



*Special
Board Meeting*

Board Room

July 21, 2023



Fruitport Community Schools
SPECIAL BOARD MEETING
Monday, July 21, 2023 – 8:00 a.m.

Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

AGENDA

- I. CALL to ORDER**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. REMARKS FROM THE PUBLIC***
- V. GENERAL BOARD BUSINESS**
 - A. Regular Board of Education Meeting Minutes - July 17, 2023
 - B. Property Purchase - 259 N. 3rd St., Fruitport, MI 49415
 - C. Edgewood Elementary Principal Recommendation
- VI. ADJOURNMENT**

*Time is provided for members of the audience to address the Board of Education regarding any topic including items on the agenda. The board is providing one opportunity for the public to comment during the meeting. Members of the audience may wish to bring issues to the Board of Education for board consideration. Time limits may be placed if a large number of individuals would like to address the board.



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, July 17, 2023 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:00 p.m. by Board President, Dave Hazekamp.
- II. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg. Absent - Kris Cole.
- III. **APPROVAL OF AGENDA**

Item 23-115. MOTION by Buckner, SECOND by Franklin to approve the agenda, as presented

MOTION CARRIED: 6-0; 1 absent.
- IV. **PRESENTATIONS:** None
- V. **COMMUNICATIONS:** None
- VI. **SUPERINTENDENT/ADMINISTRATIVE REPORTS:**
 - **Draft Template of Strategic Action Plan**

Superintendent Kennedy provided the Board with a copy of the draft template of the District's Strategic Action Plan. Superintendent Kennedy also discussed key points within the draft plan and discussed the need to continue to revise the draft plan over the next few months.
- VII. **REMARKS FROM THE PUBLIC:** None

VIII. CONSENT AGENDA

Item 23-116. MOTION by Kelly, SECOND by Franklin to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$1,498,366.54
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)
7. Approval of Special Meeting Minutes: July 10, 2023

MOTION CARRIED: 6-0; 1 absent.

IX. GENERAL BOARD BUSINESS:

1. Real Estate and Property Acquisition - 259 N. 3rd Street Fruitport, MI 49415

The Board discussed the property that was recently listed for sale at 259 N. 3rd Street, Fruitport, MI 4915. The Board discussed that at approximately \$70 per square foot, plus upgrades that could be managed by our operations and maintenance department, that this building could be a great place to move our central office spaces in preparation for the next phase of the District's Master Facilities Plan. This could also open up additional space for classrooms at Edgewood Elementary in the event that enrollment continues to grow with new housing developments that are currently being built in the Edgewood catchment area. The Board discussed this being well below what we would be able to build a new space for on a cost per square foot basis, while keeping the District connected and in the center of the Village, if it were to acquire the property.

2. Enter into Closed Session Pursuant to MCL 15.268 Sec. 8(1)(d)

Item 23-117. MOTION by Franklin, SECOND by Buckner to enter into closed session pursuant to MCL 15.268 Sec. 8(1)(d), which states that a Board of Education may enter into a closed session for the purpose of considering the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

Roll Call Vote:

Ayes: Elroy Buckner, Tim Burgess, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.

Nays: None

Absent: Kris Cole

MOTION CARRIED: 6-0; 1 absent.

The Board entered into closed session, with the time being 7:27 p.m., after being approved by at least a 2/3 roll call vote of members elected or appointed and serving.

Closed Session Meeting Minutes:

The Board discussed the purchase price of the property at 259 N. 3rd Street, Fruitport, MI 49415, and provided authorization to the superintendent to negotiate and offer a not to exceed amount for the purchase of the property. This offer would include required contingencies and be non-binding until formal approval of a purchase agreement by the Board at a later meeting of the Board. A walkthrough, inspections of the roof, septic, structural, electrical, and mechanical systems would take place, as well as an asbestos assessment. The Board would use cash on hand from the District's Building and Site fund should it make the property purchase. The Board will work with its legal counsel at Thrun Law Firm for oversight of any real estate transaction.

3. Return to Open Session

Item 23-118. MOTION by Franklin, SECOND by Buckner to return to open session.

Roll Call Vote:

Ayes: Elroy Buckner, Tim Burgess, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.

Nays: None

Absent: Kris Cole

MOTION CARRIED: 6-0; 1 absent.

The Board returned to open session with the time being 7:47 p.m.

4. Panorama MTSS Software Platform

Item 23-119. MOTION by Franklin, SECOND by Kelly to approve a cost not to exceed \$27,725 annually for three (3) years to purchase the Panorama MTSS Software Platform, as discussed.

MOTION CARRIED: 6-0; 1 absent.

X. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. The Business and Finance Committee did not meet during the month of July 2023, due to a lack of agenda items for the month, so a report of the Committee was not provided.

XI. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on July 10, 2023

JB Meeuwenberg reported on a Personnel Committee meeting held on July 10, 2023 at 5:00 p.m. Dave Hazekamp, JB Meeuwneberg, and Jason Kennedy were present. The Committee discussed the July 2023 Personnel Report and the process being used to fill the principal and assistant principal vacancies at Edgewood Elementary School. The Committee also reviewed items from the other Board Committee meetings to be discussed at the Regular Board Meeting on Monday, July 17, 2023. The meeting adjourned at 5:14 p.m.

XII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on July 10, 2023

Susan Franklin reported on a Student affairs Committee meeting held on July 10, 2023 at 5:15 p.m. Dave Hazekamp, Susan Franklin, and Jason Kennedy were present. The Committee discussed a purchase recommendation for new health education textbooks and resources, reviewed changes to the high school handbook for the 2023-2024 school year, discussed a request for an overnight trip from Choir teacher Adelaide Petersmark and Professor Barry Martin (Grand Valley State University) for selected students from Fruitport High School to participate in the Michigan Musicians Abroad trip to Europe on June 21, 2024 - July 6, 2024, and discussed the purchase of new AP Chemistry and AP Physics textbooks and resources. The meeting adjourned at 5:24 p.m.

2. Overnight Trip Request: Michigan Musicians Abroad Trip to Europe

Item 23-120. MOTION by Franklin, SECOND by Kelly to approve the overnight trip request by choir teacher Adelaide Petersmark for selected students from

Fruitport Community Schools to attend the Michigan Musicians Abroad trip to Europe on June 21, 2024 through July 6, 2024, as discussed.

