



Personnel Committee  
Monday, April 14, 2025  
5:00 p.m.

## **MEETING MINUTES**

### **Meeting Location:**

Fruitport Community Schools Central Office  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

### **Attendance:**

The meeting was called to order at 5:07 p.m. Dave Hazekamp, Kathy Six, and Jason Kennedy were present.

1. **April 2025 Personnel Report** - The Committee reviewed the Personnel Report for April 2025. This report included each of the recommendations for new hire, resignations, retirement notices, transfers, and positions that are still posted and vacant in the District.
2. **Update on Director of Special Education Position** - The Committee was provided with an update on the recommendation to hire Olivia Zienert as the Director of Special Education within Fruitport Community Schools and the Eastern Service Unit.
3. **Update on Director of Food Service** - The Committee was provided with an update on the replacement of the food service director by Chartwells. The Director of Food Service is employed through Chartwells, a third party contractor that provides food service management services to Districts across the State, including Fruitport.
4. **Request for Parenting Time Leave of Absence** - The Committee discussed a leave of absence request from Shettler teacher, Alexandra Gartland for purposes of child care. This is a one (1) year leave of absence request. Per the Collective Bargaining Agreement with the Fruitport Education Association (FEA), any additional child care leave within the next seven (7) years after an initial leave when a child is born, shall be at the Board's discretion and the bargaining unit member shall be returned from the additional child care leave as if they were on layoff status. It will be recommended that the Board approve the leave of absence request from Alexandra Gartland for the 2025-2026 school year.

5. **Updates to Wage, Salary, and Benefits Handbooks** - The Committee discussed updates to the Early Childhood Center Agreement and Handbook, and the Non-affiliated Support Staff Agreement and Handbook. Adjustments to the Early Childhood Center Agreement and Handbook were made to reflect the recently Board approved wage increases for Early Childhood Center staff, while also updating the Non-affiliated Support Staff Agreement and Handbook to reflect leave time adjustments.
6. **Update Regarding Hard Cap Adjustments (PA 152)** - The Committee discussed the annual cost limitations for public employer contributions to medical benefit plans for the calendar year 2026 that were recently released by the Michigan Department of Treasury. The limits for 2026 equal the 2025 limits increased by 2.9 percent. The 2.9 percent is the percentage change in the medical care component from the period of March 2023-February 2024 to the period of March 2024-February 2025. The adjusted hard caps will take effect on January 1, 2026.
7. **Other:** None
8. **Public Comment:** None
9. **Adjournment:** The meeting was adjourned at 5:38 p.m.

Respectfully submitted by Jason Kennedy, Superintendent