



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, September 21, 2026 – 6:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 6:00 p.m. by Board President, Dave Hazekamp.
- II. **ROLL CALL:** Present – Tim Burgess, Kris Cole, Dave Hazekamp, Steve Kelly, JB Meeuwenberg, Josh Mueller. Absent - Kathy Six.
- III. **APPROVAL OF AGENDA**

Item 26-96. MOTION by Burgess, SECOND by Meeuwenberg to approve the agenda, as presented.

MOTION CARRIED: 6-0, 1 absent (Six).
- IV. **PRESENTATIONS:** None
- V. **COMMUNICATIONS:** None
- VI. **SUPERINTENDENT/ADMINISTRATIVE REPORTS:**

- **Bond Update: Construction Documents Review (60%); Application and Permit for Road Improvements**

The Board discussed the construction documents review process, and reviewed the site, civil, and playground update that was provided to the District at the September 2, 2026 construction documents review meeting. The information that was reviewed with the District is on the bond website for the community and Board to review. The safety and security review of the construction documents with local public safety officials took place on Wednesday, September 16, 2026, and the next construction documents review meeting will take place on September

30, 2026. The Board also discussed an application and permit for road improvements to the intersection of Pontaluna Rd. / 6th Ave. / Cottonwood.

Kathy Six arrived at the meeting at 6:15 p.m.

- **State Assessment Results: SAT, PSAT, M-STEP** - The Board reviewed the County and State Visualization All Subjects Tableau presentation developed by Dave Hundt at MAISD. The Board reviewed all subjects' performance for each grade level and subject area assessed by the SAT, PSAT, and M-STEP assessments. Every grade level and every subject area on both the multi-year (2023-2024, 2024-2025, 2025-2026) and the 2025-2026 assessment comparison was a shade of green when comparing District performance to County and State averages.
- **Annual Attendance Trend and State Released Attendance Data** - The Board discussed the positive upward five (5) year attendance trend for the District that was recently released by the State of Michigan. The Board reviewed attendance protocols that have been put into place to support this continued improvement in attendance data across the District.
- **Comprehensive Needs Assessment (CNA): District Improvement Plan** - The Board discussed the need for Board member representation at the Comprehensive Needs Assessment meetings that will take place at the MAISD. There will be four (4) half day meetings where members of our team will review District data and bring those findings back to the full Instructional Council. The CNA process will be used to inform the District and school goals that will be developed for 2027-2028.
- **Athletic Trainer and Strength and Conditioning Agreement with Trinity Health** - The Board discussed the athletic trainer and strength and conditioning agreement that was presented to schools in Muskegon County by Trinity Health. The agreement was emailed to superintendents in the County without explanation of the significant cost increase of the proposed agreement. Additional information will be required before a recommendation for approval can be made to the Board.
- **Filter First Drinking Water Certification - All Buildings Certified** - The Board received a report indicating that all buildings in the District have met the requirements of Michigan's Filter First Drinking Water certification requirements. All buildings tested as non-detect for lead.
- **Scholarship Granting Organization (SGO) Update** - The Board discussed the District developing its own Scholars Foundation SGO, and the possibility of joining the Community Foundation for Muskegon County's SGO that they are creating. Pros and cons of each were discussed.

VII. REMARKS FROM THE PUBLIC: None

VIII. CONSENT AGENDA

Item 26-97. MOTION by Cole, SECOND by Six to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$850,976.46
2. Acceptance of August 2026 General Fund Financial Report
3. Acceptance of August 2026 Investments Report
4. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)
5. Approval of Regular Meeting Minutes - Tuesday, August 18, 2026

MOTION CARRIED: 7-0.

IX. GENERAL BOARD BUSINESS: None

X. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on September 14, 2026

JB Meeuwenberg reported on the Business and Finance Committee meeting held on September 14, 2026. The meeting was called to order at 5:08 p.m. with Dave Hazekamp, JB Meeuwenberg, Jason Kennedy, and Jessica Wiseman present. The Committee discussed a tentative contract agreement with the Fruitport Instructional Assistants Association, which will be presented to the Board of Education for approval, and bond stipends for the Director of Operations and Director of Business Services for their work overseeing bond construction projects.

The Committee also reviewed an updated School Resource Officer agreement with Fruitport Township that changes the annual cost increase from 4% to the core Consumer Price Index (CPI) increase, discussed the proposed athletic trainer and strength and conditioning agreement with Trinity Health and requested additional information regarding the significant cost increase, and considered options for establishing a Scholarship Granting Organization.