MOTION CARRIED: 6-0; 1 absent.

3. Advanced Placement Chemistry and Physics Textbook and Resource Purchase

Item 23-121. MOTION by Franklin, SECOND by Burgess to approve a cost not to exceed \$20,000 for the purchase of Fundamentals of Physics (Halliday, Resnick, & Walker), and Chemistry (Zumdahl, Zumdahl, & DeCoste) to support these AP courses, as recommended by the high school faculty, with funds coming out of ESSER to support this expenditure, as discussed.

MOTION CARRIED: 6-0; 1 absent.

4. Health Education Textbook and Resource Purchase Recommendation: Second Public Hearing and Reading

The Board held a second public hearing on the adoption of the new health education textbooks for the high school and middle school prior to the Board taking action on this recommendation. The District's Sex Education Advisory Board (SEAB) previously reviewed and approved the resources for recommendation to the Board. The first public hearing and reading was held at the Board meeting on Monday, June 26, 2023.

Item 23-122. MOTION by Franklin, SECOND by Burgess to approve a cost not to exceed \$45,000 for the purchase of Goodheart-Wilcox textbooks, as recommended by the health department, and approved by the Sex Education Advisory Board, with funds coming out of ESSER to support this expenditure, as discussed.

MOTION CARRIED: 6-0; 1 absent.

5. 2023-2024 High School Student Handbook

Item 23-123. MOTION by Franklin, SECOND by Kelly to approve the updated High School Student Handbook for the 2023-2024 school year, as discussed.

MOTION CARRIED: 6-0; 1 absent.

XIII. BOARD MEMBER REPORTS AND DISCUSSIONS: None

XIV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on August 14, 2023 at 6:00 p.m.
2. The Personnel Committee will meet on August 14, 2023 at 5:00 p.m.
3. The Student Affairs Committee will meet on August 14, 2023 at 5:30 p.m.
4. The Board of Education will meet on August 21, 2023 at 7:00 p.m.

XV. REMARKS FROM THE PUBLIC: None

XVI. ADJOURNMENT

Item 23-124. MOTION by Buckner, SECOND by Franklin to adjourn.

MOTION CARRIED: 6-0; 1 absent.

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Susan Franklin, Board Secretary

Danielle VanderMeulen, Recording Secretary

BOARD ACTION REQUEST FORM

Meeting Date: July 21, 2023

To: Board of Education

Attachment #2

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

Property Purchase – 259 N. 3rd Street, Fruitport, MI 49415

Background Information:

See attached Purchase Agreement.

Financial Impact:

\$525,000 coming from the Building & Site Fund; Additional renovations to be made at a later date and time.

Recommended Action:

To approve the purchase of the property located at 259 N. 3rd Street, Fruitport, MI 49415 in the amount of \$525,000, with proceeds coming out of the Building & Site Fund, as discussed. The Agreement is contingent upon inspections being completed within 15 days of the effective date of the Agreement. If the results of the inspections are not acceptable to the Board, the Board may terminate the agreement and receive a refund of the earnest money, or make a written proposal to the Seller to correct the unsatisfactory conditions.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin
 ___ Hazekamp ___ Kelly ___ Meeuwenberg

WEST MICHIGAN REGIONAL PURCHASE AGREEMENT

DATE: 07/18/2023 (time) _____ # _____
 MLS # 23023274
 SELLING OFFICE: RE/MAX West BROKER LIC.#: 6505356201 REALTOR® PHONE: 231-638-1389
 LISTING OFFICE: Greenridge REALTOR® PHONE: 616-935-3500

- Effective Date:** This Agreement is effective on the date of Seller's acceptance of Buyer's offer or Buyer's acceptance of any counteroffer, as the case may be, and this date shall hereafter be referred to as the "Effective Date". Further, any reference to "days" in this Agreement refers to calendar days. The first calendar day begins at 12:01 a.m. on the day after the Effective Date. Any reference to "time" refers to local time.
- Agency Disclosure:** The Undersigned Buyer and Seller each acknowledge that they have read and signed the Disclosure Regarding Real Estate Agency Relationships. The selling licensee is acting as (choose one):
 Agent/Subagent of Seller Buyer's Agent Dual Agent (with written, informed consent of both Buyer and Seller)
 Transaction Coordinator
 Primary Selling Agent Name: Kurt Pieczynski Email: remaxkurt@gmail.com Lic.#: 6502356202
 Alternate Selling Agent Name: _____ Email: _____ Lic.#: _____
- Seller's Disclosure Statement:** (This paragraph applies to sales of one-to-four family residential units.)
 Buyer has received the Seller's Disclosure Statement, dated _____.
 Buyer has not received the Seller's Disclosure Statement. Buyer may terminate this Agreement, in writing, any time prior to receipt of the Seller's Disclosure Statement. Once Buyer has received the Seller's Disclosure Statement, Buyer may terminate this Agreement, in writing, within 72 hours of receipt if the disclosure was received in person, or within 120 hours if received by registered mail. Exceptions: _____
 Seller is exempt from the requirements of the Seller Disclosure Act.
- Lead-Based Paint Addendum:** Transactions involving homes built prior to 1978 require a written disclosure which is hereby attached and will be an integral part of this Agreement.
- Property Description:** Buyer offers to buy the property located in the City Village Township of Fruitport,
 County of Muskegon, Michigan, commonly known as (insert mailing address: street/city/state/zip code)
259 N. 3rd Ave., Fruitport, MI 49415

with the following legal description and tax parcel ID numbers:
VILLAGE OF FRUITPORT SEC 36 T9N R162 BLK13 LOTS 3 THRU 6

PP# _____

The following paragraph applies only if the Premises include unplatted land:
 Seller agrees to grant Buyer at closing the right to make (insert number) _____ division(s) under Section 108(2), (3), and (4) of the Michigan Land Division Act. (If no number is inserted, the right to make divisions under the sections referenced above stays with any remainder of the parent parcel retained by Seller. If a number is inserted, Seller retains all available divisions in excess of the number stated; however, Seller and/or REALTOR® do not warrant that the number of divisions stated is actually available.) If this sale will create a new division, Seller's obligations under this Agreement are contingent on Seller's receipt of municipal approval on or before _____, of the proposed division to create the Premises.

