



*Regular  
Board Meeting*

*Board Room*

*August 16, 2021*

**Fruitport Community Schools**  
**BOARD OF EDUCATION MEETING**  
**Board of Education Meeting Room**  
**Monday, August 16, 2021 - 7:00 p.m.**

- I. CALL to ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. PRESENTATIONS**
- VI. COMMUNICATIONS**
- VII. REMARKS FROM THE PUBLIC\***
- VIII. SUPERINTENDENT/ADMINISTRATIVE REPORTS**
- IX. CONSENT AGENDA**
  - 1. Approval of Special Meeting Minutes of August 11, 2021 (attachment IX-1)
  - 2. Approval of Bills (attachment IX-2)

|                              |                            |
|------------------------------|----------------------------|
| General Fund                 | \$526,658.08               |
| Other Funds:                 |                            |
| Early Childhood Center       | 1,461.26                   |
| Food Service                 | 57,662.69                  |
| Coop Ed (ISD) Tech Millage   | 1,600.57                   |
| Capital Projects (Bond) 2017 | 9,117.14                   |
| Capital Projects (Bond) 2021 | 88,977.22                  |
| <b>Total Bill List</b>       | <b><u>\$690,098.96</u></b> |
  - 3. Acceptance of ACH Transactions (attachment IX-3)
  - 4. Acceptance of Student Activity Summary Report (attachment IX-4)
  - 5. Acceptance of Credit Card and Utilities Report (attachment IX-5)
  - 6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers) (attachment IX-6)
- X. GENERAL BOARD BUSINESS**

- XI. BUSINESS & FINANCE COMMITTEE REPORTS & RECOMMENDATIONS**  
**Elroy Buckner, Chairperson**
- XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS**  
**Steve Kelly, Chairperson**
- XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS**  
**Jill Brott, Chairperson**
- XIV. BOARD MEMBER REPORTS AND DISCUSSIONS**
- XV. AGENDA ITEMS FOR FUTURE MEETINGS & SCHEDULING OF SPECIAL MEETINGS**
  - 1. Schedule Business & Finance Committee Meeting
  - 2. Schedule Personnel Committee Meeting
  - 3. Schedule Student Affairs Committee Meeting
- XVI. REMARKS FROM THE PUBLIC\***
- XVII. ADJOURNMENT**

**\*Time is provided for members of the audience to address the Board of Education regarding any topic including items on the agenda. The board is providing two opportunities for the public to comment during the meeting. The first is for people who wish to bring issues to the Board of Education for board consideration. At the end of the meeting the board will provide a brief opportunity for community members to comment on activities and/or discussion that took place during the board meeting. Time limits may be placed if a large number of individuals would like to address the board.**



Fruitport Board of Education  
**Special Board Meeting**  
 August 11, 2021 6:00 p.m.  
 Board Room

## MINUTES

- I. The Special Meeting of the Board of Education was **called to order** at 6:00 p.m. by Board President, Dave Hazekamp.
- II. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, and Dave Hazekamp. Absent – Jill Brott and Steve Kelly.

### III. APPROVAL OF AGENDA

Item 21-139. MOTION by Cole, SECOND by Burgess to approve the agenda as presented.  
 MOTION CARRIED 5-0

### IV. REMARKS FROM THE PUBLIC\*

Media Specialist, Pam Gustafson expressed her excitement learning there were funds available to purchase and replace missing books in the media center.

### V. GENERAL BOARD BUSINESS

1. Approval of Special Board Meeting Minutes of August 10, 2021

Item 21-136. MOTION by Buckner, SECOND by Franklin to approve the Special Board Meeting Minutes of August 10, 2021 as presented.  
 MOTION CARRIED 5-0

2. Second Round Superintendent Interview Review and Discussion  
 Board members discussed Dr. Kyle Corlett and Mr. Jason Kennedy's presentations and final interviews. They reviewed audience and small group feedback forms.

3. Selection of Candidate to Begin Contract Negotiations for the position of Superintendent of Schools

Item 21-137. MOTION by Franklin, SECOND by Buckner to have Board President, Hazekamp enter into contract negotiations with Jason Kennedy to be the next superintendent of Fruitport Community Schools. Roll Call: Buckner, Yes; Burgess, Yes; Cole, Yes; Franklin, Yes; Hazekamp, Yes.

MOTION CARRIED 5-0

### VI. ADJOURNMENT

Item 21-138. MOTION by Buckner, SECOND by Cole to adjourn.  
 MOTION CARRIED 5-0

The meeting adjourned at 7:03 p.m.

Respectfully submitted,

Susan Franklin  
Acting Board Secretary

Maribeth Clarke  
Recording Secretary



**FRUITPORT COMMUNITY SCHOOLS  
BILL LIST  
Month of July 2021**

| <u>FUND</u>                           | <u>AMOUNT</u>                     |
|---------------------------------------|-----------------------------------|
| GENERAL FUND                          | \$526,658.08                      |
| EARLY CHILDHOOD CENTER                | \$1,461.26                        |
| FOOD SERVICE                          | \$57,662.69                       |
| COOPERATIVE EDUC (ISD) - TECH MILLAGE | \$1,600.57                        |
| BUILDING & SITE                       | \$4,622.00                        |
| CAPITAL PROJECTS (BOND)2017           | \$9,117.14                        |
| CAPITAL PROJECTS (BOND)2021           | \$88,977.22                       |
| <b>GRAND TOTAL</b>                    | <b><u><u>\$690,098.96</u></u></b> |

|              |  | July 2021 Transfers                    |                                  |                        |
|--------------|--|--|----------------------------------|------------------------|
| Payment Date | Debit Account Desc                     | Credit Account Desc                    |                                  | Amount                 |
| 7/1/2021     | Checking - Capital Project Funds - USD | Checking - General Account - USD       | ***AP Transfer                   | \$ 41,063.58           |
| 7/7/2021     | Checking - General Account - USD       | Checking - Capital Project Funds - USD | ***Deposit Correction            | \$ 103,875.00          |
| 7/8/2021     | Checking - General Fnd Inv - USD       | Checking - Payroll - USD               | ***7/9/21 Payroll & ORS Transfer | \$ 734,897.39          |
| 7/20/2021    | Checking - General Fnd Inv - USD       | Checking - HRA - USD                   | ***HRA Account Low               | \$ 7,000.00            |
| 7/20/2021    | Checking - General Fnd Inv - USD       | Checking - General Account - USD       | ***General Account Low           | \$ 600,000.00          |
| 7/22/2021    | Checking - General Fnd Inv - USD       | Checking - Payroll - USD               | ***7/23/21 Payroll, ORS, & 147c  | \$ 935,202.60          |
|              |  | Total Transfers in July                |                                  | <u>\$ 2,422,038.57</u> |

