



Fruitport Community Schools  
**REGULAR BOARD MEETING MINUTES**  
Monday, February 20, 2023 – 7:00 p.m.

**Meeting Location:**

Fruitport Community Schools Central Office  
Board of Education Meeting Room  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:00 p.m. by Board President, Dave Hazekamp.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by those in attendance at Regular Meeting.
- III. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, JB Meeuwenberg, and Steve Kelly; Absent: None.
- IV. **APPROVAL OF AGENDA**  
  
Item 23-20. MOTION by Cole, SECOND by Franklin to approve the agenda, as presented.  
  
MOTION CARRIED: 7-0
- V. **PRESENTATIONS:**

- Section 98b Goal Progress Reporting: Allison camp presented the Section 98b Goal Progress Report to the Board of Education. Subsection 98b(1)(a) of Section 98b of Public Act 144 of 2022 states that by no later than February 2023, and before the end of the 2022-2023 academic year, the District must present the results from benchmark assessments and local benchmark assessments administered under 104h at a public meeting to the Board of Education. The data must be disaggregated by grade level, student demographics, and mode of instruction. This data was presented and discussed, as was the progress toward meeting the identified educational goals for the school year. This information has

also been posted publicly on the district's website and available through the transparency reporting link (98b(1)(c)), as required.

- Strategic Action Planning Online Community Survey Results: Jason Kennedy provided an update on the Strategic Action Planning Process and shared a copy of the raw data from the online community survey that closed to the public for input on February 17, 2023. The data has also been posted to the District's website, and a communication will be shared with the community by the superintendent. A community forum to review and further analyze the data is being scheduled (March 22, 2023). The Board will further review the data set at its meeting in March 2023.

## VI. COMMUNICATIONS:

- Card from Kimberly Dawes: A card addressed to Fruitport Community Schools and the Board of Education from Kimberly Dawes was read. The card thanked everyone at Fruitport Community Schools for the prayers and kind words, along with the money that was raised during the Miracle Minute to support the family of Trinity Sevrey. The card also encouraged the District to continue to help students during tough times and to focus on helping students find a counselor or other support when in need.
- Email Communication from Mark Mesbergen: The Board reviewed a communication from Mark Mesbergen in advance of the review of the budget amendments that were on the agenda, as Mark was not able to attend the meeting.

## VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS:

### ● **Technology and Security Enhancement Millage Update**

A brief update was provided to the Board pertaining to the Regional Technology and Security Enhancement Millage renewal that will be placed on the ballot on May 2, 2023. A copy of the press release from the MAISD was included in the Board packet, and a website with information for the community was created and posted.

### ● **Updated Annual Education Reports (AER)**

The Board was provided with an update on the Annual Education Reports for the District, and for each of the schools in the District. These reports were made publicly available online and posted to the District's transparency page for the community prior to the deadline for doing so.

### ● **School Safety / Mental Health Grant Award Notifications (Section 97, 97c, 97d, 31aa)**

The Board was provided with an overview of the grant award notifications that were received by the District pertaining to the Section 97, 97c, 97d, and 31aa school safety and mental health grants. Copies of the grant award notifications from the Michigan Department of Education were included in the Board packet.

- **Michigan's Proud Educator Grow Your Own Grant Applications**

The Board reviewed applications that were made to the Michigan Department of Education, as a part of Michigan's Proud Educator Grow Your Own Grant. If awarded, the District will be able to participate in the West Michigan Teacher Collaborative Grant program, as well as a program to support teachers in earning a credential and endorsement to teach English as a Second Language.

**VIII. REMARKS FROM THE PUBLIC:** None

**IX. CONSENT AGENDA**

Item 23-21. MOTION by Buckner, SECOND by Kelly to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$296,465.68
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)
7. Approval of Organizational Meeting Minutes of January 16, 2023
8. Approval of Regular Meeting Minutes of January 16, 2023.

MOTION CARRIED: 7-0.

**X. GENERAL BOARD BUSINESS:**

1. **Superintendent's Final Evaluation - Year Ending: December 31, 2022**

Susan Franklin read a copy of the final summative evaluation of Superintendent Jason Kennedy for the year ending December 31, 2022 that was approved by the Board on January 16, 2023. A final copy of the summative evaluation was signed by all Board members and placed in the superintendent's personnel file.

**XI. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS**

## **1. Report of committee meeting held on February 13, 2023**

Elroy Buckner reported on a Business and Finance Committee meeting held on February 13, 2023 at 5:30 p.m. Kris Cole, Dave Hazekamp, Jason Kennedy, Jessica Wiseman, Mark Mesbergen, Kyle Nielsen, and John Winkas were present. The Committee reviewed the purchase of air conditioning equipment, food service equipment, a public address and emergency communication system for Shettler, network electronics and structured fiber cabling, special education buses, and band instruments. The Committee also discussed an agreement with Secure Education Consultants (SAFE Proposal), and O-A-K as the District's construction management company. The Committee also discussed mid-year budget amendments, as well as the impact that the State Executive Office's budget proposal for the 2023-2024 school year would have on collective bargaining. The meeting was adjourned at 7:01 p.m.

