

Business and Finance Committee

Monday, April 11, 2022

11:30 a.m., Superintendent's Office

Meeting Minutes

Attendance: Dave Hazekamp, Elroy Buckner, Kris Cole, Jason Kennedy, Jessica Wiseman, and Mark Mesbergen

1. Updated Emergency Operations Plan and Procedures Manual
Jason discussed the updated emergency plan manual.
2. District Strategic Planning Process Recommendation
Jason discussed the recommendation to complete a new strategic plan.
3. ECC Staff Recommendation
Mark presented a recommendation outlining a two year plan for staff increases. ECC has received a federal grant and is expected to receive another grant this Spring. Therefore, the recommendation is to award a one-time stipend in May and then a \$1 per hour increase in July 2022 and July 2023. This proposal will go through the Personnel Committee.
4. Agreement for Business Services with North Muskegon
Jason and the committee discussed the partnership with North Muskegon. The contract with North Muskegon expires on June 30, 2022. A future action item will be on an upcoming committee meeting.
5. Other – Food Service RFP
Mark presented the food service management company bid sheet. MDE requires Fruitport to bid out our food service management company every five years. There were three bidders and the recommendation is to remain with Chartwells.
6. Other – Turf Field Change Order
Mark and Jason discussed the change order for the turf field. There is an electrical issue that came up when the project started. This change order will be an action item in the upcoming board meeting.

Meeting adjourned at 12:25 p.m.

Respectfully submitted by Mark Mesbergen