public _ County, Michigan

Acting in the County of: _____

My Commission Expires: _ 5/31/2030

BLAINE NAESSENS NOTARY PUBLIC - STATE OF MICHIGAN COUNTY OF ALLEGAN My Commission Expires May 31 2030 Acting in the County of

FAMILIAL RELATIONSHIP DISCLOSURE FORM AFFIDAVIT OF BIDDER

		0	0 1	
The undersigned, the owner or authorized officer o				
Bidder), pursuant to the familial disclosure require	ments prov	vided in t	he Advertise:	ment for
Bid, hereby represents and warrants, except as pro	vided below	w, that no	o familial	
relationships exist between the owner(s) or any em				
Floor Chine Concepts	_(the Bidde	er) and ai	ny member of	f the
Board of Education of the School District or the Su	perintende	nt of Frui	itport Comm	unity
Schools.				

List and describe any Familial Relationships: None

we Concepts BIDDER: By 10 Its: Vice lines

STATE OF MICHIGAN)

) ss. COUNTY OF Kent)

The instrument was acknowledged [before me on the	<u> </u>	mor	, 2025, by
Blaine Naessers	no		(

BLAINE NAESSENS NOTARY PUBLIC - STATE OF MICHIGAN COUNTY OF ALLEGAN My Commission Expires May 31 2030 cting in the County of

, Notary Public Kent _ County, Michigan

My Commission Expires: 5/31/2030

Acting in the County of: Kent



1

Appendix B

Fruitport HS Main Gym Sand down 2025

SCOPE OF WORK

Fruitport High School Main Gymnasium floor shall be sanded down to remove existing coatings and painted lines, re-seal gymnasium floor, paint new lines and re-coat gym floor.

Gymnasium Floor = 13,147 sq ft.

PRODUCT INFORMATION

Sealer must only be Varsity Court gym floor sealer

Finish Coat must only be Final Floor gym finish (30% solids two part water based finish).

Paint shall be Sherwin Williams industrial enamel oil based paint.

Coating Information: Floor Care Concepts 616-247-3855

SPECIFICATIONS

- 1. Contractor shall sand existing floor to remove existing floor finish. Paint method and grit of sand paper shall be at the discretion of gym floor contractor. Final sanding shall be with 80 grit sand paper or finer. If floor has undulation or chatter from drum sanders, the floor will be disc sanded with 80 grit sand paper or finer to provide a uniform, smooth, bare wood floor.
- 2. Contractor shall prepare floor for sealer by vacuuming all dust from floor surface.
- 3. Application of sealer (2 coats) shall be applied. Screen with 150 grit screens between coats.
- 4. Allow sealer to dry for 24 hours prior to screening for paint.
- 5. Sealer coat shall be screened with 120 grit paper, swept, vacuumed and tacked to remove all dust.
- 6. Paint game lines and lettering (two coats). All game lines are to meet association specifications. Allow paint to dry for 2 to 3 days. Once paint is dry, rough up paint using used screens or maroon pads. Tack floor to remove all dust. Paint scheme shall be according to pre approved layout.
 - a. Paint shall include:
 - i. Main basketball game lines (1)
 - ii. Main volleyball game lines (1)
 - iii. Outside border 4'x3'
 - iv. Apron Lettering "TROJANS"(2) 3'x40'
 - v. Center Logo of a Trojan Head 15' tall
 - vi. Quarter Court Logos (2) of the MHSAA Logo 12'x2'
 - vii. Fruitport "F" logo (1) 4' tall

- viii. Stained 3-points
- ix. Auxiliary Basketball game lines (2)
- x. Auxiliary Volleyball game lines (2)
- 7. Apply Final Floor gym finish with light weight T-bar (2 coats).

QUALITY ASSURANCE

1. Subcontractors will NOT be permitted

Optional Additions

1. Remove and install 240 In ft of vent cove base and 14 pre-molded outside corners.

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #XI-4

From: Mark Mesbergen

Subject to be Discussed and Policy Reference: Beach Boiler Replacement

Background Information:

The district created an RFP to replace two boilers at Beach Elementary over this summer. The district received one bid. The bid came from Hurst Mechanical. This is the company who has installed the two new boilers at Shettler Elementary last summer and have a long-standing relationship with Fruitport Community Schools.

Financial Impact:

\$174,900 coming out of the 2021 Capital Bond Fund.

