



*Regular
Board Meeting*

Board Room

November 20, 2023



Fruitport Community Schools
BOARD OF EDUCATION MEETING
Board Room
3255 E. Pontaluna Rd, Fruitport 49415
Monday, November 20, 2023 - 7:00 p.m.

- I. CALL to ORDER
- II. PLEDGE of ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. PRESENTATIONS
 - a. Above and Beyond Recognition
 - i. Technology Department
 - ii. Grounds, Maintenance, and Operations Department
- VI. COMMUNICATIONS
- VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS
 - a. Requirements of Programs under MCL 388.1627 – Sections 27(k) and 27(l)
 - b. West Michigan Teacher Collaborative Applications and Process
 - c. Fruitport Social Media Today Report and MAISD Vanguard
 - d. Bond (2021) Project Update
- VIII. REMARKS FROM THE PUBLIC*
- IX. CONSENT AGENDA
 1. Approval of Bill Listing (attachment IX-1)

<u>Fund</u>	<u>Amount</u>
General Fund:	\$360,307.35
Other Funds:	
Early Childhood Center	\$837.24
Food Service	\$237,918.54
Cooperative Education (ISD) – Tech Millage	\$6,472.10
Capital Projects – Bond (2021)	\$1,334.99
Total Bill List:	<hr/> \$606,870.22
 2. Acceptance of Monthly Financial Report (attachment IX-2)
 3. Acceptance of Student Activity Summary Report (attachment IX-3)
 4. Acceptance of Credit Card and Utilities Report (attachment IX-4)
 5. Approval of Transfers and ACH Transactions Report (attachment IX-5)
 6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers) (attachment IX-6)

X. GENERAL BOARD BUSINESS

1. Athletic Conference Application – West Michigan Conference (attachment X-1)
2. Muskegon County School Board Alliance Fall Dinner Reminder (No action)

XI. BUSINESS & FINANCE COMMITTEE REPORTS & RECOMMENDATIONS
Elroy Buckner, Chairperson

XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS
Steve Kelly, Chairperson

1. Report of Committee Meeting held November 13, 2023 (attachment XII-1)
2. Letter of Agreement – Transportation and Food Service Association (attachment XII-2)

XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS
Susan Franklin, Chairperson

1. Report of Committee Meeting held November 13, 2023 (attachment XIII-1)
2. Shettler PTO Elementary Playground Equipment (attachment XIII-2)

XIV. BOARD MEMBER REPORTS AND DISCUSSIONS

XV. AGENDA ITEMS FOR FUTURE MEETINGS

The Board will need to confirm the following dates and times:

1. Business & Finance Committee Meeting: December 4, 2023 at 6:00 p.m.
2. Personnel Committee Meeting: December 4, 2023 at 5:00 p.m.
3. Student Affairs Committee Meeting: December 4, 2023 at 5:30 p.m.
4. Board of Education Meeting: December 11, 2023 at 7:00 p.m.

XVI. REMARKS FROM THE PUBLIC*

XVII. ADJOURNMENT

*Time is provided for members of the audience to address the Board of Education regarding any topic including items on the agenda. The Board is providing two opportunities for the public to comment during the meeting. The first is for people who wish to bring issues to the Board of Education for board consideration. At the end of the meeting, the Board will provide a brief opportunity for community members to comment on activities and/or discussion that took place during the Board meeting. Time limits may be placed if a large number of individuals would like to address the Board.

Note: Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

THE STATE SCHOOL AID ACT OF 1979 (EXCERPT)
Act 94 of 1979

388.1627k Student loan repayment program.

Sec. 27k. (1) From the state school aid fund money appropriated in section 11, \$225,000,000.00 is allocated for 2023-2024 only to districts and intermediate districts for the purposes under this section.

(2) To receive funding under this section, a district or intermediate district must apply for the funding in a form and manner prescribed by the department.

(3) A district or intermediate district that receives funding under this section shall use the funding only to implement a student loan repayment program in accordance with guidelines issued by the department. The guidelines must include all of the following criteria:

(a) A system for which the district or intermediate district verifies all of the following:

(i) That each eligible participant owes federal student loans.

(ii) That each eligible participant is enrolled in the federal public service loan forgiveness program and is under, pursuant to federal law, a payment plan that makes eligible payments toward federal public service loan forgiveness.

(iii) That each eligible participant is enrolled in an income-driven repayment plan. Participants may be exempt from this requirement if their loan is not eligible for income-driven repayment.

(b) A requirement that each eligible participant shall receive up to \$200.00 per month, or, if the eligible participant is employed in a district or intermediate district that is assigned to band 6 in the opportunity index, as described in section 31a, up to \$400.00 per month, for the duration of the program or the total amount of the eligible participant's monthly federal student loan payment, as verified under subdivision (a), whichever is less. As used in this subdivision, "band 6 in the opportunity index" means at least 85% of pupils in the district or intermediate district are economically disadvantaged pupils.

(c) A requirement that payments to eligible participants through the program must be made in equal amounts on a monthly basis.

(d) A requirement that an eligible participant must only receive funding through the program if the eligible participant continues to meet the criteria of an eligible participant.

(e) A requirement that an eligible participant annually, or, if the participant leaves the program, on the date the participant leaves the program, if applicable, certifies to the district or intermediate district that the eligible participant made payments toward the eligible participant's federal student loan with the funding received under this section.

(f) A requirement that the eligible participant certifies to the district or intermediate district any increases or decreases in the participant's monthly payment toward the eligible participant's federal student loan.

(4) An eligible participant remains eligible, unless otherwise provided under federal law or other state laws, for student loans even though the eligible participant receives funding from the money allocated under this section.

(5) Payments to an eligible participant by districts or intermediate districts under this section must be made for no more than 10 years or until the eligible participant's federal student loan is paid off, whichever occurs earlier.

(6) The funds allocated under this section for 2023-2024 are a work project appropriation, and any unexpended funds for 2023-2024 are carried forward into 2024-2025. The purpose of the work project is to continue support for federal student loan repayment programs as described in this section. The estimated completion date of the work project is December 31, 2026.

(7) If the amount allocated under this section is insufficient to fully make payments to all eligible participants as required under this section, the department shall prorate the amount paid to districts and intermediate districts to distribute to all eligible participants on an equal basis.

(8) As used in this section:

(a) "At-risk pupil" means that term as defined in section 31a.

(b) "Eligible participant" means an individual who is participating in a federal student loan repayment program described in subsection (3) and who is working 32 hours or more per week at a district or intermediate district in a role in which the individual works directly with pre-K to 12 students, including, but not limited to, educators, counselors, social workers, psychologists, reading specialists, librarians, and school administrators who work directly with students.

History: Add. 2023, Act 103, Eff. Oct. 1, 2023.

THE STATE SCHOOL AID ACT OF 1979 (EXCERPT)
Act 94 of 1979

388.1627I Educator compensation program.

Sec. 27I. From the state school aid fund money appropriated in section 11, there is allocated \$63,800,000.00 for 2023-2024 only to districts in an equal amount per pupil. It is the intent of the legislature that districts will use the funds to increase educator compensation.

History: Add. 2023, Act 103, Eff. Oct. 1, 2023.



WMTC Update

Laura Castle <LauraCastle@kentisd.org>

Mon, Nov 6, 2023 at 11:25 PM

To: "jkennedy@fruitportschools.net" <jkennedy@fruitportschools.net>, Adam Bayne <abayne@holton.k12.mi.us>, "obrienb@monashores.net" <obrienb@monashores.net>, "johnsonj@mapsk12.org" <johnsonj@mapsk12.org>, "mcortez@mpsk12.net" <mcortez@mpsk12.net>, "rholmes2@mhtigers.org" <rholmes2@mhtigers.org>, "cbabcock@nmps.net" <cbabcock@nmps.net>, "tlivezey@oakridgeschools.org" <tlivezey@oakridgeschools.org>, "jim.nielsen@orchardview.org" <jim.nielsen@orchardview.org>, "ghelmer@ravennaschools.org" <ghelmer@ravennaschools.org>, "edwardst@reeths-puffer.org" <edwardst@reeths-puffer.org>, "jerrymcdowell@whitehallschools.net" <jerrymcdowell@whitehallschools.net>, Randy Lindquist <rlindqui@muskegonisd.org>
Cc: Randy Lindquist <rlindqui@muskegonisd.org>, Kelly Powers <kpowers@muskegonisd.org>, Sarah Coleman <scoleman@muskegonisd.org>, Megan Perreault <mperreault@muskegonisd.org>, Morgan Dailey <MorganDailey@kentisd.org>

Dear Muskegon Area Superintendents,

We are thrilled to share we have over 470 completed applications submitted across the three West Michigan Teacher Collaborative programs. In the chart below, you can view the breakdown by region and program type as of November 3. These early recruitment numbers are encouraging, and allow us to be selective as we form our first cohorts.

	Ottawa	Kent	Muskegon
Advanced Degrees	66	105	29
Pre-Residency	50	69	27
Residency	38	68	20
Total Applicants	154	242	76

MAISD

The table below shows our numbers in MAISD by local district. Unlike the numbers above, which focus on applications completed, these numbers represent candidates who meet the minimum GPA, credit, and certification requirements for admission, and who are currently employed in districts. More information will be shared soon about qualified applicants who are not currently employed by districts. As a reminder, our application window for the Pre-Residency and Advanced Degree programs closed on November 1. Our priority window for the Residency will close on November 15, at which point I will share up-to-date numbers. We will launch another round of applications for all programs in the winter/early spring, and will continue recruitment efforts to increase representation across Muskegon County. You can learn more about each of our programs at teachwestmichigan.org.

We will share more information about specific certification areas soon, but already we are seeing high numbers of candidates interested in a career in special education.

Applications by Current District Employees

District	Pre-Resident	Advanced Degree
Fruitport	2	6
Holton	1	2

MAISD	9	4
Mona Shores	1	0
Montague	2	1
Muskegon	3	0
Muskegon Heights	4	0
North Muskegon	0	0
Oakridge	0	1
Orchard View	1	0
Ravenna	1	1
Reeths-Puffer	1	9
Whitehall	1	4

Selection Timelines and Process

This week you will receive an email from Morgan Dailey, our program coordinator, with the names of your candidates and directions for how to schedule a phone call to provide feedback on their candidacy. Your feedback is essential in helping us prioritize the best candidates, and greatly influences our selection decisions. Thank you for your thoughtful consideration and responses through the recommendation process.

Below are the tentative timelines for the Pre-Residency and Advance Degree selection process. Our process was reviewed by our Program Committee, Advisory Committee, and our partners at GVSU, and will involve interviews conducted by a selection committee. You can view a draft of our selection rubric [here](#). If you or anyone on your team would like to learn more about our process or serve on our selection committee, please let me know and I will share calendar invites.

Pre-Residency Application & Selection Timeline



Endorsement Application & Selection Timeline



As always, thank you for your support. Please let us know how we can best serve your district, and never hesitate to reach out with questions or feedback.

Many thanks,

Laura Castle

Laura Fennell Castle

Director of West Michigan Teacher Collaborative

lauracastle@kentisd.org

479.422.2806





WMTC Candidate Recommendation (Action Needed)

Morgan Dailey <MorganDailey@kentisd.org>
To: "jkennedy@fruitportschools.net" <jkennedy@fruitportschools.net>
Cc: Laura Castle <LauraCastle@kentisd.org>

Dear Fruitport Community District Leader!

We are excited to share that **Fruitport Community Schools District** had **8** candidates apply to **West Michigan Teacher Collaborative for our Pre-Residency and Advanced Degree Program** the school in your district they currently work for, and the program for which they applied. You can learn more about each of our programs at teachwestmichigan.org. The first step in our selection candidacy. Please follow the below steps to ensure that we can move your desired candidates through our process in a timeline fashion.

Pre-Residency (Applicants that have at least 30 college credits, seeking to finish their bachelor’s degree and obtain their teaching certification)

First Name	Last Name	District Where Currently Employed	School Building	Position Title	Building Administrator
Jessica	Ford	Fruitport	Middle	Instructional Assistant	Monte Kelly
Jami	Russell	Fruitport Community Schools	Edgewood Elementary	Instructional Assistant	Christian Doctor

Endorsement & Advance degrees (Applicants who are current teachers seeking to advance their degree)

First Name	Last Name	School District	School Building	Building Administrator	Administrators Email Address
Kelsey	Cooper	Fruitport Community Schools	Edgewood Elementary	Christian Doctor	cdoctor@fruitportschools.net
Sarah	Hanks	Fruitport Community Schools	Edgewood Elementary	Christian Doctor	cdoctor@fruitportschools.net
Amanda	Moser	Fruitport Community Schools	Shettler Elementary	Janelle Duffey	jduffy@fruitportschools.net
Chelsea	Marks	Fruitport Community Schools	Fruitport Middle School	Monte Kelly	mkelly@fruitportschools.net
Jill	Newton	Fruitport Community Schools	Shettler Elementary	Janelle Duffey	jduffy@fruitportschools.net
Hannah	Syme	Fruitport Middle School	Fruitport Middle School	Monte Kelly	mkelly@fruitportschools.net

Step One: Please use this link at <https://appt.link/meet-with-morgan-dailey/district-applicant-follow-up> to schedule a 15-minute phone call with me the WMTC program coordinator, to discuss ; **can keep your candidates on track with our timeline.** I or Laura will ask the below questions.

- If given the opportunity, would you enthusiastically consider hiring this candidate to be a lead teacher in your district? This assumes the candidate has the proper certification a
- Would this candidate fill a current or anticipated need in your district?
- Are there any concerns about this candidate that may prevent them from completing our program and/or serving as an effective teacher in the future?
- Is there anything else you would like us to know as we consider this candidate and prioritize applicants?

Step Two: Please connect with your building principals to get their input on the above questions. This will give us the most accurate assessment of each candidate’s strengths, areas of growth culture and student success.

Step Three: Please review our district partnership agreement and confirm that you are prepared to support this candidate through their time in WMTC programs. If you have any questions, pl

Morgan Dailey, M.M., GCDF

WMTC Program Coordinator

West Michigan Teacher Collaborative

1800 Leffingwell NE|Grand Rapids, MI 49525

E: morgandailey@kentisd.org|C: 616-633-7249

Website: <https://teachwestmichigan.org/>

[Schedule an appointment to discuss WMTC](#)



Kennedy, Jason <jkennedy@fruitportschools.net>

West Michigan Teacher Collaborative Application Update

Laura Castle <LauraCastle@kentisd.org>
Cc: Morgan Dailey <MorganDailey@kentisd.org>

Fri, Nov 17, 2023 at 10:43 AM

Dear District Leader,

I am writing to inform you that yesterday West Michigan Teacher Collaborative sent status update letters to all Pre-Resident and Advanced Degree applicants. All applicants received one of five letters: [an interview invitation for the Pre-Residency program](#), [an interview invitation for the January cohort](#), [an interview invitation for the May cohort](#), [a waitlist letter](#), or [a letter declining their candidacy](#). Next week, your district will receive a detailed breakdown of the status of each of your Pre-Residency and Advance Degree candidates. You will also receive an update on your candidates who applied to the Residency Program. In the meantime, don't hesitate to connect your candidates directly to Morgan Dailey, our Program Coordinator, if they have questions about their status.

Over the last two weeks we connected with nearly every local district in Kent, Muskegon, and Ottawa Area ISDs to seek feedback on each applicant. Your input was invaluable to our selection process. With nearly 350 applications across our first two programs, we had more applicants of strong ability and promise than we are able to support at one time. We greatly valued your partnership as we worked to prioritize top applicants who could have the biggest impact on critical shortage areas. If you have any questions about our decision making process, I would be happy to connect.

Thank you for your continued support. We look forward to learning more about our candidates through the interview process.

Laura Castle

Laura Fennell Castle

Director, West Michigan Teacher Collaborative

lauracastle@kentisd.org

479.422.2806



Fruitport Community Schools Social Media Today

November 15, 2023

Prepared By:
Danielle VanderMeulen



Fruitport Community Schools Social Media

Goals of the report and actions to undertake:

- Promote District, staff, students and community
- Provide the School Board with regular updates on District social media accounts
- Develop guidelines to follow for all social media accounts
- Content statement - make sure all posts fall within acceptable guidelines and are uniform across District accounts

Why is social media important?

- Social media will continue to be the future of communication
- Social media is where parents get their real time information from
- Recognition to the schools for accomplishments in the District
- Student involvement and interaction with accounts
- Transparency between the District and Parents
- Wide reach of information, outside of the Fruitport District

Note: Instagram's target audience is students where as Facebook would be more of the community members, parents, and even prospective parents. Danielle

Fruitport Community Schools Social Media

District Social Media Accounts:

- Facebook: Fruitport Community Schools
- Instagram: @fruitport_community_schools

Schools Social Media Accounts:

- Edgewood Elementary School - Fruitport, MI
- Beach Elementary
- Shettler Elementary
- Fruitport Middle School
- Fruitport High School

Sports Social Media Accounts:

- Facebook: Standard Sports Accounts
 - Fruitport High School Trojan Baseball, Fruitport Trojan Boy's Soccer, Fruitport Volleyball, etc.
- Instagram: Standard Sports Accounts
 - @Fhsvarsitycheer, @fruitport_volleyball, @fruitportsoccer, @frtprt_ftbl



Create with avatar

Edit cover photo



Fruitport Community Schools

7.4K followers · 30 following



Advertise

Manage

Edit

Posts About Mentions Reviews Reels Photos More

Make Black Friday a success

Get the word out about what you have to offer! Create an ad promoting deals.

Not now

Create ad

Intro

Posts must be lawful, respectful, contain no profanity, and not easily identify students and/or staff

Edit bio

Page · Public School

3255 E. Pontaluna Rd, Fruitport, MI, United States, Michigan

+1 231-865-4100

fruitportschools.net



What's on your mind?



Live video



Photo/video



Reel

Featured

People won't see this unless you pin something.

Manage

Posts

Filters

Manage posts

List view

Grid view



Fruitport Community Schools

Published by Danielle Schlinz · 1h ·



Fruitport Athletic Foundation

3h ·

Fruitport Community Schools

fruitportschools.net

note Website

1 · 4.6 (51 Reviews)

Edit details

Add hobbies

Add featured

PHOTOS

See all photos



Like Reply Share

Holly Michelle Lummen
Amy Rouwhorst yes it is! Don't you love the spelling of her name? Haha. She is kicking butt!
Unhide · 17h · Edited



Write a comment...



Fruitport Community Schools

Published by Danielle Schlinz · 1d ·

Tomorrow starts our school wide canned food drive! Here are some things to remember when donating:
Everyone donates Kraft Mac and Cheese in the box. They can rarely use it because it needs milk and butter, which is hard to get from regular food banks.
Boxed milk is a treasure, as kids need it for cereal, which they also get a lot of.
Everyone donates pasta sauce and spaghetti noodles.
They cannot eat all the awesome canned veggies and soup unless you put a can opener in t...
See more

Week of November 13-17



Facebook Statistics

Benchmarking

Facebook

Business comparison

Businesses to watch

Compare the performance of your business and content with similar businesses on Facebook.

+ Add businesses

Page	Page likes	↓	Page likes...	↑↓	Published content
 Fruitport Community Schools Posts must be lawful, respectful, contain no profanity, and not easily ident...	7.2K		↑ 52		134
 Orchard View Schools This is the OFFICIAL Facebook page for Orchard View Schools. This page i...	5.7K		↑ 6		29
 Whitehall District Schools WDS Official Facebook page. Comments must be respectful, contain no p...	4.5K		↑ 22		9
 Mona Shores Public Schools Posts must be lawful, respectful, contain no profanity, and not easily ident...	4K		↑ 17		2
 Grand Haven Area Public Schools GHAPS offers students big-city innovative opportunities in a small comm...	3.7K		↑ 37		49
 Spring Lake Public Schools Spring Lake Public Schools official Facebook page. Posts must be respectf...	2.2K		↑ 18		98

Page Likes Change: The number of Page likes minus the number of unlikes

Facebook Account History

Started to manage account on July 14, 2022

Facebook reach

This metric counts reach from the organic or paid distribution of your Facebook content, including posts, stories and ads. It also includes reach from other sources, such as tags, check-ins and Page or profile visits. This number also includes reach from posts and stories that were boosted. Reach is only counted once if it occurs from both organic and paid distribution. This metric is estimated.

Facebook visits

The number of times your Page or profile was visited.

Social Media	Reach	Visits	Followers
Facebook			
Dates			
June 14-July 14	19,636	2,821	6,481
July 14-August 14	27,673	5,125	
August 14-Sept 14	44,164	12,904	
Sept 14-Oct 14	45,546	18,363	
Oct 14-Nov 14	22,733	10,050	
Nov 14-Dec 14	15,863	8,746	
Dec 14-Jan 14	25,642	8,015	
Jan 14-Feb 14	87,652	49,626	
Feb 14-March 14	58,362	27,311	7,128
March 14-April 14	89,109	11,614	
April 14-May 14	65,602	12,015	
May 14-June 14	50,895	13,076	7,293
June 14-July 14	32,678	6,506	
July 14-Aug 14	19,502	7,176	7,330
Aug 14-Sept 14	21,422	17,038	
Sept 14-Oct 14	18,814	11,615	7,392
Oct 14-Nov 14	51,625	17,314	7,451
Average	45,635	15,145	

Instagram Statistics

Lifetime: This metric is calculated as the number of follows minus the number of unfollows over the lifetime of your Instagram account.

Published content: The number of individual pieces of content shared or posted on this Instagram account. Content may include formats such as posts, stories and more.

Benchmarking

Instagram ▾

Business comparison

Businesses to watch

Compare the performance of your business and content with similar businesses on Instagram.

+ Add businesses

Account	Followers (lifetime) ↓	Instagram followe... ↑↓	Published content	
 nmpublicschools North Muskegon Public Schools	739	↓ 6	0	...
 slps_lakers Spring Lake Public Schools	653	↑ 63	112	...
 fruitport_community_schools Fruitport Community Schools	539	↑ 10	34	...

Instagram Account History

Account started on August 4, 2022

Instagram reach

This metric counts reach from the organic or paid distribution of your Facebook content, including posts, stories and ads. It also includes reach from other sources, such as tags, check-ins and Page or profile visits. This number also includes reach from posts and stories that were boosted. Reach is only counted once if it occurs from both organic and paid distribution. This metric is estimated.

Instagram visits

The number of times your Page or profile was visited.

Social Media	Reach	Visits	Followers
Instagram			
August 4-Sept 4	350	829	0
Sept 4-Oct 4	568	661	75
Oct 4-Nov 4	455	497	103
Nov 4-Dec 4	390	325	246
Dec 4-Jan 4	417	332	317
Jan 4-Feb 4	656	723	389
Feb 4-March 4	387	290	420
March 4-April 4	542	416	428
April 4-May 4	478	318	436
May 4-June 4	539	332	458
June 4- July 4	538	257	486
July 4-Aug 4	430	207	493
Aug 4-Sept 4	486	513	507
Sept 4-Oct 4	542	409	522
Oct 4-Nov 4	635	473	531
Average	494	439	

How we can improve

- Coordination better between all social media pages within the district
- Engage more with the individual schools and sport teams
- Go into the schools for interaction and document activities
- Interviews with students and teachers (student of the month)
- More content with videos of administrators (announce snow days, no school, holiday breaks)
- Regular updates to the Superintendent and School Board
- Monitoring accounts for removal of inappropriate interactions
- List and promote social media accounts within newsletters, etc - District wide
- Reduce letterhead paper notices-promote important information with these

Financial considerations

- Staff time and effort to produce content
- Equipment requirements (camera, microphone, lighting, props)
- Expenses (software, travel, supplies, seminars, etc.)
- Establish yearly budget for approval
- Working with Muskegon ISD on equipment and training

Note: I took over management of the District Facebook account in August of 2022 and started the Instagram account. We have experienced mid-level growth over the past year but see larger growth potential into the future. Danielle

To: Board of Education and Jason Kennedy
From: Mark Mesbergen and John Winkas
RE: Upcoming 2021 Bond Projects
Date: November 17, 2023

As we are completing the pool conversion to a gym, we are starting to think about the remaining projects that we need to do in order to fulfill the promises to the community. As you remember, we needed to break these projects up a little more than we did with the previous bond due to the turf/track project going over budget and the complete change in the bidding environment post-covid.

Therefore, John and I are working on the next three request for proposals (RFPs) and we wanted to make sure that everyone is aware of these projects.

HVAC/Building Controls at Middle School and Shettler Elementary

We currently have an RFP out to change over our HVAC/building controls from pneumatic to digital. The RFP's deadline is December 2, 2023 and hopefully the recommendation will come to you at the December board meeting. As you may know, pneumatic controls are the thing of the past as we are having a tough getting parts to fix any issues that we have within the buildings. We have been taking the parts that we saved from the old high school to fix the other buildings. This was part of the original scope of the bond but we took it out to make sure that we had enough money to cover the cost of getting air conditioning in all of the buildings. When John was asking the experts about Beach Elementary, they stated that the district would not recoup the investment with the estimated demo of Beach Elementary to be around 2037. The district will use the parts for these two buildings along with Edgewood's controls to get Beach to 2037.

Estimated Project Costs: \$550,000

Boiler (2) Replacement at Shettler Elementary

Just like the controls at the two buildings (above project), we thought it was best to take this project out until we knew that we had enough money to the air conditioning costs. Shettler Elementary has two boilers nearing the end of their useful life. Since the plan is to replace the controls at Shettler Elementary, we thought it would be a great time to replace the boilers at the same time.

Estimated Project Costs: \$60,000

Replacement of Stadium Lights at Football and Soccer Stadiums

The last portion of the turf/track project is to replace the lights on the poles at the football and soccer fields. Again, this project was put on hold until we knew that we had the budget with the capital fund. Knowing that we have the money, we are recommending on creating a RFP to replace the lights. Our current lights are not LEDs and the current ballasts are starting to fail. The long term benefit to this project is that we will experience savings due to the lights being LEDs.

Estimated Project Costs: \$110,000

Grand Total: \$720,000

BOARD ACTION REQUEST FORM

Meeting Date: November 20, 2023

To: Board of Education

Attachments # IX-1 through IX-6

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

- Bill Listing
- Monthly Financial Report
- Student Activity Summary Report
- Credit Card and Utilities Report
- Transfers and ACH Transactions
- Personnel Report

Background Information:

See attached

Financial Impact:

Recommended Action:

Approval of the Consent Agenda, as presented.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin ___ Hazekamp
 ___ Kelly ___ Meeuwenberg



**FRUITPORT COMMUNITY SCHOOLS
BILL LIST
Month of October 2023**

<u>FUND</u>	<u>AMOUNT</u>
GENERAL FUND	\$360,307.35
EARLY CHILDHOOD CENTER	\$837.24
FOOD SERVICE	\$237,918.54
COOPERATIVE EDUC (ISD) - TECH MILLAGE	\$6,472.10
CAPITAL PROJECTS (BOND)2021	\$1,334.99
GRAND TOTAL	<u><u>\$606,870.22</u></u>

Fruitport Community Schools Monthly Financial Report 10/31/2023

		GENERAL FUND	SCHOOL SERVICE FUNDS			CAPITAL PROJECTS						Totals
			Food Service	Tech/Security	ECC	Bldg & Site	Capital Projects 2021	2010	2017	2021		
Beginning Fund Balance:		5,089,704	432,824	582,640	713,947	1,534,325	5,449,435	142,624	639,207	117,048		
Revenues:												
Budgeted revenues:		38,563,198	1,585,296	557,500	866,500	-	-	-	-	-		
Actual revenues:												
	Jul.	2,242,646	-	-	80,122	18,309	17,109	5,047	15,862	3,965	2,383,060	
	Aug.	355,419	7,797	8,174	73,356	4,926	16,998	90,278	283,738	70,923	911,609	
	Sep.	1,091,368	26,676	45,940	79,142	5,354	16,057	213,400	670,702	167,649	2,316,288	
	Oct.	2,402,669	17,863	-	78	5,575	15,570	666	2,093	523	2,445,038	
Total Actual Revenues		6,092,102	52,337	54,113	232,698	34,164	65,735	309,391	972,394	243,060	8,055,995	
Pro Rated budget Variance to date: Rev		6,762,297.08	476,095.50	131,720.13	56,135.19							
Expenses:												
Budgeted expenditures:		(38,956,169)	(1,739,666)	(318,410)	(1,021,305)	-	-	-	-	-		
Actual expenditures:^												
	Jul.	(828,016)	(23,297)	(17,657)	(45,401)	(5,000)	46,657	-	-	-	(872,713)	
	Aug.	(896,838)	(121,773)	(58,506)	(69,449)	(520,000)	(171,655)	-	-	-	(1,838,220)	
	Sep.	(3,656,438)	(145,776)	(9,029)	(107,495)	-	(9,228)	-	-	-	(3,927,966)	
	Oct.	(2,829,656)	(303,538)	(9,363)	(21,777)	-	(94,829)	-	-	-	(3,259,163)	
Total Actual Expenses		(8,210,948)	(594,384)	(94,554)	(244,121)	(525,000)	(229,055)	-	-	-	(9,898,062)	
Pro Rated budget Variance to date: Exp		(4,774,441.41)	14,495.13	(11,583.00)	(96,313.56)							
Ending Balance to date:		2,970,858	(109,223)	542,200	702,524	1,043,488	5,286,116	452,015	1,611,601			
Projected Ending Balance:		4,696,733	278,454	821,730	559,142	1,534,325	5,449,435	142,624	639,207			
Revenues over(under) Expenses to date:											(1,842,067)	
^Fifth Third Bank auto deductions have been included in actual expenditure totals												

Fruitport Community Schools
 Student Activity Summary Report
 Month ending October 31, 2023

Student Activity Sub Totals	BEGINNING BALANCE	NET CHANGE	ENDING BALANCE
District Wide Student Activity Accounts	74,093.99	(470.71)	73,623.28
Beach Elementary Student Activity Accounts	20,635.36	(17,201.29)	3,434.07
Edgewood Elementary Student Activity Accounts	58,843.23	(20,770.42)	38,072.81
High School Class of Student Activity Accounts	7,254.47	-	7,254.47
High School Athletic Student Activity Accounts	95,703.32	18,299.77	114,003.09
High School Student Activity Accounts	238,765.34	(8,349.85)	230,415.49
Middle School Student Activity Accounts	39,442.51	4,104.80	43,547.31
Shettler Elementary Student Activity Accounts	28,552.76	(276.80)	28,275.96
Alt. High School Student Activity Accounts	600.44	-	600.44
Millionaire Party Accounts	14,969.61	(399.37)	14,570.24
Total Student Activity Fund	\$ 578,861.03	\$ (25,063.87)	\$ 553,797.16

Credit Card and Utilities Detail
For the month ending October 31, 2023

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Utilities:													
Consumers	\$ 576.76	\$ 769.55	\$ 815.10	\$ 274.08									\$ 2,435.49
Frontier	\$ 46.82	\$ 46.89	\$ 46.94	\$ 46.94									\$ 187.59
MISEC	\$ 28,332.91	\$ 27,808.37	\$ 26,951.62	\$ 30,850.42									\$ 113,943.32
Total Utilities	\$ 28,956.49	\$ 28,624.81	\$ 27,813.66	\$ 31,171.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,566.40
Credit Cards:													
General Fund	\$ 62,280.88	\$ 99,693.24											\$ 161,974.12
Early Childhood	\$ 2,173.76	\$ 4,845.71											\$ 7,019.47
Tech/Security Millage	\$ 1,795.63	\$ 5,005.08											\$ 6,800.71
Student Activities	\$ 2,802.76	\$ 15,785.19											\$ 18,587.95
Total Credit Card Charges	\$ 69,053.03	\$ 125,329.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 194,382.25

***Credit cards are always a month behind

		October 2023 Transfers	
Payment Date	Debit Account Desc	Credit Account Desc	Amount
10/12/2023	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***10/13/23 Payroll & ORS Transfer	\$ 968,689.62
10/25/2023	Checking - Debt Retirement Acct - USD	Checking - General Account - USD ***Correction to deposit	\$ 1,372.37
10/25/2023	Checking - POS - USD	Checking - Trust and Agency - USD ***Misc Items - General Fund owes Trust & Agency	\$ 5,509.10
10/25/2023	Checking - General Fnd Inv - USD	Checking - HRA - USD ***HRA Account Low	\$ 10,000.00
10/26/2023	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***10/27/23 Payroll & ORS Transfer	\$ 930,689.39
10/31/2023	Checking - General Fnd Inv - USD	Checking - General Account - USD ***General Account Low	\$ 250,000.00
		Total Transfers in October	<u>\$ 2,166,260.48</u>

Personnel Report – November 20, 2023

It is recommended that the following candidates be offered contracts and/or salary increases pending final approval from the Board of Education:

Terri Davis – Noon Supervisor (Middle School)
Tassy Davis – Noon Supervisor (Middle School)
Rena Hitsman – Food Service (High School)
Lauren Geldaker – Occupational Therapist
Anthony Sowles – Student Support Specialist Assistant (Edgewood)
Catherine Wright – Transportation

The following staff members will Resign/Retire/Reduce Hours/Transfer:

Laura Gavin – Special Education Supervisor (ESU)
Jerry Mabrito – Middle School Math and Technology Teacher
Amber Martin – Occupational Therapist
Sarah (Hogberg-Forster) Navarro – English Language Learner Coordinator / Spanish Teacher
Lori Rasmussen – Fruitport Education Foundation Executive Director

The following positions are currently posted:

Behavior Services Coordinator
Bus Aide
Bus Driver
Central Receiving Specialist
Instructional Assistant – Multiple Positions
Long Term Substitute Teacher – Middle School Industrial Arts
Math and Technology Teacher – Middle School
Robotics Coach
School Psychologist
Spanish and English Language Learner Teacher/Coordinator
Special Education Supervisor - ESU
Year Round Childcare Assistant

Latassian Davis

Muskegon, MI 49444

latassiandavis8_xgw@indeedemail.com

+1 231 246 5732

Work Experience

Support Staff

HGA Support Services - Muskegon, MI

June 2017 to Present

Janitor

RELIANT CLEANING

February 2017 to July 2017

Home Health Care Aide

Comfort Keepers

September 2016 to June 2017

Housekeeping

Shoreline inn hotel

June 2015 to October 2016

Detailer

Betten-Baker Auto Group

June 2014 to May 2015

Education

Diploma

Muskegon Heights High School

Skills

- Cashier (3 years)
- Customer Service (3 years)
- Direct Care
- Direct Support
- CPR
- Custodial experience
- Meal preparation
- Developmental disabilities experience
- Vital Signs

- Home Care
- Medication Administration
- Caregiving
- Senior Care
- Childcare
- Cash handling
- Dialysis Experience
- Nursing
- Cleaning Experience
- Laundry
- Hospital Experience

Certifications and Licenses

CNA/HHA

February 2019 to Present

CPR Certification

State Tested Nursing Assistant

Home hemodialysis

March 2022 to July 2022

I was trained through devita dialysis to run home hemodialysis at someone house I was trained and completed training.

Terri Davis

Fruitport, MI

grandmaterridavis47_jkr@indeedemail.com

+1 231 260 2246

Work Experience

Cashier and Customer Service

2 West green house - Fruitport, MI

May 2020 to June 2020

Cashier, water plants, help costumers and clean.

Unemployed

August 1995 to January 2005

Food prep, serve food, dishes, cashier.

Education

Associate in Cosmetology

International hair designs - Muskegon, MI

July 1983 to September 1984

Associate

Skills

- Cashiering
- Coffee Experience
- Customer Service
- Food Service
- Cleaning Experience
- Cooking
- Food Preparation
- Host/Hostess
- Some computer skills
- Cash Handling
- Kitchen Experience
- Serving Experience
- Commercial Cleaning

Assessments

Retail Customer Service — Completed

August 2020

Comprehending and responding to retail customer needs.

Full results: [Completed](#)

Cashier Skills — Completed

August 2020

Counting cash, processing transactions, following written procedures, and attending to details

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Lauren R. Geldaker

☎ (231) 571-6159

✉ Laur.renee.brown@gmail.com

📍 1883 W Norton Ave, Norton Shores, MI 49441

Professional Summary

With a desire to learn and grow, I hope to obtain a career as a school-based Occupational Therapist to utilize my skills and knowledge to assist students with achieving their educational goals and needs.

Education

Grand Valley State University, Allendale MI

Master of Science, Occupational Therapy & Science, August 2020

- Relevant Coursework/Experiences
 - Group leader at the Center for Childhood Development
 - Assisted with the development and implementation of group protocols with an emphasis on sensory integration and school-readiness
 - Level I Fieldwork: Mona Shores Public Schools, FourPointes, Ecuador
 - Administered standardized assessments and completed evaluations
 - Developed long-term and short-term educational goals in relation to visual perception skills, handwriting, and sensory strategies
 - Completed daily notes on individual and group treatment sessions
 - Comprehension of IEP process and interdisciplinary involvement
 - Level II Fieldwork at Mercy Health (Inpatient rehab & Acute Care)
 - Experience in stroke rehab, neuromuscular re-education, compensatory education, interprofessional collaboration, family training, and patient education

Grand Valley State University, Allendale MI

Bachelor of Science, Allied Health Science & Minor in Psychology, May 2018

- Awards & Honors: President's List 2016-2018
- Relevant Coursework:
 - Developmental Psychology, Child Development, Research Development

Professional Experience

Mercy Health, Muskegon, MI

Occupational Therapist, October 2020 - Present

- Evaluate, create and adapt treatment plans, provide skilled interventions, and manage discharge plans for diverse patient populations with emphasis on functional independence

Medilodge at the Shore, Grand Haven, MI

Certified Nursing Assistant, June 2017- October 2020

- Assisted patients with activities of daily living and documented on care provided

HGA Support Services, Muskegon, MI

ABA Therapist, August 2018 - January 2019

- Provided services to children with autism spectrum disorder with emphasis on skill acquisition, behavior modification, and communication skills with application of positive reinforcement

Muskegon Community College Tutoring Center, Muskegon, MI

Math Tutor, August 2015 - June 2016

- Educated students on alternative study strategies through problem solving and collaboration

Licenses/Certifications

- Licensed/Registered Occupational Therapist
- HIPAA Training/Renewed 2022
- BLS Certification /Renewed 2023

Additional Skills

- Critical Thinking
- Communication
- Time Management
- Organization

Memberships

- MiOTA
- AOTA

Renaë Hitsman

Grand Haven, MI 49417

renaehitsman6_4xf@indeedemail.com

+1 517 740 0873

Authorized to work in the US for any employer

Work Experience

Teacher Assistant

Grand Haven Area Public Schools - Grand Haven, MI

April 2022 to Present

I am a TA for special education, I help assist when the teacher is not around or she needs an extra hand in the classroom

Customer Service Representative

Glassource - Grand Haven, MI

March 2022 to April 2022

I gave quotes to customers and filled orders, I was just not good with math. The company and I agreed it was a mutual let go of each other sorta thing. I also answered phones. Definitely a great company just was not for me

Certified Nursing Assistant (CNA)

Lake Shore Assisted Living - Grand Haven, MI

December 2021 to February 2022

I take care of residents and their ADL I help in the kitchen with breakfast and lunch I clean and make sure everyone is having a good day!

CNA - Certified Nursing Assistant

REST HAVEN NURSING HOME - Holland, MI

February 2021 to March 2021

I take care of Residents needs

Curbside pickup

Meijer - Grand Haven, MI

December 2020 to January 2021

I bring groceries out to the person's car that they had ordered so they don't have to come into the store. Then at the end of the night I help at the front end of the store with cashiering

Production Worker

Harbor Industries - Grand Haven, MI

July 2019 to October 2020

Sort out parts, box them up and put kits together

Education

High school in Diploma

Grand Haven High School - Grand Haven, MI

August 2003 to June 2007

High school or equivalent

Skills

- Customer Service
- Food Service
- Crew Member
- Assembly
- Caregiving
- Kitchen Experience
- Commercial Cleaning
- Food Preparation
- Packaging
- Home Care
- Laundry
- Nursing
- Manufacturing

Certifications and Licenses

CNA

February 2021

Assessments

Retail Customer Service — Proficient

September 2020

Comprehending and responding to retail customer needs.

Full results: [Proficient](#)

Food Service: Customer Situations — Completed

June 2020

Ensuring customer satisfaction, prioritizing tasks, and suggesting products in a food service setting.

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Anthony Sowles

3196 Glenside Blvd. Muskegon, MI 49441

Phone: (231) 788-8993 Email: anthonymsowles15@gmail.com

Objective

My goal is to provide the best services required to perform or complete roles/tasks efficiently and to the best of my ability while creating and maintaining positive relationships with students, colleagues, and superiors.

Work Experience

- Muskegon Community College Women’s Soccer Asst. Coach August 2023 - Present
- Autism Behavior Technician (Total Spectrum) July 2022 - July 2023
- Food Service and Deli Clerk (Fresh Thyme Market) November 2021 - July 2022
- Private Construction Apprentice (Andy Stroup Construction) ... May 2021 - August 2021
- Baker/Bartender (Fricano’s Muskegon Lake) March 2019 - August 2021
- Food Service and Deli Clerk (Kroger) November 2020 - May 2021
- Car Detailer (My Auto Import) June 2017 - August 2018

Education and Training

- Michigan State University
 - Bachelor’s in Psychology
 - Minor in Environment Health and Sustainability
 - Research training and practice
- Muskegon Community College
 - Earned Associates Degree in Applied Science and Arts
 - Recipient of Muskegon Promise Scholarship
 - Played at Nationals with MCC Jayhawk Soccer Program
- Mona Shores High School
 - Graduated with Honors/Gold Chord Recipient
 - Participated two years in the National Honors Society
 - Three-year varsity soccer
- Completed training for Applied Behavior Analysis and internship with Total Spectrum
- CPR Certified

Strengths, Skills, and Attributes

- | | |
|-----------------------------|---------------|
| • Fast learner | • Organized |
| • Highly motivated | • Consistent |
| • Customer service | • Hardworking |
| • Attentive to detail | • Committed |
| • Goal oriented/task driven | • Helpful |

Catherine Wright

Muskegon, MI 49442

cathywright564_iwu@indeedemail.com

+1 231 402 0593

Authorized to work in the US for any employer

Work Experience

Shuttle Van Driver

Hope Network - Muskegon County, MI

August 2022 to March 2023

Maintained chauffeur license. Transported clients to and from job sites in a safe and timely manner
Cleaned and fueled vehicles as needed. Trained new employees.

Home Health Aide

Arcadia Home Care and Staffing - Grand Rapids, MI

April 2013 to September 2014

Assist clients with bathing, dressing, cooking, eating, ambulation, transportation, errands, cleaning, laundry, all duties as assigned per care plan.

Bus Driver (Part-time)

Deans Transportation - Holland, MI

August 2007 to December 2008

Transport special needs students to and from school, activities, in a safe and timely manner. Pre and post trip inspection of all vehicles driven. Fuel as needed. Report any issues to supervisor.

Bus Driver/School Custodian

Greater Muskegon Catholic Schools - Muskegon, MI

February 2000 to September 2002

Transport students to and from school, activities in a safe and timely manner.
Deep clean middle school, dusting, sweeping, vacuuming, mopping, clean windows, restrooms, Adm offices, Chapel, Priest living areas.

Certified Nurse Assistant (CNA)

Muskegon Mercy Hospital - Muskegon, MI

August 1976 to October 1985

Complete all duties as assigned per Dr. order. Admit and discharge patients. Vital signs, ambulation, bathe, dress, feed, assist as needed.

Education

Some college in General Studies

Muskegon Community College - Muskegon, MI

August 1976 to May 1989

56 credit hours in Nursing Assistant/General Studies

Muskegon Community College - Muskegon, MI

August 1976 to September 1988

High school diploma in General

Fruitport High School - Fruitport, MI

September 1967 to June 1971

Skills

- Home Care
- Senior Care
- Laundry
- Nursing
- Alzheimer's Care
- Caregiving
- Cleaning Experience
- Meal Preparation
- Dementia Care
- Patient Care
- Hospice Care
- Personal Assistant Experience
- Hospital Experience
- Vital Signs
- Infection Control Training
- Memory Care
- Bus Driving
- Critical Care Experience
- ICU Experience
- Microsoft Word
- Delivery Driver Experience
- Shuttle Driving
- Van Driver
- School Bus Driving
- Commercial Cleaning
- Security
- Computer Operation
- Box Truck

Languages

- English - Expert

Certifications and Licenses

CNA/not current

September 1976 to September 2018

Certification not current

Chauffeur license

August 2022 to September 2023

Laura Gavin

1091 Arthur St.
Marne, MI 49435
(734) 634-7484
gavin.laura.m@gmail.com

November 8, 2023

Greg Bodrie

Eastern Service Unit
3255 E. Pontaluna Rd.
Fruitport, MI 49415

Dear Greg,

It is with very mixed emotions that I am resigning from my position as Special Education Supervisor to spend more time with my family and especially my infant son. While my plans have always been to return to work in November, circumstances with his birth and needs as a newborn have gradually made it clear that I am still needed more at home right now than this position allows. As I know you're aware, and I am now learning, many things on this journey of parenthood do not go according to "plan."

This is truly bittersweet as I have really enjoyed this job, the people I work with, and especially the students in the various ESU programs. I am grateful to have spent this time in Muskegon County and am very proud of the good things we have going on in ESU. This position has certainly challenged me to grow as a professional, and I'll be forever thankful for the experience.

If I can be of any help with the transition or in the future, please do not hesitate to reach out. Thank you very much for all of your professional and personal support over the years and for understanding how challenging it was to make this decision.

My last day with Fruitport Community Schools/Eastern Service Unit will be Friday, November 17, 2023.

Respectfully,

Laura Gavin



Kennedy, Jason <jkennedy@fruitportschools.net>

Thank you

Mabrito, Jerry <jmabrito@fruitportschools.net>

Mon, Oct 30, 2023 at 8:07 AM

To: Monte Kelly <mkelly@fruitportschools.net>, Trista Stingle <tstingle@fruitportschools.net>, "Camp, Allison" <acamp@fruitportschools.net>, Jason Kennedy <jkennedy@fruitportschools.net>

All,
Thank you so much for the opportunities that you have given me and welcoming me into Fruitport Community Schools. Unfortunately, I just don't think I have what it takes to be the teacher that Fruitport needs. I am sorry, as I know that the job you are doing here is important. I was offered a job outside of education and have decided to take it. They have agreed to let me start in 2-3 weeks.

Sincerely,
Jerry Mabrito



Kennedy, Jason <jkennedy@fruitportschools.net>

Fwd: Resignation

Mesbergen, Mark <mmesbergen@fruitportschools.net>

Fri, Oct 13, 2023 at 3:17 PM

To: Jennifer Ferels <jferels@fruitportschools.net>, Jason Kennedy <jkennedy@fruitportschools.net>, "Bodrie, Greg" <gbodrie@fruitportschools.net>

Can you please work with Greg to get a posting up?

----- Forwarded message -----

From: **Amber Martin** <amartin@fruitportschools.net>

Date: Fri, Oct 13, 2023 at 3:16 PM

Subject: Resignation

To: Greg Bodrie <gbodrie@fruitportschools.net>, Mark Mesbergen <mmesbergen@fruitportschools.net>

Mark and Greg-

I am reaching out to let you know that I am formally resigning from my OT position.

I have really enjoyed my time, and appreciate how understanding you both have been during this decision.

Please let me know if there is anything else you need from me!

Best wishes,
Amber Martin



Mark Mesbergen

Director of Business Services

Phone: 231-865-4005

Fax: 231-865-4022



Kennedy, Jason <jkennedy@fruitportschools.net>

With regret...

Navarro, Sarah <snavarro@fruitportschools.net>
To: Jason Kennedy <jkennedy@fruitportschools.net>

Tue, Oct 17, 2023 at 12:07 AM

October 16, 2023

Jason Kennedy
Superintendent of Schools
Fruitport Community Schools
Fruitport, MI

Dear Jason,

I am writing to formally submit my resignation from Fruitport Community Schools. While I have greatly appreciated the time I have spent working with everyone at Fruitport Community Schools, it is with regret that I must leave my position.

I feel that I cannot successfully fulfill all of the aspects of the position for which I was hired. I would like to sincerely thank Fruitport Community Schools for the opportunity I was provided.

I would like to ensure a smooth transition, and I am willing to provide assistance to help facilitate this. I would like to finish working for Fruitport Community Schools by the end of October, 2023.

Thank you again for the opportunities given to me. Please advise me as to how I can help with the transition.

Respectfully Submitted,

Sarah Hogberg Navarro

Sarah Navarro
Fruitport Community Schools
K-12 English as a Second Language
Middle School Spanish
Hablo español con fluidez.



Kennedy, Jason <jkennedy@fruitportschools.net>

Lori

Norm Heerema <normheerema@yahoo.com>

Mon, Nov 6, 2023 at 7:18 PM

To: Betty Kinney <bettygkinney@hotmail.com>, Tina VanderWall <tvanderwall@fruitportschools.net>, Chadwick Olson <chad.olson@aon.com>, Kathy Johnson <katybud68@gmail.com>, Meggan Johnson <meggdaniels@hotmail.com>, Stacey Norkus <staceynorkus@gmail.com>, Nate Franklin <natefranklin21@gmail.com>, Jason Kennedy <jkennedy@fruitportschools.net>, Kim Taylor <kim@selbytaxandaccounting.com>, deann <dskov@fruitportschools.net>, Elroy Buckner <Bucknere123@hotmail.com>, Stephanie Skodack <Stephmalone01@yahoo.com>, Carrie Whipple <carrielwhipple@gmail.com>

Lori has decided that she is not able to handle the duties of Executive Director as well as her other obligations. So effectively today we are looking for a new director. Tina is willing to step in again and do what needs to be done for now.

Sent from my iPhone

BOARD ACTION REQUEST FORM

Meeting Date: November 20, 2023

To: Board of Education

Attachments #XII-2

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

Athletic Conference Application – West Michigan Conference

Background Information: The advisory vote of the OK Conference Athletic Directors on realignment failed to garner the necessary support needed for approval to move forward. The Realignment Committee of the OK Conference will meet next on November 29, 2023 to discuss next steps within our current conference. The Athletic Coaching Council and Jonny Morehouse have recommended that the District submit an application to the West Michigan Conference in the event that an OK Conference realignment solution is not a good fit for Fruitport.

Financial Impact: Distance and enrollment figures have been included in the board packet, although a specific financial impact has not yet been determined. This is an exploratory application to the West Michigan Conference, and further analysis will be submitted, at the Board's request, prior to the acceptance of any offer to join a new athletic conference.

Recommended Action:

To approve the submission of an application packet and letter of interest to the West Michigan Conference, as discussed.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin ___ Hazekamp
 ___ Kelly ___ Meeuwenberg



Kennedy, Jason <jkennedy@fruitportschools.net>

Conference

Morehouse, Jonny <jmorehouse@fruitportschools.net>
To: Jason Kennedy <jkennedy@fruitportschools.net>

Thu, Nov 9, 2023 at 9:05 AM

Jason, I would like your approval to formally apply for the West Michigan Conference. I would like our application to show that we would prefer to start in the 2024-25 school year for the conference. At last night's athletic council meeting, I have 100% agreement and support from our varsity head coaches to leave the OK Conference and apply for the West Michigan Conference.

Please let me know what you need from me as we move forward. If you need something more formal for a request other than an email, I can do that as well.

Thank you for being at the meeting last night and thank you for your help and support through this difficult process.

--

Jonny Morehouse, RAA
Athletic Director
Fruitport Community Schools
231-865-4035



Football Only Realignment

1		2		3 & 4		4		4 & 5	
Rockford	1	Caledonia	2	Northview	3	FHE	4	GR Union	
Grandville	1	Muskegon	2	FHC	3	Wayland	4	GR Ottawa Hills	
Hudsonville	1	Byron Center	2	Zeeland West	3	Fruitport	4	Belding	5
West Ottawa	1	Mona Shores	2	Zeeland East	3	Spring Lake	4	Comstock Park	5
East Kentwood	1	Reeths-Puffer	2	Thornapple-Kellogg	3	Unity Christian	4	Hopkins	5
Grand Haven	1	FHN	2	EGR	3	Holland Christian	4	Godwin	4
Jenison	1	Wyoming	2	Holland	3	Catholic Central	5	Kelloggsville	4
				South Christian	4	Hamilton	4	West Catholic	5
				GR Christian	4				

OK Conference Realignment Proposals

		Non-Football						
		8	9	8	8	8		
	East Kentwood	Reeths-Puffer	Caledonia	Wyoming	Godwin Heights			
	Rockford	Muskegon	Byron Center	GR Union	Kelloggsville			
	West Ottawa	Zeeland West	FH Northern	Middleville TK	Comstock Park			
	Hudsonville	Zeeland East	FH Central	FH Eastern	Hopkins			
	Grand Haven	Holland	East G.R.	Wayland	NorthPointe Chr			
	Grandville	Fruitport	GR Christian	Hamilton	GR Ottawa Hills			
	Jenison	Spring Lake	Northview	South Christian	Calvin Christian			
	Mona Shores	Holland Christian	GR Catholic Central	GR West Catholic	Belding			
		Unity Christian						

OK Conference Proposal	Enrollment	Mileage (One-way)	West Michigan Conference (Lakes)	Enrollment	Mileage (One-way)	River City Alliance	Enrollment	Mileage (One-way)
Reeths-Puffer	1150	14.5	Fruitport	794		Cedar Springs	1078	46.2
Muskegon	1130	10.6	Ludington	684	66.4	Lowell	1078	47.3
Zeeland West	1016	26.4	Fremont	628	34.4	Greenville	1071	57.1
Zeeland East	988	27.0	Whitehall	614	23.2	Kenowa Hills	1000	24.8
Holland	930	31.5	Oakridge	572	12.2	Coopersville	863	14.7
Fruitport	794		Orchard View	561	11.1	Sparta	846	26.6
Spring Lake	784	5.1	Montague	458	28.9	Fruitport	794	
Holland Christian	674	32.1	Manistee	406	87.4	Allendale	752	18.8
Unity Christian	662	28.6						
Total	8128	161.3	Total	4717	263.6	Total	7482	235.5
Average	903.1	20.2	Average	589.6	37.7	Average	935.3	33.6

Football Only Realignment*

OK Conference Proposal	Enrollment	Mileage (One-way)
Forest Hills Eastern	801	39.6
Wayland	801	54.0
Fruitport	794	
Spring Lake	784	5.1
Hamilton	764	35.4
Unity Christian	662	28.6
Holland Christian	674	32.1
Grand Rapids - Catholic Central	584	32.6
Total	5864	227.4
Average	733.0	32.5

*Football is the only sport where all teams do not make the MHSAA playoffs.

TO: Local Superintendents
MCC President

FROM: Mary Schaab, President, Muskegon County Public School Boards Alliance
Randy Lindquist, MAISD Superintendent

DATE: October 12, 2023

SUBJECT: Fall Dinner Meeting – Wednesday, November 29, 2023

The following arrangements have been completed for the fall meeting. The meeting is for board members and central office administrators. Spouses and/or guests **are not** included in this activity.

DATE: **Wednesday, November 29, 2023**

TIME: **5:30 p.m.** Social Time

6:00 p.m. Dinner

6:45 p.m. Business Meeting – Treasurer’s Report

Program: Legal Hot Topics – Rob Dietzel, Thrun Law Firm

8:00 p.m. Adjourn

PLACE: **Lake Bluff Grille**
2801 Lakeshore Drive, Muskegon

COST: **\$27.00 per person**

A reservation form is enclosed for your district. Your board members have received the invitation and have been asked to call your office with their reservations by Friday, November 17, 2023.

Please return the reservation form to Barb Irey no later than **Tuesday, November 21, 2023** (with check to follow). Please make checks payable to the MAISD.

Thank you.



Personnel Committee
Monday, November 13, 2023
5:00 p.m.

MEETING MINUTES

Meeting Location:

Fruitport Community Schools Central Office
3255 E. Pontaluna Rd.
Fruitport, MI 49415

Attendance:

The meeting was called to order at 5:00 p.m. Dave Hazekamp, JB Meeuwenberg, and Jason Kennedy were present.

- 1. November 2023 Personnel Report** - The Committee reviewed the Personnel Report for November 2023. This report included each of the recommendations for new hire, resignations, retirement notices, and positions that are still posted and vacant in the District.
- 2. Letter of Agreement (LOA) - Transportation and Food Service Association** - The Committee reviewed a letter of agreement between the Board and the Transportation and Food Service Association that would add Article 10; Leave while working for two departments. The Board will be asked to approve the LOA on November 20, 2023.
- 3. Special Education Supervisor, English Language Learner Coordinator, and Middle School Mathematics and Technology Teacher Resignations** - The Committee reviewed resignations from educators in the above positions. These positions have been posted and replacement hires will be made as soon as possible.
- 4. Requirements of Programs under MCL 388.1627** - The Committee discussed Section 27(k); Student Loan Repayment Programs, and Section 27(l); Educator Compensation Programs.
- 5. West Michigan Teacher Collaborative (WMTC) Applications and Recommendation Process** - The Committee reviewed the list of applicants for the WMTC. Eight (8)

educators from Fruitport have applied for funding under the program. The Committee also reviewed the recommendation process and next steps.

6. Public Comment: None

7. Adjournment: The meeting was adjourned at 5:34 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

BOARD ACTION REQUEST FORM

Meeting Date: November 20, 2023

To: Board of Education

Attachments #XII-2

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

Letter of Agreement (LOA) – Transportation and Food Service Association

Background Information: The LOA adds clarifying language to Article 10 of the collective bargaining agreement (CBA) that addresses how employees use leave time when working for two different departments (Transportation and Food Service) under the same CBA.

Financial Impact: None

Recommended Action:

To approve the Letter of Agreement between the Board of Education and the Fruitport Transportation and Food Service Association, as discussed.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin ___ Hazekamp
 ___ Kelly ___ Meeuwenberg

Letter of Agreement between Fruitport Bus Drivers/ Food Service Association and the Fruitport Board of Education effective October 12, 2023:

RE: Add Article 10(I) – Leave while working for two departments

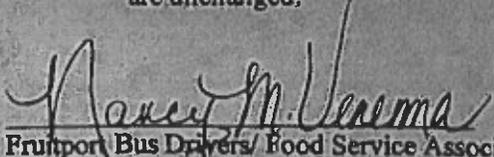
The above-named parties hereby agree to the following:

1. Add Article 10(I) to the contract as follows:

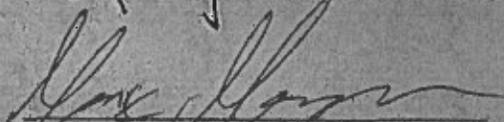
An employee that regularly scheduled to work for multiple departments (for example Food Service and Transportation or Transportation and Early Childhood) shall not take anytime granted in Article 10 Sections B and F and unpaid leave, from one department to work (getting paid) at the other department. This includes any field trips. The employee would need to get preapproval by BOTH department directors but the employee will not be able to get paid their sick/personal time from one department and get paid at their hourly rate from the other department (no double dipping).

Example: An employee is regularly scheduled to work 4.5 hours at transportation (does a morning and afternoon route only) and 3 hours at food service. The employee cannot take sick (or any time stated above) time for their morning route to cover a food service vacancy unless preapproved by both directors.

2. All other sections of the Fruitport Bus Drivers/Food Service Association's contract are unchanged.


Nancy M. Verema
Fruitport Bus Drivers/ Food Service Association

10/16/2023
Date


Dave Hays
Fruitport Community Schools

10/16/2023
Date



Student Affairs Committee
Monday, November 13, 2023
5:30 p.m.

MEETING MINUTES

Meeting Location:

Fruitport Community Schools Central Office
3255 E. Pontaluna Rd.
Fruitport, MI 49415

Attendance:

The meeting was called to order at 5:35 p.m. with Susan Franklin, Dave Hazekamp, and Jason Kennedy present.

1. **Athletic Conference Discussion** - The Committee reviewed a preliminary realignment proposal from the OK Conference. The Committee also discussed a comparison of nearby athletic conferences. A recommendation from Jonny Morehouse and the athletic coaching council to apply to the West Michigan Conference was discussed. The Board will be asked to approve this application submission request on November 20, 2023.
2. **Request for Special Meeting - Student Disciplinary Hearing** - The Committee reviewed a request from the high school administration for a special meeting on November 20, 2023 at 6:30 p.m. in the Boardroom to conduct a student disciplinary hearing.
3. **Fruitport Education Foundation (FEF)** - The Committee reviewed an update on the FEF, which included a discussion on the resignation of the Executive Director and hiring of another. The update also included discussion on the establishment of the Ken Erny Student Leadership Scholarship, as well as an update on the Fifth Quarter Party Fundraiser.
4. **MDE Grant Award and Eligibility Notification** - The Committee reviewed a number of grant and eligibility award notifications that the District has received. These included a Section 23g (MI Kids Back on Track) eligibility notification, a FAFSA Completion Grant Challenge award, and a Section 61a(1) Career and Technical Education grant award.

5. **Shettler PTO Playground Equipment Purchase Recommendation** - The Committee reviewed a purchase request from Shettler Elementary for a new piece of playground equipment. The PTO at Shettler fundraised the necessary funds to support this purchase. A recommendation to purchase this piece of equipment will be made at the Board meeting on November 20, 2023 so that a spring 2024 installation date can be reserved.
6. **Other:** The Committee discussed a concern pertaining to the lack of sidewalks between the school campus and Walker Rd. on Pontaluna Rd. A Safe Routes to School Grant application was discussed as a potential opportunity to pursue.
7. **Public Comment:** None
8. **Adjournment:** The meeting was adjourned at 6:14 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

BOARD ACTION REQUEST FORM

Meeting Date: November 20, 2023

To: Board of Education

Attachments #XIII-2

From: Jason Kennedy

Subject to be Discussed and Policy Reference: Shettler PTO Elementary Playground Equipment

Background Information: The PTO at Shettler Elementary has raised money to support the purchase of a piece of playground equipment. The school has gotten quotes from Game Time, Backyard Fun Zone, and Play Environments Design. The PTO at Shettler Elementary is requesting to purchase a Vista Tree Top 3 from Game Time.

Financial Impact: The District will cover the installation cost of \$6,500 from the General Fund, with other costs being covered through funds raised by the PTO at Shettler Elementary. The total cost of the unit, freight, and installation is \$28,424.60.

Recommended Action:

To approve the purchase, freight, and installation of the Vista Tree Top 3 from Game Time for the playground at Shettler Elementary in the amount of \$28,424.60, as discussed. The District will cover the installation cost of \$6,500 from the General Fund, with other costs being covered through funds raised by the PTO at Shettler Elementary.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin ___ Hazekamp
 ___ Kelly ___ Meeuwenberg



GameTime c/o Sinclair Recreation
 176 E Lakewood Blvd
 Holland, MI 49424
 Ph: 800-444-4954
 Fax: 616-392-8634

10/06/2023
 Quote #
 105158-01-01

Fruitport Shettler Vista

Shettler Elementary School
 Attn: Accounts Payable
 2187 E Shettler Rd
 Muskegon, MI 49444-4371

Ship to Zip 49337

Quantity	Part #	Description	Unit Price	Amount
1	5960SP	GameTime - VistaTree Top 3	\$19,840.00	\$19,840.00
1	INSTALL	GameTime - Installation of Vista Rope	\$6,500.00	\$6,500.00
Contract: OMNIA #2017001134			Sub Total	\$26,340.00
			Discount	(\$1,190.40)
			Freight	\$3,275.00
			Total	\$28,424.60

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION. **A 2.5% PROCESSING FEE WILL BE ADDED TO ALL ORDERS PAID VIA CREDIT CARD.**

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Shipment: Order shall ship within 10-14 weeks after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS, UNLESS SPECIFICALLY LISTED IN ABOVE QUOTE.

Submittals: Our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. GameTime designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders, drainage provisions, or any local/municipal permits or paperwork that may be required.



VistaTree Top 3

VistaTree nets are a combination net spinner and climber. It's two times the fun in a single freestanding play activity! Constructed with our durable WeaveTech® cabling system, VistaRope products are up to 4x stronger than competing rope products. Each rope contains the industry's highest steel content for maximum durability and is coated with our ComfortGrip® synthetic polymer that is stronger than nylon and softer to the touch. [VistaRope Catalog](#) [See the VistaTree Top 3 in 3D!](#)

FEATURES AND BENEFITS:

- Fun climbing and spinning activity for multiple users
- Provides sensory and developmental benefits for ages 5 to 12
- Constructed with our WeaveTech cabling system for maximum strength and durability

SPECIFICATIONS

Model Number:	5960SP
Fall Height:	10' (3.05 m)
Use Zone:	22'-10" x 22'-10" (6.96m x 6.96m)
Age Group:	5 to 12 Years
Number of Children:	35 to 40

GameTime offers a limited lifetime warranty on uprights, hardware, and connections. Visit gametime.com/warranty for full warranty information.