



*Annual Organizational  
Meeting*

*Board Room*

*January 17, 2022*



**Fruitport Board of Education  
Annual Organizational Meeting  
January 17, 2022 - 7:00 p.m.  
Board Room  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415**

- I. Call to Order – Jason Kennedy, Superintendent
- II. Pledge of Allegiance
- III. Roll Call (by recording secretary)
- IV. Election of Officers (attachment #IV-1)
- V. Designate a District employee authorized to post Board meeting notices under the Open Meetings Act. (attachment #V-1)
- VI. Adjournment

**- Recess -**

## Series 2000 Bylaws

### 2400 Board Membership and Duties

#### ***2405 Board Officers***

Board officers will consist of a President, Vice President, Treasurer, and Secretary. Board officers must be Board members

#### A. Election of Board Officers

1. The Board must elect a President and Vice President. The Board may also elect a Treasurer and Secretary.
2. Board officer elections will take place at the Board's annual organizational meeting.
3. A candidate for a Board officer position must receive a majority vote of the Board members then serving on the Board.
  - a. If no person receives a majority vote in an initial vote, the candidates for a second vote will consist of:
    - i. the 2 persons who received the most votes; or
    - ii. if more than 2 persons are tied for the most votes received, all persons tied for most votes received; or
    - iii. if 1 person received the most votes and there is a tie for second place, the person who received the most votes and the persons tied for the second place.
  - b. The process for narrowing candidates will be repeated in subsequent voting rounds.
4. Elected Board officers will serve in that capacity until the next annual organizational meeting, unless a Board member resigns from the officer position or a Board majority votes to remove that Board member from the officer position.

- B. If the Board does not elect a Secretary, the President must appoint a Board member to the vacant office. If the Board does not elect a Treasurer, the President must appoint a Board member to the vacant office.

#### C. Removal of Board Officers

The Board, by a majority vote of the members then serving, may remove a Board officer from the officer position, with or without cause.

#### D. Board Officer Vacancies



1. If the office of President becomes vacant, the Vice President will succeed to the office of President for the balance of that office's term.
2. If the office of Vice President, Secretary, or Treasurer becomes vacant, the Board must promptly elect a Board member to fill that vacancy.
3. If the office of Secretary or Treasurer becomes vacant, the Board may elect a Board member to fill that vacancy or the President may appoint a Board member to fill that vacancy. The person elected or appointed to a vacant Board office will serve in that office for the balance of that office's term.

E. Assistants to the Secretary and Treasurer

1. The Board may appoint an assistant to the Secretary and an assistant to the Treasurer who are not required to be Board members.
2. The Board may remove an assistant to the Secretary or an assistant to the Treasurer by majority vote. After a removal, the Board may appoint a person to fill the vacant position.

Legal authority: MCL 380.11a

Date adopted: 7/29/2021

Date revised:

**AGENDA SECTION: Election of Board Officers**

**BOARD ACTION REQUEST FORM**

**Meeting Date:** January 17, 2022

To: Board of Education

Attachment # IV-1

From: Jason J. Kennedy

**Subject to be Discussed and Policy Reference:** Election of Board Officers

**Background Information:** Board Policy 2405 – Board Officers, states that Board officer elections will take place at the organizational meeting. A candidate for a Board officer position must receive a majority vote (4 votes) of the board members then serving on the Board to be elected. Voting will be done by roll call vote. If multiple board members are nominated for any one board officer position, a written ballot will be cast, and the process for narrowing candidates will be repeated in subsequent voting rounds per Board policy. Nominations for board officer positions will be accepted, with the superintendent opening the meeting and conducting the election of the board president. Once a board president is elected, that person will conduct the elections of the remaining board officer positions. A document has been developed and provided to the Board to assist board members through this process.

**Financial Impact:**

None

**Recommended Action:**

- Motion to nominate Board President; motion to close nominations; motion and roll call vote to elect Board President.
- Motion to nominate Board Vice President; motion to close nominations; motion and roll call vote to elect Board Vice President.
- Motion to nominate Board Secretary; motion to close nominations; motion and roll call vote to elect Board Secretary.
- Motion to nominate Board Treasurer; motion to close nominations; motion and roll call vote to elect Board Treasurer.

**Action Taken:**

**Vote:** \_\_\_ Buckner      \_\_\_ Cole      \_\_\_ Franklin      \_\_\_ Hazekamp  
         \_\_\_ Burgess      \_\_\_ Kelly      \_\_\_ Meeuwenberg



**Board of Education Election of Officers  
January 17, 2022**

**ELECTION OF BOARD PRESIDENT:**

The Superintendent will open the meeting and call for nominations to serve as the Board President.

