



*Special
Board Meeting*

Board Room

June 9, 2025



Fruitport Community Schools
SPECIAL BOARD MEETING
Monday, June 9, 2025 – 6:00 p.m.

Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

AGENDA

- 1. CALL to ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. REMARKS FROM THE PUBLIC***
- 5. GENERAL BOARD BUSINESS**
 - a. Approval of Regular Meeting Minutes - May 19, 2025
 - b. Purchase of Special Education Bus
 - c. School Infrastructure and Bond Planning Discussion
 - i. Review Community Survey Data
 - ii. Discussion Constituent Feedback
 - iii. Discuss Next Steps and Bond Planning Options
 - d. Other
- 6. REMARKS FROM THE PUBLIC***
- 7. ADJOURNMENT**

*Time is provided for members of the audience to address the Board of Education regarding any topic including items on the agenda. The board is providing one opportunity for the public to comment during the meeting. Members of the audience may wish to bring issues to the Board of Education for board consideration. Time limits may be placed if a large number of individuals would like to address the board.

BOARD ACTION REQUEST FORM

Meeting Date: June 9, 2025

To: Board of Education

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

- Approval of Regular Meeting Minutes from May 19, 2025 at 7:00 p.m.

Background Information:

See attached

Financial Impact:

Recommended Action:

Approval of the Regular Meeting Minutes from May 19, 2025, as presented.

Action Taken:

Vote: ___ Burgess ___ Cole ___ Hazekamp ___ Kelly
 ___ Meeuwenberg ___ Mueller ___ Six



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, May 19, 2025 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:00 p.m. by Board President, Dave Hazekamp.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by those in attendance at the meeting.
- III. **ROLL CALL:** Present – Tim Burgess, Kris Cole, Dave Hazekamp, Steve Kelly, JB Meeuwenberg, Josh Mueller, and Kathy Six.
- IV. **APPROVAL OF AGENDA**

Item 25-60. MOTION by Cole, SECOND by Burgess to approve the agenda, as amended to add the following to the agenda:

XIII. Student Affairs Committee Reports & Recommendations

3. Overnight Field Trip Request - Varsity Boys Basketball Team (Hope College Team Camp and Petoskey Big North Shootout)

MOTION CARRIED: 7-0.

V. **PRESENTATIONS:**

Fruitport Building Level Strategy Documentation: Instructional Council Update - Allison Camp provided an Instructional Council update, while also discussing the Building Level Strategy Documentation Guide with the Board of Education. A copy of the Building Level Strategy Documentation Guide was provided in the packet for the Board of

Education. This document outlines each of the building level goals, along with each of the progress monitoring updates on strategy implementation throughout the year.

VI. COMMUNICATIONS: None

VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS:

- **May 2025 Bond Election Update and Next Steps** - Superintendent Kennedy discussed the certified election results from the Board of Canvassers with the Board of Education. It was decided to call a special meeting of the Board of Education on June 9, 2025 to review data and feedback collected from a community survey that is to be administered, while also reviewing constituent feedback that each Board member has received since the election. Bond planning options will be discussed at the special meeting on June 9, 2025 so that next steps can be determined.
- **Student and Parent Handbook Review** - As schools complete updates to their student and parent handbooks for the 2025-2026 school year, they will be shared with the Board of Education in advance of recommended approval. Updates from the high school handbook and the athletic student and parent handbook have been provided to the Board of Education for review.
- **May 2025 Consensus Revenue Estimating Conference (CREC)** - An update from the May CREC was provided to the Board of Education.
- **Reminders:**
 1. Retirement Celebration: A retirement celebration will take place at the high school cafeteria on Wednesday, May 28, 2025 at 4:30 p.m. All District employees who have or will retire during the 2024-2025 school year will be honored. Board members are invited to attend.
 2. Graduation: This year's graduation ceremony will take place at the Trinity Health Arena at 7:00 p.m. on Thursday, May 29, 2025. Board members should arrive no later than 6:30 p.m.

VIII. REMARKS FROM THE PUBLIC: None

IX. CONSENT AGENDA

Item 25-61. MOTION by Six, SECOND by Cole to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$488,854.95
2. Acceptance of April 2025 General Fund Financial Report

3. Acceptance of April 2025 Investments Report
4. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)
5. Approval of Special Meeting Minutes from April 21, 2025 at 6:00 p.m.
6. Approval of Special Meeting Minutes from April 21, 2025 at 6:30 p.m.
7. Approval of Regular Meeting Minutes from April 21, 2025 at 7:00 p.m.