## **2. Air conditioning Equipment Purchase**

Item 23-22. MOTION by Cole, SECOND by Buckner to approve the purchase of Carrier Ductless Air Conditioning Units for the Middle School and Shettler Elementary, and window air conditioning units for Beach Elementary in the estimated amount of \$613,139.35 to be paid out of the 2021 Capital Projects Fund, as discussed.

MOTION CARRIED: 7-0.

## **3. Food Service Equipment Purchase**

Item 23-23. MOTION by Cole, SECOND by Buckner to approve the purchase of food service equipment in the amount of \$374,019 from Stafford-Smith, Inc., and to approve the food service consulting fee in the amount of \$21,000 from JRA Food Consultants, as discussed. Excess Food Service Funds will be used to support these purchases as a part of the District's approved Spend Down Plan.

MOTION CARRIED: 7-0.

## **4. Shettler Public Address, Emergency Communication, and Audio Enhancement System**

Item 23-24. MOTION by Cole, SECOND by Buckner to approve the purchase of a Bluum Audio Enhancement and Public Address System, and the necessary cabling and network drops from Vector Tech Group, including a \$10,000 contingency fund, in the amount of \$174,058.33 using the District's Section 97 Grant Award, as discussed.

MOTION CARRIED: 7-0.

**5. Network Electronics and Structured Fiber Cabling Purchase**

Item 23-25. MOTION by Cole, SECOND by Kelly to approve the network electronics bid in the amount of \$204,500, and the structured fiber cabling bid in the amount of \$12,164, with the understanding that E-Rate funding will reimburse the District at a rate of 80% of the total cost of the project. This project will be funded through the Regional Technology and Security Enhancement Millage, as discussed.

MOTION CARRIED: 7-0.

**6. Construction Management Company Recommendation**

Item 23-26. MOTION by Cole, SECOND by Buckner to approve the contract with Owen-Aimes-Kimball to serve as the Construction Management Company for work done on the 2026/2027 bond project, as discussed. A fixed fee of 3.5% will be charged, just as was the fee for the District's previous two (2) bond projects in working with O-A-K.

MOTION CARRIED: 7-0.

**7. Special Education Bus Purchase**

Item 23-27. MOTION by Cole, SECOND by Buckner to approve the purchase of two special education buses from Midwest as they proposed International buses, which is the brand of our current fleet. The cost of the buses is \$330,208, and will come out of the Capital Projects Fund. The District will pay for the buses once they are shipped, which the District expects to be in September / October 2023.

MOTION CARRIED: 7-0.

**8. Band Instruments and Equipment Purchase**

Item 23-28. MOTION by Cole, SECOND by Buckner to approve the purchase of band instruments and equipment in the amount of \$99,766.64 coming from two different vendors (Meyer Music - \$16,538.34 and Quinlan and Fabish - \$83,228.30), as discussed. The purchase will be made using proceeds from the 2021 Capital Projects Fund.

MOTION CARRIED: 7-0.

## **9. Agenda Modification and Amendment**

Item 23-29. MOTION by Franklin, SECOND by Cole to amend the agenda so that Action Item 9 (Budget Amendment) under the Business and Finance Committee Reports and Recommendations section of the agenda be broken into two separate action items, as follows:

- 2022-2023 Budget Amendment: Budget Appropriations Act - General Fund
- 2022-2023 Budget Amendment: School Service Fund (Early Childhood and Preschool, Food Service Program, and Technology and Security Millage)

MOTION CARRIED: 7-0.

## **10. 2022-2023 Budget Amendment: Budget Appropriations Act - General Fund**

Item 23-30. MOTION by Cole, SECOND by Buckner to approve the General Fund Budget Amendment, as presented.

ROLL CALL VOTE: Buckner - Yes, Burgess - Yes, Cole - Yes, Franklin - Yes, Hazekamp - Yes, Kelly - Yes, Meeuwenberg - Yes.

MOTION CARRIED: 7-0.

## **11. 2022-2023 Budget Amendment: School Service Fund (Early Childhood and Preschool, Food Service Program, and Technology and Security Millage)**

Item 23-31. MOTION by Cole, SECOND by Buckner to approve the School Service Fund Budget Amendment, as presented.

ROLL CALL VOTE: Buckner - Yes, Burgess - Yes, Cole - Yes, Franklin - Yes, Hazekamp - Yes, Kelly - Yes, Meeuwenberg - Yes.

MOTION CARRIED: 7-0.

## **XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:**

### **1. Report of committee meeting held on February 13, 2023**

Steve Kelly reported on a Personnel Committee meeting held on February 13, 2023 at 5:18 p.m. Dave Hazekamp, Steve Kelly, JB Meeuwenberg, and Jason Kennedy were present. The Committee discussed the February 2023 Personnel Report, Michigan's Proud Educator Grow Your Own Grant Applications, Superintendent's Contract Extension, and the State's budget proposal and how

that might impact bargaining and our collective bargaining agreements. The meeting adjourned at 5:39 p.m.

