SendMoneyToSchool.com

Parent Setup Guide
for SendMoneyToSchool.com

FEATURES

• Make online deposits

• View your children's purchase histories

• Set parental controls

• Transfer funds among siblings

Step 1: Creating an Account

• To setup a new account, go to SendMoneyToSchool.com and click the *Create New Account* button.

• Follow the on-screen instructions.

• After clicking the *Create Account* button, a confirmation email will be sent to the address you provided. Be sure to check your junk or spam folders if you don't see it within a few minutes.

Step 2: Confirm Your Email Address

• Click the link provided in the confirmation email to finalize creation of your account.

Step 3: Adding Your Children

• Sign in and follow the on-screen instructions to add your children or yourself to your account.

• You will be asked to provide the following information for each person:

1. ID Number
2. First and Last Name
3. Birthdate

Frequently Asked Question

I forgot my Password. Can I reset it?
On the login page, click the *Forgot Your Password* link. Enter your email address, and a new password will be sent to you.

How long does it take for deposits to appear at school?
Upon approval, deposits typically are available at the school within 10 minutes.

Is SendMyToSchool.com secure?
SMTS uses encryption to protect your data in both the browser and at the data center. Additionally, no credit card information is stored on our servers.