



*Regular  
Board Meeting*

*Board Room*

*January 16, 2023*



**Fruitport Community Schools**  
**BOARD OF EDUCATION MEETING**  
**Board Room**  
3255 E. Pontaluna Rd, Fruitport 49415  
**Monday, January 16, 2023 - 7:00 p.m.**

**I. CALL to ORDER**

**II. PLEDGE of ALLEGIANCE**

**III. ROLL CALL**

**IV. APPROVAL OF AGENDA**

**V. PRESENTATIONS**

- a. Board of Education Recognition

**VI. COMMUNICATIONS**

**VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS**

- a. Strategic Action Planning Process Update
- b. School Accountability Data: Celebrations, Reward School Designations, and Opportunities for Growth and Improvement
- c. Update on OK Conference Compensation Structure for Officials

**VIII. REMARKS FROM THE PUBLIC\***

**IX. CONSENT AGENDA**

- 1. Approval of Bill Listing (attachment IX-1)

<u><b>Fund</b></u>	<u><b>Amount</b></u>
<b>General Fund:</b>	\$258,636.39
<b>Other Funds:</b>	
Cooperative Educ (ISD) – Tech Millage	\$62.50
Food Service	\$91,562.51
Debt Service Fund - (2010)	\$1,000.00
Capital Projects – Bond (2021)	\$37,415.82
<b>Total Bill List:</b>	<u><b>\$388,677.22</b></u>

- 2. Acceptance of Monthly Financial Report (attachment IX-2)
- 3. Acceptance of Student Activity Summary Report (attachment IX-3)
- 4. Acceptance of Credit Card and Utilities Report (attachment IX-4)
- 5. Approval of Transfers and ACH Transactions Report (attachment IX-5)
- 6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers) (attachment IX-6)
- 7. Approval of Regular Meeting Minutes of December 12, 2022 (attachment IX-7)

**X. GENERAL BOARD BUSINESS**

**XI. BUSINESS & FINANCE COMMITTEE REPORTS & RECOMMENDATIONS**

**Elroy Buckner, Chairperson**

1. Report of Committee Meeting held January 6, 2023 (attachment XI-1)
2. Middle School Boiler Replacement (attachment XI-2)
3. Architectural Pre-Bond Contract – Tower Pinkster (attachment XI-3)

**XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS**

**Steve Kelly, Chairperson**

1. Report of Committee Meeting held January 9, 2023 (attachment XII-1)
2. Early Childhood Center Grant: Staff Retention One-Time Bonus (attachment XII-2)

**XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS**

**Susan Franklin, Chairperson**

1. Report of Committee Meeting held January 9, 2023 (attachment XIII-1)
2. Overnight Trip Request: Walt Disney World – Fruitport Bands (attachment XIII-2)
3. Overnight Trip Request: Grace Adventures – Varsity Girls Soccer (attachment XIII-3)

**XIV. BOARD MEMBER REPORTS AND DISCUSSIONS**

**XV. AGENDA ITEMS FOR FUTURE MEETINGS & SCHEDULING OF SPECIAL MEETINGS**

1. Business & Finance Committee Meeting: Discuss Date and Time
2. Personnel Committee Meeting: February 13, 2023 at 5:00 p.m.
3. Student Affairs Committee Meeting: February 13, 2023 at 5:30 p.m.
4. Board of Education Meeting: February 20, 2023 at 7:00 p.m.

**XVI. SUPERINTENDENT’S EVALUATION**

- a. Closed session pursuant to MCL 15.268 Sec. 8(1)(a) per Superintendent’s request
- b. Superintendent’s Evaluation (attachment XVII-1)

**XVII. REMARKS FROM THE PUBLIC\***

**XVIII. ADJOURNMENT**

\*Time is provided for members of the audience to address the Board of Education regarding any topic including items on the agenda. The Board is providing two opportunities for the public to comment during the meeting. The first is for people who wish to bring issues to the Board of Education for board consideration. At the end of the meeting, the Board will provide a brief opportunity for community members to comment on activities and/or discussion that took place during the Board meeting. Time limits may be placed if a large number of individuals would like to address the Board.

Note: Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

Fruitport Community Schools (the “District”)

A meeting of the board of education of the District (the “Board”) was held in the Boardroom at the Superintendent’s Office, within the boundaries of the District, on the 12th day of December, 2022, at 7:00 o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Dave Hazekamp, President.

Present: Members Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, and JB Meeuwenberg.

Absent: Members Steve Kelly

The following preamble and resolution were offered by Member Susan Franklin and supported by Member Elroy Buckner:

**WHEREAS:**

1. Section 705 of the Revised School Code authorizes a constituent district to request that the question of a regional enhancement property tax be submitted to the voters by the intermediate school district at the next regular school election, or at a special election if the request is made more than 180 days before such regular election date; and

2. This Board determines that it is in the best interest of the District to request that Muskegon Area Intermediate School District (the “ISD”) place a regional enhancement millage renewal question before the voters at a special election to be held in accordance with Section 705 of the Revised School Code.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The District requests that the ISD submit a regional enhancement property tax millage renewal proposal for 0.9831 mill for ten (10) years, 2024 to 2033, inclusive, to the voters at a special election to be held in each of the constituent districts located within the ISD.

2. The Superintendent, or a designee thereof, is hereby authorized to deliver a certified copy of this resolution and its attachments to the Secretary of the ISD Board on or before Friday, December 30, 2022.

3. The regional enhancement property tax question to be submitted to the voters is set forth on Exhibit A attached hereto and is approved and incorporated herein by reference.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, and JB Meeuwenberg.

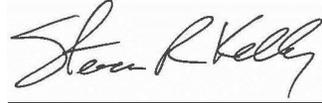
Nays: Members

Resolution declared adopted.



Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Steven Kelly, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).



Secretary, Board of Education

MDG/keh

## EXHIBIT A

### MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT REGIONAL ENHANCEMENT MILLAGE RENEWAL PROPOSAL

This proposal will allow the intermediate school district to continue to levy regional enhancement millage that will expire with the 2023 levy. Pursuant to state law, the revenue raised by the proposed millage will be collected by the intermediate school district and distributed to constituent districts based on pupil membership count.

Shall the limitation on the amount of taxes which may be assessed against all property in Muskegon Area Intermediate School District, Michigan, be renewed by 0.9831 mill (\$0.9831 on each \$1,000 of taxable valuation) for a period of 10 years, 2024 to 2033, inclusive, to provide operating funds to enhance other state and local funding for constituent district operating and capital acquisition purposes related to security and technology; the estimate of the revenue the intermediate school district will collect if the millage is approved and levied in 2024 is approximately \$5,550,146, which funds will be disbursed as required by statute to: Fruitport Community Schools, Holton Public Schools, Mona Shores Public Schools, Montague Area Public Schools, Public Schools of the City of Muskegon, Muskegon Covenant Academy, Muskegon Heights Public School Academy, Muskegon Heights Public Schools, Muskegon Maritime Academy, Muskegon Montessori Academy for Environmental Change, North Muskegon Public Schools, Oakridge Public Schools, Orchard View Schools, Ravenna Public Schools, Reeths-Puffer Schools, Three Oaks Academy, Timberland Academy, Whitehall District Schools, and Muskegon Area Intermediate School District (this is a renewal of millage that will expire with the 2023 levy)?



# Fruitport Community Schools

## Strategic Action Planning Process

The District and Board are pleased to announce the start of a strategic action planning process to prioritize action oriented goals and strategies to be implemented in schools over the next three to five years. This action planning process will set a direction for the District that is built around the collective beliefs of the school community, while the various needs of students are kept as our top priority. Goals based on feedback will be formulated to enable a strong partnership between staff, parents, students, and stakeholders so that our school system flourishes and truly works to meet the needs of all students, staff, and stakeholders.

01



### STAKEHOLDER INPUT

Input is gathered through open ended survey questions and community forums with support from the Board of Education and constituent groups. Several opportunities will be available for any and all stakeholders to provide input to the District and Board.

JANUARY - FEBRUARY 2023

02



### INPUT ANALYSIS

Input is analyzed to develop specific, time-bound, action oriented, and measurable goals that align with the District's vision, mission, and belief statements. Stakeholder and community forums are conducted, and updates are provided at Board meetings.

MARCH - APRIL 2023

03



### GOAL DEVELOPMENT

The vision, mission, and belief statements, along with the action oriented goals are finalized and communicated after analyzing stakeholder input. Determination of goal measurement and attainment are explored and established.

MAY - JUNE 2023

04



### LAUNCH PLAN

The Board of Education will review and approve the new District Strategic Action Plan. Strategies are implemented, progress is monitored, and plan evaluation and reports to the Board, stakeholders, and community regularly occur.

JULY 2023



**OK Conference**  
**64 Years of Educational Athletics**  
**1958-2023**  
**[www.okconference.info](http://www.okconference.info)**

Dave Feenstra, Commissioner  
(616) 254-6370 [dfeenstra@psbulldogs.org](mailto:dfeenstra@psbulldogs.org)  
Jerry Haggerty, Assistant Commissioner  
(616) 254-6371 [jhaggerty@psbulldogs.org](mailto:jhaggerty@psbulldogs.org)

December 14, 2022

TO: OK Conference Member Schools

FROM: Official's Pay and Relations Committee

SUBJECT: 2023-2027 Official's Pay Proposal

On Thursday, November 17, 2022 the Official's Pay and Relations Committee met to discuss a proposed increase to official's pay beginning in the 2023-24 school year. As part of the meeting an invitation was extended to the various officials associations in the area to present information regarding pay rates, among other things. Out of the 12 associations, 10 of them either came to present or sent information pertaining to their sport.

While items such as the officials shortage, recruitment of new officials, and officials' hospitality were discussed, the main topic of the presentations was an official's pay increase. The requests varied and ranged from a 4% increase up to a 123% increase and everywhere in between.

Attached is a recommendation from the Official's Pay and Relations Committee for a pay increase for the 2023 - 2027 school years. The factors below led to us recommending an increase that exceeds past increases:

- There is a clear and obvious shortage of officials. Lack of pay was identified as a major factor negatively impacting the recruitment and retention of officials.
- Inflation has driven up the hourly wage in most industries.
- Other conferences in Michigan and the Midwest have increased their pay exceeding the current OK Conference rate by 60-80% in Football and Basketball.
- Youth sports organizations are poaching officials with competitive pay. In addition, many officials are choosing to officiate college games over high school because of pay disparity.

- 
- Officiating having a component of volunteerism/giving back is no longer a universal sentiment.

Included in the proposal will be an elimination of the "extra fees" associations have added in recent years (well in advance sub-varsity game cancellation, adding a game after a specified date, etc).

We understand this increase represents significant budget increases for all of our programs but feel this increase is necessary to provide stability to the educational athletics landscape.