Fruitport Community Schools  
 Student Activity Summary Report  
 Month ending July 31, 2021

| <b>Student Activity Sub Totals</b>             | <b>BEGINNING BALANCE</b> | <b>NET CHANGE</b>    | <b>ENDING BALANCE</b> |
|--|--------------------------|----------------------|-----------------------|
| District Wide Student Activity Accounts        | 48,156.43                | (1,050.00)           | 47,106.43             |
| Beach Elementary Student Activity Accounts     | 24,741.54                | -                    | 24,741.54             |
| Edgewood Elementary Student Activity Accounts  | 49,953.23                | (61.18)              | 49,892.05             |
| High School Class of Student Activity Accounts | 7,554.47                 | -                    | 7,554.47              |
| High School Athletic Student Activity Accounts | 65,448.64                | (8,885.67)           | 56,562.97             |
| High School Student Activity Accounts          | 154,519.74               | 3,016.81             | 157,536.55            |
| Middle School Student Activity Accounts        | 33,805.61                | 4,006.43             | 37,812.04             |
| Shettler Elementary Student Activity Accounts  | 18,633.76                | -                    | 18,633.76             |
| Alt. High School Student Activity Accounts     | 669.93                   | -                    | 669.93                |
| Millionaire Party Accounts                     | 11,322.19                | 0.97                 | 11,323.16             |
| <b>Total Student Activity Fund</b>             | <b>\$ 414,805.54</b>     | <b>\$ (2,972.64)</b> | <b>\$ 411,832.90</b>  |

Credit Card and Utilities Detail  
For the month ending July 31, 2021

|                                  | July         | August | September | October | November | December | January | February | March | April | May  | June | Total        |
|----------------------------------|--------------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|------|------|--------------|
| Utilities:                       |              |        |           |         |          |          |         |          |       |       |      |      |              |
| <b>Consumers</b>                 | \$ 999.46    |        |           |         |          |          |         |          |       |       |      |      | \$ 999.46    |
| <b>Frontier</b>                  | \$ 46.94     |        |           |         |          |          |         |          |       |       |      |      | \$ 46.94     |
| <b>MISEC</b>                     | \$ 26,029.81 |        |           |         |          |          |         |          |       |       |      |      | \$ 26,029.81 |
| <b>Total Utilities</b>           | \$ 27,076.21 | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ -    | \$ -     | \$ -  | \$ -  | \$ - | \$ - | \$ 27,076.21 |
| Credit Cards:                    |              |        |           |         |          |          |         |          |       |       |      |      |              |
| <b>General Fund</b>              |              |        |           |         |          |          |         |          |       |       |      |      | \$ -         |
| <b>Early Childhood</b>           |              |        |           |         |          |          |         |          |       |       |      |      | \$ -         |
| <b>Food Service</b>              |              |        |           |         |          |          |         |          |       |       |      |      | \$ -         |
| <b>Tech/Security Millage</b>     |              |        |           |         |          |          |         |          |       |       |      |      | \$ -         |
| <b>Capital Projects</b>          |              |        |           |         |          |          |         |          |       |       |      |      | \$ -         |
| <b>Student Activities</b>        |              |        |           |         |          |          |         |          |       |       |      |      | \$ -         |
| <b>Total Credit Card Charges</b> | \$ -         | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ -    | \$ -     | \$ -  | \$ -  | \$ - | \$ - | \$ -         |

\*\*\*Credit cards are always a month behind

## Personnel Report – August 16, 2021

It is recommended that the following candidates be offered contracts and/or salary increases pending final approval from the Board of Education:

Jan Atwood, School Psychologist, Edgewood  
Stephanie Benedict, 3rd grade, Shettler  
Mackenzie Berube, 5<sup>th</sup> grade, Edgewood  
Rachel Costa-Smith, School Social Worker,  
Edgewood Beka Johnson, 3<sup>rd</sup> grade teacher, Shettler  
Monte Kelly, Principal, Middle School  
Lynette McCumber, 4<sup>th</sup> grade teacher, Edgewood  
Melisa Stark, Occupational Therapist, ESU  
Trista Stingle, Assistant Principal, Middle School

The following staff members will Resign/Retire/Reduce Hours/Transfer:

Glenn Bo, Sub Bus Driver  
Allie Krukowski, virtual teacher, Edgewood

The following positions are currently posted:

Central Office Administrative Assistant  
Child Care Assistant  
Elementary ASD Teacher  
Instructional Assistant, ASD  
School Bus Aide  
School Bus Driver  
Substitute Bus Driver

## MEMORANDUM

**To:** Bob Szymoniak

**CC:** School Board,

**From:** Greg Bodrie

**Date:** 07/27/2021

**Re:** **School Psychologist**

On March 22, 2021 three candidates were interviewed for a School Psychologist position for Edgewood Elementary. Following a second round interview with two final candidates on March 23, 2021, the committee unanimously selected Jan Atwood. Jan has served in this capacity with Oakridge Public schools for the past eighteen years. Her reference checks were exemplar. It is recommended that Jan's employment begin with the 2021-22 school year. Per Fruitport's EA contract her first year salary will be \$57,729 which falls at MA-30, Step 7

# Jan Atwood

1532 Winchester Drive  
Muskegon, MI 49441

231-343-7664  
[joliver52@comcast.net](mailto:joliver52@comcast.net)

## **OBJECTIVE**

To obtain a position as a school psychologist and utilize my diagnostic, intervention, advocacy and leadership skills to support students and families.