## **2. Superintendent's Contract**

Item 23-32. MOTION by Kelly, SECOND by Meeuwenberg to approve the Superintendent's Contract for Jason Kennedy with the Board of Education through June 30, 2026, as discussed.

MOTION CARRIED: 7-0.

## **XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS**

### **1. Report of committee meeting held on February 13, 2023**

Susan Franklin reported on a Student Affairs Committee meeting that was held on February 13, 2023. The meeting was called to order at 4:30 p.m. Tim Burgess, Susan Franklin, Dave Hazekamp, Jason Kennedy, and Amy Upham were present.

The Committee discussed an update by Amy Upham on the process that was used by the SEAB to review and recommend the 4th grade Sex Education Advisory Board instructional materials. Several modifications were made to the recommended instructional materials based upon the input and feedback from the SEAB.

The Committee also discussed an Instructional Council update, the Section 98b Goal Progress Report, the Muskegon County Virtual Academy Participation Agreement and Course Catalog, and were provided an update on the District Crisis Team meeting.

The Committee also discussed School Safety Grant Award Notifications (Section 97, 97c, 97d, 31aa) that were received by the District, the Secure Actions for Education (SAFE) Proposal, and the Public Address System / Audio Enhancement Project for Shettler.

The Committee also had a discussion on the Go Guardian / Beacon Student Device Filtering system used by the District, was provided a Technology and Security Enhancement Millage update, and was given an update on the Annual Education Reports (AER) of the District and for each building.

The Committee also reviewed two requests for overnight field trips from the high school cross country teams. The meeting was adjourned at 5:16 p.m.

**2. Sex Education Advisory Board - 4th Grade Recommendations (First Hearing)**

The Board discussed and reviewed puberty and sex education recommendations for 4th grade from the District's Sex Education Advisory Board (SEAB). This was the first hearing pursuant to Board of Education policy 5420 (Sex Education) and review of this recommended content. Recommended materials were made available to the Board and to the public, and continue on display in the District's Boardroom. A second hearing will be held at the Board of Education meeting on March 20, 2023.

**3. Muskegon County Virtual Academy Education Program Agreement and the Muskegon County Virtual Academy Course Catalog**

Item 23-33. MOTION by Franklin, SECOND by Burgess to approve the Muskegon County Virtual Academy Education Program Agreement, and the Muskegon County Virtual Academy Course Catalog for the 2023-2024 academic year with each of the program providers, as discussed. Participation in the MCVA will cost \$5,900 per full-time student, or \$550 per course for part-time students. The District will receive the Foundation Allowance for each student to offset the cost of the program. Other details are outlined in the Agreement. This is a 100% online educational option for students and families.

MOTION CARRIED: 7-0.

**4. Secure Actions for Educators (SAFE) Proposal**

Item 23-34. MOTION by Franklin, SECOND by Burgess to approve the contract with Secure Education Consultants for implementation of the SAFE Program, as discussed. The cost of the entire program and ongoing consultation is \$25,200, and will be covered by the Section 97 School Safety Grant that was received by the District.

MOTION CARRIED: 7-0.

**5. Overnight Trip Request: High School Cross Country MHSAA State Championship Meet**

Item 23-35. MOTION by Franklin, SECOND by Burgess to approve the cross country teams' request for an overnight trip to participate in the MHSAA state championship cross country meet on November 3-4, 2023 at the Michigan International Speedway in Brooklyn, MI, as discussed.

MOTION CARRIED: 7-0.

**6. Overnight Trip Request: High School Cross Country Team Building and Running Camp**

Item 23-36. MOTION by Franklin, SECOND by Burgess to approve the cross country teams' request for an overnight trip to participate in their team building and running camp at P.J. Hoffmaster State Park / Muskegon State Park on August 7-11, 2023, as discussed.

MOTION CARRIED: 7-0.

**XIV. BOARD MEMBER REPORTS AND DISCUSSIONS**

Kris Cole shared a robotics update with the Board of Education. Kris shared that the team would be using a new drive system for this year's robot, and he described elements of the new game for this year's competitions. The first competition of this year for the team will take place on March 17-18, 2023 at Orchard View High School. Kris also shared an update regarding the marching band's trip to Walt Disney World.

**XV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS**

1. The Business and Finance Committee will meet on March 13, 2023 at 6:00 p.m.
2. The Personnel Committee will meet on March 13, 2023 at 5:00 p.m.
3. The Student Affairs Committee will meet on March 13, 2023 at 5:30 p.m.
4. The Board of Education will meet on March 20, 2023 at 7:00 p.m.

**XVI. REMARKS FROM THE PUBLIC: None**

**XVII. ADJOURNMENT**

Item 23-37. MOTION by Buckner, SECOND by Franklin to adjourn.

MOTION CARRIED: 7-0. The meeting adjourned at 8:24 p.m.

Respectfully submitted,

Susan Franklin, Board Secretary

Danielle VanderMeulen, Recording Secretary