- Purchase Price:** Buyer offers to buy the Property for the sum of \$ 525,000
five hundred twenty-five thousand U.S. Dollars
- Seller Concessions, if any:** none

8. **Terms:** The Terms of Purchase will be as indicated by "X" below: (Other unmarked terms of purchase do not apply.)
SOURCE OF FUNDS TO CLOSE: Buyer represents that the funds necessary to close this transaction on the terms specified below are currently available to Buyer in cash or an equally liquid equivalent.

If the Property's value stated in an appraisal obtained by Buyer or Buyer's lender is less than the Purchase Price, Buyer shall within three (3) days after receipt of the appraisal: 1) renegotiate with the Seller, 2) terminate the transaction, in which case Buyer shall receive a refund of Buyer's Earnest Money Deposit, or 3) proceed to close the transaction at the agreed Purchase Price.

- CASH.** The full Purchase Price upon execution and delivery of Warranty Deed. Buyer Agrees to provide Buyer Agent/Dual Agent verification of funds within five (5) days after the Effective Date, and consents to the disclosure of such information to Seller and/or Seller's Agent. If verification of funds is not received within 5 days after the Effective Date, Seller may terminate this Agreement at any time before verification of funds is received by giving written notice to Buyer. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement.
- NEW MORTGAGE.** The full Purchase Price upon execution and delivery of Warranty Deed, contingent upon Buyer's ability to obtain a _____ type _____ (year) mortgage in the amount of _____ % of the Purchase Price bearing interest at a rate not to exceed _____ % per annum (rate at time of loan application), on or before the date the sale is to be closed. Buyer agrees to apply for a mortgage loan, and pay all fees and costs customarily charged by Buyer's lender to process the application, within _____ days after the Effective Date, not to impair Buyers' credit after the date such loan is offered. Seller Buyer will agree to pay an amount not to exceed \$ _____ representing repairs required as a condition of financing. Buyer agrees does not agree to authorize Buyer's Agent/Dual Agent to obtain information from _____

Buyer's lender regarding Buyer's financing, and consents to the disclosure of this information to Seller and/or Seller's Agent. Exceptions:

SELLER FINANCING (choose one of the following): CONTRACT or PURCHASE MONEY MORTGAGE

In the case of Seller financing, Buyer agrees to provide Seller with a credit report within 72 hours after the Effective Date. If the credit report is unacceptable to Seller, Seller shall have the right to terminate this offer within 48 hours of Seller's receipt, or if Buyer fails to provide said credit report to Seller within the time frame allotted, Seller shall have the right to terminate this offer within 48 hours. Seller is advised to seek professional advice regarding the credit report.

\$ _____ upon execution and delivery of a _____ form (name or type of form and revision date), a copy of which is attached, wherein the balance of \$ _____ will be payable in monthly installments of \$ _____ or more including interest at _____ % per annum, interest to start on date of closing, and first payment to become due thirty (30) days after date of closing. The entire unpaid balance will become due and payable _____ months after closing. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions:

EQUITY (choose one of the following): Formal Assumption or Informal Assumption
Upon execution and delivery of: Warranty Deed subject to existing mortgage OR Assignment of Vendee Interest in Land Contract, Buyer to pay the difference (approximately \$ _____) between the Purchase Price above provided and the unpaid balance (approximately \$ _____) upon said mortgage or land contract, which Buyer agrees to assume and pay. Buyer agrees to reimburse Seller for accumulated funds held in escrow, if any, for payment of future taxes and insurance premiums, etc. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions:

OTHER:

9. Contingencies: Buyer's obligation to consummate this transaction (choose one):

- IS NOT CONTINGENT - is not contingent upon the sale or exchange of any other property by Buyer.
- IS CONTINGENT UPON CLOSING - is contingent upon closing of an existing sale or exchange of Buyer's property located at:

A copy of Buyer's agreement to sell or exchange that property is being delivered to Seller along with this offer. If the existing sale or exchange terminates for any reason, Buyer will immediately notify Seller, and either party may terminate this Agreement in writing, within 3 days of Buyer's notice to Seller. If either party terminates, Buyer shall receive a refund of any applicable Earnest Money Deposit.

- IS CONTINGENT UPON THE SALE AND CLOSING - is contingent upon the execution of a binding agreement and the closing of a sale or exchange of Buyer's property located at _____ on or before _____. Seller will have the right to continue to market Seller's Property until Buyer enters into a binding agreement to sell or exchange Buyer's property and delivers a copy thereof to Seller. During such marketing period, Seller may enter into a binding contract for sale to another purchaser on such price and terms as the Seller deems appropriate. In such event, this Agreement will automatically terminate, Buyer will be notified promptly, and Buyer's Earnest Money Deposit will be refunded. Exceptions:

10. Fixtures & Improvements: The following is not intended to be an all-inclusive list of items included with the Property. All improvements and appurtenances are included in the Purchase Price, if now in or on the Property, unless rented, including the following: all buildings; landscaping; attached smart home devices; attached security systems; lighting fixtures and their shades and bulbs; ceiling fans; hardware for draperies and curtains; window shades and blinds; built-in kitchen appliances, including garbage disposal and drop-in ranges; wall to wall carpeting, if attached; all attached mirrors; all attached TV mounting brackets; all attached shelving; attached work benches; stationary laundry tubs; water softener; water heater; incinerator; sump pump; water pump and pressure tank; heating and air conditioning equipment (window units excluded); attached humidifiers; heating units, including add-on heating stoves and heating stoves connected by flue pipe; fireplace screens, inserts, and grates; fireplace doors, if attached; liquid heating and cooking fuel tanks; TV antenna and complete rotor equipment; satellite dish and necessary accessories and complete rotor equipment; all support equipment for inground pools; screens and storm windows and doors; awnings; installed basketball backboard, pole and goal; mailbox; flagpole(s); fencing, invisible inground fencing and all related equipment, including collars; detached storage buildings; underground sprinkling, including the pump; installed outdoor grills; all plantings and bulbs; garage door opener and control(s); and any and all items and fixtures permanently affixed to the Property; and also includes:

but does not include:

259 N. 3rd Ave., Fruitport, MI 49415
Subject Property Address/Description

07/18/2023
Date

Time

 Buyer's Initials

 Seller's Initials

11. Heating and Cooking Fuels: Liquid heating and cooking fuels in tanks are included in the sale and will transfer to Buyer at time of possession unless usage is metered (in which case it is not included in the sale). Sellers are responsible for maintaining heating and cooking liquid fuels at an operational level and shall not permit fuels to fall below 10% in the tank(s) at the time of possession, except that the tank(s) may be empty only if now empty. Further, Seller is precluded from removing fuel from tank(s) other than what is expended through normal use. Exceptions:

12. Assessments (choose one):
If the Property is subject to any assessments,

Seller shall pay the entire balance of any such assessments that are due and payable on or before the day of closing (regardless of any installment arrangements), except for any fees that are required to connect to public utilities.

Seller shall pay all installments of such assessments that become due and payable on or before day of closing. Buyer shall assume and pay all other installments of such assessments.

Seller has an ongoing obligation through the Closing to disclose to the Buyer any known pending assessments, including, but not limited to, any mandatory utility connection requirements, and/or benefit charges, and condominium special assessments, that have not been previously disclosed in writing to Buyer.

13. Property Taxes: Seller will be responsible for any taxes billed prior to those addressed below. Buyer will be responsible for all taxes billed after those addressed below.

Buyer is also advised that the state equalized value of the Property, principal residence exemption information and other real property tax information is available from the appropriate local assessor's office. Buyer should not assume that Buyer's future tax bills on the Property will be the same as Seller's present tax bills. Under Michigan law, real property tax obligations can change significantly when property is transferred.

No proration. (Choose one):

Buyer Seller will pay taxes billed summer _____ (year);
 Buyer Seller will pay taxes billed winter _____ (year);

Calendar Year Proration (all taxes billed or to be billed in the year of the closing). Calendar year tax levies will be estimated, if necessary, using the taxable value and the millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying for January 1 through the day before closing.

Fiscal Year Proration - Taxes will be prorated as though they are paid in (choose one): advance. arrears.
Fiscal Year will be assumed to cover a 12-month period from date billed, and taxes will be prorated to the date of closing. Fiscal year tax levies will be estimated, if necessary, using the taxable value and millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying through the day before closing. Exceptions:

14. Well/Septic: Within ten (10) days after the Effective Date, (choose one) Seller or Buyer will arrange for, at their own expense, an inspection of the primary well used for human consumption (including a water quality test for coliform bacteria and nitrates) and septic systems in use on the Property. The inspection will be performed by a qualified inspector in a manner that meets county (or other local governmental authority, if applicable) protocol.

If any report discloses a condition unsatisfactory to Buyer, or doesn't meet county standards that are a condition of sale, Buyer may, within three (3) days after Buyer has received the report, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the well/septic as-is. Seller will respond in writing within three (3) days to Buyer's request. If Seller fails to respond or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer will have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate the contract, Buyer will proceed to closing according to the terms and conditions of this Agreement.

Other:

15. Inspections & Investigations:

Inspections: Buyer, or someone selected by Buyer, has the right to inspect the buildings, premises, components and systems, at Buyer's expense. Any damage, misuse, abuse, or neglect of any portion of the Property or premises as a result of inspections will be Buyer's responsibility and expense.

Investigations: It is Buyer's responsibility to investigate (i) whether the Property complies with applicable codes and local ordinances and whether the Property is zoned for Buyer's intended use; (ii) whether Buyer can obtain a homeowner's insurance policy for the Property at price and terms acceptable to Buyer; (iii) and whether or not the Property is in a flood zone.

All inspections and investigations will be completed within 15 days after the Effective Date. If the results of Buyer's inspections and investigations are not acceptable to Buyer, Buyer may, within the above referenced period, either (a) terminate this Agreement by written notice to Seller and receive a refund of Buyer's Earnest Money Deposit, or (b) make a written proposal to Seller to correct those unsatisfactory conditions, which proposal must be in the form of a proposed addendum and must be signed by Buyer in order for it to be effective. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have

259 N. 3rd Ave., Fruitport, MI 49415
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 Seller's Initials

accepted the Property as-is. Seller may negotiate with Buyer, or by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Inspections & Investigations and will proceed to closing according to the terms and conditions of this Agreement.

Buyer has waived all rights under this Inspections & Investigations paragraph.

Exceptions:

16. Municipal Compliances: Seller will arrange and pay for current certificates of occupancy, sidewalk compliance, and smoke detector ordinances, if applicable.

17. Title Insurance: Seller agrees to convey marketable title to the Property subject to conditions, limitations, reservation of oil, gas and other mineral rights, existing zoning ordinances, and building and use restrictions and easements of record. An expanded coverage ALTA Homeowner's Policy of Title Insurance in the amount of the Purchase Price shall be ordered by Seller and furnished to Buyer at Seller's expense, and a commitment to issue a policy insuring marketable title vested in Buyer, including a real estate tax status report, will be made available to Buyer within ten (10) days after the Effective Date. If Buyer so chooses, or if an expanded policy is not applicable, then a standard ALTA Owners' Policy of Title Insurance shall be provided.

If Buyer objects to any conditions, Buyer may, within three (3) days of receipt of the Title Commitment, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the Title Commitment as-is. Seller may negotiate with Buyer, or by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and shall receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Title Commitment as-is and will proceed to closing according to the terms and conditions of this Agreement. Exceptions:

18. Property Survey: Broker advises that Buyer should have a survey performed to satisfy Buyer as to the boundaries of the Property and the location of improvements thereon.

Buyer or Seller (choose one) shall within ten (10) days of the Effective Date, order, at their expense, a boundary survey with iron corner stakes showing the location of the boundaries, improvements and easements in connection with the Property. Upon receipt of the survey, Buyer will have three (3) days to review the survey. If the survey shows any condition, in Buyer's sole discretion, which would interfere with Buyer's intended use of the Property, the marketability of the title, or zoning non-compliance, then Buyer may, within said three (3) day period, terminate this Agreement, in writing, and Buyer will receive a full refund of Buyer's Earnest Money Deposit.