## **PROFESSIONAL EXPERIENCE**

### **School Psychologist**

Oakridge Public Schools, Muskegon, MI

*July 2004–Present*

- Worked with high school, middle school, and upper elementary students
- Utilized cognitive, academic, and behavioral skill assessment tools
- Led a multidisciplinary evaluation team and participated in the crisis team and Community Advisory Committee
- Completed low incidence disability evaluations (e.g., SXI and ASD) with Oakridge students placed in center-based programs (Wesley School and Lakeshore Learning Center)
- Using a multi-tiered system of support, reviewed academic and behavioral data, identified students requiring support and monitored their progress
- Consulted on Section 504 plans for general education students
- Led and participated in Student Support Team meetings at all grade levels
- Implemented Positive Behavioral and Intervention Supports initiatives at Oakridge Middle School
- Trained in Functional Behavioral Assessment and Positive Behavior Support Plans
- Used Google Drive to facilitate group reports and PowerSchool and School Wide Information System to access student data
- District Continuous Improvement Team - Elementary SEL/Mental Health member

### **Field Supervisor of School Psychology Intern**

*2015-2016 school year, 2013-2014 school year, 2020-2021 school year*

- Support new school psychologists in their first year
- Coach intern on completing evaluations and navigating school culture
- Regular communication to problem solve challenges
- Observations and evaluations as needed to meet university requirements

## **School Psychologist (contract position)**

Mona Shores Public Schools, Muskegon, MI

*February–September 2014*

- Completed evaluations at a center-based program for students with low incidence disabilities
- Collaborated with staff on development of Individualized Education Plans

## **EDUCATION**

- Central Michigan University, Mount Pleasant, MI
  - Specialist in Psychological Services, December 2005
  - Master of Arts in School Psychology, December 2005
- Western Michigan University, Kalamazoo, MI
  - Bachelor of Science in Psychology, Practical Writing minor, April 2002

## **PROFESSIONAL CREDENTIALS**

- Licensed School Psychologist, Michigan Department of Education
  - License Number: SP0000322 (Expires 6/30/2022)
- Therapeutic Crisis Intervention trainer (training completed March 5, 2021)

## **PROFESSIONAL AFFILIATIONS**

National Association of School Psychologists: member since 2001

Michigan Association of School Psychologists: member since 2001

## **ACTIVITIES**

School Psychology Action Network contact for Michigan 2014-2018

Muskegon County Critical Incident Network member since 2016

## **RELATED WORK EXPERIENCE**

### **Leader and Receptionist**

Weight Watchers International, Muskegon, MI

June 2009–January 2013

- Led a team of 1–3 staff members
- Facilitated discussion and taught program materials
- Provided customer service and solved membership issues
- Provided support using program related technology such as eTools

## **REFERENCES**

Dawn Porter, MTSS coordinator  
Oakridge Upper Elementary  
481 S. Wolf Lake Road  
Muskegon, MI 49442  
231-788-7546  
[dporter@oakridgeschools.org](mailto:dporter@oakridgeschools.org)

Terese Arevalo, 6th grade general education  
481 S. Wolf Lake Road  
Muskegon, MI 49442  
231-578-5832  
[tarevalo@oakridgeschools.org](mailto:tarevalo@oakridgeschools.org)

Meredith Westerback, school social worker  
Oakridge Public Schools  
251 S. Wolf Lake Road  
Muskegon, MI 49442  
616-502-9010  
[mwesterback@oakridgeschools.org](mailto:mwesterback@oakridgeschools.org)

# STEPHANIE BENEDICT

ELEMENTARY TEACHER

## CAREER OBJECTIVE

Detail-oriented professional with 15+ years of experience and a proven knowledge of research-based instruction, student assessment, and adaptive teaching methods. Aiming to leverage my skills to successfully fill the Elementary Teacher role at your school.

## EXPERIENCE

### LICENSED REALTOR

*Core Realty Partners, Muskegon, MI | Jun 2019 - Present*

- Executed each real estate transaction professionally, efficiently and accurately.
- Participated in professional development and continuing education to insure compliance with licensure laws.
- Communicated verbally and worked cooperatively with employees and clients.

### PRIVATE TUTOR

*Private Tutoring, Muskegon Aug 2014 - Present*

- Provided tutoring for reading, math, and ACT prep to individuals and small groups of students.
- Used formative assessments to guide individualized instruction.
- Collaborated with teachers to implement appropriate lessons during tutoring sessions.
- Managed and assisted a small group of students while they attended virtual school during 2020-2021 school year.

### TITLE I INTERVENTIONIST

*Fruitport Community Schools, Muskegon, MI | Aug 2008 - Jun 2014*

- Passionate about using data and research-based instructional practices to give every child the gift of reading.
- Analyzed data to evaluate individual caseload, classroom, and district student performance on a regular basis.
- Diagnosed individual learning needs and prescribed research-based literacy interventions with fidelity.
- Provided substantive, timely and constructive feedback to students and parents.
- Developed and led staff professional development sessions.
- Participated on Student Support Team and several district teams focusing on literacy instruction, curriculum, data, and assessments.
- Managed time and schedule flexibility to maximize teacher schedules and student engagement.

✉ benedict.s26@gmail.com

☎ (231) 557-9852

📍 742 MILLS AVE, MUSKEGON, MI, 49445

## EDUCATION

### UNIVERSITY OF MICHIGAN

GPA: 3.5

Ann Arbor, MI

*Bachelor's Degree in Elementary Education English Language Arts k-8, Mathematics k-8, ZA (Aug 1999)*

### WESTERN MICHIGAN

UNIVERSITY

GPA: 4.0

Muskegon, MI

*Completed coursework towards Masters Reading Instruction*

## CERTIFICATIONS

Michigan Professional Teaching Certificate

- Facilitated after-school homework help programs and school-wide reading nights, as well as monthly parental engagement opportunities.

## **SECOND GRADE TEACHER**

*Fruitport Community Schools, Muskegon, MI / Aug 1999 - Jun 2008*

- Created classroom environment conducive to learning and appropriate for physical, social and emotional growth.
- Developed engaging lesson plans to deliver district and state curriculum.
- Enhanced content instruction by integrating technology, project-based learning, and student collaboration.
- Differentiated instruction in response to research-based formative assessments.
- Provided feedback on progress based on summative and formative assessments to students, parents and administration.
- Established and maintained high expectations for student performance, progress and conduct.
- Implemented Lucy Calkins, Fountas and Pinnell, EBLI, DIBELS, PBS, and LLI programs with fidelity.
- Trained through Ricard C. Owens Literacy Learning Professional Development and became a literacy coach for colleagues.
- Led the district in creating positive change in delivery of literacy instruction.
- Planned, developed, organized and conducted staff development activities.
- Participated in school-wide committees and after-school events.