**OK Conference Official's Pay Proposal 2023-2007**

Sport	Level	Contests	OKC Current	Official's Association Proposal			Official's Pay and Relations Recommendation		
				Proposal	Increase	% Increase	Recommendation	Increase	% Increase
Baseball	Varsity	Single	\$67.00	\$125.00	\$58.00	86.57%	\$100.50	\$33.50	50.00%
	Varsity	Double	\$134.00	\$250.00	\$116.00	86.57%	\$201.00	\$67.00	50.00%
	Subvarsity 7 inning	Single	\$60.00	\$80.00	\$20.00	33.33%	\$90.00	\$30.00	50.00%
	Subvarsity 7 inning	Double	\$120.00	\$160.00	\$40.00	33.33%	\$180.00	\$60.00	50.00%
	Subvarsity 5 Inning	Double	\$84.00	\$100.00	\$16.00	19.05%	\$126.00	\$42.00	50.00%
Basketball	Varsity	Boys/Girls Combo	\$154.00	\$250.00	\$96.00	62.34%	\$231.00	\$77.00	50.00%
	Varsity	Single	\$77.00	\$125.00	\$48.00	62.34%	\$115.50	\$38.50	50.00%
	Subvarsity	Single	\$57.00	\$80.00	\$23.00	40.35%	\$85.50	\$28.50	50.00%
	Subvarsity Combo	FR/JV Combo	\$114.00	\$150.00	\$36.00	31.58%	\$171.00	\$57.00	50.00%
Comp Cheer	Varsity	Jamboree	\$77.00	\$85.00	\$8.00	10.39%	\$115.50	\$38.50	50.00%
	Subvarsity	Jamboree	\$67.00				\$100.50	\$33.50	
		Per team over 8	\$10.00		\$5.00		\$5.00	-\$5.00 na	
Cross Country	Dual		\$57.00				\$85.50	\$28.50	50.00%
	Jamboree		\$62.00				\$93.00	\$31.00	50.00%
	Conference Meet		\$62.00				\$93.00	\$31.00	50.00%
Football	Varsity	Single	\$77.00	\$125.00	\$48.00	62.34%	\$115.50	\$38.50	50.00%
	Varsity	7 man crew	\$55.00	\$125.00	\$70.00	127.27%	\$82.50	\$27.50	50.00%
	Subvarsity	Single	\$57.00	\$80.00	\$23.00	40.35%	\$85.50	\$28.50	50.00%
	Subvarsity Combo	5 man crew	\$109.00	\$150.00	\$41.00	37.61%	\$171.00	\$62.00	56.88%
Soccer	2 officials	Varsity	\$67.00	\$150.00	\$83.00	123.88%	\$100.50	\$33.50	50.00%
		Subvarsity	\$50.00	\$100.00	\$50.00	100.00%	\$75.00	\$25.00	50.00%
		Subvarsity/V Combo	\$117.00	\$250.00	\$133.00	113.68%	\$175.50	\$58.50	50.00%
	3 officials	Center	\$77.00	\$150.00	\$73.00	94.81%	\$115.50	\$38.50	50.00%
		Asst.	\$62.00	\$125.00	\$63.00	101.61%	\$93.00	\$31.00	50.00%
	Asst/Var combo	\$112.00	\$125.00	\$13.00	11.61%	\$168.00	\$56.00	50.00%	
Softball	Varsity	Single	\$67.00	\$125.00	\$58.00	86.57%	\$100.50	\$33.50	50.00%
	Varsity	Double	\$134.00	\$200.00	\$66.00	49.25%	\$201.00	\$67.00	50.00%
	Subvarsity 7 Inning	Single	\$60.00	\$80.00	\$20.00	33.33%	\$90.00	\$30.00	50.00%
	Subvarsity 7 inning	Double	\$120.00	\$160.00	\$40.00	33.33%	\$180.00	\$60.00	50.00%
	Subvarsity 5 Inning	Double	\$84.00	\$100.00	\$16.00	19.05%	\$126.00	\$42.00	50.00%
Track and Field	Dual		\$87.00				\$130.50	\$43.50	50.00%
	Double Dual		\$102.00				\$153.00	\$51.00	50.00%
	Conference Meet/Jamboree		\$120.00				\$180.00	\$60.00	50.00%
	Shell Fee/heat beyond 4 heats		\$2.00				\$1.00	-\$1.00 na	
Volleyball	Subvarsity/Varsity Combo	two matches	\$94.00	\$124.00	\$30.00	31.91%	\$141.00	\$47.00	50.00%
	Subvarsity/Var Lines	two matches	\$72.00	\$112.00	\$40.00	55.56%	\$108.00	\$36.00	50.00%
	Varsity Quad	per match 2 of 3	\$34.00	\$50.00	\$16.00	47.06%	\$51.00	\$17.00	50.00%
	Varsity Tournament	per match 2 of 3	\$30.00				\$45.00	\$15.00	50.00%
	Subvarsity Quad	per match 2 of 3	\$31.00	\$45.00	\$14.00	45.16%	\$46.50	\$15.50	50.00%
	Subvarsity Tournament	per match 2 of 3	\$27.00				\$40.50	\$13.50	50.00%
	Varsity	3 of 5	\$52.00	\$67.00	\$15.00	28.85%	\$78.00	\$26.00	50.00%
	Subvarsity	2 of 3	\$42.00	\$57.00	\$15.00	35.71%	\$63.00	\$21.00	50.00%
	Varsity Lines	3 of 5	\$32.00				\$48.00	\$16.00	50.00%
Wrestling	Varsity Quad	2 matches	\$144.00	\$180.00	\$36.00	25.00%	\$216.00	\$72.00	50.00%
	Varsity Dual	1 match	\$72.00	\$100.00	\$28.00	38.89%	\$108.00	\$36.00	50.00%
	Conference Tournament		Formula				Formula		
	JV Matches	per match	\$2.50	\$3.00	\$0.50	20.00%	\$2.50	\$0.00	0.00%
Swim and Dive	Dual Meet		\$72.00	\$75.00	\$3.00	4.17%	\$108.00	\$36.00	50.00%
	Tri		\$82.00	\$90.00	\$8.00	9.76%	\$123.00	\$41.00	50.00%
	Quad		\$97.00	\$100.00	\$3.00	3.09%	\$145.50	\$48.50	50.00%
	Diving Judge		\$50.00	\$60.00	\$10.00	20.00%	\$75.00	\$25.00	50.00%
Lacrosse	Varsity		\$77.00	\$135.00	\$58.00	75.32%	\$115.50	\$38.50	50.00%
	Subvarsity		\$57.00	\$85.00	\$28.00	49.12%	\$85.50	\$28.50	50.00%
	Subvarsity/Varsity Combo		\$134.00	\$220.00	\$86.00	64.18%	\$201.00	\$67.00	50.00%
Gymnastics	Dual Meet		\$62.00	\$67.00	\$5.00	8.06%	\$93.00	\$31.00	50.00%
	Double Dual		\$87.00	\$92.00	\$5.00	5.75%	\$130.50	\$43.50	50.00%
	Conference Tournament		\$82.00	\$87.00	\$5.00	6.10%	\$123.00	\$41.00	50.00%
Ice Hockey	3 officials	Ref	\$87.00	\$120.00	\$33.00	37.93%	\$130.50	\$43.50	50.00%
		Linesman	\$67.00	\$100.00	\$33.00	49.25%	\$100.50	\$33.50	50.00%
	4 officials	Ref	\$77.00	\$110.00	\$33.00	42.88%	\$115.50	\$38.50	50.00%
Water Polo		Lineman	\$62.00	\$80.00	\$18.00	29.03%	\$93.00	\$31.00	50.00%
	Varsity		\$52.00				\$78.00	\$26.00	50.00%
	Subvarsity		\$42.00				\$63.00	\$21.00	50.00%
	Conference	per game	\$37.00				\$55.50	\$18.50	50.00%



# O K Conference

## 64 years of educational athletics

[www.okconference.info](http://www.okconference.info)

**Dave Feenstra, Commissioner**

(616) 254-6370 [dfeenstra@gpsbulldogs.org](mailto:dfeenstra@gpsbulldogs.org)

**Jerry Haggerty, Assistant Commissioner**

(616) 254-6371 [jhaggerty@gpsbulldogs.org](mailto:jhaggerty@gpsbulldogs.org)

### Athletic Commission January 10, 2023 Meeting Minutes

Members absent: FHN

1. Call to order: 10:17 am
2. Motion to approve the 1/10/23 agenda: Grandville, TK
3. Motion to approve the 10/25/22 minutes: Greenville, Kelloggsville
4. Assistant Commissioner's Report
  - a. Trophies/ medals/wrestling charts for the winter season handed out today. Be sure to check and count before your events/meetings.
  - b. Canceling games due to weather/illness-Notify Mark Howells/Brad Brunet, Tony Santilli or Sue Barthold and OK office.
  - c. Thanks to all for submitting the fall final season standings and AC.
  - d. Girls 2023 soccer schedules should have already been sent to Andrew Johnson at [ajsoccer26@yahoo.com](mailto:ajsoccer26@yahoo.com).
  - e. 2023 Volleyball schedules to Mark/Megan Cusick & football schedules to Brad by Feb. 1, 2023.
  - f. Baseball and softball 2023 schedules to Curt Johnson for softball and Bruce Doane for baseball.
  - g. MHSAA enrollment count will be Feb. 8: Send to Jerry with MHSAA enrollment declaration form by Feb. 10.
  - h. Fall champions recognition: 6 state champions and 9 runners-up.
5. MIAAA Report: JT Hogan/Brian Hammer. MIAAA conference is March 17 – 20. Dave Engbers is region 4 AD of the year. March 17-20 is MIAAA conference. JT will be sending an invoice for \$50 to each school for region dues to be used for supporting each other and for make a wish basket donation.
6. Division Reports/professional sharing: Tim Ritsema presentation. Addressing racism – doing our part. We need more time to address this issue – maybe make it a standing agenda item.
  - a. Blue
  - b. Gold
  - c. Green
  - d. Red
  - e. Silver
  - f. White

7. Old Business

- a. Realignment process review: We will meet with the realignment committee today to develop survey questions. Committee will meet on March 22 to start the process.
- b. Title IX: Annual report due in August.
- c. Officials recruitment: Please use letters to try to get parents and/or students to begin officiating.
- d. OK Conference student leadership summit feedback: Panel with Hope coaches may need be changed to include coaches/people from elsewhere as well. Look at number of attendees – was this too big?
- e. OK Connection: Would like to spotlight the Green and Red for the winter edition.
- f. Wrestling officials pay for invites: Hopefully you are all using this.

8. New Business

- a. Officials pay (vote): Motion Spring Lake, second ZE. Motion passes 36-12.
- b. Volleyball and basketball assigner: Megan Cusick will be assisting Mark Howells with volleyball and basketball. I will update the assigners spreadsheet with Megan's contact info.
- c. Football scheduling for 2023: If you have only one sub-varsity team please consider having that one team compete on Friday nights before the varsity game instead of on Thursday. This will help with assigning officials.
- d. WMOA scholarship apps due for boys and girls basketball: Due Jan 24
- e. CAP program: CAP 1 & 2 at EGR on Feb. 25
- f. Alpine ski as an OK conference sport: Please talk to your coaches and make sure that this is something that they want. If we are going to make it an OK Conf sport, then all competing schools must be members of the OK Conference and the Ski conference must contain only OK Conf schools. If you are currently in a co-op with a non OK Conf school, you would need to make sure the host school is the OK school.

**BOARD ACTION REQUEST FORM**

**Meeting Date:** January 16, 2023

To: Board of Education

Attachments # IX-1 through IX-7

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

- Bill Listing
- Monthly Financial Report
- Student Activity Summary Report
- Credit Card and Utilities Report
- Transfers and ACH Transactions
- Personnel Report
- Regular Meeting Minutes of December 12, 2022

**Background Information:**

See attached

**Financial Impact:**

See attached

**Recommended Action:**

To approve the Consent Agenda, as presented.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin      \_\_\_ Hazekamp  
         \_\_\_ Kelly      \_\_\_ Meeuwenberg



**FRUITPORT COMMUNITY SCHOOLS  
BILL LIST  
Month of December 2022**

<b><u>FUND</u></b>	<b><u>AMOUNT</u></b>
GENERAL FUND	\$258,636.39
FOOD SERVICE	\$91,562.51
COOPERATIVE EDUC (ISD) - TECH MILLAGE	\$62.50
DEBT SERVICE FUND 2010	\$1,000.00
CAPITAL PROJECTS (BOND)2021	\$37,415.82
<b>GRAND TOTAL</b>	<b><u><u>\$388,677.22</u></u></b>