Recommended Action:

To accept the bid from Hurst Mechanical for \$174,900 that is attached.

Action Taken: Vote: Buckner	Burgess	ColeFranklin	
Hazekamp	Kelly	Meeuwenberg	



Fruitport Community Schools Request for Proposals

Boiler Replacement

05.05.2025

Mark Mesbergen Fruitport Community Schools 3255 Pontaluna Road Fruitport, MI 49415

Overview

Fruitport Community Schools (the "District") is seeking proposals from a contractor (each a "Bidder') for the removal and replacement of two boilers, excess tank, water filter, and 2 pumps at Beach Elementary. Beach Elementary is located at 2741 Hts. Ravenna Rd, Muskegon, MI 49444.

Bids to include the following:

- Refer to Appendix A
- Appendix B has the necessary notes and materials to include
- Appendix C has the specs for the four pieces of equipment that is district has determined to be required for the bid.

Additional Information

Non-Mandatory Walk-Throughs

Walk-throughs can be scheduled with John Winskas via email jwinskas@fruitportschools.net and are recommended.

Desired Installation Time-Line

The work shall be completed between June 15, 2025 and August 9, 2025.

Proposal Timeline

- 1. RFP released on 05/05/2025.
- 2. Non-mandatory walk throughs can happen during this timeframe.
- 3. Proposals are due on May 16, 2025 at 10:00 am. Bids are to be submitted via mail to: Fruitport Community Schools, Attn: Mark Mesbergen, 3255 Pontaluna Road, Fruitport, MI 49415 OR via email to mmesbergen@fruitportschools.net with a subject line of "Beach Boilers".
- 4. Board of Education will take action on the lowest qualified bidder on the May or June board meeting. The district will notify the company the following day.
- 5. This project needs to be completed by August 9, 2025.

Proposal Requirements

1. Proposals shall be prepared in compliance with provisions of this RFP. All provisions and everything a bidder will need is in Appendix A. Failure to comply may result in the disqualification of the proposal.

- 2. Interested Bidders are strongly encouraged to submit an intent to respond to Mark Mesbergen via mmesbergen@fruitportschools.net to ensure that the Bidder receives all addenda or communications regarding this RFP.
- 3. Late Proposals will not be accepted.
- 4. Each Bidder, before submitting a proposal, shall, if it is uncertain of the conditions, requirements, and/or obstacles that might impact the provision of the project, request further information. Failure to make such inquiry or receive an answer shall not relieve the selected Bidder from the obligation to comply, in every detail, with all provisions and requirements of the RFP nor shall it be a basis for any claim whatsoever for alteration in any term or payment required by the eventual contract between the selected Bidder and the District (the "Contract").
- 5. If a Bidder discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, they shall immediately notify the District of such error in writing and request modification or clarification of the document. Modifications will be made by issuing a revision and will be given by written notice to all parties who have submitted an intent to respond. The Bidder is responsible for clarifying any ambiguity, conflict, discrepancy, omission or other error in the RFP prior to submitting the proposal or it shall be deemed waived.
- 6. All proposals and any accompanying documents become the property of the District and will not be returned.
- 7. The District reserves the right to waive irregularities in this RFP, the bid process, or the proposals. Any such waiver shall not modify any remaining RFP requirements or excuse a Bidder from full compliance with the RFP specifications and other Contract requirements if the Bidder is awarded the Contract.
- 8. Each Bidder who submits a bid, by submitting a bid, agrees to indemnify and hold harmless the District and its employees, board members, and consultants for any claim against the District involving the Bidder and arising out of the bid process. By submitting a bid, each Bidder agrees that it will make not claim against the District regarding this RFP or the bid process.
- 9. All Bidders, by submitting proposals, agree that they have read and are familiar with all the terms and conditions of the RFP and applicable federal and state laws, rules and regulations and will abide by the terms and conditions thereof.
- 10. Each Bidder complete Appendix A as the three forms are the proposal bidding documents. The documents include Affidavit of Bidder, Iran Economic Sanctions Act Certification, and the bid proposal sheet.

APPENDIX A

Proposal:

Please make sure that you have accounted described in Appendix B.