## **REFERENCES**

**Kim Rosasco, Retired Special Education Teacher , Fruitport Community Schools**

*(616) 446-8337 - kjrosasco@gmail.com - Former Colleague*

**Marisa And Eric Peterson, Parent Of Virtual Students, Parent**

*(517) 719-4636 - marisa.peterson@northside-vet.com - Parent Of 3 Students I've Tutored*

**Brian Meagher, Second Grade Teacher, Beach Elementary School FCS**

*- bmeagher@fruitportschools.net - Former Colleague*

# Memo

**To:** FCS Board of Education  
**From:** Allison Camp, Curriculum Director  
**Date:** August 8, 2021  
**Re:** Recommendation for Hire

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On August 3, interviews were held for the following open positions – STEM at Beach and Shettler and 5<sup>th</sup> grade at Edgewood. Tom Hamilton, Jessica Tiefenbach, Andrea Hall, and myself observed lessons and the did a round of Q & A with candidates afterward. After the interviews, the committee thought that Stephanie Benedict would be a good fit for 3<sup>rd</sup> grade at Shettler and Mackenzie Berube would be a good fit for 5<sup>th</sup> grade at Edgewood. Stephanie will be taking Beka Johnson's place and Shettler and Beka will be moved to an open Kindergarten position at Edgewood.. Stephanie is returning to Fruitport after a 7-year hiatus. She previously taught for us from 1999 – 2014. She is a University of Michigan graduate. Mackenzie comes to us after 5 years teaching in Arizona and Mexico. She received her Bachelor's degree from Central Michigan University.

## **Mackenzie Berube**

13639 Forest Park Dr. Grand Haven, Michigan 49417

616 318 4648 cresw1mo@gmail.com

**Objective:** Using my 10+ years as an educator, I would like to bring my skills to your school to find my long term teaching home to help the students, families and school be successful in all things.

**Education:** Central Michigan University, Mount Pleasant, Michigan  
*Bachelor of Science in Education, Elementary Emphasis, May 2010*

Certification: Elementary Education, K-5 and English K-8

Major: Mathematics (EX) K-8

Minor: Child Development (ZA)

Minor: Planned Programming

Overall Grade Point Average: 3.83/4.0

### **Instructional Experience:**

#### **Casa Grande Innovation, Casa Grande, Arizona**

Kindergarten Teacher, School Year 2019-Maternity Leave

- Created a positive classroom environment
- Built strong parent/teacher communication
- Worked closely with administration and new teacher during transitional period

#### **Sequoia Pathway Secondary, Edkey**

8th and 9th English Teacher, School Year 2018-2019

- Created higher level curriculum utilizing my previous elementary background
- Developed my teaching skills by teaching a grade level out of my comfort zone
- Utilized my elementary experience to meet the needs of higher level age group

#### **Pueblo Del Sol Elementary School, Isaac School District, Maryvale, AZ**

1<sup>st</sup> Grade Teacher, School Year 2016-2017

- Earned the position of team lead for the first grade team at Pueblo Del Sol.
- Connecting 1<sup>st</sup> grade elementary students with middle school teachers to develop positive relationships.
- Worked with a teaching coach during weekly PLC's, developed small group centers, and helped coworkers develop small groups based on individual student needs.

#### **Corte Sierra Elementary School, Litchfield Elementary School District, Avondale, AZ**

1<sup>st</sup> Grade Teacher, School Year 2015-2016

- Built strong relationships with coworkers
- Adjusted and developed teaching skills to meet the needs of many new students throughout the year.
- Attended weekly PLC meetings to collaborate with my teaching team.

## **Mackenzie Berube**

13639 Forest Park Dr. Grand Haven, Michigan 49417

616 318 4648 cresw1mo@gmail.com

### **Colegio Ingles, San Pedro, Nuevo Leon, Mexico**

4<sup>th</sup> Grade Teacher, School year 2014-2015

- Worked collaboratively with international teachers, and native teachers.
- Continue to grow and develop as an educator and as a person.
- Build strong relationships with families through class parties, RCC's, and attending my student's extracurricular activities.

### **Great Start Readiness Program, Grand Haven Area Public Schools, Grand Haven, MI**

Full Time Preschool Teacher, School year 2011-2014

- Developed a close relationship with my classroom families through home visits, conferences, day to day contact, and parent committee meetings
- Helping build a community preschool collaborative
- Combined monthly meetings with other local Great Start Programs

### **Peach Plains Elementary School, Grand Haven, Michigan**

**Part-time Young Fives Teacher, School year 2010-2011**

- Taught my own class, and developed my own curriculum
- Built a great rapport with my colleges
- Improved personal teaching style and teaching skills

Part-time 5<sup>th</sup> grade Teachers Aide, School Year 2010-2011

- Supported teachers with day to day activities
- Tutored small groups of students
- Worked closely with teachers and observed their different styles of teaching

Mary A. White Elementary School, Grand Haven, Michigan

Student Teaching, Spring 2010

3<sup>rd</sup> Grade/Kindergarten

- Developed a calm, and effective discipline style
- Strengthened and developed classroom management skills
- Learned many adaptable techniques for different learning style

**Galliard Primary School, Enfield, London**

Mid Tier 3<sup>rd</sup> Level Teacher, June 2009

### **Unique Professional Experiences:**

- While at Pueblo I was the lead teacher for my 1<sup>st</sup> grade team.
- Black Student Union faculty leader
- Capturing Kids Hearts Program. A program that helps teachers develop strong relationships with students.

**References available upon request.**

## MEMORANDUM

**To:** Bob Szymoniak

**CC:** School Board,

**From:** Greg Bodrie

**Date:** 07/16/2021

**Re:** **School Social Worker-Edgewood Elementary**

On July 14 ,2021 Three candidates were interviewed for a School Social Work position at Edgewood Elementary. At the culmination of the interview process the committee unanimously selected Rachel Costa- Smith. Rachel has been working at Health West-Juvenile Division for the past three years. Her reference checks were exemplary. It is recommended that Rachel's employment begin with the 2021-22 school year. Per Fruitport's FEA contract her first year salary will be \$46,494- MA18, Step 2.