MOTION CARRIED: 7-0.

X. GENERAL BOARD BUSINESS:

1. MAISD FY 2025 - 2026 General Fund Budget Resolution

Item 25-62. MOTION by Six, SECOND by Burgess to approve the Muskegon Area Intermediate School District's 2025-2026 General Fund Budget Resolution, as presented.

Roll call:

Yes: Tim Burgess, Kris Cole, Dave Hazekamp, Steve Kelly, JB Meeuwenberg, Josh Mueller, Kathy Six.

No: None

MOTION CARRIED: 7-0.

2. MAISD Biennial Election of Board Members Resolution

Item 25-63. MOTION by Cole, SECOND by Six to approve the MAISD Biennial Election of Board Members Resolution, as discussed.

Roll call:

Yes: Tim Burgess, Kris Cole, Dave Hazekamp, Steve Kelly, JB Meeuwenberg, Josh Mueller, Kathy Six.

No: None

MOTION CARRIED: 7-0.

3. District Emergency Operations Plan (EOP) Update

The Board of Education discussed the final draft copy of the updates made to the District's Emergency Operations Plan (EOP). The Board will be asked to approve the final updates to the EOP on June 23, 2025. No action was taken on this item.

XI. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on May 12, 2025

JB Meeuwenberg reported on a Committee meeting that was called to order at 5:07 p.m. on May 12, 2025. Kris Cole, Dave Hazekamp, Jason Kennedy, JB Meeuwenberg, and Mark Mesbergen were present. The Committee discussed the MAISD FY2026 original budget process and overview, the MAISD Biennial Election of Board Members, discussed feedback that Board members have received from constituents, while also discussing next steps after the May 2025 Bond Proposal was defeated by voters. The Committee discussed the L-4029, an RFP for resurfacing the high school gym floor, and an RFP for the purchase of new boilers at Beach Elementary. The meeting adjourned at 5:32 p.m.

2. Form 614 (L-4029) - Tax Rate Request

Item 25-64. MOTION by Meeuwenberg, SECOND by Cole to approve the L-4029 tax rate request for the fiscal year 2026, as discussed.

MOTION CARRIED: 7-0.

3. High School Gym Floor Refinishing

Item 25-65. MOTION by Meeuwenberg, SECOND by Cole to approve the proposal from Floor Care Concepts in the amount of \$47,662.61, with funds coming out of the 2021 Capital Projects Fund, as discussed.

MOTION CARRIED: 7-0.

4. Boiler Replacement at Beach Elementary School

Item 25-66. MOTION by Meeuwenberg, SECOND by Six to approve the bid from Hurst Mechanical in the amount of \$174,900, with funds coming out of the 2021 Capital Projects Fund, as discussed.

MOTION CARRIED: 7-0.

5. Bleacher Replacement at Beach Elementary School

Item 25-67. MOTION by Meeuwenberg, SECOND by Cole to approve the bid from Interkal in the amount of \$40,227, with funds coming out of the 2021 Capital Projects Fund, as discussed.

MOTION CARRIED: 7-0.

XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on May 12, 2025

Steve Kelly provided a report of the committee meeting that was called to order at 5:33 p.m. on May 12, 2025. Dave Hazekamp, Steve Kelly, Jason Kennedy, and Kathy Six were present. The Committee discussed the May 2025 Personnel Report. The Committee also discussed an update on two different personnel issues, and discussed next steps after the May 2025 Bond Proposal was defeated by voters. The meeting adjourned at 6:10 p.m.

2. Letter of Agreement: Fruitport Education Association - Schedule B

Item 25-68. MOTION by Kelly, SECOND by Six to approve the proposed changes to the Schedule B section of the Fruitport Education Association's contract, as discussed

MOTION CARRIED: 7-0.

XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on May 12, 2025

Superintendent Kennedy provided a report of the committee meeting that was called to order at 4:30 p.m. on May 12, 2025. Tim Burgess, Dave Hazekamp, Josh Mueller, and Jason Kennedy were present. The Committee discussed next steps after the May 2025 Bond Proposal was defeated by voters. The Committee also discussed the Building Level Strategy Documentation Guide that was developed and monitored at each of the Instructional Council meetings this year, and it discussed updates to the Emergency Operations Plan (EOP). The Committee also discussed recommended changes to the athletic handbook and the high school handbook. The meeting adjourned at 5:07 p.m.