TOTAL PROPOSAL PRICE:

\$ 174,900.00

FAMILIAL RELATIONSHIP DISCLOSURE FORM AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of <u>Horst Medacaal</u> (the Bidder), pursuant to the familial disclosure requirements provided in the Advertisement for Bid, hereby represents and warrants, except as provided below, that no familial relationships exist between the owner(s) or any employee of <u>Horst Medacaal</u> (the Bidder) and any member of the Board of Education of the School District or the Superintendent of Fruitport Community

List and describe any Familial Relationships:

BIDDER: Hurst Mechanical By: Mattan Its: VP of Service

STATE OF MICHIGAN)

Schools.

COUNTY OF Kent) ss.

JANET M BROWN NOTARY PUBLIC - STATE OF MICHIGAN COUNTY OF KENT My Commission Expires Oct 14, 2030 Acting in the County of _____

The instrument was acknowledged before me on the 3^{th} day of May, 2025, by

Janet M. Brown, Notary Public Kent County Michigan County, Michigan

My Commission Expires: OCHIH, 2030

Acting in the County of: Kent

AFFIDAVIT OF COMPLIANCE - IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named applicant (the "Applicant"), pursuant to the compliance certification requirement provided in the Fruitport Community Schools (the "School District") Request For Proposals (the "RFP"), hereby certified, represents and warrants that the Applicant *(including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Applicant is awarded a contract as a result of the aforementioned RFP, the Applicant will not become an "Iran linked business" at any time during the course of performing any services under the contract.

The Contract further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 time the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

APPLICANT: Hursh Mechanic Name of Applicant By: Alex Haan	~/
Name of Applicant By: <u>Alex Haan</u>	au a
Title: VP of Service	
Date: 5-12-25	JANET M BROWN
	NOTARY PUBLIC - STATE OF MICHIGAN COUNTY OF KENT
	My Commission Expires/Oct 14, 2030
STATE OF MICHIGAN)	Acting in the County of Kent
) ss.	
COUNTY OF $Kent$) ss.	
The instrument was acknowledged b by	efore me on the <u>13th</u> day of <u>Mary</u> , 2025,
	Janet M Blown Notary Public
	County, Michigan
	Acting in the County of:
	My Commission Expires: Oct 14, 2030

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #X-5

From: Mark Mesbergen

Subject to be Discussed and Policy Reference: Beach Elementary Gym Bleachers

Background Information:

During the removal of the gym floor at Beach Elementary, John received a quote to replace the bleachers instead of replacing the old bleachers once the floor has been replaced. The attached quote is using the TIPs consortium so there was no requirement to bid the equipment out. The recommendation is not to add the motors or removing the existing bleachers so the recommended quote amount is \$40,227.

Financial Impact:

\$40,227 coming out of the 2021 Capital Projects Fund (bond)

Recommended Action:

To approve the proposal from Interkal for the amount of \$40,227.

Action Taken: Vote: Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		



Randy Hoyle Michigan Direct Sales 5981 East Cork Street Kalamazoo, MI 49048 989-486-1788 Voice 989-488-7797 Mobile 989-486-1788 Fax rhoyle@interkal.com

04/21/2025 TIPS CONSORTIUM PRICING

Quotation for Fruitport Elementary Gymnasium Bleachers

To: John Winskas – Fruitport Schools

Interkal is a 100% Michigan Made Manufactured in Kalamazoo Michigan.

Please review this TIPS price quote for new Interkal Spectator Seating for the Fruitport Elementary delivery in 1st Quarter 2026. This is quoted as Non-Prevailing Wage install labor. If a performance bond is required Add 1.6% to total costs. All applicable Tax included. Fruitport Schools will provide a licensed electrician if the power option is accepted. Interkal will provide stamped drawings and building permit for this project and the cost is included in my quote.

1 – Bank, 5 Rows High, 37'-8" Clear Dimension, 96 Net Seats

- 1 Bank, 5 Rows High, 31-'8" Clear Dimension, 83 Net Seats
 - Wall Attached, Manual Operation.
 - 10" ESM Seats, 10 1/4" Rise, 22" Row Spacing
 - Self-Storing End Rails, Self Storing Aisle Rails.
 - 3 Vinyl End Curtains, 5 Recoverable ADA Notches

Total TIPS Price Including Shipping and Installation \$40,227.00

Cost to add Single Phase Power Motors Add + \$6,989.00 to Above Total.

• Cost to have Interkal remove existing bleachers <u>Add + \$4,407.00</u>

Please feel free to contact me with any questions. Thank you for this opportunity to quote Interkal Made in Michigan Telescopic Seating.