# Memo

To: FCS Board of Education  
From: Allison Camp, Curriculum Director  
Date: July 30, 2021  
Re: Recommendation for Hire

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On July 21, first round interviews were held for the following open positions – STEM at Beach and Shettler, 3<sup>rd</sup> grade at Shettler, 4<sup>th</sup> and 5<sup>th</sup> grade at Edgewood. Tom Hamilton, Emily Basse, Janelle Duffey and myself were in attendance. From those conversations, 4 candidates were moved to a teaching interviews at Edgewood on July 27. Tom Hamilton, Jessica Tiefenbach, Kristine Kempker, Andrea Hall, and myself observed those lessons. After the interviews, the committee thought that Beka Johnson would be a good fit for 3<sup>rd</sup> grade at Shettler and Lynette McCumber would be a good fit for 4<sup>th</sup> grade at Edgewood. Beka is a Fruitport graduate and comes to us after 3 successful years teaching at Holton. Lynette comes to us from a long-term sub position for Mona Shores. Both Beka and Lynette have their Bachelor degrees in education from Grand Valley State University.

# Rebeka Johnson

## Contact

(231) 563-3473 

bekajohnson3@gmail.com 

2659 Spring Green Drive   
Fruitport, MI 49415

## Resume Objective

Dedicated, student focused teacher with unyielding commitment to provide a well balanced, calm, supportive and stimulating learning environment for all students. Seeking to obtain a teaching position that will allow me to use my strong passion for student development coupled with skills and experience that will enable me to make a difference at Edgewood Elementary.

## Education

**Grand Valley State University**  
BA Education Concentration in  
Elementary/Social Studies  
2014-2018

## Certification

Michigan Teacher Certificate  
2018

## Professional Experience

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### Elementary Teacher - Holton Public Schools

#### Kindergarten - First Grade

Holton, MI

Aug. 2018 - Present

- Experience teaching children in Kindergarten - 1st
- Create, adapt and scaffold lessons aligned to curriculum and state standards
- Foster student curiosity and interest in learning by establishing an engaging learning environment and hands-on activities
- Successful and confident in my classroom presentation and establishing a positive, safe, calm environment that promotes social emotional learning and relationship building
- Establish literacy and phonics routines in our daily routines, providing additional support to all students including conferencing and goal setting
- Monitor individual student progress through monthly testing, conferencing and formative and summative assessments
- Led small group instruction for reading intervention
- Use technology to enhance learning targets
- Utilize Positive Behavior Interventions and Supports in the classroom to establish a positive school wide culture
- Maintain positive and team based relationships with parents, guardians, grade level teams and school members

### Lakeside Elementary - Muskegon Public Schools

#### Student Teacher, 3rd Grade

Muskegon, MI

Jan. 2018 - April 2018

- Executed a broad range of instructional techniques to create student interest and student engagement
- Created lessons plans aligned with state curriculum and school curriculum standards within all subject areas
- Differentiated instruction in order to meet the needs of all students and skill levels
- Used diagnostic, formative and summative assessments to drive instruction as well as reevaluate instruction

### Ferry Elementary - Grand Haven Public Schools

#### Teacher Assistant, 2nd Grade

Grand Haven, MI

Sept. 2017 - Dec. 2018

- Assisted my coordinating teacher with daily tasks, lesson preparation and observations
- Created and led mini lessons across all subject areas
- Guided small group and one-on-one support

# Memo

To: FCS Board of Education  
From: Allison Camp, Curriculum Director  
Date: July 20, 2021  
Re: Recommendation for Hire

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On July 6, screening interviews were held for the next principal at Fruitport Middle School. Derek Dillon, Bob Szymoniak, and I were involved in the screening interviews. From that conversation, 2 candidates were moved to the final round where a much larger group of teachers, administrators, a counselor, a parent, Bob, and myself participated in the interviews. After the interviews, the committee thought that Monte Kelly would be the best fit for the position. Monte comes to us from Ottawa Area ISD where he worked as a Special Education Transition Teacher. Prior to that, he worked for Widefield School District in Colorado Springs, Colorado from 2006 – 2018 in various roles, including 2 years as assistant principal. He has his undergraduate degree from the University of Northern Iowa and his Master's in Administration from the University of Phoenix.

Monte Kelly  
15998 Groesbeck St.  
Grand Haven, MI 49417  
719-510-4643  
[kellymonte09@gmail.com](mailto:kellymonte09@gmail.com)

**PROFESSIONAL OBJECTIVE:** A full time administration position with the opportunity to create an atmosphere of student learning, collaboration, structure, and innovation.

**EDUCATION:**

Grand Valley State University, Grand Rapids, MI, September 2021, Special Education Supervisor and Director Certificate, In Process

University of Phoenix, Lone Tree, CO November 2011, Masters in Administration and Supervision Degree, GPA 4.0

University of Northern Iowa, Cedar Falls, IA May 2006, Elementary Education BA, Severe Disabilities minor (Instructional Strategist II endorsement), GPA 3.77

Hawkeye Community College, Waterloo, IA, Spring 2002-Fall 2003, AA General Education, GPA 3.62

**CERTIFICATION:**

BFS Certified (Bigger Fast Stronger), Strength and Conditioning program

CPI Certified (Crisis Prevention Intervention), October 2019

CPR/AED-Adult, November 2019

Standard First Aid, November 2019

**ADMINISTRATION EXPERIENCE:**

Widefield School District # 3, Sproul Junior High School, Assistant Principal and Athletic Director, 2011 – 2013

**TEACHING EXPERIENCE:**

Ottawa Area Intermediate School District, Young Adult Services, Special Education Transition Teacher, 2018-current

Ottawa Area Intermediate School District, Ottawa Area Center, Special Education Cognitive Impairments Teacher, Summer School, Summer 2020

Widefield School District # 3, Watson Junior High School, Special Education Resource Teacher, 2013-2018

Widefield School District # 3, Colorado Springs, CO, Special Education Transition Coordinator (18-21 year old population), 2010 – 2011

Widefield School District # 3, Widefield High School, Colorado Springs, CO, Significant Support Needs Special Education Teacher, 2006-2010

