



Personnel Committee  
Monday, March 10, 2025  
5:00 p.m.

## **MEETING MINUTES**

### **Meeting Location:**

Fruitport Community Schools Central Office  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

### **Attendance:**

The meeting was called to order at 5:00 p.m. Dave Hazekamp, Steve Kelly, Kathy Six, and Jason Kennedy were present.

- 1. March 2025 Personnel Report** - The Committee reviewed the Personnel Report for March 2025. This report included each of the recommendations for new hire, resignations, retirement notices, transfers, and positions that are still posted and vacant in the District.
- 2. Staff Retirement Notifications** - The Committee discussed the retirement notifications received from Mindy Freeland (4th Grade Teacher - Beach), Bobbie Wash (4th Grade Teacher - Beach), and Dina Woodard (6th Grade Teacher - FMS), all effective June 30, 2025.
- 3. Update on Director of Special Education Position** - The Committee was provided with an update on the posting and hiring process for the Director of Special Education position within Fruitport Community Schools and the Eastern Service Unit.
- 4. Early Childhood Center Tuition and Staff Wage Increase Recommendation** - The Committee discussed a memorandum from Pam Bergey recommending an increase in tuition to the weekly rate by \$8 to \$9. The last rate increase was in January 2023. This would help offset increases in operating costs. Pam also recommends a 50 cents per hour wage increase for staff due to changes in minimum wage.

5. **FEA Contract - Schedule B Update** - The Committee discussed a process to be used that will review and make recommendations to improve the Schedule B addendum to the contract between the Board and the Fruitport Education Association (FEA).
6. **Letters of Agreement: Fruitport Administrator's Association (FAA)** - The Committee discussed letters of agreement to provide extra duty compensation to special education administrators while they temporarily take on an increased caseload due to the resignation of Jamie Venema, Special Education Supervisor. Payout of sick time for the resigning special education supervisor was also included in a letter of agreement with the FAA.
7. **Other:** The Committee discussed the policy update from Thrun Law Firm on the Earned Sick Time Act (ESTA) that was discussed at the Student Affairs Committee meeting.
8. **Public Comment:** None
9. **Adjournment:** The meeting was adjourned at 5:37 p.m.

Respectfully submitted by Jason Kennedy, Superintendent