The Committee reviewed the 60% construction documents for the bond projects, including site, civil, and playground updates, and discussed upcoming safety and security reviews with local public safety officials. Additionally, the Committee discussed the emergency replacement of two boilers at Beach Elementary School due to critical equipment failures. The Committee recommended seeking Board approval to purchase and install the new boilers through Hurst Mechanical for \$140,051, allowing installation during fall break before the onset of cold weather.

The Committee also discussed hiring Kelsie Farkas for the Staff Accountant position to replace Jessica Wiseman following her transition to Director of Business Services.

There were no other items or public comments. The meeting was adjourned at 5:47 p.m.

1. Payment of Bond Stipends for Construction Project Management

Item 26-98. MOTION by Meeuwenberg, SECOND by Cole to approve bond and construction management stipends to John Winkas and Jessica Wiseman, as discussed.

Note: The Director of Business Services will receive two (2) \$10,000 stipends with one payable during the first pay period in December 2026 and the second being paid during the first payroll period in April 2027. The Director of Business Services will receive one (1) \$5,000 stipend to be paid during the first pay period in December 2026. The Director of Operations will be managing and leading the furniture design and selection process for the elementary school, including site visits, requiring additional time. In addition to all of the extra work that the project creates for the Director, this creates the need to provide additional stipend compensation. The savings from not paying the architectural fee to design and procure the furniture for the building will more than cover the cost of these stipends alone.

MOTION CARRIED: 7-0.

2. School Resource Officer Agreement with Fruitport Township

Item 26-99. MOTION by Meeuwenberg, SECOND by Cole to approve the agreement for law enforcement services with Fruitport Township, as discussed.

Note: The District will reimburse the Township \$88,640, with an annual core CPI increase for subsequent each year of the contract.

MOTION CARRIED: 7-0.

3. Purchase and Installation of New Boilers at Beach Elementary School

Item 26-100. MOTION by Meeuwenberg, SECOND by Cole to approve Hurst Mechanical's \$140,051 quote to purchase and install two (2) new boilers at Beach Elementary School as an emergency authorization, and as discussed.

Note: Three (3) quotes were secured for the purchase, with Hurst Mechanical submitting the lowest quote. Hurst Mechanical quoted a price of \$140,051, Armock Mechanical quoted a price of \$148,894, and Northwest Mechanical quoted a price of \$149,894.

During the most recent routine CSD-1 inspection of the North Boiler Room at Beach Elementary, critical equipment failures were identified with boiler #1 having a cracked internal heat exchanger, and boiler #2 having a bulging heat exchanger. To ensure facility operations are restored before the cold weather begins, it is recommended that both units be replaced. Due to a 4–6 week manufacturing lead time and a tight installation timeline, the District is requesting that this project be treated as an emergency authorization so that the boilers can be installed during the October fall break.

MOTION CARRIED: 7-0.

XI. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on September 14, 2026

Steve Kelly reported on the Personnel Committee meeting held on September 14, 2026. The meeting was called to order at 5:47 p.m. with Dave Hazekamp, Kathy Six, and Jason Kennedy present. The Committee reviewed the September 2026 Personnel Report, which included recommendations for new hires, resignations, retirement notices, transfers, and positions that remain posted and vacant throughout the District.

The Committee also discussed a tentative contract agreement between the Board of Education and the Fruitport Instructional Assistants Association, which will be presented to the Board for approval. Additionally, the Committee reviewed the 60% construction documents for the bond projects, including site, civil, and playground updates. The Committee discussed the upcoming safety and security review with local public safety officials scheduled for September 16, 2026, and the next construction documents review meeting scheduled for September 30, 2026.

There were no other items or public comments. The meeting was adjourned at 6:18 p.m.

2. Tentative Contract Agreement with the Fruitport Instructional Assistants Association

Item 26-101. MOTION by Kelly, SECOND by Mueller to approve the tentative agreement between the Board of Education and the Fruitport Instructional Assistants Association, as discussed.

Roll Call Vote:

Yes: Tim Burgess, Dave Hazekamp, Steve Kelly, JB Meeuwenberg, Josh Mueller, Kathy Six.

No: None

Absent: None

Abstain: Kris Cole

Note: Vice President Cole disclosed a pecuniary interest in the contract agreement, as his spouse is a member of the Association.