Widefield School District # 3, Summer School Teacher, Summer 2009

Widefield School District # 3, Tutor, Summer 2008

**ADDITIONAL EXPERIENCE:**

Young Adult Services additional duties including building meeting leader, teacher book study leader, manufacturing mock-site leader, YAS/Early On(Give a Book a Home) collaboration leader

Assistant Principal duties include but not limited to: discipline, building management, Athletic Director, attendance, evaluations of certified and noncertified staff, BAAC (Building Accountability and Advisory Committee), AYPYN (DOD clubs)

Watson Junior High School additional duties including lunch supervision, homework club supervision, teacher mentor, Faculty leader, PBIS team member

District committees: Special Education Advisory, Professional Practice Feedback Group  
Member of group of 100 teachers and administrators developing and implementing best practices known as the Teaching and Learning Cycle, Instructional Frameworks, and Leadership Frameworks

Attendance of the Michigan Transition Services Association Conference 2021

Attendance of the 2011 Spring Legal Conference, Colorado Department of Education, April 2011

Attendance of the 2011 Winter Transition Cadre, Widefield School District # 3 Representative, Colorado Department of Education, February 2011

Attendance of the 18-21 Round Table Workshop, Widefield School District # 3 Representative, Colorado Department of Education, October 2010

Attendance of the 2010 Transition Leadership Institute, June 2010

Mentor, current and former students, 2008 - current

Widefield School District # 3, District Autism Team, 2008 - 2011

Boy Scouts of America, Volunteer, 2007 – 2011

Widefield High School, Intervention/Advisory Committee, 2009-2010

Widefield High School, Technology Committee, 2006-2010

Comprehensive Systems, Cedar Falls, IA, 2002-2006, Direct Care Staff and Cook,  
Worked with students with disabilities at a group home setting

**COACHING EXPERIENCE:**

Watson Junior High School, Strength and Conditioning Coach, 2016-current

Watson Junior High School, Boys Track, 2013-2015, 7<sup>th</sup> Grade Boys Coach

Widefield High School Girls Soccer, 2009 – 2011, Head Coach

Special Olympics Colorado, Soccer Coach, 2008 – 2011

Widefield High School Boys Soccer, 2007 – 2011, Head Coach

Widefield High School Boys Soccer, 2006 Assistant Coach

**ACTIVITIES:**

Brazilian Jiu-jitsu, weight lifting, live sound engineering, soccer, running, hiking, backpacking, fishing, mountain biking, snowboarding

**HONORS and ACHIEVEMENTS:**

CHSAA 4A Colorado Springs Metro League Soccer Coach of the Year, 2008

Colorado Springs Gazette's 4A Colorado Springs Metro League Soccer Coach of the Year, 2008

Dean's List at the University of Northern Iowa, 2004-2005

Dean's List at Hawkeye Community College, 2003

**SPECIAL SKILLS:**

Basic construction and framing skills  
Residential and Commercial painting  
Child Abuse regulations and procedures  
Computer skills with Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Adobe Photoshop, Fusion websites, Google Docs, Infinite Campus  
Indicator 13 Special Education mandates  
Landscaping and lawn care skills  
Security guard experience  
Website development and maintenance skills

**REFERENCES and CREDENTIALS:**

Dr. Pete Johnson – Young Adult Services Director, 616-581-2011  
Justin Lee – Watson Junior High Principal, 719-391-3255  
Paul MacRenato – WSD#3, Assistant Director of Literacy and Student Learning, 719-391-3576  
Maureen di Stasio – Sproul Junior High Principal, 719-391-3217  
Kirk Vsetecka, WSD#3 Human Resources Director, 719-391-3012  
Scott Campbell – WSD#3 Superintendent, 719-391-3005  
Lisa Humberd – WSD#3 Director of Special Education, 719-391-3079  
Shelli Miles – Widefield High School Athletic Director and Dean, 719-391-3106

# Lynette McCumber

3991 Hess Street  
Norton Shores, MI 49444  
lynettemccumber@gmail.com  
(231)720-5548

## SUMMARY

Dedicated, compassionate and effective teacher with valuable experience in the classroom. Adept at creating and implementing positive behavior teaching techniques to encourage student behavior and growth. A passion for education and an unwavering commitment to optimizing student and school success.

## PROFICIENCIES

- Technology Savvy
- Conflict Resolution
- Differentiated Instruction
- Student Advocacy
- Flexible
- Creative Lesson Planning

## EDUCATION

|   |                       |
|---|-----------------------|
| <b>Grand Valley State University</b>                    | Allendale, MI         |
| Bachelor of Science                                     | 01/2005 – 12/2007     |
| Major: Group Social Studies with an emphasis in history |                       |
| Minor: Elementary Distributed                           |                       |
| <b>Delta College</b>                                    | University Center, MI |
| Courses in General Education                            | 08/2002 – 12/2004     |

## WORK EXPERIENCE

|   |                   |
|---|-------------------|
| <b>Edu Staff, LLC (Mona Shores Public Schools)</b>  | Norton Shores, MI |
| Long Term Fourth Grade Guest Teacher  | 10/2019 – Present |
| <ul style="list-style-type: none"><li>• Make meaningful connections with students and peers</li><li>• Utilize positive behavior management techniques to provide students with incentives and encouragement</li><li>• Create lesson plans and work collaboratively with fourth grade teachers following curriculum standards</li><li>• Utilize best practices in the classroom to maximize student growth and development</li><li>• Successfully implemented and transitioned students to virtual learning as needed throughout pandemic</li><li>• Maintain open and consistent communication with parents utilizing phone, text, email, Class Dojo and monthly newsletters</li></ul> |                   |
| <b>Mona Shores Public Schools</b>   | Norton Shores, MI |
| Paraprofessional  | 10/2019 - Present |
| <ul style="list-style-type: none"><li>• Perform interventions with Kindergartners on both math and language skills</li><li>• Assist teachers in the classroom and lead small group work</li><li>• Supervise students both in and outside of the classroom</li><li>• Create supplemental curricular activities to enhance learning</li></ul>   |                   |
| <b>Imagineers Daycare</b>   | Norton Shores, MI |
| Daycare Owner/Provider  | 08/2011 – 10/2019 |
| <ul style="list-style-type: none"><li>• Planned and implemented educational activities for varying age ranges of</li></ul>  |                   |