No survey. Buyer has waived all rights under this paragraph.

When closing occurs, Buyer shall be deemed to have accepted the boundaries of the Property and the location of such improvements thereon. Exceptions:

19. Home Protection Plan: Buyer and Seller have been informed that home protection plans may be available. Such plans may provide additional protection and benefit to the parties. Exceptions:

20. Prorations: Rent; association dues/fees, if any; insurance, if assigned; interest on any existing land contract, mortgage or lien assumed by Buyer; will all be adjusted to the date of closing. For the purposes of calculating prorations, it is presumed that Seller owns the Property through the day before closing.

21. Closing: If agreeable to Buyer and Seller, the sale will be closed as soon as closing documents are ready, but not later than 08/15/2023. An additional period of fifteen (15) days will be allowed for closing to accommodate the correction of title defects or survey problems which can be readily corrected, or for delays in obtaining any lender required inspections/repairs. During this additional period, the closing will be held within 5 days after all parties have been notified that all necessary documents have been prepared. Buyer and Seller will each pay their title company closing fee, if applicable, except in the case of VA financing where Seller will pay the entire closing fee. Exceptions:

22. Pre-Closing Walk-Through: Buyer (choose one) reserves waives the right to conduct a final walk-through of the Property within three (3) days of the scheduled closing date. The purpose of the walk-through is to determine that the Property is in a substantially similar condition as of the Effective Date, any contractually agreed upon items have been fulfilled, and that any included personal property is still located at the Property. Buyer shall immediately report to Seller any objections to these conditions and Buyer's requested corrective action.

23. Possession: Seller will maintain the Property in its present condition until the completion of the closing of the sale. Possession to be delivered to Buyer, subject to rights of present tenants, if any.

At the completion of the closing of the sale.

At _____ a.m. p.m. on the _____ day after completion of the closing of the sale, during which time Seller

259 N. 3rd Ave., Fruitport, MI 49415
Subject Property Address/Description

07/18/2023
Date

Time

 Buyer's Initials

 Seller's Initials

will have the privilege to occupy the Property and hereby agrees to pay Buyer \$ _____ as an occupancy fee for this period payable at closing, WITHOUT PRORATION. Payment shall be made in the form of cash or certified funds.

If Seller fails to deliver possession to Buyer on the agreed date, Seller shall become a tenant at sufferance and shall pay to Buyer as liquidated damages \$ _____ per day plus all of the Buyer's actual reasonable attorney's fees incurred in removing the Seller from the Property.

If Seller occupies the Property after closing, Seller will pay all utilities during such occupancy. Buyer will maintain the structure and mechanical systems at the Property. However, any repairs or replacements necessitated by Seller's misuse, abuse, or neglect of any portion of the Property will be Seller's responsibility and expense.

On the agreed delivery date, Seller shall deliver the Property free of trash and debris and in broom-clean condition, shall remove all personal property (unless otherwise stated in this or an additional written agreement), shall make arrangements for final payment on all utilities, and shall deliver all keys to Buyer. Exceptions:

24. Earnest Money Deposit: For valuable consideration, Buyer gives Seller until _____ noon _____ (time) on _____ 07/20/2023 _____ (date), to deliver the written acceptance of this offer and agrees that this offer, when accepted by Seller, will constitute a binding Agreement between Buyer and Seller. An Earnest Money Deposit in the amount of \$ _____ 5,000 _____ shall be submitted to _____ Premier Lakeshore Title _____ (Insert name of broker, title company, other) within 72 hours of the Effective Date of this Agreement, and shall be applied against the Purchase Price. If the Earnest Money Deposit is not received within 72 hours of the Effective Date or is returned for insufficient funds, Seller may terminate this Agreement until such time as the Earnest Money Deposit is received. If Seller terminates this Agreement under this provision, Seller waives any claim to the Earnest Money Deposit. If the sale is not closed due to a failure to satisfy a contingency for a reason other than the fault of Buyer, the Earnest Money Deposit shall be refunded to Buyer. If the sale is not closed as provided in this Agreement and Buyer and Seller do not agree to the disposition of the Earnest Money Deposit, then Buyer and Seller agree that the Broker holding the Earnest Money Deposit may notify Buyer and Seller, in writing, of Broker's Intended disposition of the Earnest Money Deposit. If Buyer and Seller do not object to such disposition in writing within fifteen (15) days after the date of Broker's notice, they will be deemed to have agreed to Broker's proposed disposition; if either Buyer or Seller object and no mutually agreeable disposition can be negotiated, Broker may deposit the funds by interpleader with a court of proper jurisdiction or await further actions by Buyer and Seller. In the event of litigation involving the deposit, in whole or in part, either the Seller or the Buyer that is not the prevailing party, as determined by the court, will reimburse the other for reasonable attorneys' fees and expenses incurred in connection with the litigation, and will reimburse the Broker for any reasonable attorneys' fees and expenses incurred in connection with any interpleader action instituted. If the entity holding the Earnest Money Deposit is not the Broker, then to the extent that the terms of any escrow agreement conflict with this paragraph, then the terms and conditions of the escrow agreement shall control.

25. Professional Advice: Broker hereby advises Buyer and Seller to seek legal, tax, environmental and other appropriate professional advice relating to this transaction. Broker does not make any representations or warranties with respect to the advisability of, or the legal effect of this transaction. Buyer further acknowledges that REALTOR® above named in the Agreement hereby recommends to Buyer that an attorney be retained by Buyer to pass upon the marketability of the title and to ascertain that the required details of the sale are adhered to before the transaction is consummated. Buyer agrees that Buyer is not relying on any representation or statement made by Seller or any real estate salesperson (whether intentionally or negligently) regarding any aspect of the Property or this sale transaction, except as may be expressly set forth in this Agreement, a written amendment to this Agreement, or a disclosure statement separately signed by Seller.