Fruitport Community Schools Monthly Financial Report 12/31/2022

		GENERAL FUND	SCHOOL SERVICE FUNDS			CAPITAL PROJECTS							Totals
			Food Service	Tech/Security	ECC	Bldg & Site	Capital Projects 2017	Capital Projects 2021	2010	2012 Refund	2017	2021	
<b>Beginning Fund Balance:</b>		4,487,616	594,146	133,486	341,801	1,302,156	2,461,178	6,302,002	171,739	121,133	514,218	145,123	
<b>Revenues:</b>													
Budgeted revenues:		35,005,914	1,361,744	552,500	784,500	-	-	-	-	-	-	-	
Actual revenues:													
	Jul.	37,102	39	142	55,649	1,606	2,945	7,695	4,264	-	16,346	3,908	129,697
	Aug.	206,070	10,500	8,948	68,880	2,394	4,009	10,719	70,824	-	271,525	64,918	718,788
	Sep.	1,320,334	36,708	45,106	75,210	2,566	3,926	9,592	188,407	-	722,318	172,698	2,576,865
	Oct.	3,424,854	46,772	88,106	318,320	731	3,804	3,714	568,234	-	1,680,497	401,787	6,536,818
	Nov.	3,017,362	177,931	69,178	68,572	882	3,740	3,308	20,589	-	78,936	18,872	3,459,371
	Dec.	2,538,832	4,272	-	-	929	4,197	3,603	-	-	-	-	2,551,833
Total Actual Revenues		10,544,556	276,221	211,480	586,631	9,108	22,621	38,633	852,318	-	2,769,622	662,183	15,973,372
Pro Rated buget Variance to date: Rev		6,958,401.33	404,651.25	64,769.90	(194,380.51)								
<b>Expenses:</b>													
Budgeted expenditures:		(35,344,122)	(1,575,596)	(448,905)	(855,138)	-	-	-	-	-	-	-	
Actual expenditures:^													
	Jul.	(612,624)	(27,634)	(6,513)	(83,954)	-	-	-	-	-	-	(500)	(731,225)
	Aug.	(1,213,595)	(30,556)	(8,687)	(65,796)	-	(157,481)	(444,244)	-	-	-	-	(1,920,359)
	Sep.	(3,814,810)	(150,308)	(15,183)	(102,880)	(48,912)	(234,535)	(613,404)	-	-	-	-	(4,980,031)
	Oct.	(2,570,775)	(157,662)	(7,621)	(71,157)	(67,435)	(266,658)	(447,897)	(154,500)	-	(1,121,000)	(118,175)	(4,982,881)
	Nov.	(2,640,499)	(156,474)	(2,723)	(75,236)	-	(82,931)	(45,589)	-	-	-	-	(3,003,452)
	Dec.	(2,518,186)	(151,964)	(2,792)	(41,145)	-	(53,403)	(181,239)	(1,000)	-	-	-	(2,949,728)
Total Actual Expenses		(13,370,490)	(674,597)	(43,519)	(440,168)	(116,347)	(795,008)	(1,732,373)	(155,500)	-	(1,121,000)	(118,675)	(18,567,677)
Pro Rated budget Variance to date: Exp		(4,301,571.12)	(631,323.54)	(180,933.34)	12,598.99								
<b>Ending Balance to date:</b>		1,661,682	870,367	301,447	488,264	1,194,917	1,688,790	4,608,262	868,557	121,133	2,162,840		
<b>Projected Ending Balance:</b>		4,149,408	380,294	237,081	271,163	1,302,156	2,461,178	6,302,002	171,739	121,133	514,218		
<b>Revenues over(under) Expenses to date:</b>												(2,594,305)	
^Fifth Third Bank auto deductions have been included in actual expenditure totals													

Fruitport Community Schools  
 Student Activity Summary Report  
 Month ending December 31, 2022

<b>Student Activity Sub Totals</b>	<b>BEGINNING BALANCE</b>	<b>NET CHANGE</b>	<b>ENDING BALANCE</b>
District Wide Student Activity Accounts	46,532.15	(2,406.25)	44,125.90
Beach Elementary Student Activity Accounts	43,205.89	(16,088.40)	27,117.49
Edgewood Elementary Student Activity Accounts	33,543.41	16,527.12	50,070.53
High School Class of Student Activity Accounts	7,554.47	-	7,554.47
High School Athletic Student Activity Accounts	92,313.41	(5,381.55)	86,931.86
High School Student Activity Accounts	217,307.36	(1,231.71)	216,075.65
Middle School Student Activity Accounts	43,601.78	10,915.70	54,517.48
Shettler Elementary Student Activity Accounts	26,032.81	13,511.40	39,544.21
Alt. High School Student Activity Accounts	600.44	-	600.44
Millionaire Party Accounts	16,009.71	(531.97)	15,477.74
<b>Total Student Activity Fund</b>	<b>\$ 526,701.43</b>	<b>\$ 15,314.34</b>	<b>\$ 542,015.77</b>

Credit Card and Utilities Detail  
For the month ending December 31, 2022

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Utilities:													
<b>Consumers</b>	\$ 643.35	\$ 612.41	\$ 932.65	\$ 238.57	\$ 1,103.11	\$ 474.89							\$ 4,004.98
<b>Frontier</b>	\$ 45.44	\$ 46.64	\$ 46.80	\$ 46.80	\$ 46.27	\$ 46.27							\$ 278.22
<b>MISEC</b>	\$ 20,984.57	\$ 22,461.53	\$ 19,381.06	\$ 23,316.47	\$ 2,827.30	50,660.01							\$ 139,630.94
<b>Total Utilities</b>	<u>\$ 21,673.36</u>	<u>\$ 23,120.58</u>	<u>\$ 20,360.51</u>	<u>\$ 23,601.84</u>	<u>\$ 3,976.68</u>	<u>\$ 51,181.17</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,914.14
Credit Cards:													
<b>General Fund</b>	\$ 66,527.66	\$114,824.97	\$163,715.45										\$ 345,068.08
<b>Early Childhood</b>	\$ 2,202.70	\$ 3,950.38	\$ 4,280.13										\$ 10,433.21
<b>Food Service</b>	\$ -	\$ -	\$ 5,990.15										\$ 5,990.15
<b>Tech/Security Millage</b>	\$ 1,444.80	\$ 5,818.73	\$ 7,572.60										\$ 14,836.13
<b>Student Activities</b>	\$ 6,540.48	\$ 25,787.45	\$ 15,275.97										\$ 47,603.90
<b>Total Credit Card Charges</b>	<u>\$ 76,715.64</u>	<u>\$150,381.53</u>	<u>\$196,834.30</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 423,931.47

\*\*\*Credit cards are always a month behind

**December 2022 Transfers**

Payment Date	Debit Account Desc	Credit Account Desc	Amount
12/8/2022	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***12/9/22 Payroll & ORS Transfer	\$ 875,082.69
12/19/2022	Checking - Trust and Agency - USD	Checking - General Account - USD ***Misc Items - Trust & Agency owes General Fund	\$ 6,749.05
12/22/2022	Checking - Debt Retirement Acct - USD	Checking - General Account - USD ***AP Transfer	\$ 1,000.00
12/22/2022	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***12/23/22 Payroll, ORS, & 147c Transfer	\$ 1,234,582.97
12/28/2022	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***HSA Transfer	\$ 284,500.00
		Total Transfers in December	<u>\$ 2,401,914.71</u>

Project Summary: 2017 Bond Budget Overview

All Work within all buildings

	Orig Bid	Change Orders	Total Revised Contract
Construction Total - HS	39,814,014.00	2,498,706.00	42,312,720.00
FFE - Furniture/fixture/equip	1,299,520.00	0.00	1,299,520.00
Alloc. Architect Fees (HS only) + AE Costs	3,113,343.00	0.00	3,113,343.00
CM Fee (HS only)	1,386,606.00	87,456.00	1,474,062.00
Roofs	0.00	274,532.00	274,532.00
Contingency	3,661,732.00	-2,586,162.00	1,075,570.00
<b>TOTAL HS Project</b>	<b>49,275,215.00</b>	<b>0.00</b>	<b>49,549,747.00</b>
<b>Cost of Issuance - PFM</b>	<b>350,000.00</b>	<b>-142,209.00</b>	<b>207,791.00</b>
<b>Shettler Elementary</b>	<b>473,840.00</b>	<b>-168,913.00</b>	<b>304,927.00</b>
<b>Beach Elementary</b>	<b>320,393.00</b>	<b>-95,534.00</b>	<b>224,859.00</b>
<b>Edgewood Elementary</b>	<b>228,088.00</b>	<b>0.00</b>	<b>228,088.00</b>
<b>Middle School</b>	<b>640,005.00</b>	<b>-10,085.00</b>	<b>629,920.00</b>
<b>Non HS Furniture</b>	<b>0.00</b>	<b>4,113.00</b>	<b>4,113.00</b>
<b>Transportation</b>	<b>270,000.00</b>	<b>1,458,022.00</b>	<b>1,728,022.00</b>
<b>State Police Grant Expense</b>	<b>0.00</b>	<b>614,016.00</b>	<b>614,016.00</b>
<b>Total Bond</b>	<b>51,557,541.00</b>	<b>1,659,410.00</b>	<b>53,491,483.00</b>
Estimated Interest Earned (investment)	-450,000.00	-1,421,328.00	(1,871,328.00)
State Police Grant (Revenue)	0.00	-428,030.00	(428,030.00)
VW Reimbursement			
<b>Total Capital Projects Fund</b>	<b>51,107,541.00</b>	<b>-189,948.00</b>	<b>51,192,125.00</b>
Overage (Surplus)	(207,459.00)		(122,875.00)

29.37%

Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022 YTD	Fiscal Year 2023 YTD	Total Spent	
36,863.73	2,965,446.81	18,607,869.58	10,914,209.02	6,635,503.21	3,222,940.55	730,313.37	43,113,146.27	101.89%
-	1,370.85	91,217.60	532,345.40	277,291.30	240,399.91	10,645.93	1,153,270.99	88.75%
1,017,776.57	1,355,075.18	99,774.36	82,429.26	302,749.86	123,939.23	41,692.00	3,023,436.46	97.11%
-	101,224.00	655,412.00	377,251.00	231,699.00	140,142.00	15,063.00	1,520,791.00	103.17%
					223,177.30	-	223,177.30	81.29%
							-	
1,054,640.30	4,423,116.84	19,454,273.54	11,906,234.68	7,447,243.37	3,950,598.99	797,714.30	49,033,822.02	98.96%
79,757.78	128,033.77	-	-	-	-	-	207,791.55	100.00%
-	-	86,983.22	160,516.90	10,173.00	23,846.50	-	281,519.62	92.32%
-	11,996.00	-	15,327.00	3,027.00	151,358.80	-	181,708.80	80.81%
-	-	53,318.13	46,784.00	-	-	-	100,102.13	43.89%
-	-	31,341.90	227,640.97	335,245.00	-	-	594,227.87	94.33%
	4,112.55			59,196.21	18,669.80	-	81,978.56	1993.16%
229,330.00	202,930.00	-	331,535.00	495,825.00	468,402.00	-	1,728,022.00	100.00%
-	-	-	577,065.95	36,950.00	-	-	614,015.95	100.00%
1,363,728.08	4,770,189.16	19,625,916.79	13,265,104.50	8,387,659.58	4,612,876.09	797,714.30	52,823,188.50	98.75%
(33,086.56)	(270,225.99)	(1,102,501.63)	(421,207.98)	(23,385.40)	(5,616.72)	(22,620.66)	(1,878,644.94)	100.39%
-	-	-	(368,923.28)	(59,107.69)			(428,030.97)	100.00%
				(103,875.00)			(103,875.00)	
1,330,641.52	4,499,963.17	18,523,415.16	12,474,973.24	8,201,291.49	4,607,259.37	775,093.64	50,412,637.59	98.48%

**Project Summary: 2021 Bond Budget Overview**

**All Work within all buildings**

	Treasury App	Schematic Design	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Total Spent	
Athletic Turf	1,548,523.00	2,442,764.00	-	1,339,052.84	1,637,840.91	2,976,893.75	121.87%
Track Replacement	314,353.00	750,000.00	-	-	-	-	0.00%
Middle School Natatorium to Gym	1,215,355.00	1,215,355.00	-	-	-	-	0.00%
Athletic Supplies		34,075.00				-	
<b>Total Athletics</b>	<b>3,078,231.00</b>	<b>4,442,194.00</b>	<b>-</b>	<b>1,339,052.84</b>	<b>1,637,840.91</b>	<b>2,976,893.75</b>	<b>67.01%</b>
Beach Elementary	352,556.00	352,556.00	-	-	-	-	0.00%
Shettler Elementary	576,532.00	576,532.00	-	-	-	-	0.00%
Edgewood Elementary	100,000.00	25,000.00	-	-	-	-	0.00%
Middle School	1,387,815.00	1,387,815.00	-	-	-	-	0.00%
High School	1,023,954.00	416,099.00	-	924,074.00	42,025.38	966,099.38	232.18%
<b>Total Mechanical/Controls/AC</b>	<b>3,440,857.00</b>	<b>2,758,002.00</b>	<b>-</b>	<b>924,074.00</b>	<b>42,025.38</b>	<b>966,099.38</b>	<b>35.03%</b>
<b>Overall Contingency</b>	<b>790,912.00</b>	<b>-29,639.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Tower Pinkster Fees</b>	<b>0.00</b>	<b>465,000.00</b>	<b>-</b>	<b>223,547.93</b>	<b>52,506.90</b>	<b>276,054.83</b>	<b>59.37%</b>
<b>Technology</b>	<b>0.00</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Non HS Furniture/Band</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Transportation</b>	<b>500,000.00</b>	<b>200,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Cost of Issuance</b>	<b>60,000.00</b>	<b>74,443.00</b>	<b>30,450.00</b>	<b>43,993.60</b>	<b>-</b>	<b>74,443.60</b>	<b>100.00%</b>
<b>Total Bond</b>	<b>8,020,000.00</b>	<b>8,060,000.00</b>	<b>30,450.00</b>	<b>2,530,668.37</b>	<b>1,732,373.19</b>	<b>4,293,491.56</b>	<b>53.27%</b>
Estimated Interest Earned (investment)	-20,000.00	-60,000.00	(2.18)	(12,172.73)	(38,632.84)	(50,807.75)	84.68%
<b>Total Capital Projects Fund</b>	<b>8,000,000.00</b>	<b>8,000,000.00</b>	<b>30,447.82</b>	<b>2,518,495.64</b>	<b>1,693,740.35</b>	<b>4,242,683.81</b>	<b>53.03%</b>
Overage (Surplus)							