- children in care
- Organized and coordinated toys and educational supplies for use throughout the day
- Managed records and files for licensing standards and tax purposes

**Ross Medical Education Center** Muskegon, MI  
 Career Development Coordinator 12/2009 – 08/2010

- Responsible for building and maintaining employer contacts
- Presented classroom materials on professionalism
- Conducted graduate employment follow-up
- Facilitated weekly job clubs

**Manpower** Chattanooga, TN & Saginaw, MI  
 Staffing Specialist 08/2008 – 11/2009

- Interviewed and test applicants using the Predictable Performance System to evaluate their qualifications for assignments
- Filled customer orders with qualified candidates and monitor temporary employee attendance and performance using the telephone and Quality Performance Program
- Troubleshoot to resolve the problems or complaints of customers and associates
- Made employment decisions on new applicants based on their skills, experience, and personality
- Coached and counsel associates to ensure quality performance and job satisfaction

**Manpower** Grand Haven, MI  
 Staffing Specialist Assistant 05/2008 – 08/2008

- Processed applications, interviewed associates, filed, answered phones, communicated with customers
- Conducted drug screens on new associates using oral stat, and 10 panel drug screen kits

**Professional Education Services Group** Muskegon, MI  
 Guest Teacher/Paraprofessional 12/2007 – 05/2011

- Accepted and completed various assignments by being resourceful, flexible, and organized to help ensure student's needs were being met in the absence of their teacher. Last assignment held was as a Title One Paraprofessional at Ross Park Elementary.

**Oakview Elementary School** Muskegon, MI  
 Student Teacher 08/2007 – 12/2007

- Planned and implemented lesson plans to meet the needs of twenty-six fourth grade students
- Integrated technology such as web quests and power points into lesson plans
- Actively participated in professional development seminars and staff meetings
- Conducted student led parent teacher conferences

**Bay Regional Medical Center** Bay City, MI  
 Medical Records, Clerk 06/2001 – 01/2005

## MEMORANDUM

**To:** Bob Szymoniak

**CC:** School Board,

**From:** Greg Bodrie

**Date:** 07/27/2021

**Re:** **Occupational Therapist Registered**

On July 15,2021 six candidates were interviewed for an Occupational Therapist position within the Eastern Service Unit. Following a second round interview with two final candidates on July 21,2021, the committee unanimously selected Melissa Stark. Melissa has served in this capacity with Muskegon Public schools for the past four years. Her reference checks were exemplar. It is recommended that Melissa's employment begin with the 2021-22 school year. Per Fruitport's EA contract her first year salary will be \$48,431 which falls at MA-30, Step 2



# Memo

To: FCS Board of Education  
From: Allison Camp, Curriculum Director  
Date: July 26, 2021  
Re: Recommendation for Hire

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On July 6, screening interviews were held for the next principal at Fruitport Middle School. Derek Dillon, Bob Szymoniak, and I were involved in the screening interviews. From that conversation, 2 candidates were moved to the final round where a much larger group of teachers, administrators, a counselor, a parent, Bob, and myself participated in the interviews. Between the first and second round of interviews, we became aware that the assistant principal position would also be open at the middle school due to a recent resignation. Prior to starting the interviews with the candidates, Bob and I lead a discussion with the team about what our options were to fill both positions – including hiring both candidates if the team thought it was appropriate. After the interviews, the committee thought that Trista Stingle would be the best fit for the assistant principal position at Fruitport Middle School. Trista comes to us with 2 years of experience as an administrator at Collins Elementary in Houghton Lake. Prior to that she worked as a math teacher at Reeths-Puffer Middle School from 2010 – 2019.

# Trista Stingle

*Positive and enthusiastic leader focused on success for all students*

## LEADERSHIP EXPERIENCE- ADMINISTRATION

### Houghton Lake Community Schools

*Collins Elementary Principal*

July 2020-Present

- Cultivating strong working relationships within the school, district, and greater community
- Managing day to day operations of a PreK-6th grade building housing over 600 students and 70+ staff members within both a traditional and balanced calendar schedule
- Modeling appropriate leadership to promote positive interactions with students and families
- Providing staff support to improve classroom management and student achievement
- Striving to continue improving use of school-wide PBIS, Restorative Practices, and Mindfulness
- Collaborating with staff and local agencies to provide necessary student/family supports
- Management of building budget, including Title I, Title II, and 31a
- Preparing professional learning to support implementation of Differentiated Reading Instruction
- Facilitating horizontal and vertical curriculum, assessment, and instructional alignment
- Leading Child Find and 504 team meetings
- Teaming with special education director to monitor IEP goals and objectives
- Establishing data driven protocols for decision making
- Working with staff to develop our "Roadmap to Learning Through A Pandemic"
- Supporting teachers to improve performance with timely, relevant feedback, using 5D+

### Houghton Lake Community Schools

*Collins Elementary Assistant Principal*

August 2019-July 2020

- Assisted the principal in all areas of management, administration, and daily activities
- Cultivated strong working relationships within the school, district, and greater community
- Updated and implemented building-wide behavior management plan and documentation processes to foster a safe and productive learning environment for all
- Communicated effectively to promote ownership and empowerment of others
- Fostered the development of others by creating a culture of growth and support
- Embraced and promoted the use of PBIS, Restorative Practices, and Mindfulness
- Collaborated to develop data driven protocol for behavior management

## LEADERSHIP EXPERIENCE- CLASSROOM

### Reeths-Puffer Schools

*Middle School Math Teacher (7th/8th Grade, Algebra)*

August 2010-August 2019

- Delivered high-quality, ambitious instruction to meet both academic and non-academic needs of each student
- Encouraged students to be problem solvers, make meaning on their own, and take responsibility for choices in their work
- Collected and analyzed data from multiple sources to monitor student progress
- Reflected on and adjusted instructional practices to best meet the needs of all students
- Adjusted instructional practices to increase student motivation and achievement