MOTION CARRIED: 6-0, 1 abstain (Cole).

XII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on September 14, 2026

Tim Burgess reported on the Student Affairs Committee meeting held on September 14, 2026. The meeting was called to order at 4:30 p.m. with Tim Burgess, Dave Hazekamp, Josh Mueller, and Jason Kennedy present. The Committee reviewed state assessment results for the SAT, PSAT, and M-STEP, comparing District performance to county and state averages. All grade levels and subject areas reviewed across the 2023-2024, 2024-2025, and 2025-2026 school years, and the 2025-2026 assessment comparison, showed positive results relative to county and state averages.

The Committee also discussed Board member representation at the upcoming Comprehensive Needs Assessment meetings at MAISD, where District data will be reviewed to help inform school and District improvement goals for the 2027-2028 school year.

Additionally, the Committee reviewed the 60% construction documents for the bond projects, including site, civil, and playground updates, and discussed upcoming safety and security reviews with local public safety officials

The Committee also discussed the Superintendent's goals for the 2026-2027 school year as part of the annual evaluation process, identifying potential focus areas including the Edgewood Elementary School bond project, the Student Recovery Center and student behavior programming, strength and conditioning program development, student program participation, and Business Office staff development. The Committee and Board will continue developing goals for the Superintendent's evaluation, with the intent of establishing them by the October Board of Education meeting.

There were no other items or public comments. The meeting was adjourned at 5:07 p.m.

2. Overnight Field Trip Request: MHSAA Cross Country State Finals

Item 26-102. MOTION by Burgess, SECOND by Kelly to approve the cross country teams' request for an overnight trip to participate in the MHSAA state championship cross country meet on November 6-7, 2026 at the Michigan International Speedway in Brooklyn, MI, as discussed.

MOTION CARRIED: 7-0.

3. Discussion of District Goals for the Superintendent's Evaluation; No action

The Board discussed the need for a Superintendent evaluation this school year. The Board will conduct the superintendent's evaluation no later than June 30, 2027. The Board discussed a number of goal focus areas, including, but not limited to: the Edgewood Elementary School / Bond Project, Student Recovery Center and Student Behavior Programming, Strength and Conditioning Program Development, Student Program Participation, and Business Office Staff Development, as examples. The Student Affairs Committee and the full Board will work to continue to develop goals to base the evaluation upon by no later than the October Board of Education meeting.

XIII. BOARD MEMBER REPORTS AND DISCUSSIONS:

Dave Hazekamp shared that he would not be present at the committee meetings on October 12, 2026, as he would be out of the State. Dave appointed Kathy Six to serve in his place to attend the Business and Finance Committee meeting on October 12, 2026, as JB Meeuwenberg also disclosed that he would not be available to attend the Business and Finance Committee meeting on that date.

Kathy Six shared that she attended an event where her granddaughter participated on the 7th and 8th grade cheerleading team. Kathy shared that our team not only represented Fruitport with class, but that they did an amazing job and were perfectly timed. Kathy also shared that she would be able to attend the Business and Finance Committee meeting on October 12, 2026 in place of Dave.

JB Meeuwenberg shared that he and his family were hosting an exchange student from Spain. He discussed a number of events that he was able to attend with the family's exchange student. JB also shared that he would not be able to attend the October 12, 2026 Business and Finance Committee meeting.

Josh Mueller shared that he had a clarifying question regarding the agreement with Trinity Health for athletic training services. This question was addressed and discussed.

Kris Cole shared that the school would be once again hosting a robotics kickoff event. The event is designed to highlight the release of the playing field and robotic design for this year's competition. It is also a kick start for local teams to get started on their robot's design.

XIV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on October 12, 2026 at 5:00 p.m.
2. The Personnel Committee will meet on October 12, 2026 at 5:30 p.m.
3. The Student Affairs Committee will meet on October 12, 2026 at 4:30 p.m.

4. The Board of Education will meet on October 19, 2026 at 6:00 p.m.

XV. REMARKS FROM THE PUBLIC: None

XVI. ADJOURNMENT

Item 26-103. MOTION by Kelly, SECOND by Six to adjourn.

MOTION CARRIED: 7-0.

The meeting adjourned at 7:17 p.m.

Respectfully submitted,

Steve Kelly, Board Secretary

Abby Klug, Recording Secretary