26. Disclosure of Information: Buyer and Seller acknowledge and agree that the Purchase Price, terms, and other details with respect to this transaction (when closed) are not confidential, will be disclosed to REALTORS® who participate in the applicable Multiple Listing Service, and may otherwise be used and/or published by that Multiple Listing Service in the ordinary course of its business.

27. Other Provisions: Seller Represents to the best of its knowledge that it knows of no hazardous substances or other defects in the property. Contingent upon resolution from Fruitport Board of Education to authorize Superintendent to sign Purchase Agreement on this property.

28. Mergers and Integrations: This Agreement is the final expression of the complete agreement of Buyer and Seller, and there are no oral agreements existing between Buyer and Seller relating to this transaction. This Agreement may be amended only in writing signed by Buyer and Seller and attached to this Agreement.

29. Fax/Electronic Distribution and Electronic Signatures: Buyer and Seller agree that any signed copy of this Agreement, and any amendments or addendums related to this transaction, transmitted by facsimile or other electronic means shall be competent evidence of its contents to the same effect as an original signed copy. Buyer and Seller further agree that an electronic signature is the legal equivalent of a manual or handwritten signature, and consent to use of electronic signatures. Buyer and Seller agree that any notice(s) required or permitted under this Agreement may also be transmitted by facsimile or other electronic means.

30. Wire Fraud: Seller and Buyer are advised that wire fraud is an increasingly common problem. If you receive any electronic

259 N. 3rd Ave., Fruitport, MI 49415 Subject Property Address/Description Date 07/18/2023 Time Buyer's Initials Seller's Initials

communication directing you to transfer funds or provide nonpublic personal information (such as social security numbers, drivers' license numbers, wire instructions, bank account numbers, etc.), even if that electronic communication appears to be from the Broker, Title Company, or Lender, DO NOT reply until you have verified the authenticity of the email by direct communication with Broker, Title Company, or Lender. DO NOT use telephone numbers provided in the email. Such requests may be part of a scheme to steal funds or use your identity.

31. Buyer's Approval and Acknowledgment: Buyer approves the terms of this offer and acknowledges receipt of a copy of this offer.

Buyer 1 Address 3255 E. Pontalene Fruitport, MI 49415 [Signature] Buyer
Buyer 1 Phone: (Res.) (313) 865-4000 (Bus.) [Signature] 49415 [Signature] Superintendent
Print name as you want it to appear on documents.
Buyer 2 Address _____ X _____ Buyer
Buyer 2 Phone: (Res.) _____ (Bus.) _____
Print name as you want it to appear on documents.

32. Seller's Response: The above offer is approved: As written. As written except:

Counteroffer, if any, expires 7-21-23 at 12:00 Noon (time). Seller has the right to withdraw this counteroffer and to accept other offers until Seller or Seller's Agent has received notice of Buyer's acceptance.

33. Certification of Previous Disclosure Statement: Seller certifies to Buyer that the Property is currently in the same condition as disclosed in the Seller's Disclosure Statement dated N/A (choose one): Yes No.
Seller agrees to inform Buyer in writing of any changes in the content of the disclosure statement prior to closing.

34. Notice to Seller: Seller understands that consummation of the sale or transfer of the Property described in this Agreement will not relieve Seller of any liability that Seller may have under the mortgages to which the Property is subject, unless otherwise agreed to by the lender or required by law or regulation. Buyer and Seller are advised that a Notice to Seller & Buyer of Underlying Mortgage form is available from the respective agents via the West Michigan REALTOR® Boards.

35. Listing Office Address: _____ Listing Broker License # _____
Listing Agent Name: _____ Listing Agent License # _____

36. Seller's Approval and Acknowledgment: Seller approves the terms of this Agreement and acknowledges receipt of a copy. If Seller's response occurs after Buyer's offer expires, then Seller's response is considered a counteroffer and Buyer's acceptance is required below.

X (Seller's Signature, Date, Time): [Signature] LYNNE M. BOSGRAAF is Seller a U.S. Citizen or Resident Alien? Yes No*
Print name as you want it to appear on documents.

X (Seller's Signature, Date, Time): [Signature] ROBERT B. DAUS is Seller a U.S. Citizen or Resident Alien? Yes No*
Print name as you want it to appear on documents.

Seller's Address: _____ Seller's Phone (Res.) _____ (Bus.) _____
* If Seller(s) is not a U.S. Citizen or Resident Alien, there may be tax implications and Buyer and Seller are advised to seek professional advice.

37. Buyer's Receipt/Acceptance: Buyer acknowledges receipt of Seller's response to Buyer's offer. In the event Seller's response constitutes a counteroffer, Buyer accepts said counteroffer. All other terms and conditions in the offer remain unchanged.

X (Buyer's Signature, Date, Time): _____

X (Buyer's Signature, Date, Time): _____

38. Seller's Receipt: Seller acknowledges receipt of Buyer's acceptance of counter offer.

X (Seller's Signature, Date, Time): [Signature]

X (Seller's Signature, Date, Time): _____

259 N. 3rd Ave., Fruitport, MI 49415
Subject Property Address/Description

07/18/2023
Date

Buyer's Initials

Seller's Initials

BOARD ACTION REQUEST FORM

Meeting Date: July 21, 2023

To: Board of Education

Attachment #3

From: Jason Kennedy

Subject to be Discussed and Policy Reference:
Edgewood Elementary School Principal Recommendation

Background Information:

An interview team made up of teachers, secretaries, administrators, and the superintendent (17 people in total) conducted first and second round interviews with candidates. Six (6) candidates were narrowed to three (3) candidates for second round interviews. The team unanimously selected Christian Doctor, an elementary teacher and interim principal at Grand Haven Area Public Schools as its top candidate. After outstanding reference checks, the position was offered to Mr. Doctor pending Board of Education approval and the required criminal history background investigation. It is the recommendation of the interview team to hire Christian Doctor as the next principal of Edgewood Elementary School.

Financial Impact:

Salary and benefits commensurate with the Fruitport Administrator's Association; Master's Degree and entry level salary.