*Middle School Math Coach (7th/8th Grade)*

August 2017-June 2018

*Supplemental Math Teacher (5th-8th Grade)*

August 2007-June 2010

*Elementary Technology (K-4th Grade)*

August 2006-June 2007

11542 West Shore Drive  
Houghton Lake, Mi 48629  
[stinglet@hlcsk12.net](mailto:stinglet@hlcsk12.net)  
231.578.9030

## SPECIALIZED SKILLS

### Leadership Development

Guide, direct, and support students and colleagues as they seek to increase their repertoire of skills and gain knowledge

### Student Support

Nurture and support students who come to school with non-academic needs that create obstacles for high achievement

### Problem Solving

Facilitate effective data conversations that establish a spirit of inquiry

### Motivation

Inspire meaningful and positive change for students, staff, school, and the greater community

### Communication

Provide clear communication with the purpose of advancing the district mission and vision

### Flexibility

Model flexibility while navigating multiple dynamics to achieve the greatest amount of growth

### Growth Mindset

Promote, model, and practice growth mindset in an effort to truly transform the entire learning community

# Trista Stingle

*Positive and enthusiastic leader focused on success for all students*

## LEADERSHIP EXPERIENCES- ATHLETICS

### *Reeths-Puffer Varsity Softball*

August 2007-July 2019

- Guided year round program/skill development of athletes (youth-varsity)
- Conducted all required administrative responsibilities within the program
- Maintained competency of MHSAA and school policies/procedures
- Provided clear and consistent communication with all stakeholders
- Developed and implemented program-wide expectations

## EDUCATION

### **Grand Valley State University— Masters Degree**

May 2011

Educational Leadership

### **Grand Valley State University — Bachelor of Science**

May 2006

Integrated Science

Mathematics (elementary)

## REFERENCES

Ben Williams

Superintendent

Houghton Lake COmmunity Schools

[williamsb@hlcsk12.net](mailto:williamsb@hlcsk12.net)

989-366-2000

Janelle Duffey

Principal

Shettler Elementary

Fruitport Community Schools

[jduffey@fruitportschools.net](mailto:jduffey@fruitportschools.net)

231-670-1394

Julie Brown

Superintendent

Elk Rapids Schools

[jbrown@erschools.com](mailto:jbrown@erschools.com)

989-889-4505

Joe Holloway

Assistant Superintendent

Constantine Public Schools

[jholloway@onstps.org](mailto:jholloway@onstps.org)

989-388-2376

11542 West Shore Drive  
Houghton Lake, Mi 48629

[stinglet@hlcsk12.net](mailto:stinglet@hlcsk12.net)

231.578.9030

## CERTIFICATION/TRAINING

### Michigan School

#### Administrator Certificate

Expires 6/30/2024

### Michigan Elementary

#### Professional Certificate

K-5 All Subjects, 6-8 Math/Science

Expires 6/30/2022

### Cognitive Coaching

Spring 2021

### 5D+ Framework Training

Fall 2019-Winter 2019

### CPI Training

Winter 2019

### District PBIS Team

Fall 2017-Spring 2019

### School Improvement Team

Fall 2015-Spring 2019

### CHAMPS Training

January 2018

### National PBIS Leadership Conference

September 2017

### FAME - Formative Assessment for Michigan Educators

Fall 2013-Spring 2015

### MMLI - Michigan Middle School Leadership Initiative

2012-2014, 2019

### Assessment Training Institute- Carol Commodore

Fall 2014



Clarke, Maribeth &lt;mclarke@fruitportschools.net&gt;

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**Fwd: Bus driver resignation**

1 message

**Randall, Kathy** <krandall@fruitportschools.net>

Tue, Jul 27, 2021 at 11:08 AM

To: Katie Shawl &lt;kshawl@fruitportschools.net&gt;, "Grossenbacher, Jeff" &lt;jgrossenbacher@fruitportschools.net&gt;, John Winkas &lt;jwinkas@fruitportschools.net&gt;

Cc: "Clarke, Maribeth" &lt;mclarke@fruitportschools.net&gt;

Katie - FYI  
Jeff - delete email  
John deactivate key card

----- Forwarded message -----

From: **GLENN BO** <bogl@comcast.net>

Date: Tue, Jul 27, 2021 at 8:45 AM

Subject: Bus driver resignation

To: [krandall@fruitportschools.net](mailto:krandall@fruitportschools.net) <[krandall@fruitportschools.net](mailto:krandall@fruitportschools.net)>

Good morning Kathy,

Due to my busy personal life, I am going to need to resign my position as a substitute driver with Fruitport Transportation. Thank you for giving me the opportunity to work with you and the rest of the drivers.

Have a great day!

Glenn

--

Kathy Randall  
Director of Transportation  
Fruitport Community Schools  
Making A Child's World Safer,  
One Stop At A Time.

Allie Krukowski  
18203-10 Woodland Ridge Dr.  
Spring Lake, MI 49456

July 29, 2021

Allison Camp  
Director of Curriculum & Instruction  
Fruitport Community Schools  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

Dear Ms. Camp,

Please accept my resignation from my position as a first grade teacher at Edgewood Elementary School. My last day will be August 12, 2021 (the last day of summer school).

Thank you so much for the opportunity to work at Fruitport Community Schools for the past 3 years. I have enjoyed and appreciated the opportunities I've been given to grow and become a better educator. I feel grateful to have worked with such an amazing staff at Edgewood Elementary. I have learned so much from them and it is comforting to know that I will leave with lifelong friendships and memories.

I will greatly miss the students and parents of the Fruitport community. I feel lucky to have worked with so many wonderful, hardworking families in my time here.

I wish Fruitport Community Schools the best, and I hope to stay in touch in the future.

Sincerely,

A handwritten signature in black ink that reads "Allie Krukowski". The signature is written in a cursive, flowing style.

Allie Krukowski

Allie Krukowski  
18203-10 Woodland Ridge Dr.  
Spring Lake, MI 49456

July 29, 2021

Allison Camp  
Director of Curriculum & Instruction  
Fruitport Community Schools  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

Dear Ms. Camp,

Please accept my resignation from my position as a first grade teacher at Edgewood Elementary School. My last day will be August 12, 2021 (the last day of summer school).

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I will greatly miss the students and parents of the Fruitport community. I feel lucky to have worked with so many wonderful, hardworking families in my time here.

I wish Fruitport Community Schools the best, and I hope to stay in touch in the future.

Sincerely,

A handwritten signature in cursive script that reads "Allie Krukowski".

Allie Krukowski