Sincerely.

Randy Hoyle – Interkal Spectator Seating 989-488-7797 Mobile

QTY	DESCRIPTION	SEATS	RISE	SPAN
Bank #1	5 Row Manual Wall Attached 36'-2 1/2" W/ 10" Excel Seat Module -00 TBE	96	10.25	22
2	5 Row Foot Level Aisles W/ Self-Storing F-Rail			
2	5 Row Intermediate Steps			
3	1 Row Recoverable 3'-0 1/4" Notchout			
1	5 Row Self-Storing End Rails			
1	Vinyl End Curtains RH			
Bank #2	5 Row Manual Wall Attached 29'-2" W/ 10" Excel Seat Module -00 TBE	81	10.25	24
1	5 Row Foot Level Aisles W/ Self-Storing F-Rail			
1	5 Row Intermediate Steps			
1	1 Row Recoverable 3'-0 1/4" Notchout			
1	1 Row 3'-0 1/4" Notchout			
2	5 Row Self-Storing End Rails			
1	Vinyl End Curtains LH			
1	Vinyl End Curtains RH			

NOTES:

TIPS Quote MANUAL 40,22700

ADD For Single Phase POWER A00 + \$ 6.98900 TO TOTAL

177

TOTAL SEATS

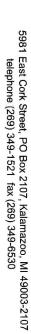


5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107 telephone (269) 349-1521 fax (269) 349-6530

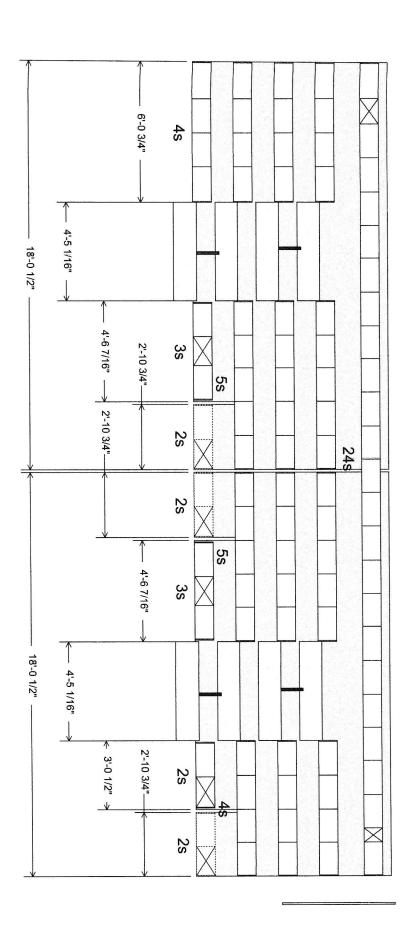
Printed: April 17, 2025 v2.8.0

Plan View

www.interdat.com Drawings produced by this program are only as good as the information provided. These drawings are PRELIMINARY only. All drawings created are subject to interkal approval for design and construction capability. Printed: April 17, 2025 v2.8.0







Fruitport Elementary Bank 1 - 36'-2 1/2" Manual

Bank 1 - 36'-2 1/2" Manual Building Code: IBC 2015 37'-8" Clear Dimension 5 Row - 22 Span - 10.25 Rise 96 seats (EM10)



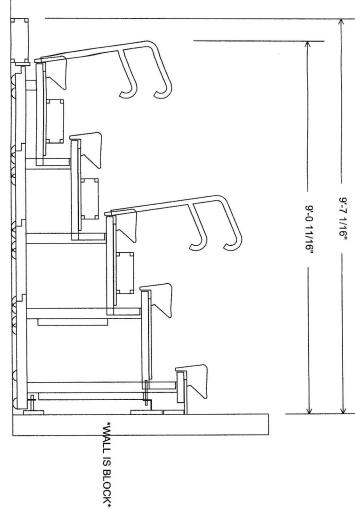
Drawings produced by this program are only as good as the information provided. These drawings are PRELIMINARY only. All drawings created are subject to interkal approval for design and construction capability. Printed: April 17, 2025 v2.8.0

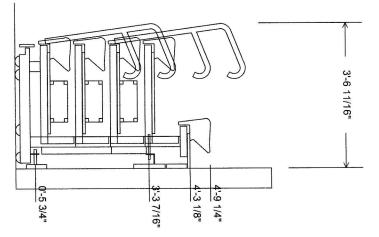


5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107 telephone (269) 349-1521 fax (269) 349-6530









