



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, June 26, 2023 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:17 p.m. by Board President, Dave Hazekamp.
- II. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg
- III. **APPROVAL OF AGENDA**

Item 23-91. MOTION by Kelly, SECOND by Cole to approve the agenda, as presented

MOTION CARRIED: 7-0.
- IV. **PRESENTATIONS:**
 - Allison Camp provided a presentation and review of the End of Year Goal Progress Report and data review required under PA 144, Section 98b.
- V. **COMMUNICATIONS:** None
- VI. **SUPERINTENDENT/ADMINISTRATIVE REPORTS:**
 - **Review of Community and Staff Survey Results**

Superintendent Kennedy provided the Board a copy of the community and staff survey results that were collected as a part of the District’s Strategic Action Planning Process.
 - **Draft Template of Strategic Action Plan**

Superintendent Kennedy provided the Board with a copy of the draft template of the District's Strategic Action Plan. Superintendent Kennedy also discussed key points within the draft plan and discussed the need to continue to revise the draft plan over the next few months.

- **2023-2024 School Calendar**

Superintendent Kennedy shared that the school calendar for the 2023-2024 school year had been posted on the District's website, and a copy of the calendar was provided to the Board of Education.

VII. REMARKS FROM THE PUBLIC: None

VIII. CONSENT AGENDA

Item 23-92. MOTION by Cole, SECOND by Buckner to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$648,298.27
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)
7. Approval of Regular Meeting Minutes: May 15, 2023

MOTION CARRIED: 7-0.

IX. GENERAL BOARD BUSINESS:

1. MASB Annual Membership Dues

Item 23-93. MOTION by Franklin, SECOND by Cole to approve payment of the MASB Annual Membership Dues invoice in the amount of \$5,851.98, as discussed. Payment of the annual dues will come from the General Fund.

MOTION CARRIED: 7-0.

2. 2023-2024 MHSAA Annual Membership Resolution

Item 23-94. MOTION by Franklin, SECOND by Cole to approve the adoption of the 2023-2024 MHSAA Annual Membership Resolution as prepared by the MHSAA for participation, and as discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.

Nays: None

X. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on June 19, 2023

Elroy Buckner reported on a Business and Finance Committee meeting held on June 19, 2023 at 6:00 p.m. Kris Cole, Dave Hazekamp, Jason Kennedy, Elroy Buckner, and Mark Mesbergen were present. The Committee discussed payment of the MASB annual membership dues, estimated state and federal programs allocations, discussed the final budget amendment for 2022-2023, discussed the proposed budget for 2023-2024, and discussed a recommendation to replace two (2) bus engines. The meeting was adjourned at 6:47 p.m.

2. General Fund Budget Amendment for 2022-2023

Item 23-95. MOTION by Buckner, SECOND by Franklin to approve the General Fund Budget Amendment for 2022-2023, as presented and discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.

Nays: None

3. School Service Fund Budget Amendment for 2022-2023

Item 23-96. MOTION by Buckner, SECOND by Franklin to approve the School Service Fund Budget Amendment for 2022-2023, as presented and discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.

Nays: None

4. Budget Appropriations Act of the 2023-2024 General Fund

Item 23-97. MOTION by Buckner, SECOND by Cole to approve the adoption of the Budget Appropriations Act for the 2023-2024 General Fund, as presented and discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.

Nays: None

5. Budget Appropriations Act of the 2023-2024 School Service Fund

Item 23-98. MOTION by Buckner, SECOND by Franklin to approve the adoption of the Budget Appropriations Act for the 2023-2024 School Service Fund, as presented and discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.

Nays: None

6. Bus Engine Replacement for Two (2) Busses

Item 23-99. MOTION by Buckner, SECOND by Franklin to approve payment in the amount of \$67,994.70 to West Michigan International to complete the repair and installation of two (2) bus engines, with payment coming out of the General Fund, as discussed.

MOTION CARRIED: 7-0.

XI. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on June 19, 2023

Steve Kelly reported on a Personnel Committee meeting held on June 19, 2023 at 5:00 p.m. Dave Hazekamp, Steve Kelly, and Jason Kennedy were present. The Committee discussed the June 2023 Personnel Report and the non-affiliated employee salaries for 2023-2024. The Committee also reviewed items from the other Board Committee meetings to be discussed at the Regular Board Meeting on Monday, June 26, 2023. The meeting adjourned at 5:29 p.m.