## **Personnel Report – January 16, 2023**

It is recommended that the following candidates be offered contracts and/or salary increases pending final approval from the Board of Education:

Katelyn Goodrich – Secondary Health Teacher

Macy McDonald – Kindergarten Teacher (Edgewood Elementary)

The following staff members will Resign/Retire/Reduce Hours/Transfer:

None

The following positions are currently posted:

AM School Age Care Program Director – Beach Elementary

AM Multi-Site School Age Care Program Director

Bus Driver

School Psychologist

Year Round Childcare Assistant

Instructional Assistants

Boys Track Coach – Middle School

Girls Track Coach – Middle School

# Memo

To: FCS Board of Education  
From: Allison Camp, Curriculum Director  
Date: December 15, 2022  
Re: Recommendation for Hire

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Recently, Monte Kelly, Trista Stingle, Lauren Chesney, Rob Rogers, Judy Lynch, and Tammy Ruch completed two rounds of interviews for the middle school and high school health teaching position. Four candidates were invited in for the first round of interviews and 2 finalists were selected for teaching interviews. From the finalists, Katelyn Goodrich was chosen as the next health teacher for FCS. Katelyn is currently finishing her Bachelor of Science in Education degree through Central Michigan and will complete the requirements for her degree and teacher certification in May. She came highly recommended from professionals within the FCS community and beyond.

# Katelyn Goodrich

7551 Anthony Street Whitehall, MI 49461 | 231-557-1485 | katelyngoodrich5@gmail.com |

## EDUCATION

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**Central Michigan University**, Mount Pleasant, Michigan

*Anticipated Graduation: May 2023*

*Bachelor of Science in Education Secondary Standard Certificate*

Overall GPA: 3.51

Major: Health and Physical Education Major GPA: 3.79

## RELEVANT EXPERIENCE

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**Central Michigan University**, Mount Pleasant, MI

January 2022 – December 2022

Research study

- Conducted research on an easy, fast, and defensible approach to assessment in elementary physical education.
- Presented at SHAPE Michigan conference in Traverse City, Michigan

Clinical Hours for Adapted Physical Education

- Supervised and instructed a high school student with a disability for 10 weeks every Friday.
- Created lesson plans each week specific to that student's abilities and physical activity goals.
- 10 total clinical hours

**Ithaca High School**, Ithaca, MI

April 2022

Clinical Hours for Methods in Secondary Health Education (346)

- Taught a health lesson in a classroom of 20 middle school students.
- Created interactive activities regarding social/emotional health
- Evaluated by peer and host teacher with feedback

**Clare High School**, Clare, MI

January 2022-May 2022

Clinical Hours for Methods in Secondary Physical Education (348, 325,)

- Taught 4 fitness lessons to a class of 25 high school students.
- Practiced classroom management, giving feedback, and lesson planning.
- Evaluated by host teacher and professor.

**Whitehall District Schools**, Whitehall, MI

March 2022

Assistant Softball Coaching Position

- Invited to speak to the varsity softball team on program tradition, hard work, and team chemistry.
- Supervised a team of 13 girls
- Attended practices/games (schedule permitting)

**Clare Middle School (416)**

August 2021-December 2021

Clinical Hours for Assessment in Health and Physical Education (416)

- Assessed a class of 20 elementary students on 6 specific fundamental motor skills.
- Collected data and evaluated based on scoring rubrics.
- Created graphs and charts showcasing data while creating plans of action to improve skills at elementary level.

**Shepherd Elementary School**

August 2021-December 2021

Clinical Hours for Methods in Elementary Physical Education (344)

- 20 clinical hours
- Physical Education classroom of 18 elementary students.
- Participated in activities and games with students.

## **White Lake Youth Sports**

December 2016-February 2017

### Youth Basketball Coach

- Ran practices once a week with 10 5<sup>th</sup>/6<sup>th</sup> grade girls.
- Taught fundamentals, basic offense/defense, and sportsmanship skills.
- Created practice plans, game lineups, and offensive/defensive plays.

## **RELEVANT COURSEWORK**

### **Central Michigan University**

*HPE 386: Adapted Physical Education*

*HPE 346: Methods in Secondary Health Education*

*HPE 348: Methods in Secondary Physical Education*

*HPE 416: Assessment in Health and Physical Education*

*HPE 325: Middle and High School Teaching Methods*

*HPE 344: Methods in Elementary Physical Education*

*HPE 222: Sexuality in Health Education*

*HPE 223/224: Basic Health Concepts I & II*

*EDU 290: Technology in Education*

*EDU 310: Educational Psychology for Secondary Teachers*

## **ADDITIONAL WORK EXPERIENCE**

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### **Lakehouse Waterfront Grille, Muskegon, MI**

May 2019 – Present

#### *Server*

- Expert on restaurant menu
- Memorizing orders and serving drinks and food in a timely manner
- Clean and bus tables
- Run food to tables
- Ability to cooperate with multiple guests while serving multiple tables at once

### **Lincoln Golf Club**

May 2020 - Present

#### *Bartender*

- Serving drinks and preparing food
- Semi-private club – memorizing many names and orders of consistent customers
- Interact and cooperate with many guests at once
- Clean and keep bar/dining room always tidy

### **WaterDog Outfitters**

June 2018 – August 2018

#### *Cashier and Rental Supervisor*

- Prepared rental kayaks, paddleboards, and bikes
- Kept store clean and proper

### **White Lake Youth Sports**

November 2015 – February 2018

#### *Basketball Referee*

- Officiated and managed games for K-8<sup>th</sup> graders
- Managed players and parents in distress

### **Buzz's Lakeside Inn**

June 2016 – August 2016

#### *Server Assistant*

- Had multiple cleaning duties: vacuuming, cleaning bathrooms, setting and clearing tables

- Ran food from kitchen to tables
- Interact with multiple guests and coworkers

## ADDITIONAL SECTIONS -

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### **VOLUNTEER SERVICE-**

#### **CMU and You Day**

- Spoke to incoming freshmen and answer questions they had on being a student at CMU

#### **No More Sidelines**

- Coordinated a basketball event with the Whitehall Boys and Girls basketball teams to practice and scrimmage with students with disabilities. After the event all players and participants enjoyed food and had time to socialize. Over 12 participants showed up from around the Muskegon area.

#### **Coaching Youth Sports Team**

- Coached a youth girls basketball team consisting of 10 5<sup>th</sup>/6<sup>th</sup> graders. Created practice plans, game plans, and offensive/defensive plays. Coached the girls in fundamental basketball skills, sportsmanship skills, cooperation, and work ethic.

#### **Nursing Home**

- Created Christmas cards for residents in a nursing home and joined them in a night of Bingo and games. Spent time visiting in their rooms and handed out the cards for them to read and enjoy.

### **CAMPUS INVOLVEMENT, LEADERSHIP EXPERIENCE**

#### **Student Athletic Training Club**

- Vice President of Administrative Affairs
- Set up meeting dates and times, contact speakers for meetings, and coordinate social events

#### **WEB Leader/Link Crew Leader**

- Mentoring program at both the middle and high school levels
- Selected as a leader to mentor and guide groups of 10 students through school

## REFERENCES -

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#### **Rick Ferkel**

Health and Physical Education Associate Professor  
 Central Michigan University  
 1200 S Franklin Street  
 Mount Pleasant, MI, 48859  
 (417)957-8436 / ferke1r@cmich.edu

#### **Trista Stingle**

Assistant Principal  
 Fruitport Middle School  
 3113 E Pontaluna Road  
 Fruitport, MI, 49415  
 (231)-578-9030 / tstingle@fruitportschools.net

#### **Brett Westerlund**

High School Principal  
 Whitehall District Schools.  
 3100 W White Lake Drive.  
 Whitehall, MI, 49461  
 (231)343-2845 / brettwesterlund@whitehallschools.net

#### **Emily MacArthur**

School Social Worker  
 Shettler Elementary  
 2187 Shettler Road  
 Fruitport, MI, 49415  
 (231)740-8070  
 emacarthur@fruitportschools.net

# Memo

To: FCS Board of Education  
From: Allison Camp, Curriculum Director  
Date: December 28, 2022  
Re: Recommendation for Hire

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Recently, Tom Hamilton, Emily Basse, Jill Osborne, Beka Johnson, and Kristina Somerville completed one round of interviews for the Edgewood Kindergarten position that will be open in the fall of 2023 due to a retirement. Three candidates were invited in for the interviews. At the conclusion of the interviews, the team whole-heartedly recommended Macy McDonald for hire. The reason we did not conduct another round of interviews is that Macy had just completed her student teaching in a Kindergarten classroom at Edgewood and the team had many opportunities to work with and observe Macy's work with students. Macy just finished her Bachelor degree at Grand Valley State University.

# Macy McDonald

Grand Haven, MI 49417  
macymmcdonald7@gmail.com  
(616) 550-9632

## Education

**Grand Valley State University**  
*Allendale, Michigan*

### **Bachelor of Arts – December 2022**

Majors: Education and English Language Arts  
Minor: Elementary Certification  
G.P.A.: Cumulative: 3.75/4.0, Education 3.97/4.0

## Relevant Work Experience

### **Substitute Teacher**

*Districts:*  
*Fruitport Community Schools*  
*Grand Haven Area Public Schools*  
*Grand Rapids Public Schools*  
*Spring Lake Public Schools*

### **February 2021 – Present**

Responsible for 20 or more students at a time while the classroom teacher is absent. Learned and studied various curricula, schoolwide behavior protocols, and classroom management techniques to effectively teach students K-6 at multiple districts.

Became the first-to-call substitute for many schools and cultivated positive relationships with staff and students at all schools. Has significant experience in general education, special education, and enrichment classrooms

### **Long-Term Substitute**

*Spring Lake Public Schools*  
*Holmes Elementary*  
*3<sup>rd</sup> Grade*

### **April 2022 – June 2022**

Took on all roles and responsibilities of the classroom teacher: implementing routines and procedures, standards-based grading, curriculum integration, building positive relationships with students, and working collaboratively with the grade-level team and other staff.

Additional responsibilities included parent/guardian communication, creating commentary for report cards, organizing student data for year-end meetings, and collaborating on classroom lists for the following school year.

### **Teacher Internship**

*Fruitport Community Schools*  
*Edgewood Elementary*  
*Kindergarten*

### **September 2022 – December 2022**

Taught a fifteen-week full-time internship in kindergarten. Organized and developed lesson plans, enforced district-wide CHAMPS classroom management model, helped to create and implement student success action plans, worked collaboratively with staff, and built positive relationships with students and families

### **Teacher Apprenticeship**

*Grand Rapids Public Schools*  
*Sibley Elementary*  
*4<sup>th</sup> Grade*

### **January 2022 – April 2022**

Observed and assisted a classroom teacher for 15 weeks in a 4th-grade classroom. Assisted in all areas of successful classroom teaching: lesson planning, classroom management, preparing materials, completing report cards, communicating with bilingual and Spanish-speaking families, observing conferences, and building positive relationships with students and staff

## Other Work Experience

**Skoops Ice Cream and Drive Thru**  
*Grand Haven, Michigan*

**Employee and Manager April 2016- August 2020**  
Collaborated to manage and train a team of employees to maintain health and safety standards, provide superior customer service, and record financial transactions for a local ice cream shop.

