



Business and Finance Committee
Monday, September 14, 2026
5:00 p.m.

MEETING MINUTES

Meeting Location:

Fruitport Community Schools Central Office
3255 E. Pontaluna Rd.
Fruitport, MI 49415

Attendance:

The meeting was called to order at 5:08 p.m. with Dave Hazekamp, JB Meeuwenberg, Jason Kennedy, and Jessica Wiseman present.

1. **Tentative Contract Agreement** - The Committee discussed a tentative contract agreement between the Board of Education and the Fruitport Instructional Assistants Association. The Board will be asked to approve the contract agreement at the regular Board meeting on September 21, 2026.
2. **Payment of Bond Stipends** - The Committee discussed payment of bond stipends to the Director of Operations and the Director of Business Services for their work in managing and overseeing the construction of projects that are a part of the District's bond project. This is similar to what the District did for the construction of the new Fruitport High School. The Board will be asked to approve these stipends for payment at the September 21, 2026 Board meeting.
3. **School Resource Officer (SRO) Agreement with Fruitport Township** - The Committee discussed an updated agreement with Fruitport Township to provide SRO coverage for schools in the District. The agreement changes the annual cost increase from 4% to the core CPI increase, currently a rate this is less than 4%. All other parts of the agreement remain unchanged.
4. **Athletic Trainer and Strength and Conditioning Agreement with Trinity Health** - The Committee discussed the athletic trainer and strength and conditioning agreement that was presented to schools in Muskegon County by Trinity Health. The agreement was emailed to superintendents in the County without explanation of the significant cost increase of the proposed agreement. Additional information will be needed before a recommendation for approval can be made to the Board.
5. **Scholarship Granting Organization (SGO) Update** - The Committee discussed the District developing its own Scholars Foundation SGO, as well as the possibility of joining

the Community Foundation for Muskegon County's SGO that they are creating. Pros and cons of each were discussed, with additional discussion being planned for the Board meeting on September 21, 2026.

6. **Bond Project Update: Construction Documents Review (60%)** - The Committee discussed the construction documents review process, and reviewed the site, civil, and playground update that was provided to the District at the September 2, 2026 construction documents review meeting. The information that was reviewed with the District is on the bond website for the community and Board to review. The safety and security review of the construction documents with local public safety officials will take place on Wednesday, September 16, 2026, and the next construction documents review meeting will take place on September 30, 2026.
7. **Purchase of New Boilers at Beach Elementary School** - The Committee discussed the need to consider an emergency approval of the purchase of two (2) new boilers at Beach Elementary School. Three (3) quotes were secured for the purchase, with Hurst Mechanical submitting the lowest quote. Hurst Mechanical quoted a price of \$140,051, Armock Mechanical quoted a price of \$148,894, and Northwest Mechanical quoted a price of \$149,894. The Board will be asked to approve the Hurst Mechanical purchase and installation.

During our most recent routine CSD-1 inspection of the North Boiler Room at Beach Elementary, critical equipment failures were identified with boiler #1 having a cracked internal heat exchanger, and boiler #2 having a bulging heat exchanger. To ensure facility operations are restored prior to the onset of cold weather, it is recommended that both units be replaced. Due to a 4–6 week manufacturing lead time and a tight installation timeline, the District is requesting that this project be treated as an emergency authorization so that the boilers can be installed during the October fall break.

8. **Hiring of Staff Accountant** - The Committee discussed the hiring of Kelsie Farkas for the position of Staff Accountant to replace Jessica Wiseman who transferred to the Director of Business Services position after the resignation of Mark Mesbergen.
9. **Other:** None
10. **Public Comment:** None
11. **Adjournment:** The meeting was adjourned at 5:47 p.m.

Respectfully submitted by Jessica Wiseman, Director of Business Services