2. Resolution to Conditionally Reinstate a Student: 051925-61806449

Item 25-69. MOTION by Burgess, SECOND by Mueller to approve the conditional reinstatement of student 051925-61806449 to Fruitport Community Schools, as outlined in the resolution. Should the student return to Fruitport Community Schools, the student will be prohibited from attending in-person learning in the same school in which the victim from the physical assault resulting in the student's expulsion attends. Should the student return to Fruitport Community Schools, the student will be permitted to attend Fruitport Alternative Education, Fruitport Adult Education, or be allowed to enroll in the Muskegon County Virtual Academy, assuming that the victim does not attend either of these programs.

Roll call:

Yes: Tim Burgess, Kris Cole, Dave Hazekamp, Steve Kelly, JB Meeuwenberg, Josh Mueller, Kathy Six.

No: None

MOTION CARRIED: 7-0.

3. Overnight Field Trip Request - Varsity Boys Basketball Team (Hope College Team Camp and Petoskey Big North Shootout)

Item 25-70. MOTION by Burgess, SECOND by Six to approve the overnight trip request from Coach Steve Erny and the Varsity Boys' Basketball team to participate in the Hope College Team Camp, and the Big North Shootout, as discussed.

MOTION CARRIED: 7-0.

XIV. BOARD MEMBER REPORTS AND DISCUSSIONS:

JB Meeuwenberg shared that the middle school choir competed at the state festival at Hope College. The middle school choir received straight Division I ratings, and they did an outstanding job!

Josh Mueller shared that he attended the District Art Show and that he was impressed by the quality of art on display from so many of our students.

Dave Hazekamp shared that he continues to be impressed by the music performances that our students and staff put on. The Spring Sing music concerts for each of the elementary schools were outstanding. Each performance was packed and our students and staff did an outstanding job!

Kris Cole shared that the middle school robotics program expects to have three (3) teams next year due to increasing student interest.

XV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on June 16, 2025 at 5:00 p.m.
2. The Personnel Committee will meet on June 16, 2025 at 5:30 p.m.
3. The Student Affairs Committee will meet on June 16, 2025 at 4:30 p.m.
4. The Truth and Taxation Public Hearing on the proposed 2025-2026 budget will take place on June 23, 2025 at 6:30 p.m.
5. The Annual Organizational Meeting will take place on June 23, 2025 at 7:00 p.m.
6. The Board of Education Meeting will meet on June 23, 2025 at 7:00 p.m.

XVI. REMARKS FROM THE PUBLIC: None

XVII. ADJOURNMENT

Item 25-71. MOTION by Kelly, SECOND by Meeuwenberg to adjourn.

MOTION CARRIED: 7-0.

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Steve Kelly, Board Secretary

Danielle VanderMeulen, Recording Secretary

BOARD ACTION REQUEST FORM

Meeting Date: June 9, 2025

To: Board of Education

Attachment #

From: Mark Mesbergen

Subject to be Discussed and Policy Reference:

Purchase of a special education bus

Background Information:

As Brad and I were discussing our special education bus fleet, we noticed the need to add an off lease special education bus to our fleet. We currently have two sub buses but both of them are short buses where all of our other buses are the long version. Also, as our needs for special education transportation increases, there potentially is a need to add a route next year which a new to us bus could fill. If there is not a need to increase the number of routes, this bus would fill in for some of our daily special education buses to try to reduce the number of miles per year (roughly 25,000 per year per bus).

Financial Impact:

\$111,061 coming out of the Section 221 budget out of the FY2026 budget

Recommended Action:

To approve the proposal from Midwest Transit Equipment Inc

Action Taken:

Vote: ☐ Burgess ☐ Cole ☐ Hazekamp ☐ Kelly
 ☐ Meeuwenberg ☐ Mueller ☐ Six



Fruitport Community Schools
Business Office
3255 E. Pontaluna Road
Fruitport, Michigan 49415
Ph: 231-865-4005
Fax: 231-865-4022

November 4, 2024

Request for School Bus Bids

Attn: Vehicle Sales Manager

Fruitport Community Schools is seeking bids for school buses. The district is looking for school buses that fit in the following three categories. The category is for conventional buses (preferably off-lease models).