Bank 1 - 36'-2 1/2" Manual Building Code: IBC 2015 5 Row - 22 Span - 10.25 Rise - Wall Attached 96 seats (EM10) 6'-2" Court To Step Dimension 6'-8 3/8" Court To First Row Dimension

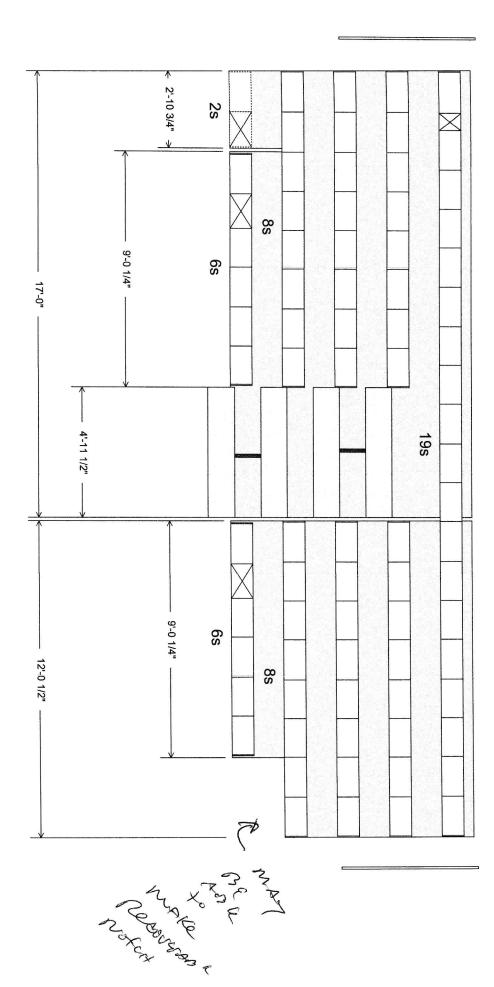
Fruitport Elementary

Plan View

Drawings produced by this program are only as good as the information provided. These drawings are PRELIMINARY only. All drawings created are subject to Interkal approval for design and construction capability. Printed: April 17, 2025 v2.8.0



5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107 telephone (269) 349-1521 fax (269) 349-6530



Bank 2 - 29'-2" Manual Building Code: IBC 2015 31'-8" Clear Dimension 5 Row - 24 Span - 10.25 Rise 81 seats (EM10)

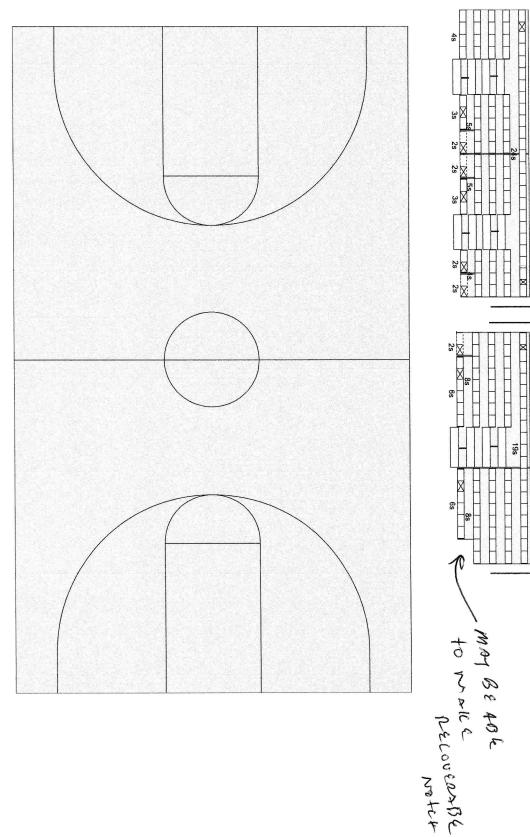
Fruitport Elementary

Gymnasium View

Drawings produced by this program are only as good as the information provided. These drawings are PRELIMINARY only. All drawings created are subject to interkal approval for design and construction capability. Printed: April 17, 2025 v2.8.0







Noter

Fruitport Elementary Gymnasium 1 Building Code: IBC 2015



Personnel Committee Monday, May 12, 2025 5:30 p.m.

MEETING MINUTES

Meeting Location:

Fruitport Community Schools Central Office 3255 E. Pontaluna Rd. Fruitport, MI 49415

Attendance:

The meeting was called to order at 5:33 p.m. Dave Hazekamp, Steve Kelly, Kathy Six, and Jason Kennedy were present.

- 1. May 2025 Personnel Report The Committee reviewed the Personnel Report for May 2025. This report included each of the recommendations for new hire, resignations, retirement notices, transfers, and positions that are still posted and vacant in the District.
- 2. Update on Personnel Issues The Committee discussed two items pertaining to personnel, along with recommendations from the Superintendent in handling each of those issues.
- **3.** November 2025 Bond Proposal Discussion The Committee began discussion around feedback that Board members have received from constituents, while also discussing next steps after the May 2025 Bond Proposal was defeated by voters.
- 4. Other: None
- 5. Public Comment: None
- 6. Adjournment: The meeting was adjourned at 6:10 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #XII-2

From: Mark Mesbergen

Subject to be Discussed and Policy Reference:

Schedule B Changes within Fruitport Education Association's contract

Background Information:

During the previous bargaining session and approval of the education association's contract, a new process was put into place regarding schedule b's. The district sent out a survey to all staff and requested information from current schedule b positions along with accepting requests from groups that would like to be added to the schedule b document. After the requests were submitted, Jason and I met to go over the requests to make changes which were additions, adjustments to the percentages or eliminations. Jonny and I met to go over all athletic positions also. The district submitted the proposed changes (attached) and the leadership of the FEA approved the proposed changes. This process will happen each year moving forward (assuming no contractual changes).

Financial Impact:

\$42,309.60 estimated coming out of the general fund.

Recommended Action:

To approve the proposed changes to the schedule b section of the Fruitport Education Association's contract.

Action Taken: Vote:Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		

Schedule B Change Requests 5.8.25

Non-Athletic Changes

Additions:

HS/MS Equestrian – 3% Girls on the Run – 2% per elementary building MS Math Counts – 3% HS E-Sports – 3% HS School Store – 5% Youth in Government – 3% HS Be Nice – 3% MS Robotics – 3%

Eliminations:

Indoor Drum Line -4%Winter Color Guard -4%BPA -5%Dance -3%Debate -4%Forensics -3.4%Newspaper -4%Odyssey of the Mind -2%Science Olympiad -2.5%MS Drama -5% per play

Changes:

Change the name of Escape to Imagery Quiz Bowl – increase from 2.5% to 3% Yearbook – decrease from 5.5% to 3%

Schedule B Change Requests 5.8.25

Athletic Changes

Additions:

MS Competitive Cheer – 6.0 MS Sideline Cheer – 6.0 Girls Basketball – Freshman – 8.0 (Title 9 Purposes only) Girls Track – Asst Varsity - 7.1 Boys Volleyball – Varsity – 7.5 Girls Wrestling – Varsity – 7.5

Eliminations:

HS Sideline Cheer – Freshman/JV Winter 2.5 Gymnastics – Girls 11.0 Swimming – Boys and Girls – 11.0

Changes:

HS Sideline Cheer – Varsity 3.8 to 7.5 HS Sideline Cheer – Freshman/JV Fall 2.5 to 6.5 (call it HS Sideline Cheer – JV) Bowling – 6 to 7.5 Golf (both boys and girls) – 6 to 7.5

APPENDIX B

EXTRA CURRICULAR SALARY SCHEDULE

H.S. = High School M.S. = Middle School

	M.S. = Middle School	Percent of BA
Baseball – Boys	H.S. Head Varsity	Base Salary 9.3
Duscoun – Doys	Jr. Varsity	7.1
	M.S.	6.0
	M.S.	0.0
Basketball – Boys	H.S. Head Varsity	15.0
	Jr. Varsity	9.0
	Freshman	8.0
	M.S.	6.0
Basketball – Girls	H.S. Varsity	15.0
	Jr. Varsity	9.0
	Freshman	8.0
	M.S.	6.0
Bowling – Boys & Girls		7.5
Cheerleading – Girls	Varsity Competitive Cheer	7.5
	Jr. Varsity Competitive Cheer	6.5
	MS Competitive Cheer	6.0
	HS Sideline Cheer—Varsity	7.5
	HS Sideline Cheer—JV	6.5
	MS Sideline Cheer	6.0
Cross Country – Boys & Girl	H.S.	7.5
	M.S.	6.0
Football – Boys	H.S. Head Coach	15.0
Tootouri Doys	Asst. Varsity	10.1
	Head JV	9.0
	Asst. JV	8.5
	Freshman	8.0
	Asst. Freshman	7.5
	M.S. Head Coach	6.0
	Asst. Coach	5.0
Golf – Boys	H.S.	7.5
Golf – Girls	H.S.	7.5
0011 - 01113	11.0.	1.5

Soccer – Boys	H.S. Varsity	9.3
	Jr. Varsity	7.1
Soccer – Girls	H.S. Varsity	9.3
Soccer Onis	Jr. Varsity	7.1
Softball – Girls	H.S. Head Varsity	9.3
	Jr. Varsity	7.1
	M.S.	6.0
Tennis – Boys	H.S.	7.5
- Girls	H.S.	7.5
	Jr. Varsity	6.5
Track – Boys	H.S. Head Varsity	9.3
	Asst. Varsity	7.1
	M.S.	6.0
Track – Girls	H.S.	9.3
	Asst. Varsity	7.1
	M.S.	6.0
Volleyball – Girls	H.S.	15.0
2	Jr. Varsity	9.0
	Freshman	8.0
	M.S.	6.0
Volleyball – Boys	H.S.	7.5
Wrestling – Boys	H.S. Head Varsity	15.0
- •	Asst. Varsity	9.0
	M.S.	6.0
Wrestling – Girls	H.S. Head Varsity	7.5

Band	H.S.	15.0
	M.S.	11.0
Be Nice	HS.	3.0
DECA		5.0
Drama	H.S.	5.0
Equestrian	H S/M S.	3.0
E-Sports	HS.	3.0
Girls on the Run	1 per elementary	2.0
Imagery		5% (2.5% per advisor)
Math Counts		3.0
Musical Director		5.0
National Honor Society		6.0
Quiz Bowl		3.0
Robotics	H S.	5.0
	M S.	3.0
School Store	HS.	5.0
Student Council Advisor- H.S	Asst – 2%	6.0
Student Council Advisor- M.S		4.0
Vocal Music	HS Vocal	3.5
	MS Vocal	3.5
	Musical Pit	1.5
	Musical Vocal	2.5
Yearbook		3.0
Youth in Government		3.0
	D	4.0 (1st)

Mentor	Teachers – per school	Per mentee	$4.0 (1^{\text{st}} \text{ year})$
year -			$2.0 (2^{nd} year)$
			2.0 (3 rd year)

12th Class Advisors (per position): 1 day's pay at daily per diem rate

Kindergarten Screening: Each day worked shall be paid at the daily per diem rate.

Summer Band Camp: Each day worked shall be paid at the daily per diem rate (determined by the salary schedule in effect for the prior school year.)

Summer School: \$30.00

Counselors shall be paid at the daily per diem rate for any work that is required prior to the start of the school year.

The parties hereby agree to establish an Appendix B Committee, composed of the Athletic Director, the Director of Business and Finance, and other building administrator(s), as selected by the Director of Business and Finance, and up to an equal number of representatives from the Association. The purpose of the committee will be to review all current Appendix B positions; modify any existing positions; add additional positions; and modify pay rates. The committee shall meet annually, no later than June 30 or each school year. The decision of the committee shall take effect the following school year. Bargaining unit members may submit requests for changes or additions to Appendix B to the Committee no later than April 30 of each school year.



Student Affairs Committee Monday, May 12, 2025 4:30 p.m.

MEETING MINUTES

<u>Meeting Location</u>: Fruitport Community Schools Central Office

3255 E. Pontaluna Rd. Fruitport, MI 49415

Attendance:

The meeting was called to order at 4:30 p.m. with Tim Burgess, Dave Hazekamp, Josh Mueller, and Jason Kennedy present.