Recommended Action:

To approve the hiring of Christian Doctor as the principal of Edgewood Elementary School, as discussed.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin

___ Hazekamp ___ Kelly ___ Meeuwenberg

CHRISTIAN DOCTOR

Master of Public Administration
School Administrator Certificate (ES)

616.329.4257
cdoctor11@gmail.com
Grand Rapids, MI

July 5th, 2023

Fruitport Community Schools
Edgewood Elementary

Dear Jason Kennedy,

I am eager to apply for the position of Principal at Edgewood Elementary. I hold a graduate degree in Public Administration and a School Administrator Certificate. I also have ten years of elementary teaching experience and I recently completed an interim principalship at Mary A. White Elementary. I am confident that I can successfully translate my education, experience, and approachable disposition to be a sustainable leader for the staff and students of Edgewood Elementary.

My experience as interim principal at Mary A. White cemented my understanding that a healthy culture is the essential first step that will turn out productive systems needed for a school to be successful. I began my work by prioritizing relationships. I did this by intentionally connecting with all staff, prioritizing team time, and forming clear, healthy boundaries of communication. Then, I began the work of inspiring my staff to coalesce around shared values and a vision. This looked like sharing my values as a leader, collectively identifying our values and vision, and celebrating our efforts and successes. I know my approachable disposition will be the impetus of this work at Edgewood Elementary.

I also gained practical experience implementing and managing systems as an interim principal. I implemented a self-regulation behavior plan rooted in Responsive Classroom. This system had a dramatic effect in lowering the frequency of major behaviors and decreasing the amount of time spent outside of the classroom. This success was achieved by revisiting and adjusting the system as we went to align with the value that it is an ongoing process. In addition, I had success with complex systems by employing strategies that increased ownership. For instance, I invited staff to participate in the planning process of organizing our PBIS program. Most importantly, I have practice in implementing systems that give a degree of autonomy to my team so they are confident to make decisions within the parameters of a system. I am eager to bring this to Edgewood Elementary.

I also have recent experience as the elementary floating interim principal for Grand Haven. I have worked in this capacity for more than 30 days in 6 different schools. This unique experience has given me an opportunity to observe different cultures and systems in action. A major takeaway from this is to be visible and present in all areas of the school, to work proactively and limit reactive situations. In addition to gaining principal experience, I have maintained my other role as Program Director for the elementary art department. In this position, I have strengthened my organizational and communication skills by managing staff and resources across several buildings.

As your principal, it will be my priority to establish a proud, healthy culture that will be the backbone of our systems. It is my goal to use my fresh perspective, yet leverage the building leaders and their institutional knowledge to identify what success looks like for Edgewood Elementary. I am looking forward to the opportunity to further expand on how I will be a sustainable leader for your community. Thank you for your consideration and time.

Christian Doctor

Christian Doctor



CHRISTIAN DOCTOR

APPROACHABLE, SUSTAINABLE LEADERSHIP

My guiding priority as a principal will be to invite my staff to coalesce around a shared set of values and a common vision. This invitation will begin by establishing a healthy culture that will lead us to forming productive systems rooted in our shared set of values. Our culture and systems will be the guide rails as we strive towards the vision we have set for our school.

CONTACT INFO

cdoctor11@gmail.com

616-329-4257

Grand Rapids, MI

EDUCATION

Master of Public Administration in Educational Administration
University of Michigan-Flint
2015-17

Bachelor of Fine Arts
Eastern Michigan University
2009-13

CERTIFICATION

School Administrator Certificate (ES)

Standard Teaching Certificate (LQ)

TRAININGS

Cognitive Coaching
Crisis Prevention Institute
PLC Conference

EXPERIENCE

Interim Principal for Mary A. White Elementary

Grand Haven Area Public Schools - 8/24/22-10/28/22

- Implemented new meeting protocols and clarified the purpose to improve the efficiency and morale of the Child Study Team.
- Prioritized collaboration and shared responsibility when planning and facilitating team meetings.
- Regularly acknowledged and celebrated the academic and behavioral successes of our staff and students.
- Managed complex situations with decisiveness, flexibility, and emotional intelligence to establish appropriate resolutions.
- Leverage district resources, departments, and personnel to connect staff and students with the proper level of support.
- Established proactive communication with parents with weekly emails, phone calls, and meetings.
- Oversaw the implementation of a self-regulation behavior plan rooted in Responsive Classroom.
- Worked closely with PTO to organize multiple family and fundraising events.

District Floating Interim Principal for Elementary Buildings

Grand Haven Area Public Schools - 2021-Present

- Trusted and reliable interim resulting in working in 6 elementary buildings in the district for a total of 30 days.
- Quickly establish rapport with staff, students and parents.
- Effectively position self to be visible and present in all areas of the school to work proactively and prevent reactive situations.

CHRISTIAN DOCTOR

APPROACHABLE, SUSTAINABLE LEADERSHIP

EXPERIENCE

Summer School Director for K-8th

Grand Haven Area Public Schools - Summer of 2022 and 2023

- Worked to ensure best instructional practices were followed, resulting in 60% of students showing growth in ELA and 86% showing growth in math.
- Hired qualified and capable staff, resulting in a welcoming work atmosphere.
- Managed budget for supplies, curriculum materials, and payroll.
- Maintained high enrollment by implementing PBIS and other culture building activities.
- Actively communicated with the staff, parents, and district departments.
- Planned and facilitated engaging staff orientation and meetings by utilizing Adaptive Schools protocols.

Elementary Art Department Director

Grand Haven Area Public Schools - 2018-Present

- Transformed the department into a purposeful PLC that identified and assessed essential standards to improve student learning and our instructional practices.
- Prioritized the progress of our PLC when planning and facilitating regular team meetings.
- Oversaw a balanced budget and delegated the ordering process.
- Coordinated annual art show for 700 students by securing supplies, venue, schedule, and promotional materials.
- Secured a \$20,000 grant that provided a field trip experience for 400 students and 150 classroom books.
- Scheduled content specific professional development.