Bids are to be submitted via mail to: Fruitport Community Schools, Attn: Director of Business Services, 3255 Pontaluna Rd., Fruitport, MI 49415 by 1:00 p.m. Friday May 30, 2025. No late bids will be accepted. For questions, please contact Mark Mesbergen at mmesbergen@fruitportschools.net.

The District seeks school buses meeting the following criteria:

Category 1: Special Education Bus

Mandatory Criteria:

- 2018 to 2024 model year (not all need be same model year)
- 276" Wheel Base International
- Special Needs w/ Lift
- Have or ability to add Integrated Child Seats
- Air Brake/Air Ride
- Diesel Engine
- Conforms to current Michigan D.O.T. regulations
- Less than 60,000 miles
- No to minimal rust (commensurate with age and mileage)
- Acceptance of vehicles subject to inspection

Preferred Options:

- LED lighting
- Air Conditioning
- Engine Warranty

The following sheets include the bid proposal for both categories, Affidavit of Bidder and Iran Economic Sanctions Act Certification which all have to be included in the proposal.

Thank you

Mark Mesbergen
Director of Business Services


BID PROPOSAL SHEET

**FRUITPORT COMMUNITY SCHOOLS
REQUEST FOR PROPOSAL - BUSES**

NAME OF BIDDER: Midwest Transit Equipment, Inc.
ADDRESS: 15580 US Highway 27N
CITY: Marshall STATE: MI ZIP: 49068
PHONE: 800-933-2412 FAX:
CONTACT NAME: Tim Adams
EMAIL: tim.adams@midwesttransit.com

I agree to abide by all of the terms of this request for proposal. I confirm that all the specifications and otherwise stated exceptions meet or exceed all the requirements in this request for proposals. I understand that Fruitport Community Schools and the Board of Education reserves the right to reject any or all bids, in whole or in part, to waive any irregularities, and in general, to make the award in any manner deemed in the best interest of each district.

I further attest that there are no familial relationships that exist between myself, my employer, and any member of the Fruitport Community Schools Board of Education.

Authorized Signature:  Date: 05/29/2025
Print Name and Title: Tim Adams - Regional Sales Manager

Category 1: Special Education Bus

Mandatory Criteria:

- 2018 to 2024 model year (not all need be same model year)
- 276" Wheel Base International
- Special Needs w/ Lift
- Have or ability to add Integrated Child Seats
- Air Brake/Air Ride
- Diesel Engine
- Conforms to current Michigan D.O.T. regulations
- Less than 60,000 miles
- No to minimal rust (commensurate with age and mileage)
- Acceptance of vehicles subject to inspection

Preferred Options:

- LED lighting
- Air Conditioning
- Engine Warranty

Proposal:

Price: (do not include warranty)

Model Year:

Number of Passengers:

Miles:

LED Lighting (Y/N):

11R22.5 Tires (Y/N):

Air Door (Y/N):

Engine Warranty (describe & costs):

FAMILIAL RELATIONSHIP DISCLOSURE FORM AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of Midwest Transit Equipment, Inc. (the Bidder), pursuant to the familial disclosure requirements provided in the Advertisement for Bid, hereby represents and warrants, except as provided below, that no familial ~~relationships exist between the owner(s) or any employee of~~ Midwest Transit Equipment, Inc. (the Bidder) and any member of the Board of Education of the School District or the Superintendent of Fruitport Community Schools.

List and describe any Familial Relationships:

None

BIDDER: Midwest Transit Equipment, Inc.

By: Dan Cutler

Its: President/CEO

[Handwritten Signature]

5/29/25

STATE OF MICHIGAN)

) ss.
COUNTY OF)

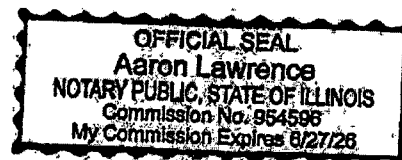
The instrument was acknowledged before me on the 29 day of May, 2025, by

[Handwritten Signature]