\_\_\_\_\_ Motion Second  
Board member nominated

If multiple nominations are made, the nomination(s) will be entered below:

\_\_\_\_\_ Motion Second  
Board member nominated

The Superintendent will call for a motion to close nominations. The Superintendent will call for a motion to cast a ballot for the nominated board member(s). If multiple nominations are made, a written ballot will be cast with the nominee receiving at least four (4) votes being elected the Board President.

Motion to close nominations: \_\_\_\_\_ Motion Second

\_\_\_\_\_ Motion Second  
Motion to elect

**ROLL CALL VOTE :**

\_\_\_\_\_ Buckner      \_\_\_\_\_ Burgess      \_\_\_\_\_ Cole      \_\_\_\_\_ Franklin  
\_\_\_\_\_ Hazekamp      \_\_\_\_\_ Kelly      \_\_\_\_\_ Meeuwenberg

The Board hereby declares \_\_\_\_\_ elected as the Board President.

\_\_\_\_\_

**ELECTION OF BOARD VICE PRESIDENT:**

The Board President will call for nominations to serve as the Board Vice President.

\_\_\_\_\_ Motion Second  
Board member nominated

If multiple nominations are made, the nomination(s) will be entered below:

\_\_\_\_\_ Motion Second  
Board member nominated

The Board President will call for a motion to close nominations. The Board President will call for a motion to cast a ballot for the nominated board member(s). If multiple nominations are made, a written ballot will be cast with the nominee receiving at least four (4) votes being elected the Board Vice President.

Motion to close nominations:

\_\_\_\_\_ Motion Second

\_\_\_\_\_ Motion Second  
Motion to elect

**ROLL CALL VOTE :**

\_\_\_\_\_ Buckner      \_\_\_\_\_ Burgess      \_\_\_\_\_ Cole      \_\_\_\_\_ Franklin  
\_\_\_\_\_ Hazekamp      \_\_\_\_\_ Kelly      \_\_\_\_\_ Meeuwenberg

The Board hereby declares \_\_\_\_\_ elected as the Board Vice President.

\_\_\_\_\_

**ELECTION OF BOARD SECRETARY:**

The Board President will call for nominations to serve as the Board Secretary.

\_\_\_\_\_ Motion Second  
Board member nominated

If multiple nominations are made, the nomination(s) will be entered below:

\_\_\_\_\_ Motion Second  
Board member nominated

The Board President will call for a motion to close nominations. The Board President will call for a motion to cast a ballot for the nominated board member(s). If multiple nominations are made, a written ballot will be cast with the nominee receiving at least four (4) votes being elected the Board Secretary.

Motion to close nominations:

_____	_____	_____
	Motion	Second
_____	_____	_____
Motion to elect	Motion	Second

**ROLL CALL VOTE :**

_____ Buckner	_____ Burgess	_____ Cole	_____ Franklin
_____ Hazekamp	_____ Kelly	_____ Meeuwenberg	

The Board hereby declares \_\_\_\_\_ elected as the Board Secretary.

\_\_\_\_\_

**ELECTION OF BOARD TREASURER:**

The Board President will call for nominations to serve as the Board Treasurer.

_____	_____	_____
Board member nominated	Motion	Second

If multiple nominations are made, the nomination(s) will be entered below:

_____	_____	_____
Board member nominated	Motion	Second

The Board President will call for a motion to close nominations. The Board President will call for a motion to cast a ballot for the nominated board member(s). If multiple nominations are made, a written ballot will be cast with the nominee receiving at least four (4) votes being elected the Board Treasurer.

Motion to close nominations:

_____	_____	_____
	Motion	Second
_____	_____	_____
Motion to elect	Motion	Second

**ROLL CALL VOTE :**

\_\_\_\_ Buckner      \_\_\_\_ Burgess      \_\_\_\_ Cole      \_\_\_\_ Franklin  
\_\_\_\_ Hazekamp      \_\_\_\_ Kelly      \_\_\_\_ Meeuwenberg

The Board hereby declares \_\_\_\_\_ elected as the Board Treasurer.

## Series 2000 Bylaws

### 2500 Board Meetings and Open Meetings Act Compliance

#### *2506 Organizational Meetings*

The Board's first regular meeting each calendar year will be an organizational meeting. During that meeting, the Board will:

- A. elect Board officers in compliance with Policy 2405. The Superintendent or designee will preside over the organizational meeting until a President is elected; and
- B. Reserved
- C. designate the District employee(s) authorized to post Board meeting notices under the Open Meetings Act.

The Board may perform any other act and conduct any other business it deems appropriate during an organizational meeting, and it may conduct additional organizational meetings during the calendar year.

Legal authority: MCL 380.11(a)(3)

Date adopted: 7/29/2021

Date revised: