



*Regular  
Board Meeting*

*Board Room*

*February 21, 2022*



**Fruitport Community Schools**  
**BOARD OF EDUCATION MEETING**  
**Board Room**  
3255 E. Pontaluna Rd, Fruitport 49415  
**Monday, February 21, 2022 - 7:00 p.m.**

- I. CALL to ORDER**
- II. PLEDGE of ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. PRESENTATIONS**
  - 1. Above and Beyond Award
  - 2. Board Appreciation Presentation – Edgewood
  - 3. Beach Robotics
- VI. COMMUNICATIONS**
- VII. REMARKS FROM THE PUBLIC\***
- VIII. SUPERINTENDENT/ADMINISTRATIVE REPORTS**
  - 1. MAISD Special Education Millage Update
  - 2. Arbor Circle Parent Advocate Position
- IX. CONSENT AGENDA**
  - 1. Approval of Special Meeting Minutes of February 2, 2022 (attachment IX-1)
  - 2. Approval of Bills (attachment IX-2)

General Fund	\$479,404.77
Other Funds:	
Early Childhood Center	15,784.78
Food Service	34,896.32
Coop Ed (ISD) Tech Millage	5,774.51
Debt Service Fund 2010	500.00
<b>Total Bill List</b>	<b><u>\$536,360.38</u></b>
  - 3. Acceptance of Monthly Financial Report and ACH Transactions (attachment IX-3)
  - 4. Acceptance of Student Activity Summary Report (attachment IX-4)
  - 5. Acceptance of Credit Card and Utilities Report (attachment IX-5)
  - 6. Approval of Capital Projects Progress Report (attachment IX-6)
  - 7. Approval of 2021 Bond Report (attachment IX-7)
  - 8. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers) (attachment IX-8)

**X. GENERAL BOARD BUSINESS**

1. School of Choice Resolution (attachment X-1)

**XI. BUSINESS & FINANCE COMMITTEE REPORTS & RECOMMENDATIONS**  
**Elroy Buckner, Chairperson**

1. Report of Committee Meeting held February 14, 2022 (attachment XI-1)
2. General Fund Budget Amendment for 2021-2022 (attachment XI-2)
3. School Service Fund Budget Amendment for 2021-2022 (attachment XI-3)
4. Chromebook Purchase (attachment XI-4)
5. Computer Purchase (attachment XI-5)

**XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS**  
**Steve Kelly, Chairperson**

1. Report of Committee Meeting held February 14, 2022 (attachment XII-1)
2. Contract Approval and Ratification: Fruitport Administrator's Association (attachment XII-2)

**XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS**  
**Susan Franklin, Chairperson**

1. Sex Education Advisory Board (SEAB) Mission Statement and Parent Communication (attachment XIII-1)
2. Overnight Trip Request (attachment XIII-2)

**XIV. BOARD MEMBER REPORTS AND DISCUSSIONS**

1. Select a board member to attend the MAISD Annual Budget Review

**XV. AGENDA ITEMS FOR FUTURE MEETINGS & SCHEDULING OF SPECIAL MEETINGS**

1. Business & Finance Committee will meet March 14, 2022 @ 11:30 a.m.
2. Personnel Committee Meeting will meet March 14, 2022 @ 4:30 p.m.
3. Schedule a Student Affairs Committee Meeting

**XVI. REMARKS FROM THE PUBLIC\***

**XVII. ADJOURNMENT**

**\*Time is provided for members of the audience to address the Board of Education regarding any topic including items on the agenda. The board is providing two opportunities for the public to comment during the meeting. The first is for people who wish to bring issues to the Board of Education for board consideration. At the end of the meeting the board will provide a brief opportunity for community members to comment on activities and/or discussion that took place during the board meeting. Time limits may be placed if a large number of individuals would like to address the board.**



**Fruitport Community Schools  
Superintendent's Office**

3255 E. Pontaluna Road  
Fruitport, MI 49415  
Ph: 231-865-4100  
Fax: 231-865-3393  
www.fruitportschools.net

February 21, 2022

Mr. Greg Kobylak  
13280 Stoneway Ct.  
Nunica, MI 49448

Dear Greg,

Congratulations! You have been nominated to receive recognition for your contributions to Fruitport Community Schools! It is an honor and a privilege to acknowledge your efforts. The Board of Education was presented with the following information:

*“Greg is a true champion of Fruitport Community Schools! During the 20-21 school year when things seemed to become most difficult, Greg took it upon himself to join the **Share Chair Podcast** world. He has interviewed subjects on a variety of topics. Interviews have highlighted interests and passions in soccer, adoption, motocross, theater, STEM and Robotics, anxiety, overcoming loss, our meteorology class, living with ALS, and facing the senior year with his AP Chemistry students. Greg asks for input from colleagues as he chooses his subjects to interview and highlight. His podcasts are amazing and are highlighting the students and staff in Fruitport. All of this is done through his passion and on his own time.*

*On top of that, any time Greg has contact with someone wondering about our new building, Greg is quick to bring them in for a tour. He points out his favorite spaces and gives a wonderful overview of our high school. He beams with pride as he conducts every tour.*

*Thank you for all you do, Greg. Your passion and dedication do not go unnoticed.”*

Please accept this formal recognition and a big thank you for a job well done! We are fortunate to have dedicated people like you going “Above and Beyond” our expectations.

Sincerely,

Dave Hazekamp, President  
Board of Education

Jason Kennedy  
Superintendent of Schools

**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachments # IX-1  
through IX-8

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

- Special Meeting Minutes of February 2, 2022
- Bills, Monthly Financial Report, and ACH Transactions
- Student Activity Summary Report
- Credit Card and Utilities Report
- Capital Projects Progress Report
- 2021 Bond Report
- Personnel Report

**Background Information:**

See attached

**Financial Impact:**

**Recommended Action:**

Approval of the Consent Agenda as presented.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin      \_\_\_ Hazekamp  
         \_\_\_ Kelly      \_\_\_ Meeuwenberg



Fruitport Community Schools  
**SPECIAL BOARD MEETING**  
Wednesday, February 2, 2022 – 6:00 p.m.  
Board of Education Meeting Room

**MINUTES**

**I. CALL to ORDER**

The Special Meeting of the Board of Education was called to order at 6:00 p.m. by Board President, Dave Hazekamp.

**II. ROLL CALL**

Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, JB Meeuwenberg, and Steve Kelly

**III. APPROVAL OF AGENDA**

Item 22-019. MOTION by Buckner, SECOND by Cole to approve the agenda as presented. MOTION CARRIED 7-0.

**IV. REMARKS FROM THE PUBLIC**

None.

**V. GENERAL BOARD BUSINESS**

A. Approval of Organizational Meeting Minutes of January 17, 2022

Item 22-020. MOTION by Franklin, SECOND by Cole to approve the Organizational Meeting Minutes of January 17, 2022, as presented. MOTION CARRIED 7-0.

B. Approval of Regular Board Meeting Minutes of January 17, 2022

Item 22-021. MOTION by Franklin, SECOND by Buckner to approve the Regular Board Meeting Minutes of January 17, 2022, as presented. MOTION CARRIED 7-0.

C. Closed Session Student Discipline Hearing Pursuant to Michigan Open Meetings Act Section 8(b): Student 2022-02

Item 22-022. MOTION by Franklin, SECOND by Buckner to enter into closed session at 6:03 p.m. pursuant to Section 8(b) of the Michigan Open Meetings Act, and upon the written request of the student's parent, for the purpose of conducting a hearing to consider the discipline of a student whose identity is known to the Board as Student 2022-02.

Roll call: Buckner - yes, Burgess - yes, Cole - yes, Franklin - yes, Hazekamp - yes, Meeuwenberg - yes, Kelly - yes. MOTION CARRIED 7-0.

D. Return to Open Session

Item 22-023. MOTION by Franklin, SECOND by Cole to return to open session at 6:58 p.m.

Roll call: Buckner - yes, Burgess - yes, Cole - yes, Franklin - yes, Hazekamp - yes, Meeuwenberg - yes, Kelly - yes. MOTION CARRIED 7-0.

E. Board Resolution for Student Discipline: Student 2022-02

Item 22-024. MOTION by Franklin, SECOND by Cole to approve the Board resolution for student discipline for a student whose identity is known to the Board as Student 2022-02.

Roll call: Buckner - yes, Burgess - yes, Cole - yes, Franklin - yes, Hazekamp - yes, Meeuwenberg - yes, Kelly - yes. MOTION CARRIED 7-0.

F. Other: The Board discussed a concern regarding a parent in the District.

**VI. ADJOURNMENT**

Item 22-025. MOTION by Buckner, SECOND by Franklin to adjourn. MOTION CARRIED 7-0

The meeting adjourned at 7:26 p.m.

Respectfully submitted,

Steve Kelly  
Board Secretary

Jason Kennedy  
Acting Recording Board Secretary



**FRUITPORT COMMUNITY SCHOOLS  
BILL LIST  
Month of January 2022**

<u>FUND</u>	<u>AMOUNT</u>
GENERAL FUND	\$479,404.77
EARLY CHILDHOOD CENTER	\$15,784.78
FOOD SERVICE	\$34,896.32
COOPERATIVE EDUC (ISD) - TECH MILLAGE	\$5,774.51
2017 DEBT RETIREMENT	\$500.00
<b>GRAND TOTAL</b>	<b><u><u>\$536,360.38</u></u></b>

		GENERAL FUND	SCHOOL SERVICE FUNDS			CAPITAL PROJECTS							Totals
			Food Service	Tech/Security	ECC	Bldg & Site	Capital Projects 2017	Capital Projects 2021	2010	2012 Refund	2017	2021	
<b>Beginning Fund Balance:</b>		4,403,989	526,813	284,158	289,276	1,178,169	6,284,142	7,967,931	182,703	266,837	1,111,081	-	
<b>Revenues:</b>													
Budgeted revenues:		31,061,962	1,568,597	525,000	714,000	-	-	-	-	-	-	-	
Actual revenues:													
	Jul.	23,799	-	-	64,041	18	221	72					88,152
	Aug.	338,825	1,842	3,046	61,224	18	186	84	62,322	56,045	230,010	99,985	853,589
	Sep.	1,054,197	5,878	43,780	81,838	71,012	99	67	188,259	169,297	694,796	302,026	2,611,250
	Oct.	3,262,374	140,064	87,803	64,397	12	77	70	323,108	290,565	1,192,478	518,368	5,879,316
	Nov.	2,558,058	12,190	57,482	66,226	11	62	66	54	48	198	86	2,694,482
	Dec.	2,556,697	361,331	874	51,352	12	60	67	380	342	1,403	610	2,973,128
	Jan.	2,654,554	167,461	295	326,482	12	48	59	-	-	-	-	3,148,911
<b>Total Actual Revenues</b>		12,448,504	688,765	193,279	715,560	71,096	755	486	574,123	516,298	2,118,885	921,075	18,248,827
Pro Rated buget Variance to date: Rev		5,670,973.52	226,249.58	112,970.84	(299,060.01)								
<b>Expenses:</b>													
Budgeted expenditures:		(31,741,678)	(1,485,288)	(348,040)	(715,916)	-	-	-	-	-	-	-	
Actual expenditures:^													
	Jul.	(757,247)	(13,333)	(22,180)	(36,635)	-	-	(63,927)	-	-	-	-	(893,322)
	Aug.	(725,627)	(11,214)	(116,099)	(53,761)	-	(1,343,270)	(18,000)	-	-	-	-	(2,267,972)
	Sep.	(2,332,170)	(53,498)	(54,433)	(57,369)	(59,978)	(903,835)	-					(3,461,283)
	Oct.	(3,393,573)	(243,647)	(17,611)	(112,211)	-	(973,799)	(7,840)	(168,013)	(9,138)	(1,136,500)	(88,851)	(6,151,183)
	Nov.	(2,380,400)	(159,188)	(100,338)	(65,265)	-	(452,677)	(6,497)	-	-	-	-	(3,164,365)
	Dec.	(2,496,374)	(158,225)	(40,287)	(89,434)	-	(646,310)	(924,074)	(1,000)				(4,355,705)
	Jan.	(2,833,088)	(76,012)	(10,028)	(35,777)	(13,730)	(9,140)	-	-	-	(500)	-	(2,978,274)
<b>Total Actual Expenses</b>		(14,918,479)	(715,118)	(360,976)	(450,453)	(73,708)	(4,329,031)	(1,020,338)	(169,013)	(9,138)	(1,137,000)	(88,851)	(23,272,104)
Pro Rated budget Variance to date: Exp		(3,597,499.78)	(151,300.19)	157,952.93	32,835.03								
<b>Ending Balance to date:</b>		1,934,014	500,461	116,461	554,383	1,175,557	1,955,866	6,948,079	587,814	773,997	2,092,967		
<b>Projected Ending Balance:</b>		3,724,273	610,122	461,118	287,360	1,178,169	6,284,142	7,967,931	182,703	266,837	1,111,081		
<b>Revenues over(under) Expenses to date:</b>												(5,023,277)	

^Fifth Third Bank auto deductions have been included in actual expenditure totals

**January 2022 Transfers**

Payment Date	Debit Account Desc	Credit Account Desc	Amount
1/6/2022	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***1/7/22 Payroll & ORS transfer	\$ 1,000,148.90
1/21/2022	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***1/21/22 Payroll & ORS Transfer	\$ 220,000.00
1/24/2022	Checking - Trust and Agency - USD	Checking - General Account - USD ***Misc Items - Trust & Agency owes General Fund	\$ 18,809.56
Total Transfers in January			<u>\$ 1,238,958.46</u>

**January 2022 ACH's**

EduStaff (contracted staff/subs)	\$	89,661.18
Credit Card	\$	89,890.28
Arbiter (official pay)	\$	-
E-Pars (employee 403b)	\$	33,329.32
Insurance (MESSA, Priority, Set Seg & HSA's)	\$	133,685.42
Total ACH's in January	<u>\$</u>	<u>346,566.20</u>

Fruitport Community Schools  
 Student Activity Summary Report  
 Month ending January 31, 2022

<b>Student Activity Sub Totals</b>	<b>BEGINNING BALANCE</b>	<b>NET CHANGE</b>	<b>ENDING BALANCE</b>
District Wide Student Activity Accounts	53,518.27	(2,695.99)	50,822.28
Beach Elementary Student Activity Accounts	34,434.78	(3,508.96)	30,925.82
Edgewood Elementary Student Activity Accounts	35,196.53	(13,274.46)	21,922.07
High School Class of Student Activity Accounts	7,554.47	-	7,554.47
High School Athletic Student Activity Accounts	90,786.20	(16,075.57)	74,710.63
High School Student Activity Accounts	162,589.79	(14,999.19)	147,590.60
Middle School Student Activity Accounts	49,302.63	(16,937.19)	32,365.44
Shettler Elementary Student Activity Accounts	22,660.47	(2,115.83)	20,544.64
Alt. High School Student Activity Accounts	600.44	-	600.44
Millionaire Party Accounts	13,515.00	(3,958.73)	9,556.27
<b>Total Student Activity Fund</b>	<b>\$ 470,158.58</b>	<b>\$ (73,565.92)</b>	<b>\$ 396,592.66</b>

Credit Card and Utilities Detail  
For the month ending January 31, 2022

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Utilities:													
<b>Consumers</b>	\$ 999.46	\$ 1,019.37	\$ 1,012.98	\$ 1,051.86	\$ 931.48	\$ 1,625.86	\$ 651.53						\$ 7,292.54
<b>Frontier</b>	\$ 46.94	\$ 46.83	\$ 46.83	\$ 46.83	\$ 46.47	\$ 46.47	\$ 46.47						\$ 326.84
<b>MISEC</b>	\$ 26,029.81	\$ 20,219.50	\$ 17,802.29	\$ 24,662.29	\$ 21,237.41	46,333.64	\$ 20,086.33						\$ 176,371.27
<b>Total Utilities</b>	\$ 27,076.21	\$ 21,285.70	\$ 18,862.10	\$ 25,760.98	\$ 22,215.36	\$ 48,005.97	\$ 20,784.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183,990.65
Credit Cards:													
<b>General Fund</b>	\$ 41,753.46	\$118,552.16	\$129,618.75	\$113,593.62	\$ 86,138.79	\$ 55,659.81							\$ 545,316.59
<b>Early Childhood</b>	\$ 1,685.50	\$ 1,421.18	\$ 1,565.55	\$ 4,775.53	\$ 1,573.15	\$ 1,845.00							\$ 12,865.91
<b>Food Service</b>	\$ -	\$ -	\$ -	\$ -	\$ 85.05	\$ 59.93							\$ 144.98
<b>Tech/Security Millage</b>	\$ 20,152.63	\$ 1,744.82	\$ 997.31	\$ 10,008.17	\$ 2,528.12	\$ 14,529.96							\$ 49,961.01
<b>Student Activities</b>	\$ 7,160.78	\$ 17,193.28	\$ 9,152.52	\$ 15,655.49	\$ 22,955.18	\$ 17,795.58							\$ 89,912.83
<b>Total Credit Card Charges</b>	\$ 70,752.37	\$138,911.44	\$141,334.13	\$144,032.81	\$113,280.29	\$ 89,890.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 698,201.32

\*\*\*Credit cards are always a month behind

Project Summary: 2017 Bond Budget Overview

All Work within all buildings

	Orig Bid	Change Orders	Total Revised Contract		Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021 YTD	Fiscal Year 2022 YTD	Total Spent	
Construction Total - HS	39,814,014.00	2,498,706.00	42,312,720.00		36,863.73	2,965,446.81	18,607,869.58	10,914,209.02	6,635,503.21	4,004,121.18	43,164,013.53	102.01%
FFE - Furniture/fixture/equip	1,299,520.00	0.00	1,299,520.00		-	1,370.85	91,217.60	532,345.40	277,291.30	231,784.91	1,134,010.06	87.26%
Alloc. Architect Fees (HS only) + AE Costs	3,113,343.00	0.00	3,113,343.00		1,017,776.57	1,355,075.18	99,774.36	82,429.26	302,749.86	20,979.10	2,878,784.33	92.47%
CM Fee (HS only)	1,386,606.00	87,456.00	1,474,062.00		-	101,224.00	655,412.00	377,251.00	231,699.00	131,645.00	1,497,231.00	101.57%
Roofs	0.00	274,532.00	274,532.00		-	-	-	-	-	223,177.30	223,177.30	81.29%
Contingency	3,661,732.00	-2,586,162.00	1,075,570.00	29.37%	-	-	-	-	-	-	-	-
<b>TOTAL HS Project</b>	<b>49,275,215.00</b>	<b>0.00</b>	<b>49,549,747.00</b>		<b>1,054,640.30</b>	<b>4,423,116.84</b>	<b>19,454,273.54</b>	<b>11,906,234.68</b>	<b>7,447,243.37</b>	<b>4,611,707.49</b>	<b>48,897,216.22</b>	<b>98.68%</b>
<b>Cost of Issuance - PFM</b>	<b>350,000.00</b>	<b>-142,209.00</b>	<b>207,791.00</b>		<b>79,757.78</b>	<b>128,033.77</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>207,791.55</b>	<b>100.00%</b>
<b>Shettler Elementary</b>	<b>473,840.00</b>	<b>-168,913.00</b>	<b>304,927.00</b>		<b>-</b>	<b>-</b>	<b>86,983.22</b>	<b>160,516.90</b>	<b>10,173.00</b>	<b>23,846.50</b>	<b>281,519.62</b>	<b>92.32%</b>
<b>Beach Elementary</b>	<b>320,393.00</b>	<b>-95,534.00</b>	<b>224,859.00</b>		<b>-</b>	<b>11,996.00</b>	<b>-</b>	<b>15,327.00</b>	<b>3,027.00</b>	<b>151,358.80</b>	<b>181,708.80</b>	<b>80.81%</b>
<b>Edgewood Elementary</b>	<b>228,088.00</b>	<b>0.00</b>	<b>228,088.00</b>		<b>-</b>	<b>-</b>	<b>53,318.13</b>	<b>46,784.00</b>	<b>-</b>	<b>-</b>	<b>100,102.13</b>	<b>43.89%</b>
<b>Middle School</b>	<b>640,005.00</b>	<b>-10,085.00</b>	<b>629,920.00</b>		<b>-</b>	<b>-</b>	<b>31,341.90</b>	<b>227,640.97</b>	<b>335,245.00</b>	<b>-</b>	<b>594,227.87</b>	<b>94.33%</b>
<b>Non HS Furniture</b>	<b>0.00</b>	<b>4,113.00</b>	<b>4,113.00</b>		<b>-</b>	<b>4,112.55</b>	<b>-</b>	<b>-</b>	<b>59,196.21</b>	<b>18,669.80</b>	<b>81,978.56</b>	<b>1993.16%</b>
<b>Transportation</b>	<b>270,000.00</b>	<b>1,458,022.00</b>	<b>1,728,022.00</b>		<b>229,330.00</b>	<b>202,930.00</b>	<b>-</b>	<b>331,535.00</b>	<b>495,825.00</b>	<b>468,402.00</b>	<b>1,728,022.00</b>	<b>100.00%</b>
<b>State Police Grant Expense</b>	<b>0.00</b>	<b>614,016.00</b>	<b>614,016.00</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>577,065.95</b>	<b>36,950.00</b>	<b>-</b>	<b>614,015.95</b>	<b>100.00%</b>
<b>Total Bond</b>	<b>51,557,541.00</b>	<b>1,659,410.00</b>	<b>53,491,483.00</b>		<b>1,363,728.08</b>	<b>4,770,189.16</b>	<b>19,625,916.79</b>	<b>13,265,104.50</b>	<b>8,387,659.58</b>	<b>5,273,984.59</b>	<b>52,686,582.70</b>	<b>98.50%</b>
Estimated Interest Earned (investment)	-450,000.00	-1,421,328.00	(1,871,328.00)		(33,086.56)	(270,225.99)	(1,102,501.63)	(421,207.98)	(23,385.40)	(754.74)	(1,851,162.30)	98.92%
State Police Grant (Revenue)	0.00	-428,030.00	(428,030.00)		-	-	-	(368,923.28)	(59,107.69)	-	(428,030.97)	100.00%
VW Reimbursement									(103,875.00)		(103,875.00)	
<b>Total Capital Projects Fund</b>	<b>51,107,541.00</b>	<b>-189,948.00</b>	<b>51,192,125.00</b>		<b>1,330,641.52</b>	<b>4,499,963.17</b>	<b>18,523,415.16</b>	<b>12,474,973.24</b>	<b>8,201,291.49</b>	<b>5,273,229.85</b>	<b>50,303,514.43</b>	<b>98.26%</b>
Overage (Surplus)	(207,459.00)		(122,875.00)									

## Project Summary: 2021 Bond Budget Overview

## All Work within all buildings

	Treasury App	Schematic Design	Fiscal Year 2021	Fiscal Year 2022	Total Spent	
Athletic Turf	1,548,523.00	2,351,756.00	-	14,336.75	14,336.75	0.61%
Track Replacement	314,353.00	750,000.00	-	-	-	0.00%
Middle School Natatorium to Gym	1,215,355.00	1,215,355.00	-	-	-	0.00%
<b>Total Athletics</b>	<b>3,078,231.00</b>	<b>4,317,111.00</b>	<b>-</b>	<b>14,336.75</b>	<b>14,336.75</b>	<b>0.33%</b>
Beach Elementary	352,556.00	352,556.00	-	-	-	0.00%
Shettler Elementary	576,532.00	576,532.00	-	-	-	0.00%
Edgewood Elementary	100,000.00	25,000.00	-	-	-	0.00%
Middle School	1,387,815.00	1,387,815.00	-	-	-	0.00%
High School	1,023,954.00	896,074.00	-	924,074.00	924,074.00	103.12%
<b>Total Mechanical/Controls/AC</b>	<b>3,440,857.00</b>	<b>3,237,977.00</b>	<b>-</b>	<b>924,074.00</b>	<b>924,074.00</b>	<b>28.54%</b>
<b>Overall Contingency</b>	<b>790,912.00</b>	<b>-747,156.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Tower Pinkster Fees</b>	<b>0.00</b>	<b>487,625.00</b>	<b>-</b>	<b>37,933.62</b>	<b>37,933.62</b>	<b>7.78%</b>
<b>Technology</b>	<b>0.00</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Non HS Furniture/Band</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Transportation</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Cost of Issuance</b>	<b>60,000.00</b>	<b>74,443.00</b>	<b>30,450.00</b>	<b>43,993.60</b>	<b>74,443.60</b>	<b>100.00%</b>
<b>Total Bond</b>	<b>8,020,000.00</b>	<b>8,020,000.00</b>	<b>30,450.00</b>	<b>1,020,337.97</b>	<b>1,050,787.97</b>	<b>13.10%</b>
Estimated Interest Earned (investment)	-20,000.00	-20,000.00	(2.18)	(485.72)	(487.90)	2.44%
<b>Total Capital Projects Fund</b>	<b>8,000,000.00</b>	<b>8,000,000.00</b>	<b>30,447.82</b>	<b>1,019,852.25</b>	<b>1,050,300.07</b>	<b>13.13%</b>
Overage (Surplus)						

## **Personnel Report – February 21, 2022**

It is recommended that the following candidates be offered contracts and/or salary increases pending final approval from the Board of Education:

Veronica Constantine, Special Education Teacher, Shettler  
Nycole Schaner, Instructional Assistant, Edgewood  
Morgan Wierman, Social Worker, Edgewood

The following staff members will Resign/Retire/Reduce Hours/Transfer:

Barb Briggs, 2<sup>nd</sup> Grade Teacher, Edgewood  
Cindy Briggs, Business Teacher, HS  
Maribeth Clarke, Administrative Assistant  
Mary DeHaus, Speech/Language Pathologist, Beach  
Cheri Eberly, Choir Teacher, MS/HS  
Lori Lifer, Administrative Assistant, Adult Ed  
Brian Meagher, 2<sup>nd</sup> Grade Teacher, Beach  
Heidi Radowski, 2<sup>nd</sup> Grade Teacher, Shettler

The following positions are currently posted:

Bus Aide  
Bus Driver  
Bus Driver Substitute  
Clerical Aide, ECC  
Instructional Assistant, Edgewood  
Premier Substitute Teacher  
School Age Care Program Director, ECC  
Tennis Coach, Middle School  
Year Round Child Care Assistant, ECC

# Memo

To: FCS Board of Education  
From: Allison Camp, Curriculum Director  
Date: February 14, 2022  
Re: Recommendation for Hire

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On Dec. 9 Janelle Duffey, Nicole Bayle, Amanda Moser and myself interviewed Veronica Constantine for our open special education position at Shettler Elementary. After follow-up conversations with Jason and reference checks, I recommend that Veronica be hired. She has her Bachelor's and Master's degrees from Grand Valley State and another Master's degree from Grand Canyon University in Special Education.

On Jan. 4, Greg Bodrie and I did a screening interview with Morgan Wierman for our open Social Work position at Edgewood Elementary. We invited her back for a 2<sup>nd</sup> Round interview on Jan. 14 with 6 Edgewood staff members. After great reviews from her references, I recommend that Morgan be hired. She has worked for the State of Michigan Department of Health and Human Services in multiple capacities for just over 3 years. She has her Bachelors of Social Work from Ferris State University and her Masters of Clinical Social Work from Michigan State University.

**Veronica Constantine**  
**16489- 124<sup>th</sup> Avenue**  
**Nunica, MI 49448**  
**(616) 837-6242**

**Objective**

To obtain a challenging and rewarding position that will allow me to utilize my skills and knowledge.

**Education**

Grand Canyon University Phoenix, AZ  
Masters Special Education; December 2021

Grand Valley State University Allendale, MI  
Masters Public Administration; August 2005

Grand Valley State University Allendale, MI  
Bachelor of Science, Biology; April 1999

**Qualifications Profile**

- Exceptional ability to multitask; manage numerous, often competing, priorities with ease while providing superior client services
- Superior oral and written communication skills
- Development and implementation of an internship program with local colleges
- Instructional experience with various ages and diverse populations
- Practical experience working with governmental and nonprofit organizations
- Development and implementation of job shadow program

**Relevant Skills**

**Leadership**

I have served in several leadership roles within both nonprofit and government agencies. With these experiences, I have fine tuned my management and leadership skills with both people and programs. Additionally, I have learned about organizational dynamics and challenges and how to deal with these challenges in order to reach desired goals.

**Program Development and Implementation**

In the leadership roles that I have filled, I have developed and coordinated new programs that allowed the organization to be more efficient and effective. I am able to evaluate current programs and effectively determine what improvements are needed in order for the agency to be more successful. My efforts in program development have saved significant costs for the agencies which I have served.

**Community Cooperation and Partnerships**

Additionally, I have served in several roles that have required that I develop and maintain professional partnerships with other agencies in order to best serve the people in the community. My excellent communication skills and my ability to work well with others have enabled me to build strong partnerships with several agencies. These partnerships have allowed for greater success for the entire community.

## **Work Experience**

### **Edu-Staff Grand Rapids, MI Substitute Teacher**

**October 2016-Present**

As a substitute teacher I work to manage classes of children preschool to high school age. I follow lesson plans and work with the other staff members to reach daily goals. This past year I served as a permanent substitute for Spring Lake to help cover teacher absences due to Covid-19.

### **CUP-Health Spring Lake, MI Office Manager**

**May 2013-December 2017**

At CUP-Health I manage various tasks ensuring the office runs efficiently while assisting clients with their mental health needs. Being empathetic, flexible and reliable are skills that I use regularly in this role.

### **Grand Valley State University Adjunct Professor**

**Fall 2006**

At Grand Valley State University I served as an adjunct professor within their Criminal Justice Department's Animal Control Academy. I presented materials to a class of 25 students. I also provided interactive projects to help reinforce the concepts presented in class. I developed a test for the students and evaluated their progress.

### **Kent County Animal Shelter Program Supervisor-Grand Rapids, Michigan**

**October 2000-2009**

At Kent County I was responsible for all operational decisions and supervised a staff of 20 people. I performed all human resource responsibilities. I worked to develop budget and program proposals and to implement approved changes. Educating the public was also my responsibility and I worked diligently to resolve client concerns.

### **Denver Dumb Friends League-Humane Society of Denver- Denver, Colorado Kennel Supervisor**

**January-October 2000**

I acted in a supervisory position that enabled me to gain valuable experience in staff issues such as hiring, training and disciplining employees. I also became certified to teach many of their trainings sessions to staff while gaining valuable operational knowledge for animal welfare organizations.

### **Ottawa Shores Humane Society - West Olive, Michigan Shelter Manager**

**1997-99**

I served as the operations director working closely with the Director and the staff to implement many improvements within the shelter. I reported to the Executive Director and was second in command in her absence.

### **John Ball Zoo -Grand Rapids, Michigan Zookeeper Aide (Seasonal Position)**

**Summers 1996-97**

I provided direct care to animals, assisted visitors to the zoo, and oversaw the petting zoo corral. I also educated visitors about the animals at the zoo and their needs and completed presentations for children about the zoo.

Morgan Wierman  
151 S. Wildwood Run Apt. 6  
Ludington, MI 49431  
(517) 802-8420  
[Morganwierman@yahoo.com](mailto:Morganwierman@yahoo.com)

**EDUCATION:**

Michigan State University May 2021  
Ferris State University, 2018  
Lansing Community College, 2015

Master of Social Work Clinical  
Bachelors of Social Work  
Course work in General Studies

**CERTIFICATIONS:**

Child Welfare Certificate

**WORK EXPERIENCE:**

**State of Michigan Department of Health and Human Services**

October 8, 2018- Present- Children's Service Worker

Lake/Newaygo County

Job Duties: Establish and maintain positive relationships with families, children, school personal staff, supervision and other case workers, manage and maintain a substantial caseload, working with deadlines that require prioritizing efforts, preparing comprehensive and accurate reports, assessing allegations of child abuse and neglect, take necessary steps to ensure child safety, learn the culture and lifestyles of clients, maintain objectivity and empathy for families. Coordinate services for families and children ensuring they receive the needed resources.

Special Skills required for job: Strong verbal and written communication skills, leadership, team player mindset, providing guidance and assistance for children who experienced trauma, knowledge and flexibility to perform multiple job duties, ability to understand, work closely with and accept different cultures and families, provide compassion and empathy

**State of Michigan Department of Health and Human Services**

January 11, 2018- July 25, 2018- Intern

Newaygo County

Job Duties: Establish and maintain positive relationships with families, youth, foster families, supervision, and other case workers, supervised parenting times and reported back to case manager, collaborated and organized Superhero 5K for non-profit, chaperoned Michigan Youth Opportunity Initiative, attended Family Team Meetings, provided transportation for foster children, assisted case managers, assisted the Newaygo County Prevention of Child Abuse and Neglect Agency, increased knowledge on Child Welfare policy, drafted social work contacts in MiSACWIS, and assisted in organizing case files

Special Skills required for job: Strong communication skills, leadership, must be a team player, must be good with children, knowledge and flexibility to perform multiple job duties, ability to understand, work closely with and accept different cultures and families, provide compassion and empathy

### **Ferris State University**

May 15, 2017- April 26, 2018 Human Resource Office Receptionist/ Benefits Student Worker

Job Duties: Provided customer service, verified benefits, worked professionally with Professors, staff and students, worked with Excel, Banner, Priority Health, Messa, and other insurance websites.

Special Skills required for job: strong listening and communication skills, ability to perform multiple job duties, be able to work independently, provide exceptional customer service, organize work duties throughout the day, maintain strict confidentiality, be able to work independently.

### **State of Michigan Department of Health and Human Services**

May 12, 2016- July 20, 2016- Intern

Mecosta/ Osceola County

Job Duties: Established positive relationships with youth, supervisors and other case workers. Chaperoned and provided assistances to Michigan Youth Opportunity Initiative, provided transportation to youths, provided assistances to office staff, and shadowed CPS Investigating and Ongoing workers.

Special Skills required for job: Strong communication skills, leadership, must be a team player, must be good with children, knowledge and flexibility to perform multiple job duties, ability to understand, work closely with and accept different cultures and families, provide compassion and empathy.

### **Child Care**

May 2014- June 2016- Nanny

Job Duties: engaged in relationship building, engaged with children at their developmental stage, understanding behaviors and emotions due to ADHD, provided active listening skills, and provided basic life needs

Special Skills required for job: Strong communication skills, provide compassion and empathy, establish strong relationships with children and family, and assisted with age appropriate school work.

### **TEAMWORK AND LEADERSHIP:**

Alpha Sigma Tau

November 2016- May 2018

- Philanthropy Chair: Organized volunteer work for members through Habitat for Humanity, Women's Information Service Inc. and through the community, provided leadership and communication skills
- Fundraised for our Chapter, Habitat for Humanity and WISE
- Phi Alpha Honor Society- November 2016- May 2018
- Varsity Tennis Captain- September 2011- June 2013
- Boys Varsity Tennis Manager- September 2011-October 2012
- Varsity Wrestling Manager- November 2011- February 2013
- Children Summer Tennis Camp- September 2010 – November 2012

January 2, 2022

To Whom it May Concern:

My name is Morgan Wierman and I wanted to thank you for taking the time to review my application. I am interested in pursuing a position as a School Social Worker with Fruitport Community Schools. In May of 2021, I graduated from Michigan State University with a Master of Clinical Social Work. I graduated from Ferris State University with a Bachelor of Social Work in 2018.

I have been employed with the Department of Health and Human Services in Lake/Newaygo Counties as a Case Manager for 3 years. Working as a Case Manager has allowed me to seek and coordinate services for families while meeting their individual needs. I bring strong communication skills, a caring, compassionate, and respectful attitude along with my organizational and relationship building skills into the work environment.

Although, I do not currently possess my Michigan School Social Work certificate, I am willing and able to obtain my certificate in the months to come. I have previously accomplished obtaining degrees and certifications while working full time. Most recently, I obtained my Master Degree from Michigan State University while being employed full time and completing an internship. I am able to manage my time efficiently in order to better myself and the agency I am employed by.

I welcome the opportunity to meet with you to explore how my skills and experience could best meet your team's needs. Thank you for taking the time to review my application and resume. I hope to bring my qualities and attributes into Fruitport Community Schools to better help the children and families in the community.

Sincerely,

Morgan Wierman, M.S.W  
517-802-8420  
151 S Wildwood Run Apt 6  
Ludington MI 49431  
[Morganwierman@yahoo.com](mailto:Morganwierman@yahoo.com)



# Fruitport Community Schools

## Memo

To: FCS Board of Education

From: Laura Gavin

Date: 1.28.22

CC: Maribeth Clarke, Katie Shawl, Jenny Ferels, Mark Mesbergen, Jason Kennedy

Subject: Recommendation for Instructional Assistant Hire

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It is with great pleasure that I recommend the hiring of Nycole Schaner for the position of Instructional Assistant in the Autism Spectrum Disorder program at Edgewood Elementary. Nycole has experience working as an instructional assistant at Pathfinder Elementary in Fremont. She has a daughter who attends Edgewood Elementary.

The entire interview team felt that Nycole would be a great fit with the current team at Edgewood.

She plans to start her new position on February 14, 2022.

# NYCOLE SCHANER

1687 Grevel Ct., Muskegon, MI 49444 · 231-250-6351

[Farmgirlie18@yahoo.com](mailto:Farmgirlie18@yahoo.com)

Detail oriented Administrative Assistant with 20+ years of experience in an office setting. Trusted resource to handle confidential information and to implement improvements for lean office management. Highly trustworthy, ethical, adaptable, and discreet.

## EXPERIENCE

**FEBRUARY, 2021 – PRESENT**

**OFFICE ADMIN, NORTHERN MACHINE TOOL**

Day to day office tasks.

- Answer and route phone calls
- Greet customers
- Cost weekly jobs
- Enter data into Quickbooks

**SEPTEMBER, 2020 – OCTOBER, 2020**

**TEACHER ASSISTANT, FREMONT PUBLIC SCHOOLS**

Assistant to the Behavioral Interventionist.

- Monitor student activity
- Work one-on-one with a special education student daily
- Limited training in EdGenuity and working with virtual students

**JUNE, 1997 – SEPTEMBER, 2020**

**ADMINISTRATIVE ASSISTANT, CERES SOLUTIONS COOPERATIVE, INC.**

Superior day to day office management including financial postings, customer service, and compliance reporting. Facilitated specific needs within an office for 20+ people.

- Prepared daily, weekly, and monthly customer and AP reports
- Maintained utmost discretion when handling customer accounts
- Developed strong customer relationships and earned a reputation for delivering exceptional customer service
- Audited cash drawers and maintained daily logs of overages and shortages
- Successfully completed monthly grain reports for the State of Michigan
- Answered incoming calls and resolved concerns with customers
- Processed payroll hours for 30+ employees to a third-party payroll provider
- Monitored office supply and kitchen supply stocks

## EDUCATION

JUNE, 2009

**ASSOCIATE OF BUSINESS – ACCOUNTING, BAKER COLLEGE OF MUSKEGON**

- Graduated cum laude

JUNE, 2000

**ASSOCIATE OF BUSINESS – ADMINISTRATIVE ASST, BAKER COLLEGE OF MUSKEGON**

- Received more than half of the required credits while in high school
- Graduated cum laude

## SKILLS

- Microsoft Word and Excel
- Customer service
- Record/file management
- Attention to detail
- Data entry/accuracy
- Payroll
- General accounting
- Accounts payable
- Accounts receivable
- Grain payable

## REFERENCES

- Sharon Wright            231-519-1844
- Jim Betar                 231-335-8411
- Melanie White           231-225-2782

January 28, 2022

Dear Mr. Kennedy,

I am writing to inform you of my decision to retire from Fruitport Community Schools at the end of this school year 2021-2022. It is with appreciation to accept the \$5,000.00 in retirement money.

I have been fortunate to have accomplished many of my career goals and grateful for the support from both administration and colleagues. My greatest achievement has been the relationships I have made with my students. I will cherish them always.

It has been my privilege and reward to have taught in this district. I wish you and the dedicated staff continued success in the future.

Sincerely,

Barbara Briggs



01/28/2022  
Page 26 of 70

6420 Fiske Road  
Twin Lake, MI 49457  
January 20, 2022

Mr. Jason Kennedy, Superintendent  
Fruitport Community Schools  
3255 East Pontaluna Road  
Fruitport, MI 49415

Dear Mr. Kennedy

Please accept this as my formal retirement letter. It has been a sincere pleasure teaching for Fruitport High School for 25 years.

Per the email of December 17, 2021, I would qualify for the \$5,000 early retirement incentive and retirement deadline of March 1 for the payment of my sick leave into a 403B. I will work to facilitate a smooth transition.

If you have any questions, please let me know. Best wishes, and thank you for the opportunity to work for such an awesome school district.

Sincerely



Cindy Briggs

cc: Mark Mesbergen, Director of Business Services  
Allison Camp, Curriculum Director  
~~XXXXXXXXXX~~ Board of Education  
Maribeth Clarke, Administrative Assistant  
Lauren Chesney, Principal  
Rob Rogers, Assistant Principal  
Danielle Hershey, Department Chair  
Deann Skov, FEA President



**Fruitport Community Schools**  
**Superintendent's Office**  
3255 E. Pontaluna Road  
Fruitport, MI 49415  
Ph: 231-865-4100  
Fax: 231-865-3393  
www.fruitportschools.net

## *Memo*

*To: Jason Kennedy and the Fruitport Board of Ed*

*From: Maribeth Clarke*

*Date: 2.2.22*

*I am writing this letter to officially announce my retirement, effective June 30, 2022.*

*Fruitport Community Schools has been a blessing to me over the past 20 years. Much has transpired over those years. From winning state titles in Volleyball to building a new high school, and everything in between, it has been quite a ride! I will forever treasure the many memories and relationships I have made along the way.*

*My heartfelt thank you for allowing me the pleasure of working for this wonderful district!*

*Maribeth*

02/02/2022

Mary C. DeHaus  
6266 16th. St., Twin Lake, Michigan 49457  
email: [mdehaus@fruitportschools.net](mailto:mdehaus@fruitportschools.net), cell: (616) 638-5599

January 31, 2022

Jason Kennedy, Superintendent  
Fruitport Community Schools  
3255 E. Pontaluna Rd.  
Fruitport, Michigan 49415

Dear Mr. Kennedy,

It has been my privilege and joy to work with and service the children, families and staff within the Eastern Service Unit as a speech/language pathologist for Fruitport Community Schools.

My husband and I have given a great amount of thought and prayer to my retirement. We feel confident that this is the right time for me to retire and look forward to what the future holds for us.

Please accept this as my formal letter of notice to retire at the close of the 2021-22 academic year. I meet the criteria per Article 4(M)2 of the FEA Contract and accept the \$5000 incentive which is payable on September 2, 2022.

I wish the Fruitport Community Schools' family all the best in fulfilling the district's mission statement of "Empowering Individuals to Positively Impact Their World."

With Kindest Regards,  
Mary C. DeHaus MA, SLP-CCC

cc Mr. Greg Bodrie, Director of Eastern Services Unit  
Mr. Mark Mesbergen, Director of Business and Finance



01/30/2022

January 28,2022

Mr . Kennedy:

This is my notice of intent to retire at the end of the 2021/2022 School Year.

I would like to be able to tell my choir students myself . I have had some of these kids since Kindergarten. I had them at Beach and Shettler, then we moved to middle school together and then to High School. Some of the Juniors and Seniors have never had a music teacher besides me.

I also have a student in the district and would like for him to hear this from me and not another.

We have a concert Feb 15 and I would like to let them know Feb 16. If you need to post my position sooner than that , please let me know. I would like to let them know before the posting.

Thank you

A handwritten signature in cursive script that reads "Cheri Eberly". The signature is written in black ink and is positioned above the printed name.

Cheri Eberly

January 31, 2022

Fruitport Community Schools  
ATTN: Mr. Jason Kennedy  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

Dear Mr. Kennedy:

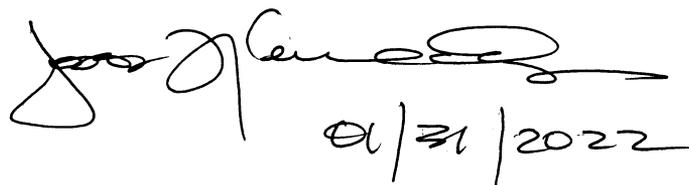
This letter serves as my official notice of retirement from my position as Administrative Assistant for Fruitport Adult Education. My last day will be Thursday, June 30, 2022.

It has been a great pleasure to work alongside so many great people. I will always cherish my time working for Fruitport Community Schools.

Sincerely,



Lori Lifer  
5185 Martin Rd.  
Norton Shores, MI 49441



01/31/2022

January 26< 2022

Dear Mr. Kennedy,

This letter is to inform you of my internet to retire at the end of the 2022 school year. It has been a sincere pleasure to work for Fruitport Community Schools.

Sincerely,

A handwritten signature in cursive script that reads "Brian Meagher". The signature is written in black ink and is positioned above the printed name.

Brian Meagher

January 28, 2022

Dear Jason,

I am writing this letter to inform you of my plan to retire at the end of this school year 2021-2022 from Fruitport Community Schools.

During my 32 years at Shettler Elementary, I had the opportunity to teach kindergarten and second grade. I have worked with many wonderful teachers, support staff and administrators over the years. I will always treasure the memories made with hundreds of Fruitport students and their families.

Thinking back to my first school year at Shettler in 1989-1990, I knew I was meant to be a teacher. I am proud to say I have been motivated and dedicated every time I enter my classroom. Now that I am ready to retire, I feel very fortunate to have enjoyed such a rewarding career as an elementary educator.

I want to take this opportunity to thank you for your support this school year. Although this is just your first year in Fruitport, you have already made a positive impact in our district. I look forward to watching great things happen in Fruitport Schools for years to come.

Respectfully,

A handwritten signature in cursive script that reads "Heidi Radowski".

Heidi Radowski  
Second Grade Teacher  
Shettler Elementary

**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachment # X-1

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

Approval of the Collaborative Schools of Choice Plan (PA300, Section 105 and 105c) for the 2022-23 school year.

**Background Information:**

The attached resolution is adopted annually by those districts choosing to participate in the MAISD's Collaborative Schools of Choice Program.

**Financial Impact:**

Current foundation allotment is \$8,700 per student.

**Recommended Action:**

Approval of the resolution to participate in the Muskegon Area Intermediate School District Collaborative Schools of Choice Plan for the 2022-23 school year. **Roll Call Vote...**

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin      \_\_\_ Hazekamp  
\_\_\_ Kelly      \_\_\_ Meeuwenberg



**Fruitport Community Schools  
Superintendent's Office**

3255 E. Pontaluna Road  
Fruitport, MI 49415  
Ph: 231·865·4100  
Fax: 231·865·3393  
www.fruitportschools.net

## **SCHOOLS OF CHOICE**

### **RESOLUTION**

**2022-23**

*Fruitport Community Schools* has chosen to participate in the Muskegon Area Intermediate School District's Schools of Choice Plan for 2022-23, exercising the option permitted by Section 105 of the State School Aid Act of 1979, as amended by Public Act 300 of 1996.

The District will also participate in the State's Schools of Choice Plan defined under Section 105c, which allows a student to transfer to a school district that is within another contiguous intermediate school district.

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Steve Kelly, Fruitport Board of Education Secretary

2/21/2022

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Date

**Business and Finance Committee**

Monday, February 14, 2022

11:30 a.m., Superintendent's Office

**Meeting Minutes**

Attendance: Dave Hazekamp, Elroy Buckner, Kris Cole, Jason Kennedy, Jessica Wiseman, and Mark Mesbergen

1. Retirement Notices Received  
Jason and Mark gave an update on the retirement notices that we have received so far.
2. Coaching Update  
Jason gave an update on one of our high school coaches.
3. Administrator Evaluation System Update  
Jason gave an update on the process that he is using to evaluate Fruitport's admin.
4. MAISD Special Education Millage Update  
Jason and Mark gave an update on the special education millage that the MAISD is putting on the ballot in May 2022. Jason and Mark will do a small presentation at the upcoming board meeting.
5. Budget Amendments  
Mark gave an overview of the 2022 budget amendments for all of the funds. The general fund is doing better than the original budget and includes all of the increases that were approved and that are projected to be given with the groups that have not settled.
6. Athletic Entry  
Mark gave an update on the athletic entry at the high school. The board approved an upgrade to the entry system back in the spring of 2021. Some additional requests were made by a committee and the price of those additions were deemed to be too high for what work was requested.
7. Technology Recommendation  
Mark presented two recommendations from Jeff Grossenbacher. The first was a recommendation to purchase 771 Chromebooks for the upcoming year. These Chromebooks are replacing the Chromebooks that will not be supported by Google after June 2022. The second recommendation is to purchase all new computers for the carts in the classroom and computers for staff that do not have a cart. These current computers are roughly 10 years old. Both of these recommendations are to be paid for using the Technology Millage.

8. Other – Aff Admin TA

Mark gave an update on the tentative agreement that was signed with the affiliated admin. This recommendation will be coming out of the Personnel Committee.

9. Other - Count

Jessica gave an update on the Spring 2022 count. The projection is that Fruitport will be flat to down 10 FTE compared to Fall count. This is a lot better than the trend from the past couple of years.

10. Other – Student and Gate Fees

Jason gave an update on athletic revenue and what the vision is in terms of students attending sporting events.

11. Other – Business Manager Agreement with NMPS

Jason gave an update on the agreement with North Muskegon for business services. The agreement is up in June.

Meeting adjourned at 12:38 p.m.

Respectfully submitted by Mark Mesbergen

**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachment # XI-2

From: Mark Mesbergen

**Subject to be Discussed and Policy Reference:**

Approval of Budget Appropriations Act of the 2021-22 General Fund.

**Background Information:**

Budgets are reviewed periodically as funding information becomes available, and as events occur during the fiscal year. Budgets are amended to align with projected revenues and expenditures.

**Financial Impact:**

Provides for proper authority to expend these funds.

**Recommended Action:**

Approval of general fund budget amendment as presented in attached document. **Roll Call Vote...**

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin  
         \_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg

GENERAL APPROPRIATIONS ACT  
Resolution for Adoption by the Board of Education of the  
Fruitport Community Schools District

RESOLVED, that this resolution shall be the GENERAL APPROPRIATIONS ACT of the Fruitport Community Schools district for the fiscal year 2021-22, an ACT to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Fruitport Community Schools district.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the GENERAL FUND of the Fruitport Community Schools district for fiscal year 2021-22 is as follows:

<u>Code #</u>		<u>Original Budget</u>	<u>Proposed Amendment</u>
<b>REVENUES:</b>			
100	Local	\$ 3,464,350	\$ 3,666,450
300	State	\$ 23,162,870	\$ 24,612,720
400	Federal	\$ 2,940,232	\$ 3,406,735
500-600	Incoming Transfers	\$ 1,494,510	\$ 1,438,821
	<b>Total Revenues</b>	<b>\$ 31,061,962</b>	<b>\$ 33,124,726</b>
<b>EXPENDITURES:</b>			
<b>Instruction -</b>			
110	Basic Program	\$ 13,041,329	\$ 13,295,224
120	Added Needs	\$ 5,861,648	\$ 6,026,716
130	Adult & Continuing	\$ 115,065	\$ 93,969
	Total Instruction:	<b>\$ 19,018,042</b>	<b>\$ 19,415,909</b>
<b>Support Services -</b>			
210	Pupil	\$ 3,123,731	\$ 3,344,912
220	Instructional Staff	\$ 1,207,473	\$ 1,453,860
230	General Administration	\$ 485,585	\$ 489,124
240	School/Building Administration	\$ 1,830,488	\$ 1,872,254
250	Business	\$ 588,784	\$ 619,587
260	Operations & Maintenance of Plant	\$ 2,746,632	\$ 3,139,364
270	Transportation	\$ 1,599,982	\$ 1,742,622
280-290	Other	\$ 458,562	\$ 460,808
293	Athletics	\$ 570,845	\$ 602,918
	Total Support Services:	<b>\$ 12,612,082</b>	<b>\$ 13,725,449</b>
300	Community Service	\$ 47,175	\$ 53,808
400-600	Outgoing Transfer & Fund Modifications	\$ 64,379	\$ 63,149
	<b>Total Expenditures</b>	<b>\$ 31,741,678</b>	<b>\$ 33,258,315</b>
	Excess Expenditures Over Revenues	<b>\$ (679,716)</b>	<b>\$ (133,589)</b>

GENERAL APPROPRIATIONS ACT  
 Resolution for Adoption by the Board of Education of the  
 Fruitport Community Schools District

	<b>Original Budget</b>	<b>Proposed Amendment</b>	
<b>Fund Balance Information</b>			
Fund Balance 7/1/21			
Unassigned	\$ 3,970,515	\$ 4,370,892	
Assigned	\$ 32,877	\$ 33,097	
Fund Balance Impact Surplus/Deficit			
Unassigned	\$ (682,516)	\$ (136,389)	
Assigned	\$ 2,800	\$ 2,800	
Projected Ending Fund Balance 2021-22			
Unassigned	\$ 3,287,999	\$ 4,234,503	12.7%
Assigned	\$ 35,677	\$ 35,897	

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted. Changes in the amount appropriated shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board of Education.

This act is to take effect on February 21, 2022.

MOTION by  
 SUPPORT by  
 ROLL CALL VOTE:

Motion \_\_\_\_\_

\_\_\_\_\_  
 President, Fruitport Board of Education

**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachment # XI-3

From: Mark Mesbergen

**Subject to be Discussed and Policy Reference:**

Approval of the 2021-22 School Service Fund (Early Childhood & Preschool, Food Service Program and Technology and Security Millage) Budget Amendment for 2021-2022.

**Background Information:**

Budgets are reviewed periodically as funding information becomes available, and as events occur during the fiscal year. Budgets are amended to align with projected revenues and expenditures.

**Financial Impact:**

Provides for proper authority to expend these funds.

**Recommended Action:**

Approval of 2021-2022 School Service Fund budget amendment as presented in attached document. **Roll Call Vote...**

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin  
         \_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg

2021-2022 SCHOOL SERVICE FUND  
Resolution for Adoption by the Board of Education of  
Fruitport Community Schools.

RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the SCHOOL SERVICE FUND of Fruitport Community Schools for fiscal year 2021-22 be adopted as follows:

Code #	Original Budget				Proposed Amendment			
	Food Service	ECC	Tech Millage	Fiduciary Act.	Food Service	ECC	Tech Millage	Fiduciary Act.
<b>REVENUES:</b>								
100 Local	\$ 38,000	\$ 714,000	\$ 5,000	\$ 250,000	\$ 41,000	\$ 754,000	\$ 5,000	\$ 470,000
300 State	\$ 46,801	\$ -	\$ -	\$ -	\$ 49,948	\$ -	\$ -	\$ -
400 Federal	\$ 1,483,796	\$ -	\$ -	\$ -	\$ 1,513,796	\$ -	\$ -	\$ -
500-600 Incoming Transfers	\$ -	\$ -	\$ 520,000	\$ -	\$ -	\$ -	\$ 545,000	\$ -
<b>Total Revenues</b>	<b>\$ 1,568,597</b>	<b>\$ 714,000</b>	<b>\$ 525,000</b>	<b>\$ 250,000</b>	<b>\$ 1,604,744</b>	<b>\$ 754,000</b>	<b>\$ 550,000</b>	<b>\$ 470,000</b>

BE IT FURTHER RESOLVED, that the amount designated below of the total available to appropriate in the SCHOOL SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below:

	Original Budget				Proposed Amendment			
	Food Service	ECC	Tech Millage	Fiduciary Act.	Food Service	ECC	Tech Millage	Fiduciary Act.
<b>EXPENDITURES:</b>								
220 Instructional Staff	\$ -	\$ -	\$ 310,730	\$ -	\$ -	\$ -	\$ 406,700	\$ -
250 Business	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -
260 Operations & Maintenance	\$ 635	\$ 850	\$ -	\$ -	\$ -	\$ 650	\$ -	\$ -
270 Transportation	\$ 4,000	\$ 5,850	\$ -	\$ -	\$ 4,000	\$ 5,850	\$ -	\$ -
280-290 Other	\$ 1,430,653	\$ -	\$ 37,310	\$ 240,000	\$ 1,572,896	\$ -	\$ 34,067	\$ 500,000
300 Community Service	\$ -	\$ 683,716	\$ -	\$ -	\$ -	\$ 753,536	\$ -	\$ -
400 Building Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -
600 Fund Modifications	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 1,485,288</b>	<b>\$ 715,916</b>	<b>\$ 348,040</b>	<b>\$ 240,000</b>	<b>\$ 1,626,896</b>	<b>\$ 785,536</b>	<b>\$ 442,767</b>	<b>\$ 500,000</b>

2021-2022 SCHOOL SERVICE FUND  
Resolution for Adoption by the Board of Education of  
Fruitport Community Schools.

	Original Budget				Proposed Amendment			
	Food Service	ECC	Tech Millage	Fiduciary Act.	Food Service	ECC	Tech Millage	Fiduciary Act.
<b>Fund Balance Information</b>								
Fund Balance 7/1/21								
Committed fund balance								
Undesignated	\$ 450,556	\$ 278,220	\$ 247,180	\$ 414,842	\$ 526,813	\$ 289,276	\$ 284,158	\$ 422,742
Total Beginning Fund Balance	\$ 450,556	\$ 278,220	\$ 247,180	\$ 414,842	\$ 526,813	\$ 289,276	\$ 284,158	\$ 422,742
Surplus/Deficit	\$ 83,309	\$ (1,916)	\$ 176,960	\$ 10,000	\$ (22,152)	\$ (31,536)	\$ 107,233	\$ (30,000)
Projected Ending Fund Balance 2021-22	\$ 533,865	\$ 276,304	\$ 424,140	\$ 424,842	\$ 504,661	\$ 257,740	\$ 391,391	\$ 392,742

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted. Changes in the amount appropriated shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board of Education. This act is to take effect on February 21, 2022.

MOTION by

SUPPORT by

ROLL CALL VOTE:

Motion:

---

President, Fruitport Board of Education

**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachment # XI-4

From: Mark Mesbergen

**Subject to be Discussed and Policy Reference:**  
2022-2023 Chromebook Purchase

**Background Information:**

Every year the district purchases Chromebooks to replace the Chromebooks that are not going to be supported by Google anymore. The technology department has determined that the district needs to purchase 771 Chromebooks for the upcoming year. As we have found out in the past couple of years, supply chain issues have caused backups and not having Chromebooks at the start of the next year would not be good. Therefore, by approving this request, the district will be ordering earlier than many other districts.

**Financial Impact:**

\$169,500 coming out of the Technology-Security Millage.

**Recommended Action:**

To approve the recommendation to purchase 771 Chromebooks using the REMC Bid consortium.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin  
         \_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg



## Fruitport Community Schools

Technology Department

*Fruitportschools.net*

February 7, 2022

### Chromebook Information and Purchase Recommendation

#### Background Information:

As stated before, one of the wonderful aspects of Chromebooks is the fact they are affordable devices for schools. One of the downsides to these devices is they have an “End of Support” date, where they will no longer receive updates from Google when that date has been reached. Currently, in our Chromebook fleet, the HP G5 EE Model has an end of support date of June 2022. We need to replace these devices this summer to be prepared for the 2022-23 school year. The projection for purchase this year will set us up for a new cycle of replacement. With the end of support date being extended for new Chromebooks, we will begin replacing student chromebooks in their 8th grade year and have them use that device through their graduation year. In the past they were replaced during their 9th grade year.

The location and numbers of the Chromebooks expiring and additional needs:

#### HP G5 EE:

- Beach Elementary Room 11 - 30 devices
- Edgewood Elementary Room 23 - 30 devices
- Edgewood Elementary Room 27 - 30 devices
- Shettler Elementary Room 12 - 30 devices
- Shettler Elementary Room 13 - 30 devices
- FMS current 8th grade students - 199 devices
- FMS current 7th grade students - 200 devices

#### Additional Devices:

- FMS incoming 6th grade students - 190 devices
- Technology department for student population fluctuation and model year replacements

**Total number of devices: 771**

#### Cost:

The individual price of the HP G8 EE Chromebook and Google management license is: \$200.00

The individual price of the HP G9 EE Chromebook and Google management license is: \$290.00

**Recommendation:**

I recommend we purchase the following:

- 411 HP G8 EE Chromebooks for the current seventh and eighth grade students
- 360 HP G9 EE Chromebooks for the listed elementary classrooms

These devices will be purchased from Sehi Computer Products for \$169,500.00.  
(See attached spreadsheet for specific numbers)

Sehi Computer Products is on the REMC Bid for this project under the number: 196060, which covers enterprise level computers and related items. See the following page for their information.

Thank you for your consideration.



Jeff Grossenbacher  
Director of Technology



Technology

## HP Inc. Computer Catalog Discount

3-60% discount of education list price for HP Inc. enterprise-level computers and related items, including computer components, peripherals and accessories. Includes desktops, laptops, tablets, workstations and thin clients. Includes SmartBuys. Click "Specification Sheet" for a complete price list.

REMC ITEM# 196060

Educational List Price \$0.00

REMC Price Price Varies / Catalog Discount

Contract Expiration Date Jun 30, 2024

Quantity Percentage

Manufacturer HP Inc.

Model various

### VENDOR INFORMATION



**Notes:**

For all contracts, up to 3% MAY apply for Credit or P-Card purchases. Payments received after 30 days of invoice date, MAY incur additional charges. Single orders under \$500.00 may incur an order processing fee of \$6.00. Please refer to the vendor profile for additional delivery fees & options. E-rate SPIN 1430009325.

**Primary Contact**

Nicki Meller  
2930 Bond St.  
Rochester Hills, MI 48309  
PH 800-233-7344 ext. 215  
FX 248-299-1590  
nicki@sehi.com

## Chromebook Purchase for Summer 2022

Location	Type	Model	Auto-Expire	Number	Cost
BE - RM 11	Chromebook	11 G9 EE	June 2029	30	\$8,700.00
EE - RM 23	Chromebook	11 G9 EE	June 2029	30	\$8,700.00
EE - RM 27	Chromebook	11 G9 EE	June 2029	30	\$8,700.00
SE - RM 12	Chromebook	11 G9 EE	June 2029	30	\$8,700.00
SE - RM 13	Chromebook	11 G9 EE	June 2029	30	\$8,700.00
Current 8th Grade Class	Chromebook	11 G8 EE	June 2027	199	\$39,800.00
Current 7th Grade Class	Chromebook	11 G8 EE	June 2027	200	\$40,000.00
Incoming 6th Grade Class	Chromebook	11 G9 EE	June 2027	190	\$38,000.00
Spare for Shelf	Chromebook	11 G9 EE	June 2029	20	\$5,800.00
Spare for Shelf	Chromebook	11 G8 EE	June 2027	12	\$2,400.00
<b>Total Purchase:</b>				<b>771</b>	<b>\$169,500.00</b>
Currently, the G9 Chromebooks have a 4-8 week availability					
Currently, the G8 Chromebooks are in stock at Sehi					

**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachment # XI-5

From: Mark Mesbergen

**Subject to be Discussed and Policy Reference:**  
Recommendation to replace current PCs district wide

**Background Information:**  
One of the remaining large projects the technology department wants to do with the technology millage is to replace all of the computers on the teacher carts and staff's computers that do not have a cart. The recommendation is replace the computers due that these computers are over 10 years.

**Financial Impact:**  
\$155,600 coming out of the Technology-Security Millage

**Recommended Action:**  
To approve the recommendation to replace 200 PCs using the REMC Bid consortium.

**Action Taken:**  
**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin  
         \_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg



## **Fruitport Community Schools**

Technology Department

*Fruitportschools.net*

February 7, 2022

### **HP Mini PC for Classroom & Staff Purchase Recommendation**

#### **Background Information:**

The current PCs that we have in classroom teacher carts and remaining staff offices across the district are now more than 10 years old and we are experiencing performance and other issues due to age. Last year, we replaced the same model PCs in the Central Office area and building main offices and it's now time to bring the district classrooms and remaining district offices up to date. They have served us well, but it is time to upgrade.

The locations and numbers remaining PCs are as follows:

#### **District Classrooms:**

- Beach Elementary - 21 PCs
- Edgewood Elementary - 35 PCs
- Shettler Elementary - 21 PCs
- Fruitport Middle School - 38 PCs
- Fruitport High School - 47 PCs

#### **Additional Devices Needed:**

- District staff without classroom carts - 28 PCs
- Spare for stock and/or other replacement - 10 PCs

#### **Total number of PCs: 200**

#### **Cost:**

The individual price of the HP 400 G6 Mini PC & 22" monitor is as follows:

- HP 400 G6 Mini PC - \$648.00
- HP P22 G4 Monitor - \$130.00

This brings the overall price to:

- $\$778 \times 200 = \$155,600.00$

**Recommendation:**

I recommend we purchase the above equipment from Sehi Computer Products for \$155,600.00 to replace the HP 6200 PCs for use beginning in the 2022/23 school year. (See attached spreadsheet for specific numbers)

Sehi Computer Products is on the REMC Bid for this project under the number: 196060, which covers enterprise level computers and related items. See the following page for their information.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Jeff Grossenbacher". The signature is fluid and cursive, with the first name "Jeff" being particularly prominent.

Jeff Grossenbacher  
Director of Technology



## HP Inc. Computer Catalog Discount

3-60% discount of education list price for HP Inc. enterprise-level computers and related items, including computer components, peripherals and accessories. Includes desktops, laptops, tablets, workstations and thin clients. Includes SmartBuys. Click "Specification Sheet" for a complete price list.

REMC ITEM# 196060

Educational List Price \$0.00

REMC Price Price Varies / Catalog Discount

Contract Expiration Date Jun 30, 2024

Quantity Percentage

Manufacturer HP Inc.

Model various

### VENDOR INFORMATION



**Notes:**

For all contracts, up to 3% MAY apply for Credit or P-Card purchases. Payments received after 30 days of invoice date, MAY incur additional charges. Single orders under \$500.00 may incur an order processing fee of \$6.00. Please refer to the vendor profile for additional delivery fees & options. E-rate SPIN 1430009325.

**Primary Contact**

Nicki Meller  
2930 Bond St.  
Rochester Hills, MI 48309  
PH 800-233-7344 ext. 215  
FX 248-299-1590  
nicki@sehi.com

**HP Mini PC Purchase for Summer 2022**

Location	Type	Model	Number	Cost	Notes
BE Classroom Carts	Desktop PC w/ 22" Monitor	HP Mini	21	\$16,338.00	
EE Classroom Carts	Desktop PC w/ 22" Monitor	HP Mini	35	\$27,230.00	Includes Board Room & AE 53
SE Classroom Carts	Desktop PC w/ 22" Monitor	HP Mini	21	\$16,338.00	
FMS Classroom Carts	Desktop PC w/ 22" Monitor	HP Mini	38	\$29,564.00	
FHS Classroom Carts	Desktop PC w/ 22" Monitor	HP Mini	47	\$36,566.00	Not Hershey
Staff without Carts	Desktop PC w/ 22" Monitor	HP Mini	28	\$21,784.00	See "PC Locations not in Classroom Carts"
Spare For Shelf	Desktop PC w/ 22" Monitor	HP Mini	10	\$7,780.00	
<b>TOTAL:</b>			<b>200</b>	<b>\$155,600.00</b>	

Currently, there is a 8-16 week availability for the Mini PCs. Starting the week of February 6th, the estimated delivery would be May 29th (16 weeks)

Currently, there is a 10 week availability for the HP P22 Monitor. Starting the week of February 6th, the estimated delivery would be April 18 (10 Weeks)



Personnel Committee  
Monday, February 14, 2022  
4:30 p.m.

## **MEETING MINUTES**

### **Meeting Location:**

Fruitport Community Schools Central Office  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

### **Attendance:**

Dave Hazekamp and Jason Kennedy

1. An update was provided to the Committee pertaining to the retirement notices that have been received by the District thus far. Five (5) teachers and one (1) additional certified professional staff member have provided notice to the District of their intent to retire from Fruitport Community Schools, effective June 30, 2022. The District will review this information with the full Board of Education on Monday, February 21, 2022.
2. An update was provided to the Committee pertaining to a personnel issue involving an athletic coach.
3. An update was provided to the Committee regarding the evaluation system used to evaluate administrators within the District. An update was provided to the Committee pertaining to the progress being made toward the evaluation of administrators in the District by the superintendent. The evaluation tool and growth process were also reviewed.
4. An update was provided to the Committee pertaining to the MAISD Special Education Millage ballot proposal for May 2022. The District will review this information with the full Board of Education on Monday, February 21, 2022.
5. The Committee reviewed the tentative agreement between the Board of Education and the Fruitport Administrator's Association (FAA). The financial impact to the District was discussed for the three (3) year tentative agreement, as was each change to the language of the Contract. The District recommends the approval and ratification of the Agreement between the Board of Education and the Fruitport Administrator's Association, as presented and discussed. The Board of Education will be asked to approve and ratify the Agreement at the Board meeting on February 21, 2022.

6. Other: The Committee discussed the hiring practices of the District.
7. Public Comment: None
8. Adjournment: The meeting was adjourned at 4:50 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachment # XII-2

From: Mark Mesbergen

**Subject to be Discussed and Policy Reference:**

Tentative Agreement with the Fruitport Affiliated Admin Association for a 3-year contract.

**Background Information:**

A tentative agreement has been signed with the Affiliated Admin Association regarding their contract. The tentative agreement has some language to clean up the contract. The Athletic Director's compensation formula was adjusted to compensate the position for being a year around employee. The first year consists of employees receiving two steps and a 2% increase on the base. The second and third year is granting one step and a 2.5% increase to the base wage. There are one time payments each year base on 1% of the base wage and how long the employee has been employed by FCS.

**Financial Impact:**

\$67,000 for FY 2022; \$67,000 for FY 2023; and \$69,000 for FY 2024

**Recommended Action:**

That the Tentative Agreement for a three year contract with the Fruitport Affiliated Admin Association be ratified as presented.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin      \_\_\_ Hazekamp  
\_\_\_ Kelly      \_\_\_ Meeuwenberg

# Proposal – February 8, 2022

## District's Language Proposal

### Article 11 – Salary Schedule – Additional Weeks

Amend the following paragraph:

Additional weeks shall be computed at 2 ½% of the base or every extra week beyond the FEA calendar as scheduled with the superintendent of schools. The Director of Special Education shall be compensated at 2 ½% of the base for each additional week above the FEA calendar described below. The Director of Technology and *Athletic Director* will be compensated in a lump sum equal to 10% of the salary base for working additional weeks above the FEA calendar described below. ~~The Athletic Director will not be compensated for working additional weeks above the FEA calendar as described above.~~

### Article 14(5) – Tuition Reimbursement

Add language that states the tuition reimbursement must be for a master's level course with the current field of work from an accredited university.

### Article 8 – Extra Work

Change "shall be paid at the pro rata daily rate" to "shall be paid at \$175 per day".

### Article 8 – Responsibility Factors for ESU staff

Add the following language:

Special Education Supervisors may be required to report on non-report days for Fruitport affiliated administrators to support in other ESU districts. Both parties agree to meet if the calendar may need to be extended.

# Financials:

All increases will go into effect when the employee's contractual start date is.

## 2021-2022

- 2 Steps
- 2% increase to the base
- One-time payment on the second payroll in March equating to 1% of the base salary plus \$10 for every granted years of service.

## 2022-2023

- 1 Step
- 2.5% increase
- One-time payment on the second payroll in March equating to 1% of the base salary plus \$20 for every granted years of service.

## 2023-2024

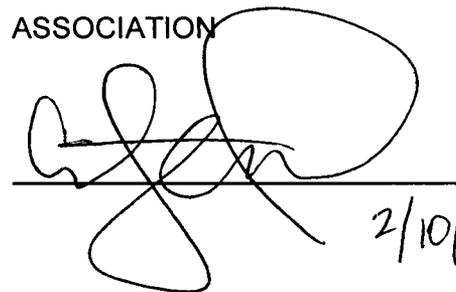
- 1 Step
- 2.5% increase
- One-time payment on the second payroll in March equating to 1% of the base salary plus \$30 for every granted years of service.

DISTRICT



2/10/22

ASSOCIATION



2/10/22

**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachment # XIII-1

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

Sex Education Advisory Board (SEAB) Mission Statement and Parent Communication.

**Background Information:**

As a group the Sex Education Advisory Board, led by Amy Upham, met and created three parent communication drafts. The SEAB is recommending DRAFT #3 for Board approval.

Together, they created two Mission Statement drafts and are recommending DRAFT #2 for Board approval.

**Financial Impact:**

None.

**Recommended Action:**

Approval of the SEAB Mission Statement and Parent Communication recommendations as presented.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin      \_\_\_ Hazekamp  
         \_\_\_ Kelly      \_\_\_ Meeuwenberg

DRAFT 1 - Communication about Seeking Parent Members for SEAB

The FCS Sex Education Advisory Board (SEAB) is seeking parent representation. Per Michigan Public Act 226 all public schools, who teach sex education, are required to have an active SEAB. As part of the SEAB, parents are a required component of the group. Currently, our committee is seeking 5 or more parents to serve on our board. You must have a child attending FCS in grades K-12 to serve on the board as a parent representative. You must be available to meet for board meetings (currently we meet the first Thursday of the month from 6:00 - 8:00 pm in the Fruitport Board Room) An information sheet regarding the duties and responsibilities of a district SEAB is provided in the following link: [SEAB Guide to Sex Education in Michigan](#) If interested, please complete the following form and submit. [SEAB Parent Interest Form](#)

Draft 2 -

The FCS Sex Education Advisory Board (SEAB) is district committee that meets on the first Thursday of most months. We meet in the district board room from 6:00 - 8:00 PM. Per Michigan Public Act 226 the SEAB is required to have: pastoral, medical, educational, and parent representation. We are currently seeking 5-10 parent representatives. To be a parent representative, you must have a child attending FCS. Your child can be in any grade K-12. Our role is to review curricular resources and materials regarding sex education. As a board we make sure curriculum and materials meet the state guidelines as well as the District Board of Education Policies. An information sheet regarding the duties and responsibilities of a district SEAB is provided in the following link: [SEAB Board Member's Guide to Sex Education in Michigan](#) If interested in applying for a seat on this board, please complete and submit the following form: [SEAB Parent Interest Application](#)

Draft 3: (Recommended selection)

The FCS **Sex Education Advisory Board** (SEAB) is seeking parent representation. Per Michigan Public Act 226 all public schools, who teach sex education, are required to have an active SEAB. The SEAB is required to have: pastoral, medical, educational, and parental representation. We are currently seeking 5-10 parent representatives. To be a parent representative, you must have a child attending in grade K-12 at FCS. Our role is to review curricular resources and materials regarding sex education. As a board we make sure curriculum and materials meet the state guidelines as well as the District Board of Education Policies. An information sheet regarding the duties and responsibilities of a district SEAB is provided in the following link: [SEAB Board Member's Guide to Sex Education in Michigan](#) If interested in applying for a seat on this board, please complete and submit the following form: [SEAB Parent Interest Application](#)

To: Jason Kennedy

Fr; Amy Upham, Reproductive Health Co-Chair

Re: Approval of Communication seeking parent involvement

As a SEAB (Sex Education Advisory Board) we are required to have 50% of our committee consist of parents. We have struggled for years to have an adequate number of parents attend as members of our committee. As a group we reviewed the drafts above and would like the approval of both the Board of Education and superintendent to have DRAFT 3 sent, via email, to the parents of current FCS students. We would either have Jeff Grossenbacher or individual building principals send the email via school messenger. Our hope is to have this sent prior to our February 3rd meeting.

I would be happy to speak with the board members about the items within the draft and/or any questions they may have.

Amy

Draft 1:

The mission of the FCS Sex Education Advisory Board is to support the FCS health education staff and FCS students by reviewing and approving current evidenced based content, advocate for inclusive content including LGBTQ+ identities and sexual violence, survey community youth to determine content desires and needs, while adhering to the district board of education guidelines and policies.

Draft 2: (Recommended for Board)

The mission of the FCS Sex Education Advisory Board is to: establish sex education program goals and objectives, review, recommend, and approve program materials that are inclusive of all grade levels and groups, that match the district guidelines and policies established by the FCS school board, evaluate, measure, and report effectiveness of program.

# A Sex Education Advisory Board Member's Guide to Sex Education in Michigan K-12 Schools

An overview of how sex education content is determined and approved and how you can be an effective advocate for comprehensive sex education in Michigan public schools



Developed with generous funding from the National Institute for Reproductive Health and United Way of Washtenaw County Opportunity Fund



## What does a sex education advisory board (SEAB)\* do?



\*SEABs can be called different things in different districts

**Establishes sex education program goals and objectives**



**Reviews, recommends, and approves program materials**



**Evaluates, measures, and reports effectiveness of program**



## What are the guidelines for sex education in Michigan?



Sex ed looks different in every school district in Michigan. Curriculum is decided at the district level.

### REQUIRED

#### Discuss Abstinence

as the only 100% effective method of preventing STIs and pregnancy

#### Refusal Skills

like saying no to sex and not pressuring someone into unwanted touching or sexual activity

#### Healthy Relationships

what they look like and how to recognize signs of abuse

#### State Laws

regarding sexuality, age of consent, and teen parenting

### ALLOWED

Anything approved by your district's SEAB

### PROHIBITED

#### Contraception Distribution

is not permitted on school grounds

You can teach about condoms, but you can't give them to your students

#### Abortion

cannot be taught as a method of family planning and abortion referrals cannot be made on school grounds



## As a SEAB member, what is expected of me?

### Membership Composition



SEABs must contain the following members -

- Parents of students
- Students
- Educators
- Local clergy
- Community health professionals

### Review & Approve Content



- All sexual education content must be approved by the district's Sex Education Advisory Board (SEAB)
- As a member, this is your opportunity to recommend content and give input on proposed changes!

### Individual Responsibilities



- Each SEAB has its own rules regarding frequency, length, and timing of meetings, term of service, and anticipated time requirement
- Talk to your SEAB's Sex Education Supervisor and chairs for specific information



## What is the formal process for approving content?

SEAB-recommended curricula, materials, and teaching methods used for HIV or sex education offered by a school district must go through the formal approval process:

The purpose of the hearings is to inform the public of the progress of the SEAB and to obtain input regarding proposed changes to sex education curriculum.

2 Public Hearings



School Board Approval



As a member, it is your responsibility to attend hearings and advocate for proposed changes



## How can I be an effective SEAB member?

Questions about anything in this guide? Contact us at [info@moash.org](mailto:info@moash.org)



Be sure your SEAB approves evidence-based content



Advocate for inclusive content including LGBTQ+ identities and sexual violence



Survey community youth to determine content desires and needs



Establish a positive relationship with your district's school board



**BOARD ACTION REQUEST FORM**

**Meeting Date:** February 21, 2022

To: Board of Education

Attachment # XIII-2

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

Approval of overnight trip requests as follows:

- High School Drumline Competition, March 5-6, 2022, Indianapolis, IN

**Background Information:**

See attached

**Financial Impact:**

None to the district. All expenses will be paid through various fundraisers, grant monies or by individual participants.

**Recommended Action:**

Approval of the overnight trip request at no cost to the district as presented above.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin      \_\_\_ Hazekamp  
         \_\_\_ Kelly      \_\_\_ Meeuwenberg



**Fruitport Community Schools  
Overnight Field Trip Request**

The details for this overnight trip are as follows:

**Background Information**

Group Requesting Permission: Winter Drumline/Guard

Staff Person(s) in Charge: Tim Priest

Funding Sources: Winter Drumline pays for the competition. Gas from school for Vans

Are all students Participating? Yes

Chaperon/Student Ratio: 3:9

**Destination Information**

Destination: Indianapolis MAPA Competition

Destination Information: Franklin Central High School, 6215 South Franklin Road

Indianapolis IN 46259

Purpose of Trip: To compete at the WGI Regional Prelim

**Lodging Information**

Lodging Accommodations: La Quinta Inn

Lodging information: 5120 Victory Dr, Indianapolis Indiana

Transportation Arrangements: Leaving 5am Saturday, March 5. Competition

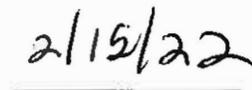
**Emergency Information**

Emergency Contact: Nick Lootens

Emergency Forms Complete? Yes

Parent Notification is Complete and Attached to this Form? No

  
Principal/Supervisor Signature

  
Date

## MEMO

To: Local Superintendents

From: Barb Irey, Senior Executive Assistant

Date: February 15, 2022

Subject: **ANNUAL 2022-23 BUDGET REVIEW – TUESDAY, APRIL 26, 2022**

Attached is a copy of the memo that was sent to your board secretary regarding our Annual Budget Review, along with a copy of the Budget Review Timeline. Please use [this form](#) to designate one of your board members to represent your district at this review. Please complete this form by **April 4, 2022**.

Following the April 26 budget review, local districts must adopt a resolution of support/disapproval of the MAISD's general fund budget by June 1. Once adopted, a copy of the resolution, along with any specific comments, should be sent to the MAISD Superintendent's Office. Sample resolutions will be included in the budget packet that is mailed to superintendents in April.

## MEMO

To: Secretaries of Boards of Education of Constituent School Districts

From: John Severson, MAISD Superintendent

Copy: Local District Superintendents

Date: February 15, 2022

Subject: **ANNUAL 2022-23 BUDGET REVIEW – TUESDAY, APRIL 26, 2022**

According to laws regarding intermediate school district budgets, local school district boards must adopt a resolution on the MAISD's general fund budget between May 1 and June 1 of each year and may submit comments on the budget.

To facilitate this statute, not later than May 1 of each year, the MAISD board shall continue to submit the budget, for review, to a meeting of one (1) board member named from each constituent district to represent that district.

The Muskegon Area Intermediate School District Board of Education has set **Tuesday, April 26, 2022** at **5:30 p.m.** for this review and it will be held virtually via Zoom.

You are requested to advise this office of your delegate selection by **April 4, 2022**. Please be reminded that only **one board member** may officially represent your district at this review.

Thank you.

### Budget Review Timeline

<b>Date/Deadline</b>	<b>ISD Budget Review</b>
January 18, 2022	Set date for budget hearing (April 27, 2021).
February 21, 2022	Superintendent sends letter to LEA Board Secretaries to designate Board representative.
April 4, 2022	LEA Boards notify MAISD of designated Board representative.
April 11, 2022	Presentation of budget to superintendents at MAPSSA meeting.
April 12, 2022	Send resolution and budget to local superintendents, if not received at MAPSSA meeting.
April 18, 2022	Presentation of budget to MAISD Board at MAISD Board meeting.
April 19, 2022	MAISD distributes budget packet to designated Board representatives and superintendents (preferably 7 to 10 days before meeting but after April MAISD board meeting)
April 26, 2022	Annual budget review presentation to LEA Boards.
May 27, 2022	Deadline for local district response to MAISD general fund budget. Local districts must pass a resolution of support/disapproval and any specific objections. (May 27 is Memorial Day)
June 20, 2022	MAISD considers local district input/adopts general fund budget.

Local District Responsibility	MAISD Responsibility
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**FRUITPORT HIGH SCHOOL  
SENIOR ACTIVITIES SCHEDULE  
CLASS OF 2022**

**\*All dates are subject to change due to C.D.C. guidelines at the time of the event. Please note that attendance for spectators /family members may be limited for all events. Information will be shared before the event.**

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<b>Tuesday, March 22</b>	<b>Senior Class Meeting – P.A.C.</b> Attendance is mandatory including virtual seniors. Please note: only seniors attend	<b>9:45 a.m.</b>
<b>Thursday, March 31</b>	<b>Seniors Dues Deadline \$25.00</b> Paid in Guidance Office	
<b>Sunday, May 1</b>	<b>Excellence in Education Luncheon</b> <i>Invitation Only</i> - High School Cafeteria	<b>2:00 p.m.</b>
<b>Monday, May 3</b>	<b>Scholarship Information due – Senior google form completed</b>	
<b>Saturday, May 14</b>	<b>Junior/Senior Prom</b> WaterMark 920 Conference Center 930 Washington, Muskegon (No freshmen students are allowed to attend as guests)	<b>7:00 – 10 p.m.</b>
<b>Sunday, May 22</b>	<b>Senior Recognition Assembly – <i>Invitation Only</i></b> High School Performing Arts Center Seniors Arrive - Report to Cafeteria Caps and Gowns Worn	<b>1:00 p.m.</b>  <b>12:30 p.m.</b>
<b>Monday, May 23</b>	<b>Transcript Request done</b> Final transcript request has been submitted through Parchment according to instructions sent out.	
<b>Tuesday, May 24</b>	<b>Regular Attendance Day</b> 5 <sup>th</sup> and 6 <sup>th</sup> Hour exams (Start exams)	

<b>Wednesday, May 25</b>	<p><b>Regular Attendance Day</b>          Delayed Start          Exams – (Start 3<sup>rd</sup> and 4<sup>th</sup> hour exams; Finish 5<sup>th</sup> and 6<sup>th</sup> hour exams)</p>	
<b>Thursday, May 26</b>	<p><b>Regular Attendance Day</b>          Exams – (Start 1<sup>st</sup> and 2<sup>nd</sup> hr. exams)          (Finish 3<sup>rd</sup> and 4<sup>th</sup> hr. exams)          Turn in Chromebooks 11:00 – 12:30 p.m. @ Media Center C.B. window          Last day for CTC students to attend in person</p>	
<b>Friday, May 27</b>	<p><b>Senior Last Day</b>  <b>Seniors dismissed after 2nd Hr. Exam –</b>          Exams – (Finish 1<sup>st</sup> and 2<sup>nd</sup> hr. exams) 7:35 – 9:40 a.m.</p> <p>Paper Toss: Locker Commons 9:45 a.m.</p> <p>Chromebooks turned in @ Media Center CB window/          Lockers Cleaned out/Fines Paid 10:00 – 10:45 a.m.</p> <p><b>District Send Off/Parade</b> 10:50 a.m.          Report to the bus loop in caps and gowns.          Bus will leave promptly at 11:00 a.m.</p> <p><b>Senior Lunch/Video</b> 12:30 – 2:00 p.m.          Bella Marias Event Center          513 W. Pontaluna Rd.          Please note: only seniors attend</p>	
<b>Friday, June 3</b>	<p><b>Graduation Rehearsal</b>  <b>Mercy Health Arena (LC Walker Arena)</b> 9:00 – 11:00 a.m.          470 W. Western, Muskegon 49440          Attendance for all seniors is required</p> <p><b>Graduation Ceremony</b> 7:00 p.m.  <b>Mercy Health Arena</b>          Seniors arrive in Cap and Gown 6:00 p.m.</p> <p>Diplomas picked up after the ceremony approx. 8:30 p.m.</p>	

**\*Note:** Students needing to be excused from any of these activities **must** see Mrs. Chesney prior to the event. Reasons will be heard on a case-by-case basis.

Updated: February 15, 2022