- 1. **November 2025 Bond Proposal Discussion** The Committee began discussion around feedback that Board members have received from constituents, while also discussing next steps after the May 2025 Bond Proposal was defeated by voters.
- 2. **Fruitport Building Level Strategy Discussion** The Committee discussed the Building Level Strategy Documentation Guide that was developed and monitored at each of the Instructional Council meetings this year.
- 3. Emergency Operations Plan (EOP) Discussion The Committee discussed a process to consider the approval of countywide changes being recommended to the District's Emergency Operations Plan (EOP). These changes align with the Michigan State Police EOP template and the I Love U Guys Foundation's Standard Response Protocol.
- 4. **2025-2026** Athletic Student and Parent Handbook The Committee reviewed recommended changes to the 2025-2026 Athletic Student and Parent Handbook. The Committee and Board will review the recommended changes and be asked to approve the handbook at the June meeting.
- 5. 2025-2026 High School Handbook Addendum- The Committee reviewed recommended changes to the 2025-2026 High School Handbook Addendum. The

Committee and Board will review the recommended changes and be asked to approve the handbook and addendum at the June meeting.

- 6. **Other:** None
- 7. **Public Comment**: None
- 8. Adjournment: The meeting was adjourned at 5:07 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

BOARD ACTION REQUEST FORM

Meeting Date: May 19, 2025

To: Board of Education

Attachment #XIII-2

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

Resolution to Conditionally Reinstate a Student: Student 051925-61806449

Background Information:

See attached Student Reinstatement Resolution.

Financial Impact: None

Recommended Action:

To approve the conditional reinstatement of student 051925-61806449 to Fruitport Community Schools, as outlined in the resolution. Should the student return to Fruitport Community Schools, the student will be prohibited from attending in-person learning in the same school in which the victim from the physical assault resulting in the student's expulsion attends. Should the student return to Fruitport Community Schools, the student will be permitted to attend Fruitport Alternative Education, Fruitport Adult Education, or be allowed to enroll in the Muskegon County Virtual Academy, assuming that the victim does not attend either of these programs.

Action Taken: Vote: Burgess	Cole	Hazekamp	Kelly	
Meeuwenberg	Mueller	Six		

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5206-F-17 Board Resolution: Reinstatement of an Expelled Student

FRUITPORT COMMUNITY SCHOOLS BOARD RESOLUTION ON REINSTATEMENT PETITION

A regular meeting of the Board of Education (the "Board") was held in the Boardroom, within the boundaries of the District, on the 19th day of May, 2025, at 7:00 o'clock in the p.m. (the "Meeting").

The meeting was called to order by Dave Hazekamp, President.

Present:

Absent:

WHEREAS:

1. On June 24, 2024, the Board permanently expelled a student whose identity is known to the Board (the "Student") for a violation of the Student Code of Conduct and as authorized by the Revised School Code.

2. On May 7, 2025, pursuant to the Revised School Code and Board policy, the District received a petition for the Student's reinstatement.

3. Pursuant to the Revised School Code and Board policy, on May 15, 2025, a committee was appointed to review the reinstatement petition (the "Committee").

4. The Committee considered the reinstatement petition and information provided to it by the Student's parents/guardians and by the Superintendent.

5. Following its review, the Committee made a recommendation to the Board. The Committee's recommendation was based on consideration of each of the seven factors identified in Revised School Code Sections 1311(6)(e) and 1311a(5)(e).

6. The Board thoroughly reviewed and deliberated upon the Committee's recommendation and independently reviewed and deliberated upon all the information provided to the Committee and to the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Based upon consideration of the seven factors identified in Revised School Code Section 1311a(5)(e), the Student's petition for reinstatement is conditionally granted, effective May 22, 2205, subject to the following conditions:



5206-F-17 Board Resolution: Reinstatement of an Expelled Student

a. Should the student return to Fruitport Community Schools, the student will be prohibited from attending in-person learning in the same school in which the victim from the physical assault resulting in the student's expulsion attends.

b. Should the student return to Fruitport Community Schools, the student will be permitted to attend Fruitport Alternative High School or Fruitport Adult Education, so long as the victim does not also attend either of these schools.

-or-

c. Should the student return to Fruitport Community Schools, the student will be permitted to attend the Muskegon County Virtual Academy (MCVA) as an online learner.

1. Consistent with Revised School Code Sections 11a and 1311(1), the Board finds that the interests of the District are served by this resolution.

2. The administration is directed and authorized to implement all terms of this resolution and is delegated all necessary authority to do so.

3. All resolutions and parts of resolutions insofar as they conflict with provisions of this resolution are hereby rescinded.

Ayes:

Nays:

Resolution declared adopted.

The undersigned, duly qualified and acting Secretary to the Board of Education of Fruitport Community Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Steve Kelly, Board Secretary