## Skills and Experiences

- *Zaner-Bloser Superkids Comprehensive English Language Arts Curriculum* (Kindergarten)
- *Units of Study in Reading and Writing*, Lucy Calkins and Colleagues (3<sup>rd</sup> grade)
- ReadyGEN K-6 Literacy Instruction, Savvas Learning Company (4<sup>th</sup> grade)
- HMH Into Math (Professional Development October 2022) (Kindergarten)
- enVision Math, Savvas (3<sup>rd</sup> grade)
- Positive Behavior Intervention Support (PBIS)

## Certifications

- Elementary Education Certification (2022)  
*Michigan Test for Teacher Certification*
- First Aid and CPR (2022)  
*American Red Cross*

## References

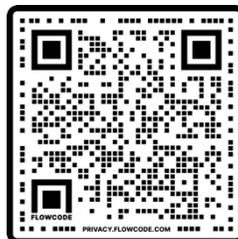
**Mrs. Julie Ferguson**  
Kindergarten Teacher  
Fruitport Community Schools  
Edgewood Elementary School  
(616) 402-7227  
[jferguson@fruitportschools.net](mailto:jferguson@fruitportschools.net)

**Mrs. Caryn Lannon**  
4<sup>th</sup> Grade Teacher  
Spring Lake Public Schools  
Holmes Elementary School  
(616) 846-5504 ext. 2216  
[clannon@springlakeschools.org](mailto:clannon@springlakeschools.org)

**Mrs. Melody Schmidt**  
4<sup>th</sup> Grade Teacher  
Grand Rapids Public Schools  
Sibley Elementary School  
(616) 819-7438  
[schmidt@grps.org](mailto:schmidt@grps.org)

**Mrs. Noelle Knowles**  
University Clinical Instructor  
Grand Valley State University  
[knowlesn@gvsu.edu](mailto:knowlesn@gvsu.edu)

## Virtual Portfolio





Fruitport Community Schools  
**REGULAR BOARD MEETING MINUTES**  
Monday, December 12, 2022 – 7:00 p.m.

**Meeting Location:**

Fruitport Community Schools Central Office  
Board of Education Meeting Room  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:00 p.m. by Board President, Dave Hazekamp.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by those in attendance.
- III. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, and JB Meeuwenberg. Absent - Steve Kelly.
- IV. **APPROVAL OF AGENDA**  
  
Item 22-164. MOTION by Cole, SECOND by Franklin to approve the agenda, as presented.  
  
MOTION CARRIED: 6-0; 1 absent
- V. **PRESENTATIONS:**
  - Brad Faulkner (lead mechanic) was presented with Above and Beyond recognition by President Dave Hazekamp, and was provided a certificate and pin from the Board of Education honoring him for his outstanding contributions to the District. Brad was recognized for his work in repairing the school truck in the streets of Detroit on Saturday, November 5, 2022 after the truck had broken down at the state championship marching band competition at Ford Field.
- VI. **COMMUNICATIONS:** None
- VII. **SUPERINTENDENT/ADMINISTRATIVE REPORTS:**

- **School Safety Threat Assessment Process**

The Board was provided a copy of the District's Threat Assessment Process, and discussed the process by which each District school conducts risk and threat assessments of students, in consultation with local law enforcement officials and counseling and mental health providers.

- **District Safety Assessment Report - Secure Education Consultants**

The Board discussed the District Safety Assessment Report that was conducted by Secure Education Consultants (SEC). The Board reviewed the methodology, common findings, and the report summary that was provided by SEC.

- **Strategic Planning Process Update**

The Board reviewed an update on the Strategic Planning Process, with the process beginning with a community survey that the Board will have an opportunity to review the questions on the survey before being released to the community. Feedback will be collected in January and February, and community forums will be scheduled thereafter. The goal is to have a completed five (5) year strategic action plan ready to launch to the community by July 1, 2023.

#### **VIII. REMARKS FROM THE PUBLIC:**

- William Crews, a parent in the District, shared concerns about his child being bullied while at school.

#### **IX. CONSENT AGENDA**

Item 22-165. MOTION by Buckner, SECOND by Franklin to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$453,308.26
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)
7. Approval of Special Meeting Minutes of November 21, 2022

MOTION CARRIED: 6-0; 1 absent.

**X. GENERAL BOARD BUSINESS:**

**1. Technology and Security Enhancement Millage Renewal Election Resolution**

Item 22-166. MOTION by Franklin, SECOND by Buckner to approve the Technology and Security Enhancement Millage Renewal Election Resolution, as discussed.

Roll Call Vote:

Ayes: Members Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, and JB Meeuwenberg.

Nays: Members

MOTION CARRIED: 6-0; 1 absent

**XI. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS**

**1. Report of committee meeting held on December 9, 2022**

Elroy Buckner reported on a Business and Finance Committee meeting held on December 9, 2022 at 12:00 p.m. Elroy Buckner, Kris Cole, Dave Hazekamp, Jason Kennedy, Jessica Wiseman, and Mark Mesbergen were present. The Committee reviewed a recommendation to provide a one-time payment in the amount of \$100 for teachers and professional staff outlined in the statute, who earned an effective or highly effective evaluation during the 2021-2022 school year, discussed the need for school boards in Muskegon County to consider a resolution to place a renewal of the countywide Technology and Security Enhancement Millage on the May 2023 ballot, and discussed a recommendation to approve bids for the pool space and auxiliary gym renovation. The meeting was adjourned at 12:57 p.m.

**2. Pool Space / Auxiliary Gym Renovation Bid Recommendations**

Item 22-167. MOTION by Buckner, SECOND by Cole to authorize the Owen-Ames-Kimball Company to issue Letters of Intent to contractors and suppliers, as listed and discussed, pending confirmation that all requirements of the Contract Documents have been met. Upon receipt by the Owen-Ames-Kimball Company of the appropriate documentation, contracts are authorized and awarded to these contractors and suppliers by Fruitport

Community Schools. The financial impact is \$759,493 for all contracts, with the understanding that the total project is to be \$1,223,057, with funds coming out of the 2021 capital projects fund.

MOTION CARRIED: 6-0; 1 absent.

### **3. Merit Based Compensation Stipend**

Item 22-168. MOTION by Buckner, SECOND by Cole to approve the payment of a one-time \$100 stipend for each teacher and professional staff member that has earned an effective or highly effective rating on the evaluation for the 2021-2022 school year. This payment is based upon job performance and accomplishments as factors for determining compensation, and is in compliance with MCL 380.1250.

MOTION CARRIED: 6-0; 1 absent.

## **XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:**

### **1. Report of committee meeting held on December 5, 2022**

JB Meeuwenberg reported on a Personnel Committee meeting held on December 5, 2022 at 5:00 p.m. Dave Hazekamp, JB Meeuwenberg, and Jason Kennedy were present. The Committee discussed the need to repost the HVAC and Maintenance position, discussed the superintendent evaluation process, discussed hiring recommendations, and discussed the need for school boards in Muskegon County to consider a resolution to place a renewal of the countywide Technology and Security Enhancement Millage on the May 2023 ballot. The meeting was adjourned at 5:32 p.m.

## **XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS**

### **1. Report of committee meeting held on December 5, 2022**

Susan Franklin reported on a Student Affairs Committee meeting that was held on December 5, 2022. The meeting was called to order at 5:34 p.m. The Committee discussed an update on the strategic planning process, was provided a copy of the District's Threat Assessment Process that is followed anytime a real or perceived threat is made, was provided an update from the December 1, 2022 meeting of the Sex Education Advisory Board, and discussed the need for school boards in Muskegon County to consider a resolution to place a renewal of the countywide Technology and Security Enhancement Millage on the May 2023 ballot. The meeting was adjourned at 6:05 p.m.

## **XIV. BOARD MEMBER REPORTS AND DISCUSSIONS**

Kris Cole shared information with the Board about the middle school robotics competition that took place at Coloma Public Schools. Unfortunately, the middle school team did not qualify for the state tournament, but had a great season. Kris also shared that the elementary robotics team coached by Amy Carlson earned a first place finish in their state qualifier. The team earned first place in the state competition in the Innovative Project Award category.

**XV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS**

1. The Business and Finance Committee will meet on January 6, 2023 at 12:00 p.m.
2. The Personnel Committee will meet on January 9, 2023 at 5:00 p.m.
3. The Student Affairs Committee will meet on January 9, 2023 at 5:30 p.m.
4. The Board of Education will meet on January 16, 2023 at 7:00 p.m.

**XVI. REMARKS FROM THE PUBLIC: None**

**XVII. SUPERINTENDENT EVALUATION**

**1. Enter into Closed Session - MCL 15.268 Sec. 8(1)(a)**

Item 22-169. MOTION by Buckner, SECOND by Franklin to enter into closed session at 7:45 p.m. pursuant to MCL 15.268 Sec. 8(1)(a), per written request of the Superintendent, for the purposes of considering a periodic personnel evaluation of the Superintendent.

Roll Call Vote:

Ayes: Members Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, and JB Meeuwenberg.

Nays: Members

MOTION CARRIED: 6-0; 1 absent

**2. Return to Open Session**

Item 22-170. MOTION by Buckner, SECOND by Franklin to return to open session at 8:33 p.m.

MOTION CARRIED: 6-0; 1 absent

### **3. Superintendent's Evaluation**

The Board discussed continuing the evaluation of the Superintendent at the January 16, 2023 Board meeting, with the Board providing the Superintendent with an effectiveness rating and the finalized evaluation at that meeting.

### **XVIII. ADJOURNMENT**

Item 22-171. MOTION by Buckner, SECOND by Franklin to adjourn.

MOTION CARRIED: 6-0; 1 absent. The meeting adjourned at 8:36 p.m.

Respectfully submitted,

Susan Franklin, Acting Board Secretary

Danielle VanderMeulen, Recording Secretary

## **Business and Finance Committee**

Friday, January 06, 2023

12:00 p.m., Superintendent's Office

### **Meeting Minutes**

Attendance: Kris Cole, Dave Hazekamp, Jason Kennedy, Jessica Wiseman, and Mark Mesbergen

1. Middle School Boiler Replacement

Jason provided an update on the boiler replacement at the Middle School.

2. OK Conference Compensation Structure for Officials

Jason and Mark provided an update on an OK conference proposal as the conference is bargaining with the official's association regarding their compensation. The vote is next week (week of January 9) and would be in place for the 2023-2024 school year (pending the approval for the association).

3. TowerPinkster PreBond Contract

Jason and Mark provided a contract from TowerPinkster for our future bond around 2027. As with the 2016 bond, there is a lot of work that happens before the bond so this is a normal situation whereas a district has a contract in place prior to the bond. Overall, the fixed fee remains the same at 6% and the variable fee was reduced to 1.5% (was 2.0% in the 2016 bond).

4. Other - Buses

Mark provided an update regarding the need for two additional special education buses. Kathy Randall is working to get a quote from the consortium. This was just a heads up for a future agenda item in the upcoming month.

5. Other – Band Equipment

Mark provided an update that he is still working with Tim Priest to get everything ready for a board of education recommendation to replace our some of our band equipment. This will most likely come at the next committee meeting.

6. Other – Food Service Equipment

Mark provided an update on what the team is working on in regards to the food service equipment and the excess fund balance. The district is working with the same company that designed and provided all of the bidding requirements for the high school kitchen. The recommendation will come in the next month or two.

Meeting adjourned at 12:43 p.m.

Respectfully submitted by Mark Mesbergen

**BOARD ACTION REQUEST FORM**

**Meeting Date:** January 16, 2023

To: Board of Education

Attachment # XI-2

From: Mark Mesbergen

**Subject to be Discussed and Policy Reference:**

Middle School Boiler Replacement

**Background Information:**

One of the boilers at the middle school reached the end of its useful life over the winter break and needed to be replaced. This was an emergency replacement. The District sought quotes for the work and received four (4) quotes from contractors. The quotes are included in the Board packet.

**Financial Impact:**

\$83,444 to be paid out of the 2021 Capital Projects Fund

**Recommended Action:**

To approve the purchase of a new Viessmann boiler for the middle school from Hurst Mechanical in the amount of \$83,444 to be paid out of the 2021 Capital Projects Fund.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin

\_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg



**PLUMBING & HEATING, INC.**

2083 Walker Ct. NW  
Grand Rapids, MI 49544

PH: (616) 791-0959  
FX: (616) 791-4600

December 29, 2022

Fruitport Community Schools  
3255 E. Pontaluna Rd  
Fruitport, MI 49415

ATTN: John Winkas, [jwinkas@fruitportschools.net](mailto:jwinkas@fruitportschools.net)  
PROJECT: **Fruitport MS – Boiler Replacement**

We propose to furnish labor, material and services necessary to complete the work based on the information you provided and detailed in our scope of work below.