Griffin Elementary and Lake Hills Elementary

Grand Haven Area Public Schools - 2016-Present

- Evaluated as highly effective for instructing and managing 600 students at two schools.
- Created common formative assessments to measure student growth and improve instructional practices.
- Experience accommodating instruction and materials for cognitively impaired classes.
- Served as a mentor teacher providing support

West Shore Elementary and Torrey Hill Intermediate

Lake Fenton Community Schools - 2013-2016

- Strengthened my organizational and time management skills by being responsible for teaching 850 students at two schools.
 - Organized the annual art show that featured all 850 students and generated funds that doubled the supply budget.
 - Served as acting administrator for an afterschool enrichment program that serviced more than 100 students per session.
-

CHRISTIAN DOCTOR

APPROACHABLE, SUSTAINABLE LEADERSHIP

REFERENCES

Jason Reinecke

Assistant Superintendent

Grand Haven Area Public Schools

616-402-1408

reineckej@ghaps.org

Jason guided me through my interim principalship at Mary A. White and entrusted me to be the district floating principal for elementary buildings.

Andrea Hughes

Human Services Assistant

Grand Haven Area Public Schools

616-402-9381

hughesa@ghaps.org

Andrea was the Secretary to the Principal at Mary A. White. We worked closely on the daily tasks of operating a school of 270 students and managing a staff of 55.

Lisa Bell

Teacher at Mary A. White Elementary

Grand Haven Area Public Schools

616-402-9823

belll@ghaps.org

I supported Lisa with implementing responsive classroom strategies as Mary A. White's Interim Principal.

Rachel Poel

Principal of Mary A. White Elementary

Grand Haven Area Public Schools

616-422-8252

poelra@ghaps.org

I worked closely with Rachel to provide a smooth transition for my interim principalship at Mary A. White.

Kris TenBroeke

Teacher at Mary A. White Elementary

Grand Haven Area Public Schools

616-886-4220

tenbroekkek@ghaps.org

I oversaw Kris through complex parent situations as Mary A. White's Interim Principal.

Kaly VanWieren

Intensive Resource Room Teacher at Mary A. White Elementary

Grand Haven Area Public Schools

616-403-0878

vanwierenk@ghaps.org

I assisted Kaly when CPI strategies were needed and supported IEP meetings.

CHRISTIAN DOCTOR

APPROACHABLE, SUSTAINABLE LEADERSHIP

REFERENCES

Jessica Hamlet

PTO President at Mary A. White Elementary

616-4023537

jesshamlet@gmail.com

Jessica and I worked closely to organize multiple family and fundraising events for Mary A. White.

Alex Harsay

Principal of Griffin Elementary

Grand Haven Area Public Schools

616-915-3208

Harsaya@ghaps.org

Alex is my current principal at Griffin and my evaluator.

Katie Stout

Art Teacher at White Pines Intermediate School

Grand Haven Area Public Schools

231-750-3608

stoutk@ghaps.org

Katie and I have worked closely together for the past 5 years as members of the Art Department.

Mary Jane Evink

Executive Director of Instructional Services

Grand Haven Area Public Schools

616-566-2776

evinkm@ghaps.org

Mary Jane was my direct supervisor for summer school 2022 and 2023.

Ian Overway

Principal of Lake Hills Elementary

Grand Haven Area Public Schools

616-947-2208

overwayi@ghaps.org

Ian is my current principal at Lake Hills. I'm a member of Lake Hills' guiding coalition and assisted Ian with hiring and school-wide initiatives.

Jason Lawson

Executive Director of Elementary Education and Instruction

Kentwood Public Schools

616-298-4814

jason.lawson@kentwoodps.org

Jason was my former principal at Lake Hills and mentor for my graduate studies in administration.

STATE OF MICHIGAN

State Board of Education

Department of Education

SCHOOL ADMINISTRATOR CERTIFICATE

awarded to

CHRISTIAN LAWRENCE DOCTOR

In accordance with Michigan Compiled Laws and Administrative Rules, the holder of this certificate has completed all state requirements for Administrator Certification.

ENDORSEMENTS

ELEMENTARY & SECONDARY ADMIN K-12 (ES)



Michael F. Rice, Ph.D.
Superintendent of Public Instruction

Issue Date: 04/20/2022
Expiration Date: 06/30/2027
License Number: SA0000001085684

Certification requirements are subject to change. The certificate holder is responsible for being knowledgeable about current and revised regulations. It is the responsibility of the certificate holder to maintain a valid appropriate certification by meeting the requirements for certificate renewal as prescribed by statute and/or the State Board of Education.

MICHIGAN CODE OF EDUCATIONAL ETHICS

The following ethical standards address the professional educator's commitment and responsibility to (and for):

- Code of Ethics** https://www.michigan.gov/documents/mde/Code_of_Ethics_653130_7.pdf
- The Profession** Trust in the educational system depends upon a level of professional conduct and responsibility that may be higher than required by law. This entails holding one and others to the same ethical standards.
- Professional Competence** Commitment to the highest levels of professional and ethical practice, including demonstration of the knowledge, skills and dispositions required for professional competence.
- To Students** A primary obligation to treat students with dignity and respect, including promoting the health, safety and well-being of students by establishing and maintaining appropriate verbal, physical, emotional and social boundaries.
- The School Community** Promotion of positive relationships and effective interactions with all members of the school community, while maintaining professional boundaries.
- Ethical Use of Technology** Consideration of the impact of consuming, creating, distributing and communicating information through all technologies. Vigilance to ensure that appropriate boundaries of time, place and role are maintained when using electronic communication.

ADVISORY TO EDUCATOR

In accordance with Public Act 96 of the Public Acts of 1995, it is a criminal misdemeanor to : use a suspended, surrendered, revoked, nullified, fraudulently obtained, altered or forged educator certificate, or a certificate of another person.

TO BE EMPLOYED AS AN EDUCATOR IN MICHIGAN THE EDUCATOR OATH MUST BE SIGNED, NOTARIZED, AND SUBMITTED TO YOUR EMPLOYER. THIS IS AN OFFICIAL CERTIFICATE ONCE SIGNED AND NOTARIZED.

EDUCATOR OATH - STATE OF MICHIGAN

I do solemnly swear (or affirm) that I will support the Constitution of the United States of America and the Constitution of the State of Michigan, and that I will faithfully discharge the duties of the office of educator according to the best of my ability.

This certificate was subscribed and sworn to before me, along with picture identification, on _____

Notary Print Name

Notary Signature

Commission Expires: _____

Notary Seal