2. Non-affiliated Employee Salaries for 2023-2024

Item 23-100. MOTION by Kelly, SECOND by Cole to approve the non-affiliated salaries for the 2023-2024 school year at a cost of \$80,420.37 coming out of the General Fund, as discussed.

MOTION CARRIED: 7-0.

XII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on June 19, 2023

Susan Franklin reported on a Student affairs Committee meeting held on June 19, 2023 at 5:30 p.m. Dave Hazekamp, Susan Franklin, and Jason Kennedy were present. The Committee discussed overnight trip requests to Washington, DC, Michigan International Speedway and Brooklyn, MI, and Myrtle Beach, SC. The Committee also discussed the 2023-2024 school calendar, the end of year goal progress report required under PA 144, Section 98b, Spanish and Health textbook recommendations, the District's Identity and Branding Guide, the Athletic Handbook for 2023-2024, the graduation date for the Class of 2024, and a draft copy of the Strategic Action Plan. The meeting adjourned at 5:58 p.m.

2. Overnight Trip Request: 8th Grade Trip to Washington, DC.

Item 23-101. MOTION by Franklin, SECOND by Burgess to approve the overnight trip request by Tammy Ruch for 8th grade students to attend the annual trip to Washington, DC, as discussed.

MOTION CARRIED: 7-0.

3. Overnight Trip Request: Cross Country State Finals Trip to Brooklyn, MI

Item 23-102. MOTION by Franklin, SECOND by Burgess to approve the overnight trip request by the cross country team to participate in the MHSAA state championship cross country meet on November 3-4, 2023 at the Michigan International Speedway in Brooklyn, MI, as discussed.

MOTION CARRIED: 7-0.

4. Overnight Trip Request: Track and Field Spring Break Trip to Myrtle Beach, SC.

Item 23-103. MOTION by Franklin, SECOND by Burgess to approve the overnight trip request by the track and field team to participate in their team building and conditioning trip to Myrtle Beach, SC on March 30, 2024 through April 6, 2024, as discussed.

MOTION CARRIED: 7-0.

5. Spanish Textbook and Resource Purchase Request

Item 23-104. MOTION by Franklin, SECOND by Burgess to approve a cost not to exceed \$125,000 for the purchase of Vista:Senderos, as recommended by the Foreign Language Department, with funds coming out of ESSER to support this expenditure, as discussed.

MOTION CARRIED: 7-0.

6. Health Education Textbook Purchase Recommendation: First Public Hearing

The textbook replacement cycle calls for the purchase of new health education textbooks and resources. The Sex Education Advisory Board reviewed each of the resources reviewed by the health education teachers in the District. The team selected text resources from Goodheart-Wilcox, which was approved and recommended by the District's Sex Education Advisory Board. The Board will conduct two public hearings (June 26, 2023 and July 17, 2023) before being asked to approve the purchase. The Board conducted its first public hearing and review for the purchase of these new materials on June 26, 2023. No action was taken, but members from the public had an opportunity to review the materials.

7. Fruitport Community Schools Identity and Branding Guide

Item 23-105. MOTION by Franklin, SECOND by Cole to approve the updated Identity and Branding Guide to include the winged emblem as an approved logo representing Fruitport Community Schools, as discussed.

MOTION CARRIED: 7-0.

8. Athletic Handbook for Parents and Coaches

Item 23-106. MOTION by Franklin, SECOND by Cole to approve the updated Athletic Handbook for Parents and Coaches for the 2023-2024 school year, as discussed.

MOTION CARRIED: 7-0.

9. Graduation Date for the Class of 2024

Item 23-107. MOTION by Franklin, SECOND by Burgess to approve moving the graduation date for the Class of 2024 from Friday, May 31, 2024 to Thursday, May 30, 2024, as discussed.

MOTION CARRIED: 7-0.

XIII. BOARD MEMBER REPORTS AND DISCUSSIONS: None

XIV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on July 10, 2023 at 6:00 p.m.
2. The Personnel Committee will meet on July 10, 2023 at 5:00 p.m.
3. The Student Affairs Committee will meet on July 10, 2023 at 5:30 p.m.
4. The Board of Education will meet on July 17, 2023 at 7:00 p.m.

XV. REMARKS FROM THE PUBLIC: None

XVI. ADJOURNMENT

Item 23-108. MOTION by Buckner, SECOND by Franklin to adjourn. MOTION CARRIED: 7-0. The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Susan Franklin, Board Secretary

Danielle VanderMeulen, Recording Secretary