 , Notary Public
County, Michigan

My Commission Expires: 6-27-26

Acting in the County of: Kankakee, IL



PB10500, 34 FT. 2 IN., CAP 64, SEAT SIZE 39/39, SEAT SPACING VARIES, LIFT-REAR, 1-WC

* 126":TOTAL TRACK
LENGTH (APPROXIMATELY)

* NOTE:
IT IS THE SELLING DEALER'S RESPONSIBILITY TO
ENSURE THAT ANY WHEELCHAIR TIE - DOWN SYSTEM
SPECIFIED AND DEPICTED ON THIS DRAWING MEETS
ALL DESTINATION STATE REQUIREMENTS AND
IS SO THAT THE WHEELCHAIRS CAN BE
PLACED AND REMOVED WITH RESPECT TO: SEATS,
K/O'S, SIDE BAGS DOORS, MEATERS, LIFTS,
WHEELHOUSES, ETC.
POSSESSION OF THIS PRINT DOES NOT IN ANY WAY
OBLIGATE US TO BUILD THE UNIT SHOWN.
WE TRACE SHOWN IS FOR REFERENCE ONLY.

THIS UNIT CONFORMS TO APPLICABLE FMVSS

[illegible]

To: Jason Kennedy, John Winkas, and Mark Mesbergen; Board of Education
From: TowerPinkster, O-A-K
Re: Possible Bond Options

Josh, Kevin and I met yesterday to develop a few options for consideration. All of these options eliminate the soccer field:

Option 1 for 82.0M, 0 mill

56.7M for New Edgewood
11.7M ECC
5.4M for Beach
3.9M for Shettler
2.7M for Middle School
0 for High School
0.6M at Operations/Admin
1.0M for Busses

Option 2 for 78.9M, 0 mill

56.7M for New Edgewood
11.7M for ECC at Remaining Edgewood
3.8M for Beach
2.4M for Shettler
2.7M for Middle School
0 for High School
0.6M at Operations/Admin
1.0M for Busses

Option 3 for 75.4M, 0 mill

56.7M for New Edgewood
8.0M for ECC at Remaining Edgewood
(shell out the master plan footprint, finish 8 classrooms, satellite ECC classrooms to remain)
3.5M for Beach
3.5M for Shettler
2.7M for Middle School
0 for High School
0.6M at Operations/Admin
1.0M for Busses

Option 4 for 66.4M, 0 mill

56.7M for New Edgewood

0M for ECC
3.5M for Beach
3.5M for Shettler
2.7M for Middle School
0 for High School
0 at Operations/Admin
0M for Busses

Option 3 has a new idea for the ECC. We could demolish most of the existing Edgewood as previously shown, keeping the footprint shown in the last bond attempt. Then, finish about half of it so that the classrooms in the Middle School and Edgewood could move here. The rest of the ECC programs would remain in their present locations until this building is completed as part of the master plan and/or with remaining bond funds.

We are happy to talk and tweak any of these that might be useful in your efforts.

Fruitport Community Schools - November 2025 Bond Proposal
Campaign Task List

PRE-BOND	Status	Item	Champion	Date
		Develop themes/messages		6/9/25
		Write Video Script		
		Film Video B-Roll		
		Record Video Script		

DEVELOP MATERIALS	Status	Item	Champion	Drafts Due
		Content 1: FAQs, 1-Pager, Mailer		7/10/2025
		Feedback & Legal Review		7/17/2025
		Content 2: Bond Boards, Banners, A-Frame Sign Inserts		7/24/2025
		Feedback & Legal Review		7/31/2025
		Content 3: Graphics for Social/Website, Bond Video, Super Letter		8/7/2025
		Feedback & Legal Review		8/13/2025
	MILESTONE	Final Materials and campaign plan presented to BOE		8/18/2025

CAMPAIGN	Status	Item	Champion	Release Date
		Launch Campaign - Website updated		8/18/2025
		Email Letter from Superintendent		8/18/25
		Open Houses - Boards Posted in Building Entrances, Banners posted		8/18/25
		Send district-wide mailer		9/1/25
		Launch Video		9/1/25
		Send 1-pager home in Elementary folders		9/19/25
	MILESTONE	Absentee Ballots Available by this Date		9/25/25
		Community Forum		10/1/25
		Post A-frame signs at all parent drop-off loops - reminder to vote (early voting open)		10/26/25
		Final Letter from Superintendent - Reminder to Vote		10/28/2025
	MILESTONE	Election Day		11/4/2025