**TOTAL Investment: ..... \$96,751.00**

**Inclusions – The following items are Included:**

- All work associated with removing, disposing & replacing an existing boiler.
  - Associated hydronic and gas piping, insulation, electrical, venting, and fresh air
  - (1) New 1,500 MBH Viessmann Boiler
  - Fill system, bleed air and start up boiler and hydronic system
- Install (1) new WILO boiler pump
- Install (1) new Fernox side stream filter for hydronic system
- Permits & Inspection

**Exceptions – The following items are NOT Included:**

- Roof Patch
- Chemical Treatment
- Cleaning of plugged strainers in existing building
- Asbestos removal – If required

**Clarifications –**

- Quote is good for 30 days
- Price is based on straight time (M-F 7:00am-3:30pm)
- Time and Half after 8 hours and Saturday
- Double Time after 10 hours M-S and Sunday
- 15% Add for Shift Premium
- **Payment terms are net 30 days** from date of invoice, unless otherwise agreed by Rite-Way. A service charge of 1.5% per month or the applicable maximum legal rate, (whichever is less) will be added to all past due accounts.
- The preferred method of payment is direct deposit, check or cash. For payments made utilizing a purchase card, BIP or any other electronic format a service charge of up to 3% of the invoice total will be added at the time of payment.

Respectfully Submitted,

Scott VanderHyde  
President



# Quote

1611 12 Mile Road, NW

Date: 12/28/2022

Sparta, MI 49345

Office: 616-866-2566

Fax: 616-866-2564

Name / Address
Fruitport Community Schools 3255 E. Pontaluna Rd Fruitport, MI 49415 Attn: John Winkas

Description	Cost
<p>We are pleased to provide the following quote to remove and replace one heating boiler at Fruitport Middle School as follows:</p> <p>Provide all necessary State of Michigan Permits, labor and materials for a complete heating system.</p> <p>Decommission and remove one AERCO boiler and dispose of properly. Minimize demolition to existing heating piping, gas piping, and breeching to only that required to remove the existing boiler and install the replacement boiler. Disconnect electrical feeders and conduit, and control wiring. Retain and re-use existing air separator, expansion tank, shot feeder, control wiring and control panel, and electrical devices..</p> <p>Furnish and install new Viessmann C12-1500 Vitocrossal 200, 1500 BTUH, 97% Boiler. Includes Condensate Neutralization, Air Intake Kit, Outdoor Temp Sensor, Boiler Temp Sensor, Appliance Adaptor, Combustion Air and Venting, Circulation Pump, and Swing Check Valve.</p> <p>Reuse existing balancing valves, Y-strainers, gate valves, temperature gauges, heating piping, gas piping, etc. Install electrical and control wiring to boiler from existing devices as required for a opiating system.</p> <p><b>Quote does not include; repair of existing system leaks or replacement of saturated insulation, main heating system shutoff valves, repair or replacement of existing room ventilation, flue vent barometric dampers, testing, adjusting and balancing of system, re-programming of existing building controls system.</b></p> <p>*Boiler is available.</p>	

*This proposal may be withdrawn if not accepted within 30 days.*

**Total \$ 72,025.00**

*If both parties accept this proposal, it becomes the contract between the parties. All provisions of Public Act 497 of 1982 as amended (Construction Lien Act) will apply. Special order material must be paid in full prior to commencement of work. All accounts are due and payable upon completion of work. A finance charge of 1.5% per month, or 18% annually, may be charged on past due accounts. All material is to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this proposal. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.*

Date Accepted: \_\_\_\_\_

Customer Authorized Signature: \_\_\_\_\_

*Customer authorized signature confirms acceptance of this proposal and agrees that the above prices, specifications, and conditions are acceptable and hereby accepted. A & B Mechanical Contractors, Inc. is authorized to perform the work as specified. Payment will be made as outlined.*

Date Received by A & B : \_\_\_\_\_

Authorized Signature: \_\_\_\_\_



# Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

## PROPOSAL

December 27, 2022

Mr. Winkas  
Fruitport Public Schools

### **Project: Middle School Heating Boiler Replacement**

NWK will provide labor and material for the following:

- A. – Demo and disposal of existing Aerco boiler including all gas, vents and piping
- B. – Provide and install a new Viessmann Vitocrossal 1500 MBH boiler in place of existing
- C. – All necessary heat piping associated to boiler tie - ins
- D. – All necessary vent piping
- E. – New check valve
- F. – All necessary gas piping
- G. – Mechanical insulation
- H. – Electrical
- I. – Reuse concrete mechanical pad for new equipment
- J. – Start up, commissioning and CSD-1 testing
- K. – Chemical treatment not included as we figure to reuse what is in place
- L - Permit

**Total: \$91,358**

Not included – asbestos abatement, controls, overtime labor

Northwest Kent Mechanical Co.  
Rick Budres  
Sales/Project Management  
616-835-4498  
***Accepted by:***



(616) 784-4040  
Fax (616) 785-7900  
5800 Safety Drive  
Belmont, MI 49306

**PROPOSAL**

Fruitport Schools  
Attn: Mr. John Winskas

December 16, 2022

**SUBJECT: FRUITPORT MIDDLE SCHOOL- BOILER REPLACEMENT**

**Hurst Mechanical Will Provide All Necessary Materials And Labor For The Following**

- Removal and disposal of the existing heating boiler including associated materials
- Provide and install all necessary steel piping and fittings for installation of gas piping to new unit and for installation of heating supply and return piping along with valves (as necessary)
- Provide and install all necessary vent piping from new boiler through the roof with Centrotherm piping. Reuse the intake portion and tie back into the new boiler assembly
- Roof patching is included in this proposal for patching hole through roof around the reused penetration
- Provide and install all necessary hangers, brackets and supports for all new piping
- Electrical is included in this proposal for disconnecting existing unit and making connections to the new boiler
- Insulation of all new piping is included in this proposal
- Provide and install a new Viessmann Vitocrossal, 1500 MBH, 97% boiler including condensate neutralization kit, air intake kit, outdoor air temperature sensor and appliance adapter for connections to existing
- Provide and install a new WILO stratos cast iron pump to serve the boiler assembly along with flange and gasket kits, RIB relay and swing check valve
- Provide and install a new Fernox magnetic commercial water filter near the new boiler
- Chemical treatment is not included as that portion is figured to be in place for the existing boiler
- Startup and test new unit upon completion
- Cleanup and removal of all work associated debris
- Labor in this proposal is figured during normal business hours (7-4)
- Permits and inspections are included in this proposal

**Total Investment: \$83,444.00**

**Option: Add additional 500 MBH boiler to new system.....Add: \$34,786.00**

This would include the addition of a 500 MBH Viessmann boiler assembly being added along with the 1500 MBH unit to match existing capacity.

**\*Note:** The existing boiler is 2000 MBH. This new boiler is rated at 1500 MBH and is in stock at the factory. The base bid is for installations of only the 1500 MBH unit and the optional pricing is to install a 500 MBH boiler along with ECM pump to communicate with the 1500 MBH unit for lead lag to match existing capacity. The 2000 MBH unit is at least 6 weeks lead time at this point. The mandatory safety switch/ boiler disconnect is already in place so those will be reused with the new boiler(s). Calculations need to be completed in order to figure if the 1500 MBH unit will provide sufficient load for the system. This can be completed by looking at existing equipment and gas bills for usage. We can also quote a 2000 MBH replacement but are quoting stock items at this time due to the emergency situation. \*

Thank you for the opportunity to prepare this proposal. If we may be of further service, or if you have any questions, please give us a call at our office # (616) 785 6826, or on my cell # (616) 723 2364.

Mark Cooper  
Project Manager

HVAC System Design  
Indoor Air Quality Analysis  
Controls – Pneumatic & DDC  
Refrigeration – Ammonia & Freon



Heating  
Air Conditioning  
Electrical  
Plumbing



Pipe Fitting, Welding & Air Piping  
Cooling Towers & Pump Packages  
Sheet Metal – Exhaust & Ventilation  
Preventative Maintenance Agreements

**BOARD ACTION REQUEST FORM**

**Meeting Date:** January 16, 2023

To: Board of Education

Attachment # XI-3

From: Mark Mesbergen

**Subject to be Discussed and Policy Reference:**

TowerPinkster PreBond Contract

**Background Information:**

As the district is starting to discuss our future bond, Fruitport asked to get the proper paperwork/contract for them to start to work on our pre-bond work. Since 2016, TowerPinkster has been a very important piece in our construction project and how these projects have been going well. The Fruitport team that deals with construction have been very pleased and would like to continue that into the future bond. The team feels that it is very important to have that relationship/understanding and familiarity with everyone as that is important for a project to go as smoothly as possible.

**Financial Impact:**

Fixed fee of 6% and a variable fee of 1.5%. In our previous two bonds, these fees were 6% and 2% respectfully. Any variable fee that is not spent comes back to Fruitport (happened in our 2016 bond).

**Recommended Action:**

To approve the contract with TowerPinkster to be our Architect in our 2026/2027 bond.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin  
         \_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg

January 2, 2023

Mark Mesbergen  
Director of Business Services  
Fruitport Community Schools  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

Re: Pre-Bond and Implementation Services

Dear Mark:

Thank you for selecting TowerPinkster for Pre-Bond and Implementation Services! We are excited to continue this process as part of the Trojan team! The following is an understanding of the project and a description of our services.

## **I. PROJECT UNDERSTANDING**

Fruitport Community Schools desires to undertake pre-bond planning, bond campaign and implementation services to improve sites and buildings. TowerPinkster will work with the districts Construction Manager, to develop solutions for the district's approval. We will work to a May 2026 bond vote of \$40m+.

## **II. SCOPE OF SERVICES**

- TowerPinkster will provide Pre-Bond Services as described below. Implementation Services will only be provided after a successful Bond vote. All pre-bond services are optional and tailored to the need of your district. The services provided in this proposal are as follows:

### **Pre-Bond Services**

- Meetings/presentations to Administration, Bond Committee, School Board and Community
- Master planning and design concepts
- Coordination with construction manager as they develop the project budgets
- Informational campaign materials
- Benchmarking Tours
- Community Survey Assistance – assist with developing sample questions
- Coordination with construction team, demographer, financial planner and bond attorney
- Preparation and submittal of Preliminary Qualification of Bond Application to Department of Treasury
- Attendance at the Department of Treasury meeting
- Informational Bond Campaign assistance including:
  - Proposed site plans and floor plans for display
  - Bond committee assistance, including committee organization and “tool kit”

- Assist with developing Frequently Asked Questions
- Presentation Tools – PowerPoint, brochure, poster, etc.
- Newsletter articles, letters to the editor, etc.
- Website/Social Media Assistance – assist with materials and content
- Assistance with developing an informational video

#### **Implementation Services [after successful election]**

The following services as outlined below are intended to implement the projects identified in the Preliminary Qualification of Bond Application (or the final pre-bond cost estimate). All costs to implement these projects will be included in the bond costs, including our pre-bond fees. Our services will include programming, schematic design, design development, construction documents, bidding, construction administration and a 1-year follow up meeting. Specialty consultant allowances (i.e. food service, acoustical engineering, etc.) will be included in the bond costs as allowances.

The TowerPinkster services include:

- Architecture – architectural plans, elevations, sections, details, schedules, and specifications
- Interior Design – interior plans, elevations, material palette, finish schedule, and specifications
- Mechanical Engineering – HVAC system design, documentation, and specifications
- Electrical Engineering – power distribution, lighting design documentation and specifications.
- Plumbing Engineering – plumbing system design, documentation, and specifications
- Structural Engineering – footings, foundations, and structural system documentation
- Landscape Architecture – site plan, sections, details, schedules, and specifications
- Civil Engineering – hired consultant as part of basic services and paid for in base fee
- Technology design services – as this budgets is part of the Cost of Work
- Furniture, Fixture and Equipment design services and procurement – as this budgets is part of the Cost of Work
- Code Review and Documentation – includes life safety code requirements. Provide code reviews with City officials during the design process for input and feedback
- Construction Administration – participate in bidding process, select post-bid interviews, bi-weekly Client construction meetings

Our work will be performed in conformance with those services described in the American Institute of Architects Document B132 – Agreement Between Owner and Architect, Construction Manager as Adviser. The definition of the Cost of the Work is the total cost to the Client to construct all elements of the Project and shall include construction managers'/contractors' fee, general condition costs, contingencies, overhead, and profit. Any modifications to the standard agreement may involve a modification to our fee.

Proceeds from the bond sales are typically available four months after the election. Just after the election we will need a Notice to Proceed and Promise to Pay, or the signed AIA contract. This allows TowerPinkster to start on your Implementation Services immediately and defer those fee's until proceeds are available.

### III. PROPOSED SCHEDULE

TowerPinkster understands that the school district desires to place this vote on the ballot in May of 2026. This means that bond scope will need to be approved by the school district at the November 2025 board meeting. Then, we will prepare the Preliminary Qualification Application for the Department of Treasury meeting at the beginning of December. The school districts legal counsel will prepare a final schedule.

Once the bond passes, our team will work with your Construction Manager to develop a detailed design and construction schedule that works for the school district, and phasing.

### IV. COMPENSATION

#### Fee Structure

#### 1. Pre-Bond Services

We understand that it is challenging for school districts to pay upfront for pre-bond services. TowerPinkster will defer our pre-bond fees and costs. You will not owe us anything until your district passes a bond or you choose to work with another architect / engineer. In either case, you would only owe us for the pre-bond services rendered to date.

TowerPinkster will send quarterly statements of our deferred pre-bond labor and costs to keep you informed as they are incurred. The cost for pre-bond services is accounted for in the A | E Costs (Reimbursables) Budget, in the bond proceeds.

#### 2. Implementation Services

Based on the scope and scale of the proposed projects, we will provide the professional services described above at the following percentage fees, plus reimbursable expenses.

- All bond projects at 6.0% of the cost of work

This fee proposal is made with the following assumptions:

1. Pre-Bond fees and reimbursable expenses are in addition to the above listed percentages. [Accounted for in A | E Reimbursables]
2. The professional fees assume a construction cost of work, based on standard construction costs, construction manager fee and contingency. Our fees will be clearly identified in the bond Application or, in the absence of Bond Application, will be based on the construction manager's final cost estimate prior to the election. The fee percentages are based on a single-phase design and construction effort.
3. Our fee does not include the costs of providing the normal types of Owner provided information such as site surveys, soil borings, testing for hazardous materials and construction testing. Site

survey will be provided to TowerPinkster in digital CAD file format (.dwg) at the commencement of this agreement. Soil borings will need to be completed prior to the start of Schematic Design.

4. We do not charge a fee on owner-direct purchased (i.e. busses) items or owner provided services.

Reimbursable expenses are in addition to the compensation for the professional services and include actual expenditures incurred by TowerPinkster in connection with the project. Expenses will be invoiced using a multiplier of 1.1 to cover costs of administration. These expenses may include:

1. Pre-bond labor and costs
2. Transportation in connection with the project, authorized out of town travel, and subsistence.
3. Reproduction, postage and handling of drawings, specifications, reports and other presentation and review documents, not including final bid documents.
4. Renderings, marketing materials, models and mock-ups requested by the Client.
5. Fees paid for securing approval of authorities having jurisdiction over the project.
6. Three-dimensional building scanning including existing building modeling
7. Additional Consultants other than those specified in the proposal.
8. Informational Pre-Bond Video by a consultant up to \$5,000

We estimate A | E Reimbursables Costs at approximately 1.5% of the Cost of Work. Any unused portion of the budget is the Owner's to keep.

## V. TERMS & CONDITIONS

The terms and conditions of this proposal are as follows:

- All permit and agency review fees are paid by Others and not included in this proposal.
- Site is properly zoned for proposed use. No variances, rezoning or Special Use Permits are required to complete this project.
- TowerPinkster will be provided information regarding the facility which shall include site survey (w/ topography and utilities), existing PDF or hard-copy drawings for all disciplines including architecture, structural, mechanical, electrical, plumbing, civil engineering, and a site plan.
- Services not provided in this proposal:
 

<ul style="list-style-type: none"> <li>- Topographic or boundary surveys (in A   E Reimbursables)</li> <li>- Geotechnical survey and borings (in A   E Reimbursables)</li> <li>- Demolition Documentation</li> <li>- As-built drawings after construction</li> <li>- LEED Services and fees</li> <li>- Commissioning Services</li> <li>- Cost Estimating (general and detailed)</li> </ul>	<ul style="list-style-type: none"> <li>- Traffic Engineering and Impact Studies</li> <li>- Food Service (in A   E Reimbursables)</li> <li>- Asbestos and other environmental remediation</li> <li>- Signage design (interior and exterior)</li> <li>- Fire suppression design (layout)</li> <li>- Renderings, animations, or other marketing/presentation material beyond that provided</li> </ul>
--	--
- All work product is copyrighted by TowerPinkster and may only be used with specific written consent.

- If the Client suspends the Project, TowerPinkster shall be compensated for services performed prior to notice of such suspension.
- Limitation of Liability - Our liability for any and all claims shall be limited to the compensation amount per project agreed to in this proposal.
- Termination. Either party may terminate this letter agreement or any subsequent agreement between the parties upon seven (7) days written notice to the other party without cause, and without penalty regardless of the phase of the process. All fees and costs incurred and earned prior to the date of termination shall be paid in full to TowerPinkster.

We appreciate your selection of our TowerPinkster team for your professional design needs and look forward to working with you on this project. Please contact me if you have any questions.

Sincerely,

TowerPinkster



Matthew Slagle, AIA  
Principal

Attachment:

I hereby authorize Tower Pinkster Titus Associates, Inc to provide the professional services as described above. This proposal will serve as the agreement between the School District and TowerPinkster.

\_\_\_\_\_  
Authorized Signature for Fruitport Community Schools

\_\_\_\_\_  
Date

cc: Bjorn Green, TowerPinkster  
Don White, TowerPinkster  
Adam Doublestein, TowerPinkster  
Marketing, TowerPinkster

Attached: TowerPinkster Fee and Rate Schedule

## FEE AND RATE SCHEDULE

January 2022

Hourly rates used in computing fees for professional services:

<b>JOB CLASSIFICATIONS</b>	<b>RATES</b>
Principals .....	\$ 220
Senior Associate Staff.....	195
Senior Professional Staff Level I .....	180
Senior Professional Staff Level II.....	165
Professional Staff.....	155
Senior Technical Staff Level I .....	145
Senior Technical Staff Level II.....	130
Technical Staff Level I .....	115
Technical Staff Level II.....	95
Technical Staff Level III.....	75
Support Staff .....	80

These rates are subject to change at the beginning of each calendar year.



Personnel Committee  
Monday, January 9, 2023  
5:00 p.m.

## MEETING MINUTES

### **Meeting Location:**

Fruitport Community Schools Central Office  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

### **Attendance:**

The meeting was called to order at 5:00 p.m. and Dave Hazekamp, JB Meeuwenberg, and Jason Kennedy were present.

- 1. Teacher Recommendations for Hire** - The Committee discussed the recommendation to hire Macy McDonald for a kindergarten position at Edgewood to replace Julie Ferguson, who is retiring at the end of the year. This position will begin in August 2023. The Committee also discussed a recommendation to hire Katelyn Goodrich for the secondary health position to replace Sarah Krajewski who is resigning from the District mid-year. The Board will be asked to approve these recommendations for hire through the consent agenda.
- 2. AASA National Conference on Education; MASA Delegate: San Antonio, TX** - As an executive board member for the Michigan Association of Superintendents and Administrators (MASA), Jason Kennedy has been selected as a delegate to attend the National Conference on Education in San Antonio, TX on February 15-18, 2023. The superintendent's contract provides approval to attend the national conference. Airfare, lodging, meals, and expenses are covered by MASA.
- 3. Early Childhood Center One-Time Retention Bonus** - The Committee discussed a grant in the amount of \$245,877 that was received by Pam Bergey and the Early Childhood Center. The grant provides up to \$4000 per classroom for improvements such as new furniture, mats, etc. In addition, the grant also allows for staff one-time retention bonuses according to the following schedule:
  - 6 full-time staff; (10+ years); \$1500 each

- 4 full-time staff; (5-9 years); \$1000
- 2 full-time staff; (2-4 years); \$750
- 4 full-time staff; (2 years or less); \$350
- 1 part-time staff; (5-9 years); \$500
- 1 part-time staff; (2-4 years); \$375
- 1 part-time staff; (2 years or less); \$150
- 6 staff; (less than 1 year); \$100

These one-time ECC staff retention bonuses will total \$18,125, and will be covered by the Early Childhood Center Grant. The Board will be asked to approve these one-time retention bonuses.

4. **Other:**

- a. The Committee discussed the need to develop a Letter of Agreement for the use of paid time off between the Board and the Fruitport Education Association.
- b. The Committee discussed a MAISD common calendar proposal that was reviewed with MAISD superintendents on January 9, 2023.
- c. The superintendent's evaluation was discussed with the need for the Board to finalize the evaluation at the January Board meeting.
- d. The Committee reviewed items from the other Board Committee meetings that will be discussed at the Regular Board Meeting on Monday, January 16, 2023.

5. **Public Comment:** None

6. **Adjournment:** The meeting was adjourned at 5:31 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

**BOARD ACTION REQUEST FORM**

**Meeting Date:** January 16, 2023

To: Board of Education

Attachment # XII-2

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

Early Childhood Center Grant: Staff Retention One-Time Bonus

**Background Information:**

The District received a grant in the amount of \$245,877 that was applied for by Pam Bergey and the Early Childhood Center. The grant provides up to \$4000 per classroom for improvements such as new furniture, mats, etc. In addition, the grant also allows for staff one-time retention bonuses according to the following schedule:

- 6 full-time staff; (10+ years); \$1500 each
- 4 full-time staff; (5-9 years); \$1000
- 2 full-time staff; (2-4 years); \$750
- 4 full-time staff; (2 years or less); \$350
- 1 part-time staff; (5-9 years); \$500
- 1 part-time staff; (2-4 years); \$375
- 1 part-time staff; (2 years or less); \$150
- 6 staff; (less than 1 year); \$100

**Financial Impact:** These one-time ECC staff retention bonuses will total \$18,125, and will be covered by the Early Childhood Center Grant.

**Recommended Action:**

To approve the Early Childhood Center Grant staff retention one-time bonuses, as discussed.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin  
         \_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg



Student Affairs Committee  
Monday, January 9, 2023  
5:30 p.m.

## **MEETING MINUTES**

### **Meeting Location:**

Fruitport Community Schools Central Office  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

### **Attendance:**

The meeting was called to order at 5:33 p.m. with Tim Burgess, Susan Franklin, Dave Hazekamp, and Jason Kennedy present.

1. **Strategic Planning Process Update** - The Committee discussed an update to the strategic planning process that was shared in December 2022. Board members were sent a copy of the draft survey. The survey will be distributed to stakeholders. A strategic planning website has been created, and data from the survey will be collected and shared with the Board at the February Board meeting. Two (2) community forums will be scheduled after the results are shared with the Board in February.
2. **School Accountability Data** - The Committee reviewed school accountability, index, and grade data for each school in the District. The Committee reviewed Reward School designations for Beach and Shettler, and discussed opportunities for growth in the areas of attendance, MTSS protocols, and behavioral expectations.
3. **Other:**
  - a. **Walt Disney World Resort Trip** - The Committee discussed an overnight trip request from Tim Priest and Fruitport Bands to Walt Disney World to perform at the Magic Kingdom in Disney's Magical Parade, as well as to participate in clinics with professional musicians. The trip is scheduled for February 14 - 19, 2023. The Board will be asked to approve the trip.

- b. **MAISD Superintendent's Meeting Update** - The Committee discussed a MAISD common calendar proposal that was reviewed with MAISD superintendents on January 9, 2023.
- c. The Committee reviewed items from the other Board Committee meetings that will be discussed at the Regular Board Meeting on Monday, January 16, 2023.

4. **Public Comment:** None

5. **Adjournment:** The meeting was adjourned at 6:14 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

**BOARD ACTION REQUEST FORM**

**Meeting Date:** January 16, 2023

To: Board of Education

Attachment #: XIII-2

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

Overnight Trip Request: Walt Disney World – Fruitport Bands

**Background Information:**

Tim Priest and Fruitport Bands have requested an overnight trip to Walt Disney World Resorts so that the band may march and perform at the Magic Kingdom in Disney’s Magical Parade. The band will also visit Epcot, Hollywood Studios, and the Animal Kingdom, where they will participate in clinics with professional musicians. The trip is scheduled for February 14 - 19, 2023 and is being covered by fundraising and student payment. The band will travel by motor coach provided through the travel company, Music Travel.

**Financial Impact:**

Costs are covered through fundraising and student contributions.

**Recommended Action:**

To approve the overnight trip request from Tim Priest and Fruitport Bands for students to march and perform at the Walt Disney World Resorts in Orlando, FL on February 14 – 19, 2023, as discussed.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin  
         \_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg



**Fruitport Community Schools  
Overnight Field Trip Request**

The details for this overnight trip are as follows:

**Background Information**

Group Requesting Permission: Fruitport Bands

Staff Person(s) in Charge: Tim Priest

Start of Trip Date 2/14/2023

End of Trip Date 2/19/2023

Funding Sources: Students have been fundraising and making payments since last February for this trip.

Are all students Participating? No

Chaperone/Student Ratio: 10:6

**Destination Information**

Destination: Walt Disney World Resort in Florida

Destination Information: 1375 E Buena Vista Dr Orlando FL 32830

Purpose of Trip: The band program will be going to Disney to perform at the Magic Kingdom in the Disney's Magical Parade as well as a clinic with professional musicians showing what prospective career opportunities exist in the music field.

**Lodging Information**

Lodging Accommodations: Staying on site at Disney, the travel company has not provided the exact address yet.

Lodging information: Staying on site at Disney, the travel company has not provided the exact address yet.

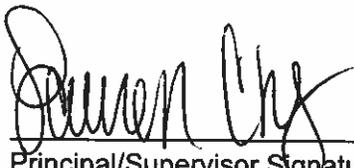
Transportation Arrangements: We are taking charter busses through our Travel Company, Music Travel.

**Emergency Information**

Emergency Contact: Tim Priest, 616-635-8551

Emergency Forms Complete? Yes

Parent Notification is Complete and Attached to this Form? Yes



Principal/Supervisor Signature



Date



## Fruitport HS Bands

Fruitport, MI

February 14 - 19, 2023

**Tuesday, February 14**

**Travel Day**

### Depart the School

Depart early this morning for the overnight journey by motorcoach. Several rest stops and a driver change will be made along the way. Be sure to eat lunch before you arrive at the school. Get some rest for the busy days ahead.

### Lunch Enroute

We will stop enroute to Orlando for a quick-serve lunch. Meal money (\$10) will be provided.

### Dinner Enroute

We will stop enroute to Orlando for a quick-serve dinner. Meal money (\$10) will be provided.

**Wednesday, February 15**

**Epcot**

### Arrive Orlando

Formerly a sleepy central Florida town in the heart of orange-growing country, Walt Disney himself put Orlando on the map in 1965 when he announced that he'd bought up over 25,000 acres (40 square miles) in which to create Walt Disney World, the nation's largest theme park and resort complex. Arguing against staff recommendations to build closer to the ocean, in Tampa or Miami, Mr. Disney stated simply, "hurricanes wouldn't hurt business if we were inland." Following Disney's investment, the Orlando area mushroomed.

### Breakfast at Hub Orlando

Start the trip off right by stopping at the Hub for a true Orlando welcome! Enjoy a full American breakfast buffet in a relaxing environment, and allow the group to freshen up before heading to the theme park for the day! A VIP changing room (standard hotel room w/shower) for the teaching staff is provided, along with a common room / freshen up facility for the students/chaperones.

### DPA 4-day Starter Ticket

Your 4-day Disney Performing Arts Starter Ticket allows visit to one (1) park per day.

### Epcot

The eleven countries of World Showcase present a unique approach to culture, traditions, art, history and cuisine from every corner of the world. At the heart of Future World is the ever-changing wonder of Innoventions, an innovative showplace that exhibits the newest developments and technological advances destined to become part of our daily lives. You can go out of this world on "Mission Space", and at "Test Track", you can design your own vehicle and take a fun, wild ride on a fast car through and around the building!

New Mary Poppins, Guardians of the Galaxy and Ratatouille attractions are opening at Epcot, along with a renovation of Spaceship Earth.

### Lunch in the Park

Eat lunch in the park. One (1) Disney Dining Card (\$205 total) will be provided to cover lunch and dinner each day during your visit to Disney World and breakfasts at your resort hotel Thursday through Saturday. Budget includes \$15 per breakfast and \$20 per each lunch or dinner.

### Dinner in the Park

Eat dinner in the park. Use your Disney Dining Card.

### Depart for Hotel

Board your coach for your hotel for check-in.

**Thursday, February 16**

**Parade/Magic Kingdom**

### Breakfast at Hotel

Eat breakfast at your hotel or at today's Disney park. Use your Disney Dining Card.

### Magic Kingdom

Timeless stories come to life in seven whimsical lands of fun and adventure. Plunge down a breathtaking waterfall on "Splash Mountain", share the patriotic spirit at "The Hall of Presidents", zoom through space at "Space Mountain", and feel the excitement of a thrilling Disney parade! By captivating the imagination, the Magic Kingdom Park makes the world of make-believe come alive to bring out the child in everybody.

### Parade Performance

March through the streets of the Magic Kingdom today, down Main Street and through Frontierland! You'll perform for cheering crowds on the Magic Kingdom's bustling streets. At the conclusion of your performance, return backstage, change out of uniform and store instruments on the coach. Then, return to the Magic Kingdom Park for more fun!

Performance date/time/location pending performance video/application and confirmation by Disney Performing Arts.

### Lunch in the Park

Eat lunch in the park. Use your Disney Dining Card.

### Dinner in the Park

Eat dinner in the park. Use your Disney Dining Card.

### Depart for Hotel

Board your coach for the return to your hotel.

**Friday, February 17**

**Animal Kingdom/Workshop**

### Breakfast at Hotel

Eat breakfast at your hotel or at today's Disney park. Use your Disney Dining Card.

#### Animal Kingdom

Hang on to your open-air vehicle as you are surrounded by free-roaming creatures of the African Savannah on Kilimanjaro Safaris®, or whisk back 65 million years to rescue the last dinosaur on DINOSAUR. Traverse the mysterious and forbidding Nepalese Himalayas aboard Disney's longest rollercoaster on Expedition Everest. Meet tigers, giant bats and other exotic animals up-close, enjoy spectacular live stage shows, and experience the thrill of a white-water expedition on Kali River Rapids® -- all in the same day!

Don't miss Pandora - The World of Avatar, Animal Kingdom's latest addition, based on the James Cameron Hollywood blockbuster. Be sure to ride the one-of-a-kind "Flight of Passage", a 3D flying simulator attraction.

#### Lunch in the Park

Eat lunch in the park. Use your Disney Dining Card.

#### Soundstage Session Workshop

In the Disney Soundstage Instrumental Workshop, students learn how to get the most out of rehearsals and discover how to execute a pitch-perfect performance as they hone their sight-reading skills under the guidance of an experienced Disney teaching artist.

Your group will examine the skills, attitudes and priorities essential to musical excellence. This 2-1/2-hour workshop culminates in a very special finale—a recording of your ensemble performing Disney music, accompanied by footage from a classic Disney animated film.

Performers work toward musical and technical proficiency in a recording studio environment as they:

- Sight-read arrangements of Disney music ranging from Grade 1.5 to Grade 4
- Incorporate accuracy and expressiveness to maximize rehearsal productivity
- Emphasize intonation, balance and tone quality while following the conductor's interpretation
- Discuss the requirements of a studio recording environment and what is expected of performers
- Experience what life is like for a professional studio musician

Chairs, stands, a piano, amps and all large percussion instruments are provided. Music is scored for concert bands, string orchestras, full orchestras or combined concert band/string orchestras. Your Disney teaching artist will select music appropriate for your group's grade level in order to achieve musical success within a short rehearsal period.

Workshop date/time/location pending confirmation by Disney Performing Arts.

#### Dinner in the Park

Eat dinner in the park. Use your Disney Dining Card.

#### Return to Hotel

Board your coach for the return to your hotel.

### Saturday, February 18

### Hollywood Studios

#### Breakfast at Hotel

Eat breakfast at your hotel or at today's Disney park. Use your Disney Dining Card.

#### Hollywood Studios

Everyone is part of the show and laughter resounds. Each epic experience launches students into the action and thrills of movies and television. Disney's Hollywood Studios captures the allure and power of Hollywood by giving everyone the chance to be a star. Learn how movies are made, and enjoy live stage shows based on the animated Disney classics.

Enjoy Adventures for Kids and Grown-Ups Alike at Toy Story Land and Star Wars: Galaxy's Edge, as you venture to a place where legendary Star Wars stories come to life.

#### Lunch in the Park

Eat lunch in the park. Use your Disney Dining Card.

#### Dinner in the Park

Eat dinner in the park. Use your Disney Dining Card.

#### Depart for Home

Board your coach for the overnight journey home.

### Sunday, February 19

### Travel Day

#### Breakfast Enroute

We will stop enroute to home for a quick-serve breakfast. Meal money (\$10) will be provided.

#### Lunch Enroute

We will stop enroute to home for a quick-serve lunch. Meal money (\$10) will be provided.

#### Dinner Enroute

We will stop for a quick-serve dinner enroute to home. Meal money (\$10) will be provided.

#### Arrive Fruitport HS

Arrive home later this evening at the end of an excellent performance trip to Disney World.

**BOARD ACTION REQUEST FORM**

**Meeting Date:** January 16, 2023

To: Board of Education

Attachment #: XIII-3

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

Overnight Trip Request: Grace Adventures – Varsity Girls Soccer

**Background Information:**

Girls varsity soccer coach, Chris Belasco, has requested an overnight trip for the girls varsity soccer team to Grace Adventures in Silver Lake / Mears, MI. This is a preseason trip as a team retreat to focus on team bonding, building relationships, and leadership training.

**Financial Impact:**

Costs are covered through team fundraising and the internal girls' varsity soccer account.

**Recommended Action:**

To approve the overnight trip request from Chris Belasco for the girls' varsity soccer team to attend a team building retreat at Grace Adventures in Mears, MI on March 17-19, 2023, as discussed.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin  
         \_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg



**Fruitport Community Schools  
Overnight Field Trip Request**

The details for this overnight trip are as follows:

**Background Information**

Group Requesting Permission: Fruitport HS Girls Varsity Soccer

Staff Person(s) in Charge: Chris Belasco

Start of Trip Date 3/17/2023

End of Trip Date 3/19/2023

Funding Sources: Internal Fundraising account

Are all students Participating? Yes

Chaperone/Student Ratio: 3/18 Frutport Personnel but the Grace Staff is also present

**Destination Information**

Destination: Grace Adventures

Destination Information: 2100 North Ridge Rd. - Mears, MI 49436

(231)873-0283

Jackson Pell - (231)873-3662

Purpose of Trip: Team Retreat to focus on Team bonding, Leadership and building relationships

**Lodging Information**

Lodging Accommodations: Bunkhouse at Grace Adventures

Lodging information: 2100 North Ridge Rd. - Mears, MI 49436

(231)873-0283

Transportation Arrangements: School Transportation - Vans

**Emergency Information**

Emergency Contact: Chris Belasco (231)343-6113

Emergency Forms Complete? Yes

Parent Notification is Complete and Attached to this Form? No

  
Principal/Supervisor Signature

11/10/23  
Date



**Fruitport Community Schools**  
**Superintendent's Office**  
3255 E. Pontaluna Road  
Fruitport, MI 49415  
Phone: (231) 865-4100

January 13, 2023

Re: Superintendent's Evaluation - Request for Closed Session

Dear Board of Education Members:

Pursuant to MCL 15.268 Sec. 8(1)(a), a public body may meet in closed session “to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing.”

Please accept this communication as my written request for the Board of Education, a public body, to enter into closed session to consider the periodic personnel evaluation of myself as a public officer and employee of the District.

Respectfully,

Jason J. Kennedy  
Superintendent

**BOARD ACTION REQUEST FORM**

**Meeting Date:** January 16, 2023

To: Board of Education

From: Jason Kennedy

**Subject to be Discussed and Policy Reference:**

Superintendent's Evaluation and Final Summative Effectiveness Rating

**Background Information:**

MCL 380.1249b Sec.1(g) requires that the Board use a performance evaluation system that assigns an effectiveness rating to that superintendent of highly effective, effective, minimally effective, or ineffective.

**Financial Impact:** None

**Recommended Action:**

To approve the Board's evaluation of Superintendent, Jason Kennedy, and assign an effectiveness rating of \_\_\_\_\_, for the calendar year ending December 31, 2022.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Burgess      \_\_\_ Cole      \_\_\_ Franklin

\_\_\_ Hazekamp      \_\_\_ Kelly      \_\_\_ Meeuwenberg